



## TRUSTEES REPORT

**Charity Name:** Hambleton Community Action

**Registered charity number:** 1164895

**Principal address:** Ground Floor Office Suite, 159 – 160 High Street, Northallerton, DL7 8JZ

### **Names of the charity trustees (at 31<sup>st</sup> March 2023)**

#### **Name**

Michael Harvey, Chair  
Sally Anderson, Vice Chair, until May 2023  
David Walker, Treasurer  
David Blades until May 2023  
Andy Powell  
Tracy Rose  
Steve Hadwin  
Elizabeth Robson until September 2023

### **Chief Officer**

Liz Lockey CMgr FCMI

### **Independent examiners**

TP Jones & Co LLP, First Floor, 23 Victoria Avenue, Harrogate, HG1 5RD

### **Bankers**

Virgin Money, 35-37 High Row, Darlington DL3 7QT

Funds are also held with

Triodos Bank  
Shawbrook Bank  
Hampshire Trust Bank  
Redwood Bank

### **Governing document**

Constitution adopted by Trustees in October 2015, last amended 16<sup>th</sup> December 2015

### **How the charity is constituted**

Charitable Incorporated Organisation

### **Charity trustee selection method**

The Trustee Board is elected by members at the Annual General Meeting. The Trustee Board have the ability to co-opt persons to serve on the Board if any vacancies remain unfilled after the Annual General Meeting.

### **Summary of the objects of the charity set out in the governing document**

The objects of the CIO are:

To promote for the public benefit the efficiency and effectiveness of the voluntary sector in the District of Hambleton, North Yorkshire and surrounding areas in particular but not exclusively by:

- the provision of information, advice, education, training, services, resources and any other support;
- encouraging and supporting innovation and the meeting of new or unmet need;
- the promotion of charitable giving and volunteering.
- the promotion and delivery of services to assist in the advancement of education, the protection of mental and physical health and the relief of poverty, distress and sickness within the area of benefit.
- such other charitable objects as the trustees shall from time to time determine

#### **Summary of the main activities in relation to these objects**

*When considering the aims, objectives and planned activities for the Organisation, the Trustees take account of the information contained in the Charity Commission's general guidance on public benefit. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set out.*

Over the last twelve months, Hambleton Community Action has continued to provide a range of practical interventions that enable and encourage participation – socially, economically and within the community. Our innovative person-centred, strength-based approach underpins all our activities, and we see other charities increasingly adopt various aspects of this.

The year to March 2023 has been our final year as a Community Support Organisation, and we have continued to support people in a variety of ways based on both ongoing and emerging needs and requests. During the year we continued to expand our offer to our communities, introducing new projects and cementing our reputation for responsiveness and creativity. We have been increasingly involved in supporting our communities through collaborative working with other charities as well as statutory agencies, such as the NHS and North Yorkshire Council.

**As ever, we would like to thank all our volunteers, whether paused or retired from volunteering, or continuing in the role, for the amazing contribution you all make to our communities. The staff team co-ordinates, but our volunteers deliver. Thank you all.**

Our core activities have continued to rebuild towards pre-pandemic levels, in some cases driven by the availability and access to other welfare/healthcare-type provision:

