

# THE GIVE A DUCK FOUNDATION

England & Wales · Charity number 1164904

## Details

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Other names	GIVE A DUCK
Status	Registered
Legal form	CIO
Registered	2015-12-17
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address**                    The Give A Duck Foundation  
Unit C2  
Telford Way  
Wakefield 41 Industrial Estate  
Wakefield  
West Yor

**Phone**                     03000112222

**Email**                     [info@giveaduck.org.uk](mailto:info@giveaduck.org.uk)

**Website**                  [www.giveaduck.org.uk](http://www.giveaduck.org.uk)

## Activities

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**Objects:** TO RELIEVE THE NEEDS AND ASSIST IN THE REHABILITATION OF CHILDREN WITH CANCER IN THE UK BY THE PROVISION OF PROVEN EFFECTIVE TOOLS FOR EDUCATION AND PLAY TO HELP SUPPORT THEM THROUGH THEIR TREATMENT AND TO HELP ALLEVIATE ANXIETY.

**Activities:** GIVE A DUCK IS A UK BASED CHARITY, SET-UP TO HELP GABE'S CHEMO DUCK (A CHARITY IN THE USA) SPREAD IT'S WINGS INTO THE UK. CHEMO DUCK IS A GREAT COMFORT TOOL USED FOR PLAY THERAPY. THE PROGRAM HAS BEEN DEVELOPED TO SUPPORT & EDUCATE CHILDREN AND THEIR FAMILIES DURING THEIR DIAGNOSIS & TREATMENT FOR CANCER. WE DELIVER THIS EFFECTIVE TOOL TO CHILDHOOD CANCER CENTRES ACROSS THE UK.

## Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

## Geography

- Scotland
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-11-30	£167,470	£131,009	-	-
2023-11-30	£138,739	£108,537	-	-
2022-11-30	£102,806	£86,547	-	-
2021-11-30	£82,124	£68,115	-	-
2020-11-30	£28,992	£65,806	-	-

## Trustees

Name	Role	Appointed
<b>ANDREW PHILLIPS</b>	Chair	2015-10-20
CRAIG HAWKHEAD		2019-03-25
Christopher John Burton		2019-03-25
ELIZABETH HAWKHEAD		2015-10-20
HELEN HOLMES		2015-10-20
KAREN PHILLIPS		2015-10-20
Neil David Swallow		2022-03-25

**THE GIVE A DUCK FOUNDATION**

England & Wales - Charity number 1164904

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# Accounts

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Charity Registration No. 1164904

**THE GIVE A DUCK FOUNDATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2024**

# THE GIVE A DUCK FOUNDATION

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Mr A Phillips (Chair) Mrs E Hawkhead Mrs H Holmes Mrs K Phillips Mr CJ Burton Mr C Hawkhead Mr ND Swallow
Charity number	1164904
Independent Examiner	Suzanne Clarke FCCA
Public Address	The Give A Duck Foundation Unit C2 Telford Way Wakefield 41 Industrial Estate WAKEFIELD WF2 0XW

# THE GIVE A DUCK FOUNDATION

## CONTENTS

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	<b>Page</b>
Trustees' Annual Report	1-2
Statement of Trustees' responsibilities	3
Independent examiner's report	4-5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8-11

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' ANNUAL REPORT

***FOR THE PERIOD ENDED 30 NOVEMBER 2024***

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The Trustees present their report and financial statements for the period ended 30 November 2024.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland effective from January 2019.

### **Structure governance and management**

The Give A Duck Foundation was constituted under a trust deed date 17 December 2015. It is a registered charity, number 1164904.

The Trustees who served during the period were:

Mr A Phillips (Chair)  
Mrs E Hawkhead  
Mrs H Holmes  
Mrs K Phillips  
Mr CJ Burton  
Mr C Hawkhead  
Mr ND Swallow

### **Objectives and activities**

The Give A Duck Foundation's objects are to relieve the needs and assist in the rehabilitation of children with cancer in the UK by the provision of proven effective tools for education and play to help support them through their treatment and to help alleviate anxiety

### **Risk Management**

The Trustees have assessed the major risks to which The Give A Duck Foundation is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Achievements and performance**

The trustees are satisfied with the financial results of the charity for the period.

### **Financial review**

The reserves show a total of £152,557 at 30 November 2024. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue The Give A Duck Foundation's current activities while consideration is given to ways in which additional funds may be raised.

**THE GIVE A DUCK FOUNDATION**  
**TRUSTEES' REPORT (CONTINUED)**

***FOR THE PERIOD ENDED 30 NOVEMBER 2024***

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**Independent Examiner**

A resolution proposing that Suzanne Clarke FCCA be reappointed as Independent Examiner of the company will be put to the members.

On behalf of the board of Trustees



[Andrew Phillips \(Jun 30, 2025 12:45 GMT+1\)](#)

Mr A Phillips

Chair

Dated: 25 June 2025

# THE GIVE A DUCK FOUNDATION

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

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The Trustees are responsible for preparing the Trustees' Report and the financial statements which give a true and fair view of the affairs of the charity and of its financial activities for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether the policies followed are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S' REPORT

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

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I report on the financial statements of the company for the period ended 30 November 2024, which are set out on pages 6 to 11.