- Our community car scheme (covering Northallerton, Bedale and surrounding areas) achieved 85% of pre-pandemic journey numbers over the course of the year, and continues to grow into the current financial year.
- Home-visits and carers' respite sitting services have been taking place in person where both clients and volunteers prefer to meet face-to-face. Telephone friending remains available to those who prefer not to meet face-to-face.
- Having achieved continuation funding for our Let's Get Connected project from The National Lottery's Reaching Communities Fund, support and social groups continue to be a significant part of our work in developing people's confidence and social connectedness. We continue to offer our monthly craft sessions at Rivendale and Abbeyfields, as well as our two Women's groups and the Tuesday Club. We have further expanded on this work, with three further bereavement social groups and a Be dale Women's Group having been formed.
- Our Wheels2Work moped loan scheme continues to provide a lifeline to its clients during the last year; to counter the ongoing supply chain issues affecting parts, we have introduced a new model of moped to our fleet, as well as changing various aspects of the scheme to better support young (and not-so-young) riders.
- We continued to offer our supported volunteering programme, using funds from the legacy generously left to Hambleton Community Action by our late trustee, June Darrah. Our Busy Buddies – HCA's original supported volunteering community – have evolved to a volunteering team that also provides peer social support; they meet regularly as friends, whilst continuing to provide monthly coffee afternoons in Richmond. Our Stepping Stones project continues to provide support to people developing their employability skills through volunteering, either with HCA, or through HCA.
- This year we introduced By Your Side – a project that supports people with (mainly) healthcare and welfare appointments, etc. This was borne of a suggestion from volunteers, who recognized that many of the people they help would benefit from having someone with them during difficult telephone calls, appointments, and when dealing with post or forms.

- We have also increased the options for training and support for our volunteers, including social events, scheme meetings, drops-ins, and monthly training sessions.
- To further our ambition to make the wellbeing benefits of volunteering accessible to all, the regional Inclusive Volunteering Network has focused on developing a toolkit for access; this work will be complemented by our Supported Volunteering Development Work which started at the beginning of this financial year.
- Outside of Hambleton Community Action direct service delivery, we have also provided hosting and leadership in the Hambleton & Richmondshire Mental Health Forum, the Hambleton and Richmondshire Rural Transport and Access Partnership, HarBus (Hambleton and Richmondshire Bus Users). We are a founding member and currently chair the Hambleton & Richmondshire VCS Leaders group which supports and encourages collaboration across the charity sector locally. In addition, we are part of the North Yorkshire and York Leadership Alliance for the three-year Community Mental Health Transformation Programme, and chair the Ham & Rich CMHT Steering Group. We actively contribute to the Bedale and Villages Community Forum, and the Northallerton and Villages Community Forum. Two staff members have supported staff in other charities as mentors this year.

**A summary of the main achievements can be found in the Hambleton Community Action Impact Report 2022/23**

### **Hambleton Community Action's Aims for 2023/24**

- 1) The biggest change/challenge for us during the year 2023/4 is the opening and settling in to our new UpFront community space. This exciting new venture gives us additional space for us to provide more activities in-house, as well as being a fantastic opportunity to engage with people now that we are physically on the High Street. We will offer digital support, hate crime reporting and a safe space for visitors, as well as room hire for other organisations, and various training courses.
- 2) One of the main drivers for UpFront was that it would allow us to develop ideas we have been working on for a year, for a project that impacts in a number of ways: seeking to address food poverty, reduce food waste, provide a "warm welcome", and increase opportunities for volunteering and socializing. We have been awarded Food Support Grant funding to 31<sup>st</sup> March 2024, which will allow us to set up a social supermarket, community fridges, and deliver a range of food security interventions that promote autonomy and choice, and recognize food as a social activity.
- 3) We are the designated Community Anchor Organisation for Northallerton, and as part of this will be working on organizational development activities.
- 4) We will continue to work collaboratively with other organisations to deliver for our communities
  - a. through our existing networks
  - b. by growing our networks
  - c. through collaborative projects
  - d. providing support to elderly residents of Northallerton through funds provided by the Grace Gardner Trust
- 5) We will maintain and grow those core services (described above) that have been helping local people for many years and are proven to have significant positive benefits for wellbeing and access to services
- 6) We will introduce a number of new projects, which have been developed through discussions with clients, partners, staff and volunteers, including:
  - a. Cuppa Connect – as part of the Staying Healthy, Independent and Connected project
  - b. Counselling for wellbeing
  - c. Further groups, clubs and other social activities
- 7) We will continue to invest in volunteers and staff, providing appropriate opportunities for training and support, and further developing capacity within the organisation, and within the sector

### **Funders**

In 2022/23 Hambleton Community Action was grateful for support from the following organisations:

- North Yorkshire County Council
- Hambleton District Council
- Richmondshire District Council

- The National Lottery (Reaching Communities)
- Children in Need
- Two Ridings Community Foundation
- Community First Yorkshire
- Northallerton BID
- & various donations

### **Financial Review**

These accounts are presented as a consolidated record within which individual funds are classed as Unrestricted, or Restricted or as part of the Designated Fund.

Grants are recognised in the Statement of Financial Activities when the charity has unconditional entitlement to the resources.

At 31 March 2023 HCA had total assets of £303,548 (2022 -> £381,575). Within this figure HCA's unrestricted funds were £145,298 (2022 -> £143,115) with restricted funds £nil and designated funds of £158,250 (2022 -> £238,460). The designated fund was set up with receipts of £260,000 in 2021 from a legacy of the late Trustee June Darrah. During 2022/23 the final, final amount of this legacy was received £1812.07. During 2022/23 £82022.43 of expenditure was charged to the designated fund. In 2021/22 the final amount £9781.99 of this legacy was received and 31322.26 was spent.

Operationally, HCA continued to provide our existing services (with adaptations as indicated by our risk assessments) and focused on activities that enabled and re-enabled people in the local area resulting in a small operational surplus of £2183 for the period.

HCA holds a Risk Management Register, which is reviewed at each meeting of the Board of Trustees, identifying key risks for the organisation and mitigating actions to reduce the likelihood and impact of these risks on the organisation.

Looking forward, the finances of HCA are likely to be affected by the transition to a unitary local authority, as several of our services have been funded or part-funded by district councils which no longer exist. It is unclear whether/how North Yorkshire Council will continue this support. The Trustees receive regular reports to ensure the charity remains well placed to deliver its services and ensure that the reserves policy is fully met. HCA is also taking a proactive approach to maximising income and reducing expenditure.

Funds have been designated by the trustees to develop capacity within the organisation and support long-term projects that were of particular interest to June Darrah, over the course of three financial years

- Capacity building
  - scheduled updates and improvements to IT infrastructure and hardware, telephony
  - creation and support for Business Development Officer role
- Wheels2Work project
  - Ongoing support and redevelopment of the scheme to better align to the needs of our target client group
- Supported Volunteering project
  - Increased capacity to enable us to provide appropriate levels of support to all who want to volunteer
  - Supporting increased diversity of volunteers, and of volunteering opportunities

### **Policy on reserves**

HCA aims to achieve sufficient free reserves (unrestricted funds not committed or invested in tangible fixed assets) which will:

- support those projects, and the general costs of the organisation, where expenditure is incurred before funding is reclaimed.
- finance the development of new activities to the stage where external funding can be obtained.
- provide time to seek new funding sources at a project's conclusion or facilitate restructuring of the organisation whilst meeting on-going obligations including staff redundancy payments.



As a guide, the Trustees have agreed that the free reserves held by HCA should be equivalent to approximately 6 months budgeted expenditure of unrestricted funds and this criteria was fully met by the accounts of the organisation at 31st March 2023.

As at 31<sup>st</sup> March 2023, HCA held £145,298 in unrestricted reserves.

#### **Investment policy**

HCA holds no investments and will not purchase or dispose of any investments without the approval of the Trustees. All funds are kept with Banks approved by the Trustees, with the aim of ensuring a balance between interest received and charges incurred on accounts. In this period HCA had accounts with Virgin Money Bank, Redwood Bank, Shawbrook Bank, Hampshire Trust Bank, Triodos Bank.