#### **Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S' REPORT (CONTINUED)

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

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#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

*Suzanne Clarke*

[Suzanne Clarke \(Jun 30, 2025 16:43 GMT+1\)](#)

Suzanne Clarke FCCA  
77 Kilpin Hill Lane  
Dewsbury  
West Yorkshire  
WF13 4BS

Date: 25 June 2025

# THE GIVE A DUCK FOUNDATION

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

*FOR THE PERIOD ENDED 30 NOVEMBER 2024*

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	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b><u>Incoming resources</u></b>					
Donations and legacies	2	45,242	31,024	76,266	56,413
Charitable activities	3	85,037	-	85,037	72,993
Other trading activities	4	6,167	-	6,167	9,333
Total incoming resources		136,446	31,024	167,470	138,739
<b><u>Resources expended</u></b>					
Charitable activities	5	58,879	-	58,879	50,409
Raising funds	6	30,908	27,404	58,312	48,850
Support costs	7	13,818	-	13,818	9,278
Total resources expended		103,605	27,404	131,009	108,537
Net income for the period/ Net movement in funds		32,841	3,620	36,461	30,202
Total funds brought forward		98,921	17,175	116,096	85,894
<b>Total funds carried forward</b>		<b>131,762</b>	<b>20,795</b>	<b>152,557</b>	<b>116,096</b>

All income and expenditure derive from continuing activities

All gains and losses recognised in the period are included above.

# THE GIVE A DUCK FOUNDATION

## BALANCE SHEET

**AS AT 30 NOVEMBER 2024**

		2024		2023	
	Note	£	£	£	£
<b>Fixed assets</b>	<b>8</b>		3,551		4,234
<b>Current assets</b>					
Cash at bank and in hand		144,057		102,968	
Stock	<b>9</b>	<u>6,228</u>		<u>8,894</u>	
		150,285		111,862	
Creditors: amounts falling Due within one year		<u>1,279</u>		<u>-</u>	
Net current assets			<u>149,006</u>		<u>111,862</u>
<b>Total assets less current liabilities</b>			<u>152,557</u>		<u>116,096</u>
<b>Income funds</b>					
Restricted funds			20,795		17,175
Unrestricted funds			<u>131,762</u>		<u>98,921</u>
<b>Total funds</b>	<b>10</b>		<u>152,557</u>		<u>116,096</u>

The financial statements were approved by the Trustees and authorised for issue on 25 June 2025 and are signed on their behalf by:



[Andrew Phillips \(Jun 30, 2025 12:45 GMT+1\)](#)

Mr A Phillips  
(Chair)

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE PERIOD ENDED 30 NOVEMBER 2024**

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### **1 Accounting policies**

#### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) effective from January 2019 and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern

#### **1.2 Adoption of Charities SORP (FRS 102)**

The charity has adopted the SORP (FRS 102) in the financial statements for the period ended 30 November 2024.

#### **1.3 Incoming resources**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations are recognised once received. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank

#### **1.4 Resources expended**

Expenditure is recognised as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

The Charity pays defined contributions into a pension scheme for employees. These amounts are charged to the Statement of Financial Activities as they become payable and are included in wages costs.

#### **1.5 Fund accounting**

Unrestricted funds - general funds are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity

Restricted funds - restricted funds arise where there is a donor imposed restriction for the use of the funds or where their use is restricted to a specific purpose

#### **1.6 Taxation**

The charity is exempt within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore meets the definition of a charity for UK corporation tax purposes.

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD ENDED 30 NOVEMBER 2024**

### 2 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies	45,242	31,024	76,266	56,413

### 3 Incoming from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Fund raising	58,573	-	58,573	56,069
Just Giving	26,464	-	26,464	16,924
	85,037		85,037	72,993

### 4 Incoming from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Duck sales	6,167	-	6,167	9,333

### 5 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Website/advertising	7,276	-	7,276	585
Miscellaneous items	490	-	490	758
Wages	51,113	-	51,113	49,066
	58,879	-	58,879	50,409

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2024

### 6 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Purchases	3,888	27,404	31,292	27,064
Opening stock	8,894	-	8,894	4,703
Closing stock	(6,228)	-	(6,228)	(8,894)
Carriage costs	1,013	-	1,013	4,479
Fund raising expenses	23,341	-	23,341	21,498
	<u>30,908</u>	<u>27,404</u>	<u>58,312</u>	<u>48,850</u>

### 7 Support costs

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Software costs	4,170	-	4,170	4,148
Stationery & printing	52	-	52	44
Legal & professional	2,700	-	2,700	-
Sundry	5,751	-	5,751	4,031
Depreciation	1,145	-	1,145	1,055
	<u>13,818</u>	<u>-</u>	<u>13,818</u>	<u>9,278</u>

### 8 Fixed assets

	2024 £	2023 £
Cost brought forward	6,677	2,401
Additions	462	4,276
Cost carried forward	<u>7,139</u>	<u>6,677</u>
Depreciation brought forward	2,443	1,388
Depreciation charge	1,145	1,055
Depreciation carried forward	<u>3,588</u>	<u>2,443</u>
NBV brought forward	4,234	1,013
NBV carried forward	<u>3,551</u>	<u>4,234</u>

### 9 Stock

	2024 £	2023 £
Ducks and merchandise	<u>6,228</u>	<u>8,894</u>

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### *FOR THE PERIOD ENDED 30 NOVEMBER 2024*

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#### 10 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Fund balances at 30 November 2024 are represented by net assets	20,795	131,762	152,557	116,096
	20,795	131,762	152,557	116,096