#### **SIGNATURES**

CHAIR:



DATE:

20 / 11 / 2023

TRUSTEE:



DATE:

22 - 11 - 2023

## Independent Examiner's Report to the Trustees of The Community Care Association

I report on the accounts of the charity, Hambleton Community Action (Charity number: 1164895) for the year ended 31st March 2023 which are set out on pages 1 to 35.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

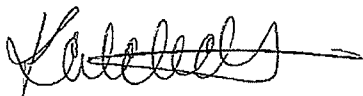
### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable to proper understanding of the accounts to be reached.



Kate Redfern FCCA - Independent Examiner  
T P Jones & Co LLP  
23 Victoria Avenue  
Harrogate  
HG1 5RD

Date: 12/09/2023



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Hambleton Community Action		Charity No	1164895
Annual accounts for the period			
Period start date	01/04/2022	To	Period end date
			31/03/2023

## Section A

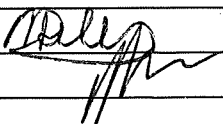
## Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Designated funds £ F03	Total funds £ F04	Prior year funds £ F05
<b>Incoming resources (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	5,238	-	-	5,238	13,777
Charitable activities	S02	133,215	128,611	-	261,826	216,856
Other trading activities	S03	7,012	-	-	7,012	5,230
Investments	S04	3,543	-	-	3,543	2,868
Separate material item of income		-	-	-	-	-
Other	S06	-	1,189	-	1,189	-
<b>Total</b>	S07	149,008	129,800	-	278,808	238,731
<b>Resources expended (Note 6)</b>						
<b>Expenditure on:</b>						
Charitable activities	S09	145,013	129,800	82,022	356,835	269,221
<b>Total</b>	S12	145,013	129,800	82,022	356,835	269,221
<b>Net income/(expenditure) before investment gains/(losses)</b>						
Net gains/(losses) on investments	S13	3,995	-	- 82,022	(78,027)	(30,490)
<b>Net income/(expenditure)</b>	S14	-	-	-	0	
<b>Extraordinary items</b>	S15	3,995	-	- 82,022	(78,027)	(30,490)
<b>Transfers between funds</b>	S16	-	-	-	0	
<b>Other recognised gains/(losses):</b>	S17	- 1,812		1,812	0	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	2,183	-	- 80,210	(78,027)	(30,490)
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	143,115	-	238,460	381,575	412,065
<b>Total funds carried forward</b>	S22	145,298	-	158,250	303,548	381,575

## Section B Balance sheet

	Guidance Notes	Unrestricted funds	Restricted income funds	Designated Funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 14)	B02	-	-	-	-	288
<b>Total fixed assets</b>	B05	-	-	-	-	288
<b>Current assets</b>						
Debtors (Note 19)	B07	18,974	-	-	18,974	19,686
Cash at bank and in hand (Note 24)	B09	133,639	104,256	158,249	396,144	382,899
<b>Total current assets</b>	B10	152,613	104,256	158,249	415,118	402,585
<b>Creditors: amounts falling due within one year</b> (Note 20)	B11	3,503	104,256	3,811	111,570	21,298
<b>Net current assets/(liabilities)</b>	B12	149,110	-	154,438	303,548	381,287
<b>Total assets less current liabilities</b>	B13	149,110	-	154,438	303,548	381,575
<b>Creditors: amounts falling due after one year</b> (Note 20)	B14	-	-	-	-	-
<b>Provisions for liabilities</b>	B15	-	-	-	-	-
<b>Total net assets or liabilities</b>	B16	149,110	-	154,438	303,548	381,575
<b>Funds of the Charity</b>						
Designated funds (Note 27)	B17			158,250	158,250	238,460
Restricted income funds (Note 27)	B18		-		-	-
Unrestricted funds	B19	145,298			145,298	143,115
Revaluation reserve	B20					
<b>Total funds</b>	B21	145,298	-	158,250	303,548	381,575

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	M D HARVEY	06/11/2023
	D G WALKER	22-11-23

## Section C

## Notes to the accounts

### Note 1 Basis of preparation

*This section should be completed by all charities.*

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with\* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Yes

#### 1.2 Going concern

*If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:*

An explanation as to those factors that support the conclusion that the charity is a going concern;

Not Applicable

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not Applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not Applicable

#### 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes

☒

No

☒

*Please disclose:*

<i>(i) the nature of the change in accounting policy;</i>	
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	



<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>	
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#### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

*Please disclose:*

<i>(i) the nature of any changes;</i>	<i>Not Applicable</i>
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	<i>Not Applicable</i>
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	<i>Not Applicable</i>

#### 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes	<input checked="" type="checkbox"/>
No	<input checked="" type="checkbox"/>

*Please disclose:*

<i>(i) the nature of the prior period error;</i>	<i>Not Applicable</i>
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	<i>Not Applicable</i>
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	<i>Not Applicable</i>

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

## 2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Not Applicable

### Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:	-	-
Fund balance as restated	-	-

### Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
Adjustments:	-
Previous period net income/(expenditure) as restated	



## Note 2

## Accounting policies

## 2.2 INCOME

*This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.*

<b>Recognition of income</b>	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
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<b>Offsetting</b>	<p>There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>												
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<b>Grants and donations</b>	<p>Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).</p> <p>In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
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<b>Legacies</b>	<p>Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>												
Yes	No	N/a																		
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<b>Government grants</b>	<p>The charity has received government grants in the reporting period</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
Yes	No	N/a																		
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<b>Tax reclaims on donations and gifts</b>	<p>Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
Yes	No	N/a																		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																		
<b>Contractual income and performance related grants</b>	<p>This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>												
Yes	No	N/a																		
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>																		
<b>Donated goods</b>	<p>Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.</p> <p>The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.</p> <p>Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.</p> <p>Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.</p> <p>Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table> <table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table> <table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a																		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																		
Yes	No	N/a																		
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>																		
Yes	No	N/a																		
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>																		
<b>Donated services and facilities</b>	<p>Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.</p> <p>Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table> <table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Yes	No	N/a																		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																		
Yes	No	N/a																		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																		
<b>Support costs</b>	<p>The charity has incurred expenditure on support costs.</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
Yes	No	N/a																		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																		

<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Income from membership subscriptions</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.  Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>

## 2.3 EXPENDITURE AND LIABILITIES

<b>Liability recognition</b>	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Governance and support costs</b>	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.  Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Grants payable without performance conditions</b>	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Redundancy cost</b>	The charity made no redundancy payments during the reporting period.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Deferred income</b>	No material item of deferred income has been included in the accounts.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Basic financial instruments</b>	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>

## 2.4 ASSETS

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least 3,000.  They are valued at cost.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Intangible fixed assets</b>	The depreciation rates and methods used are disclosed in note 9.2.  The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5.  They are valued at cost.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	N/a <input checked="" type="checkbox"/>



**Heritage assets**

The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

They are valued at cost.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Investments**

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Stocks and work in progress**