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**THE GIVE A DUCK FOUNDATION**

England & Wales - Charity number 1164904

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# Accounts

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Charity Registration No. 1164904

**THE GIVE A DUCK FOUNDATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2023**

# THE GIVE A DUCK FOUNDATION

## LEGAL AND ADMINISTRATIVE INFORMATION

---

Trustees	Mr A Phillips (Chair) Mrs E Hawkhead Mrs H Holmes Mrs K Phillips Mr CJ Burton Mr C Hawkhead Mr ND Swallow
Charity number	1164904
Independent Examiner	Suzanne Clarke FCCA
Public Address	The Give A Duck Foundation Unit C2 Telford Way Wakefield 41 Industrial Estate WAKEFIELD WF2 0XW

# THE GIVE A DUCK FOUNDATION

## CONTENTS

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	<b>Page</b>
Trustees' Annual Report	1-2
Statement of Trustees' responsibilities	3
Independent examiner's report	4-5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8-11

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' ANNUAL REPORT

### ***FOR THE PERIOD ENDED 30 NOVEMBER 2023***

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The Trustees present their report and financial statements for the period ended 30 November 2023.

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#### **Structure governance and management**

The Give A Duck Foundation was constituted under a trust deed date 17 December 2015. It is a registered charity, number 1164904.

The Trustees who served during the period were:

Mr A Phillips (Chair)  
Mrs E Hawkhead  
Mrs H Holmes  
Mrs K Phillips  
Mr CJ Burton  
Mr C Hawkhead  
Mr ND Swallow

#### **Objectives and activities**

The Give A Duck Foundation's objects are to relieve the needs and assist in the rehabilitation of children with cancer in the UK by the provision of proven effective tools for education and play to help support them through their treatment and to help alleviate anxiety

#### **Risk Management**

The Trustees have assessed the major risks to which The Give A Duck Foundation is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Achievements and performance**

The trustees are satisfied with the financial results of the charity for the period.

#### **Financial review**

The reserves show a total of £116,096 at 30 November 2023. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue The Give A Duck Foundation's current activities while consideration is given to ways in which additional funds may be raised.

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' REPORT (CONTINUED)


***FOR THE PERIOD ENDED 30 NOVEMBER 2023***

---

### **Independent Examiner**

A resolution proposing that Suzanne Clarke FCCA be reappointed as Independent Examiner of the company will be put to the members.

On behalf of the board of Trustees

  
Andrew Phillips (Sep 17, 2024 15:53 GMT+1)

Mr A Phillips

Chair

Dated: 17 SEPTEMBER 2024

# THE GIVE A DUCK FOUNDATION

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

---

The Trustees are responsible for preparing the Trustees' Report and the financial statements which give a true and fair view of the affairs of the charity and of its financial activities for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether the policies followed are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S' REPORT

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

---

I report on the financial statements of the company for the period ended 30 November 2023, which are set out on pages 6 to 11.

#### **Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S' REPORT (CONTINUED)

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

---

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Suzanne Clarke FCCA (Sep 17, 2024 15:54 GMT+1)

Suzanne Clarke FCCA  
77 Kilpin Hill Lane  
Dewsbury  
West Yorkshire  
WF13 4BS

Date: 17 SEPTEMBER 2024

# THE GIVE A DUCK FOUNDATION

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE PERIOD ENDED 30 NOVEMBER 2023**

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	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b><u>Incoming resources</u></b>					
Donations and legacies	2	30,463	25,950	56,413	44,010
Charitable activities	3	72,993	-	72,993	55,629
Other trading activities	4	9,333	-	9,333	3,167
Total incoming resources		112,789	25,950	138,739	102,806
<b><u>Resources expended</u></b>					
Charitable activities	5	50,409	-	50,409	35,581
Raising funds	6	40,150	8,700	48,850	44,962
Support costs	7	9,203	75	9,278	6,004
Total resources expended		99,762	8,775	108,537	86,547
Net income for the period/ Net movement in funds		13,027	17,175	30,202	16,259
Total funds brought forward		85,894	-	85,894	69,635
<b>Total funds carried forward</b>		<b>98,921</b>	<b>17,175</b>	<b>116,096</b>	<b>85,894</b>

All income and expenditure derive from continuing activities

All gains and losses recognised in the period are included above.


# THE GIVE A DUCK FOUNDATION

## BALANCE SHEET

AS AT 30 NOVEMBER 2023

	Note	2023		2022	
		£	£	£	£
<b>Fixed assets</b>	<b>8</b>	4,234		1,013	
<b>Current assets</b>					
Cash at bank and in hand		102,968		80,385	
Stock	<b>9</b>	<u>8,894</u>		<u>4,703</u>	
		111,862		85,088	
Creditors: amounts falling Due within one year		<u>-</u>		<u>(207)</u>	
Net current assets			<u>111,862</u>		<u>84,881</u>
<b>Total assets less current liabilities</b>			<u>116,096</u>		<u>85,894</u>
<b>Income funds</b>					
Restricted funds			17,175		-
Unrestricted funds			<u>98,921</u>		<u>85,894</u>
<b>Total funds</b>	<b>10</b>		<u>116,096</u>		<u>85,894</u>

The financial statements were approved by the Trustees and authorised for issue on 17 SEPTEMBER 2024 and are signed on their behalf by:

  
[Andrew Phillips \(Sep 17, 2024 15:53 GMT+1\)](#)

Mr A Phillips  
(Chair)

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE PERIOD ENDED 30 NOVEMBER 2023**

---

### 1 Accounting policies

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) effective from January 2019 and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern

#### 1.2 Adoption of Charities SORP (FRS 102)

The charity has adopted the SORP (FRS 102) in the financial statements for the period ended 30 November 2023.