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Current asset investments**

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE**

## Note 3

## Analysis of income

Analysis		Unrestricted funds	Restricted income funds	Designated funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	5,238			5,238	13,777
	General grants provided by government/other charities				0	0
	<b>Total</b>	<b>5,238</b>	<b>0</b>	<b>0</b>	<b>5,238</b>	<b>13,777</b>
Charitable activities:	North Yorkshire County Council	67,033	33,702		100,735	85,828
	Hambleton District Council	8,100	13,000		21,100	21,100
	Richmondshire District Council	2,000	8,000		10,000	8,000
	Two Ridings Community Foundation		5,000		5,000	0
	Children In Need	500	14,663		15,163	14,567
	Lottery		42,597		42,597	22,705
	Community First Yorkshire		5,449		5,449	0
	Rank Foundation				0	15,459
	NAVCA				0	1,500
	Two Ridings Coronavirus Community Fund				0	6,000
					0	0
					0	0
					0	0
	Community Mental Health Transformation		5,000		5,000	4,000
	IVAR		1,200		1,200	0
	Hambleton Strollers	4,500			4,500	1,125
	Northallerton BID	10,000			10,000	
	Gift Aid	428			428	169
					0	0
	User Contributions				0	0
	Community Car Scheme/Shopping Angels	5,135			5,135	3,881
	Wheels 2 Work User Income	23,808			23,808	25,372
	Volunteer Mileage	9,689			9,689	3,351
	Misc Income	2,022			2,022	1,799
	<b>Total</b>	<b>133,215</b>	<b>128,611</b>	<b>0</b>	<b>261,826</b>	<b>214,856</b>
Other trading activities:	Fundraising Income / Commissioned Services	1,757			1,757	540
	Moped sales/ insurance recovery	5,255			5,255	4,690
	<b>Total</b>	<b>7,012</b>	<b>0</b>	<b>0</b>	<b>7,012</b>	<b>5,230</b>
Income from investments:	Interest income	3,543			3,543	2,868
	Rental and leasing income				0	0
	<b>Total</b>	<b>3,543</b>	<b>0</b>	<b>0</b>	<b>3,543</b>	<b>2,868</b>
Material item of income					0	
					0	
	<b>Total</b>				<b>0</b>	
Other:	Northallerton Town Council - Grace Gardner Trust		1,189		1,189	0
	<b>Total</b>	<b>0</b>	<b>1,189</b>	<b>0</b>	<b>1,189</b>	<b>0</b>
<b>TOTAL INCOME</b>		<b>149,008</b>	<b>129,800</b>	<b>0</b>	<b>278,808</b>	<b>236,731</b>

## 3.1 Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

The prior year income is split between £104141 Restricted and £134590 Unrestricted. Of the unrestricted amount the sum of £9782 was transferred to the Designated fund.

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Not Applicable

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Received the final part of the legacy from former Trustee that forms the designated fund set up in the previous years accounts, the amount received in 2022/23 is £1812.07.  
See note 27.4 for more details

The Grace Gardner Trust - of the £5000 received in 2022/23, the amount of £1189 has been used leaving the sum of £3811 to be used in 2023/24

# Note 4

## Analysis of receipts of government grants

Description		This year £	Last year £
Government grant	NYCC Car Scheme	12,601	12,601
Government grant	NYCC Respite Sitting	11,432	11,432
Government grant	NYCC Funding Stronger Communities - Covid-19	36,000	36,500
Government grant	NYCC Kickstart	8,492	20,377
Government grant	NYCC Mental Health Transformation	15,000	
Government grant	NYCC SHIC	15,000	
Government grant	NYCC W2W Contribution towards Electric Mopeds		3,600
Government grant	NYCC Stronger Communities -Mens Group		1,000
Government grant	NYCC Suicide Prevention		4,950
Government grant	NYCC Winter Pressures	5,000	
Government grant	NYCC Small Grant - Community Transport Funding	2,496	
Government grant	NYCC Moorsbus	1,000	
Government grant	NYCC CLLR funds- for Harbus Timetables	1,000	
Government grant	NYCC W2W Contribution towards new van	20,000	
Government grant	NYCC eCompass	20,000	
Government grant	NYCC Supported Volunteering match funding to TNL	22,631	
Government grant	NYCC Personaised Care Programme	2,000	
Government grant	HDC Car Scheme	5,600	5,600
Government grant	HDC RTAP	2,500	2,500
Government grant	HDC Volunteering Hambleton	3,000	3,000
Government grant	HDC W2W	10,000	10,000
Government grant	RDC RTAP	2,000	2,000
Government grant	RDC W2W	8,000	8,000
	The National Lottery Community Fund	49,377	
	Children in Need	18,829	14,567
	Community First Yorkshire	17,935	
	Two Ridings Community Foundation		1,000
	Two Ridings Coronavirus Community Fund - Supported Volunteering		10,000
	Rank Foundation		8,211
	NAVCA		1,500
Other	Grace Gardner Trust	5,000	

Total	294,893	156,838
-------	---------	---------

**Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.**

£10283 Grants Received in 2021/22 are relevant to 2022/23. £103943 of Grants received in 2022/23 are due to be used in 2023/24.