#### 1.3 Incoming resources

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations are recognised once received. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank

#### 1.4 Resources expended

Expenditure is recognised as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

The Charity pays defined contributions into a pension scheme for employees. These amounts are charged to the Statement of Financial Activities as they become payable and are included in wages costs.

#### 1.5 Fund accounting

Unrestricted funds - general funds are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity

Restricted funds - restricted funds arise where there is a donor imposed restriction for the use of the funds or where their use is restricted to a specific purpose

#### 1.6 Taxation

The charity is exempt within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore meets the definition of a charity for UK corporation tax purposes.

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD ENDED 30 NOVEMBER 2023**

### 2 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies	30,463	25,950	56,413	44,010

### 3 Incoming from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Fund raising	56,069	-	56,069	30,918
Just Giving	16,924	-	16,924	24,711
	72,993	-	72,993	55,629

### 4 Incoming from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Duck sales	9,333	-	9,333	3,167

### 5 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Website/advertising	585	-	585	828
Miscellaneous items	758	-	758	744
Consultancy fees	-	-	-	13,151
Wages	49,066	-	49,066	20,858
	50,409	-	50,409	35,581

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2023

6 Expenditure on raising funds	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Purchases	18,364	8,700	27,064	30,722
Opening stock	4,703	-	4,703	3,369
Closing stock	(8,894)	-	(8,894)	(4,703)
Carriage costs	4,479	-	4,479	3,584
Fund raising expenses	21,498	-	21,498	11,990
	<u>40,150</u>	<u>8,700</u>	<u>48,850</u>	<u>44,962</u>

7 Support costs	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Software costs	4,148	-	4,148	3,423
Stationery & printing	44	-	44	342
Legal costs	-	-	-	420
Sundry	4,031	-	4,031	1,481
Depreciation	980	75	1,055	338
	<u>9,203</u>	<u>75</u>	<u>9,278</u>	<u>6,004</u>

8 Fixed assets	2023 £	2022 £
Cost brought forward	2,401	2,401
Additions	4,276	-
Cost carried forward	<u>6,677</u>	<u>2,401</u>
Depreciation brought forward	1,388	1,050
Depreciation charge	1,055	338
Depreciation carried forward	<u>2,443</u>	<u>1,388</u>
NBV brought forward	1,013	1,351
NBV carried forward	<u>4,234</u>	<u>1,013</u>

9 Stock	2023 £	2022 £
Ducks and merchandise	<u>8,894</u>	<u>4,703</u>

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### *FOR THE PERIOD ENDED 30 NOVEMBER 2023*

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#### 10 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Fund balances at 30 November 2023 are represented by net assets	90,146	25,950	116,096	85,894
	90,146	25,950	116,096	85,894

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**THE GIVE A DUCK FOUNDATION**

England & Wales - Charity number 1164904

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# Accounts

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Charity Registration No. 1164904

**THE GIVE A DUCK FOUNDATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2022**

# THE GIVE A DUCK FOUNDATION

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Mr A Phillips (Chair) Mrs E Hawkhead Mrs H Holmes Mrs K Phillips Mr CJ Burton Mr C Hawkhead Mr ND Swallow
Charity number	1164904
Independent Examiner	Suzanne Clarke FCCA
Public Address	3 Field View Oulton Leeds West Yorkshire LS26 8FU

# THE GIVE A DUCK FOUNDATION

## CONTENTS

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	<b>Page</b>
Trustees' Annual Report	1-2
Statement of Trustees' responsibilities	3
Independent examiner's report	4-5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8-11

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' ANNUAL REPORT

### ***FOR THE PERIOD ENDED 30 NOVEMBER 2022***

---

The Trustees present their report and financial statements for the period ended 30 November 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland effective from January 2019.

#### **Structure governance and management**

The Give A Duck Foundation was constituted under a trust deed date 17 December 2015. It is a registered charity, number 1164904.

The Trustees who served during the period were:

Mr A Phillips (Chair)  
Mrs E Hawkhead  
Mrs H Holmes  
Mrs K Phillips  
Mr CJ Burton  
Mr C Hawkhead  
Mr ND Swallow (Appointed 25 March 2022)

#### **Objectives and activities**

The Give A Duck Foundation's objects are to relieve the needs and assist in the rehabilitation of children with cancer in the UK by the provision of proven effective tools for education and play to help support them through their treatment and to help alleviate anxiety

#### **Risk Management**

The Trustees have assessed the major risks to which The Give A Duck Foundation is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Achievements and performance**

The trustees are satisfied with the financial results of the charity for the period.

#### **Financial review**

The reserves show a total of £85,894 at 30 November 2022. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue The Give A Duck Foundation's current activities while consideration is given to ways in which additional funds may be raised.

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

***FOR THE PERIOD ENDED 30 NOVEMBER 2022***

---

### **Independent Examiner**

A resolution proposing that Suzanne Clarke FCCA be reappointed as Independent Examiner of the company will be put to the members.

On behalf of the board of Trustees

Mr A Phillips

Chair

Dated: 21 September 2023

# THE GIVE A DUCK FOUNDATION

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

---

The Trustees are responsible for preparing the Trustees' Report and the financial statements which give a true and fair view of the affairs of the charity and of its financial activities for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether the policies followed are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

---

I report on the financial statements of the company for the period ended 30 November 2022, which are set out on pages 6 to 11.

#### **Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S' REPORT (CONTINUED)

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

---

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Suzanne Clarke FCCA  
77 Kilpin Hill Lane  
Dewsbury  
West Yorkshire  
WF13 4BS

Date: 21 September 2023

# THE GIVE A DUCK FOUNDATION

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

*FOR THE PERIOD ENDED 30 NOVEMBER 2022*

---

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b><u>Incoming resources</u></b>					
Donations and legacies	2	44,010	-	44,010	30,746
Charitable activities	3	55,629	-	55,629	48,482
Other trading activities	4	3,167	-	3,167	2,896
Total incoming resources		102,806	-	102,806	82,124
<b><u>Resources expended</u></b>					
Charitable activities	5	35,581	-	35,581	22,950
Raising funds	6	44,962	-	44,962	40,146
Support costs	7	6,004	-	6,004	5,019
Total resources expended		86,547	-	86,547	68,115
Net income for the period/ Net movement in funds		16,259	-	16,259	14,009
Total funds brought forward		69,635	-	69,635	55,626
<b>Total funds carried forward</b>		<b>85,894</b>	<b>-</b>	<b>85,894</b>	<b>69,635</b>

All income and expenditure derive from continuing activities

All gains and losses recognised in the period are included above.

# THE GIVE A DUCK FOUNDATION

## BALANCE SHEET

**AS AT 30 NOVEMBER 2022**

		2022		2021	
	Note	£	£	£	£
<b>Fixed assets</b>	<b>8</b>	1,013		1,351	
<b>Current assets</b>					
Cash at bank and in hand		80,385		64,915	
Stock	<b>9</b>	<u>4,703</u>		<u>3,369</u>	
		85,088		68,284	
Creditors: amounts falling Due within one year		<u>(207)</u>		<u>-</u>	
Net current assets			<u>84,881</u>		<u>68,284</u>
<b>Total assets less current liabilities</b>			<u>85,894</u>		<u>69,635</u>
<b>Income funds</b>					
Restricted funds			-		-
Unrestricted funds			<u>85,894</u>		<u>69,635</u>
<b>Total funds</b>	<b>10</b>		<u>85,894</u>		<u>69,635</u>

The financial statements were approved by the Trustees and authorised for issue on 21 September 2023 and are signed on their behalf by:

Mr A Phillips  
(Chair)

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE PERIOD ENDED 30 NOVEMBER 2022**

---

### **1 Accounting policies**

#### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) effective from January 2019 and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern

#### **1.2 Adoption of Charities SORP (FRS 102)**

The charity has adopted the SORP (FRS 102) in the financial statements for the period ended 30 November 2022.

#### **1.3 Incoming resources**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations are recognised once received. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank

#### **1.4 Resources expended**

Expenditure is recognised as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings

#### **1.5 Fund accounting**

Unrestricted funds - general funds are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity

Restricted funds - restricted funds arise where there is a donor imposed restriction for the use of the funds or where their use is respected to a specific purpose

#### **1.6 Taxation**

The charity is exempt within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore is meets the definition of a charity for UK corporation tax purposes.

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD ENDED 30 NOVEMBER 2022**

### 2 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and legacies	44,010	-	44,010	30,746

### 3 Incoming from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Fund raising	30,918	-	30,918	31,948
Just Giving	24,711	-	24,711	16,534
	55,629	-	55,629	48,482

### 4 Incoming from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Duck sales	3,167	-	3,167	2,896

### 5 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Website/advertising	828	-	828	165
Miscellaneous items	744	-	744	949
Consultancy fees	13,151	-	13,151	21,836
Wages	20,858	-	20,858	-
	35,581	-	35,581	22,950

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2022

### 6 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Purchases	30,722	-	30,722	17,163
Opening stock	3,369	-	3,369	15,598
Closing stock	(4,703)	-	(4,703)	(3,369)
Carriage costs	3,584	-	3,584	1,527
Fund raising expenses	11,990	-	11,990	9,227
	<u>44,962</u>	<u>-</u>	<u>44,962</u>	<u>40,146</u>

### 7 Support costs

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Software costs	3,423	-	3,423	4,418
Stationery & printing	342	-	342	-
Legal costs	420	-	420	-
Sundry	1,481	-	1,481	151
Depreciation	338	-	338	450
	<u>6,004</u>	<u>-</u>	<u>6,004</u>	<u>5,019</u>

### 8 Fixed assets

	2022 £	2021 £
Cost brought forward	2,401	2,401
Additions	-	-
Cost carried forward	<u>2,401</u>	<u>2,401</u>
Depreciation brought forward	1,050	600
Depreciation charge	338	450
Depreciation carried forward	<u>1,388</u>	<u>1,050</u>
NBV brought forward	1,351	1,801
NBV carried forward	<u>1,013</u>	<u>1,351</u>

### 9 Stock

	2022 £	2021 £
Ducks and merchandise	<u>4,703</u>	<u>3,369</u>

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### *FOR THE PERIOD ENDED 30 NOVEMBER 2022*

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#### 10 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Fund balances at 30 November 2022 are represented by net assets	85,894	-	85,894	69,635
	85,894	-	85,894	69,635

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**THE GIVE A DUCK FOUNDATION**

England & Wales - Charity number 1164904

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# Accounts

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Charity Registration No. 1164904

**THE GIVE A DUCK FOUNDATION  
TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 30 NOVEMBER 2021**

# THE GIVE A DUCK FOUNDATION

## LEGAL AND ADMINISTRATIVE INFORMATION

---

Trustees	Mr A Phillips (Chair) Mrs E Hawkhead Mrs H Holmes Mrs K Phillips Mr CJ Burton Mr C Hawkhead Mr ND Swallow
Charity number	1164904
Independent Examiner	Suzanne Clarke FCCA
Public Address	3 Field View Oulton Leeds West Yorkshire LS26 8FU

# THE GIVE A DUCK FOUNDATION

## CONTENTS

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	<b>Page</b>
Trustees' Annual Report	1-2
Statement of Trustees' responsibilities	3
Independent examiner's report	4-5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8-11

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' ANNUAL REPORT

### ***FOR THE PERIOD ENDED 30 NOVEMBER 2021***

---

The Trustees present their report and financial statements for the period ended 30 November 2021.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 1 January 2020.

#### **Structure governance and management**

The Give A Duck Foundation was constituted under a trust deed date 17 December 2015. It is a registered charity, number 1164904.

The Trustees who served during the period were:

Mr A Phillips (Chair)  
Mrs E Hawkhead  
Mrs H Holmes  
Mrs K Phillips  
Mr CJ Burton  
Mr C Hawkhead  
Mr ND Swallow (Appointed 25 March 2022)

#### **Objectives and activities**

The Give A Duck Foundation's objects are to relieve the needs and assist in the rehabilitation of children with cancer in the UK by the provision of proven effective tools for education and play to help support them through their treatment and to help alleviate anxiety

#### **Risk Management**

The Trustees have assessed the major risks to which The Give A Duck Foundation is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Achievements and performance**

The trustees are satisfied with the financial results of the charity for the period.

#### **Financial review**

The reserves show a total of £69,635 at 30 November 2021. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue The Give A Duck Foundation's current activities while consideration is given to ways in which additional funds may be raised.

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

***FOR THE PERIOD ENDED 30 NOVEMBER 2021***

---

### **Independent Examiner**

A resolution proposing that Suzanne Clarke FCCA be reappointed as Independent Examiner of the company will be put to the members.

On behalf of the board of Trustees

Mr A Phillips

Chair

Dated: 27 September 2022

# THE GIVE A DUCK FOUNDATION

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

---

The Trustees are responsible for preparing the Trustees' Report and the financial statements which give a true and fair view of the affairs of the charity and of its financial activities for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether the policies followed are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S' REPORT

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

---

I report on the financial statements of the company for the period ended 30 November 2021, which are set out on pages 6 to 11.

#### **Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S' REPORT (CONTINUED)

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

---

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Suzanne Clarke FCCA  
77 Kilpin Hill Lane  
Dewsbury  
West Yorkshire  
WF13 4BS

Date: 27 September 2022

# THE GIVE A DUCK FOUNDATION

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

*FOR THE PERIOD ENDED 30 NOVEMBER 2021*

---

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b><u>Incoming resources</u></b>					
Donations and legacies	2	30,746	-	30,746	354
Charitable activities	3	48,482	-	48,482	28,481
Other trading activities	4	2,896	-	2,896	157
Total incoming resources		82,124	-	82,124	28,992
<b><u>Resources expended</u></b>					
Charitable activities	5	22,950	-	22,950	25,076
Raising funds	6	40,146	-	40,146	33,994
Support costs	7	5,019	-	5,019	6,736
Total resources expended		68,115	-	68,115	65,806
Net income for the period/ Net movement in funds		14,009	-	14,009	(36,814)
Total funds brought forward		55,626	-	55,626	92,440
<b>Total funds carried forward</b>		<b>69,635</b>	<b>-</b>	<b>69,635</b>	<b>55,626</b>

All income and expenditure derive from continuing activities

All gains and losses recognised in the period are included above.

# THE GIVE A DUCK FOUNDATION

## BALANCE SHEET

**AS AT 30 NOVEMBER 2021**

		2021		2020	
	Note	£	£	£	£
<b>Fixed assets</b>	<b>8</b>	1,351		1,801	
<b>Current assets</b>					
Cash at bank and in hand		64,915		38,227	
Stock	<b>9</b>	<u>3,369</u>		<u>15,598</u>	
		68,284		53,825	
Creditors: amounts falling		<u>-</u>		<u>-</u>	
Net current assets			<u>68,284</u>		<u>53,825</u>
<b>Total assets less current</b>			<u>69,635</u>		<u>55,626</u>
<b>Income funds</b>					
Restricted funds			-		-
Unrestricted funds			<u>69,635</u>		<u>55,626</u>
<b>Total funds</b>	<b>10</b>		<u>69,635</u>		<u>55,626</u>

The financial statements were approved by the Trustees and authorised for issue on 27 September 2022 and are signed on their behalf by:

Mr A Phillips  
(Chair)

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE PERIOD ENDED 30 NOVEMBER 2021**

---

### **1 Accounting policies**

#### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) issued on 1 January 2020 and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern

#### **1.2 Adoption of Charities SORP (FRS 102)**

The charity has adopted the SORP (FRS 102) in the financial statements for the period ended 30 November 2021.

#### **1.3 Incoming resources**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations are recognised once received. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank

#### **1.4 Resources expended**

Expenditure is recognised as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings

#### **1.5 Fund accounting**

Unrestricted funds - general funds are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity

Restricted funds - restricted funds arise where there is a donor imposed restriction for the use of the funds or where their use is restricted to a specific purpose

#### **1.6 Taxation**

The charity is exempt within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore meets the definition of a charity for UK corporation tax purposes.

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD ENDED 30 NOVEMBER 2021**

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### 2 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies	30,746	-	30,746	354

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### 3 Incoming from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Fund raising	31,948	-	31,948	19,961
Just Giving	16,534	-	16,534	8,520
	48,482	-	48,482	28,481

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### 4 Incoming from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Duck sales	2,896	-	2,896	157

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### 5 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Website costs	165	-	165	-
Miscellaneous items	949	-	949	1,122
Consultancy fees	21,836	-	21,836	23,954
	22,950	-	22,950	25,076

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# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2021

### 6 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Purchases	17,163	-	17,163	16,623
Opening stock	15,598	-	15,598	29,344
Closing stock	(3,369)	-	(3,369)	(15,598)
Distribution costs	1,527	-	1,527	-
Fund raising expenses	9,227	-	9,227	3,625
	<u>40,146</u>	<u>-</u>	<u>40,146</u>	<u>33,994</u>

### 7 Support costs

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Software costs	4,418	-	4,418	5,801
Sundry	151	-	151	335
Depreciation	450	-	450	600
	<u>5,019</u>	<u>-</u>	<u>5,019</u>	<u>6,736</u>

### 8 Fixed assets

	2021 £	2020 £
Cost brought forward	2,401	-
Additions	-	2,401
Cost carried forward	<u>2,401</u>	<u>2,401</u>
Depreciation brought forward	600	-
Depreciation charge	450	600
Depreciation carried forward	<u>1,050</u>	<u>600</u>
NBV brought forward	1,801	-
NBV carried forward	<u>1,351</u>	<u>1,801</u>

### 9 Stock

	2021 £	2020 £
Ducks and merchandise	<u>3,369</u>	<u>15,598</u>

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### *FOR THE PERIOD ENDED 30 NOVEMBER 2021*

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#### 10 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Fund balances at 30 November 2021 are represented by				
Current assets	69,635	-	69,635	55,626
	69,635	-	69,635	55,626

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**THE GIVE A DUCK FOUNDATION**

England & Wales - Charity number 1164904

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# Accounts

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Charity Registration No. 1164904

**THE GIVE A DUCK FOUNDATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2020**

# THE GIVE A DUCK FOUNDATION

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Mr A Phillips (Chair) Mrs E Hawkhead Mrs H Holmes Mrs K Phillips Mr CJ Burton Mr C Hawkhead
Charity number	1164904
Independent Examiner	Suzanne Clarke FCCA
Public Address	3 Field View Oulton Leeds West Yorkshire LS26 8FU

# THE GIVE A DUCK FOUNDATION

## CONTENTS

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	<b>Page</b>
Trustees' Annual Report	1-2
Statement of Trustees' responsibilities	3
Independent examiner's report	4-5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8-11

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' ANNUAL REPORT

### ***FOR THE PERIOD ENDED 30 NOVEMBER 2020***

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The Trustees present their report and financial statements for the period ended 30 November 2020.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 1 January 2019.

#### **Structure governance and management**

The Give A Duck Foundation was constituted under a trust deed date 17 December 2015. It is a registered charity, number 1164904.

The Trustees who served during the period were:

Mr A Phillips (Chair)  
Mrs E Hawkhead  
Mrs H Holmes  
Mrs K Phillips  
Mr CJ Burton  
Mr C Hawkhead

#### **Objectives and activities**

The Give A Duck Foundation's objects are to relieve the needs and assist in the rehabilitation of children with cancer in the UK by the provision of proven effective tools for education and play to help support them through their treatment and to help alleviate anxiety

#### **Risk Management**

The Trustees have assessed the major risks to which The Give A Duck Foundation is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Achievements and performance**

The trustees are satisfied with the financial results of the charity for the period.

#### **Financial review**

The reserves show a total of £55,626 at 30 November 2020. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue The Give A Duck Foundation's current activities while consideration is given to ways in which additional funds may be raised.

# THE GIVE A DUCK FOUNDATION

## TRUSTEES' REPORT (CONTINUED)

***FOR THE PERIOD ENDED 30 NOVEMBER 2020***

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### **Independent Examiner**

A resolution proposing that Suzanne Clarke FCCA be reappointed as Independent Examiner of the company will be put to the members.

On behalf of the board of Trustees

Mr A Phillips  
Chair  
Dated: 7 July 2021

# THE GIVE A DUCK FOUNDATION

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

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The Trustees are responsible for preparing the Trustees' Report and the financial statements which give a true and fair view of the affairs of the charity and of its financial activities for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether the policies followed are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

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I report on the financial statements of the company for the period ended 30 November 2020, which are set out on pages 6 to 11.

#### **Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

# THE GIVE A DUCK FOUNDATION

## INDEPENDENT EXAMINER'S' REPORT (CONTINUED)

### TO THE TRUSTEES OF THE GIVE A DUCK FOUNDATION

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#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Suzanne Clarke FCCA  
77 Kilpin Hill Lane  
Dewsbury  
West Yorkshire  
WF13 4BS

Date: 7 July 2021

# THE GIVE A DUCK FOUNDATION

## CHARITY STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

*FOR THE PERIOD ENDED 30 NOVEMBER 2020*

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	Notes	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<b><u>Incoming resources</u></b>					
Donations and legacies	2	354	-	354	914
Charitable activities	3	28,481	-	28,481	17,614
Other trading activities	4	157	-	157	7,186
Total incoming resources		28,992	-	28,992	25,714
<b><u>Resources expended</u></b>					
Charitable activities	5	25,076	-	25,076	24,084
Raising funds	6	33,994	-	33,994	7,746
Support costs	7	6,736	-	6,736	1,444
Total resources expended		65,806	-	65,806	33,274
Net income for the period/ Net movement in funds		(36,814)	-	(36,814)	(7,560)
Total funds brought forward		92,440	-	92,440	100,000
<b>Total funds carried forward</b>		<b>55,626</b>	<b>-</b>	<b>55,626</b>	<b>92,440</b>

All income and expenditure derive from continuing activities

All gains and losses recognised in the period are included above.

# THE GIVE A DUCK FOUNDATION

## BALANCE SHEET

AS AT 30 NOVEMBER 2020

		2020		2019	
	Note	£	£	£	£
<b>Fixed assets</b>	<b>8</b>	1,801		-	
<b>Current assets</b>					
Cash at bank and in hand		38,227		63,096	
Stock	<b>9</b>	15,598		29,344	
		<u>53,825</u>		<u>92,440</u>	
Creditors: amounts falling		-		-	
		<u>-</u>		<u>-</u>	
Net current assets			<u>53,825</u>		<u>92,440</u>
<b>Total assets less current</b>			<u><b>55,626</b></u>		<u><b>92,440</b></u>
<b>Income funds</b>					
Restricted funds			-		-
Unrestricted funds			<u>55,626</u>		<u>92,440</u>
<b>Total funds</b>	<b>10</b>		<u><b>55,626</b></u>		<u><b>92,440</b></u>

The financial statements were approved by the Trustees and authorised for issue on 7 July 2021 and are signed on their behalf by:

Mr A Phillips  
(Chair)

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE PERIOD ENDED 30 NOVEMBER 2020**

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### **1 Accounting policies**

#### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) issued on 1 January 2019 and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern

#### **1.2 Adoption of Charities SORP (FRS 102)**

The charity has adopted the SORP (FRS 102) in the financial statements for the period ended 30 November 2020.

#### **1.3 Incoming resources**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations are recognised once received. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank

#### **1.4 Resources expended**

Expenditure is recognised as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings

#### **1.5 Fund accounting**

Unrestricted funds - general funds are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity

Restricted funds - restricted funds arise where there is a donor imposed restriction for the use of the funds or where their use is respected to a specific purpose

#### **1.6 Taxation**

The charity is exempt within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore meets the definition of a charity for UK corporation tax purposes.

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD ENDED 30 NOVEMBER 2020**

---

### 2 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Donations and legacies	354	-	354	914

---

### 3 Incoming from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Fund raising	19,961	-	19,961	11,408
Just Giving	8,520	-	8,520	6,206
	28,481	-	28,481	17,164

---

### 4 Incoming from other trading activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Duck sales	157	-	157	7,186

---

### 5 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Website costs	-	-	-	4,645
Miscellaneous items	1,122	-	1,122	845
Memorabilia	-	-	-	-
Consultancy fees	23,954	-	23,954	18,594
	25,076	-	25,076	24,084

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# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 30 NOVEMBER 2020

### 6 Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Purchases	16,623	-	16,623	31,952
Opening stock	29,344	-	29,344	-
Closing stock	(15,598)	-	(15,598)	(29,344)
Distribution costs	-	-	-	1,719
Fund raising expenses	3,625	-	3,625	3,419
	<u>33,994</u>	<u>-</u>	<u>33,994</u>	<u>7,746</u>

### 7 Support costs

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Bank charges	-	-	-	25
Software costs	5,801	-	5,801	1,419
Sundry	335	-	335	-
Depreciation	600	-	600	-
	<u>6,736</u>	<u>-</u>	<u>6,736</u>	<u>1,444</u>

### 8 Fixed assets

	2020 £	2019 £
Cost brought forward	-	-
Additions	2,401	-
Cost carried forward	<u>2,401</u>	<u>-</u>
Depreciation brought forward	-	-
Depreciation charge	600	-
Depreciation carried forward	<u>600</u>	<u>-</u>
NBV brought forward	-	-
NBV carried forward	<u>1,801</u>	<u>-</u>

### 9 Stock

	2020 £	2019 £
Ducks and merchandise	<u>15,598</u>	<u>29,344</u>

# THE GIVE A DUCK FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### *FOR THE PERIOD ENDED 30 NOVEMBER 2020*

---

#### 10 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Fund balances at 30 November 2020 are represented by				
Current assets	55,626	-	55,626	92,440
	55,626	-	55,626	92,440

---