**Please give details of other forms of government assistance from which the charity has directly benefited.**

Not Applicable

**Other Information**

The sum of £5000.00 from the Grace Gardner Trust was passed to HCA from Northallerton Town Council to work in partnership with the Grace Gardner Trustees to meet the trust's aims of alleviating distress and hardship among older people living within the boundary of the parish of Northallerton.

## Note 5

## Donated goods, facilities and services

Seconded staff  
Use of property  
Other

This year  
£

Last year  
£

-	-
-	-
-	-
-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Not Applicable

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Not Applicable

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

Many of HCA's services are delivered by unpaid volunteers who only receive reimbursed expenses. This is discussed further in the Trustees Report

Note 6

Analysis of expenditure

	Unrestricted funds	Restricted funds	Designated funds	Total funds £	Prior year £
<b>Analysis</b>					
<b>Expenditure on raising funds:</b>					
Fundraising Trading Support Costs	-	-	-	-	-
Voluntary Income Support Costs				-	
<b>Total expenditure on raising funds</b>	-	-	-	-	-
<b>Expenditure on charitable activities</b>					
Bank Charges	-			-	-
CBT Training				-	-
Copier Costs	842			842	506
Depreciation	288			288	288
Payroll Costs	74,946	104,041	41,316	220,303	181,014
Fuel	26	2,500		2,526	2,421
Insurance	2,094			2,094	2,295
Miscellaneous	4,757	1,170	1,067	6,994	2,693
Office Costs/ Stationery/ Postage	12,262	109		12,371	9,962
Publicity Marketing, Events	474	2,213		2,687	73
Rent/ Room Hire	8,099	4,010		12,109	7,913
Road Tax	566			566	651
Equipment (Revenue)	1,461	6,971	39,639	48,071	20,322
Staff Training	643	539		1,182	2,605
Staff Travel	182	258		440	86
Subscriptions/ Affiliations/ Admin Costs	95			95	85
Telephone	3,280	252		3,532	1,298
Utilities & Rates	1,825			1,825	2,102
Vehicle Insurance	11,664			11,664	10,364
Vehicle Running Costs/ Maintenance/ Servicing/ Safety Equipment	6,438	6,000		12,438	16,087
Volunteer Travel/ Support Costs	14,411	548		14,959	7,826
Audit Accountancy Trustee Cost	660			660	630
				-	-
Grace Gardner Trust		1,189		1,189	-
	-			-	-
	-			-	-
<b>Total expenditure on charitable activities</b>	<b>145,013</b>	<b>129,800</b>	<b>82,022</b>	<b>356,835</b>	<b>269,221</b>
<b>TOTAL EXPENDITURE</b>	<b>145,013</b>	<b>129,800</b>	<b>82,022</b>	<b>356,835</b>	<b>269,221</b>

6.1 Other information:

Analysis of expenditure on charitable activities



**Note 7            Extraordinary items**

--

**Note 8            Funds received as agent**

**8.1** *The charity did not receive any funds as an agent in this year.*

**Note 9 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost (examples)	Raising funds £	Activity 1 £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation
						(Describe method)
Governance		-		-		
Charitable Activity		-		-	-	
Fundraising Activity		-		-	-	
Generating Voluntary Income		-		-	-	
Other	-	-		-	-	
<b>Total</b>	-	-		-	-	

*Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.*

**NA - Not activity based**

**Note 10** Details of certain items of expenditure**10.1 Fees for examination of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year Estimated	Last year Actual £
660	630
-	-
-	-
-	-
<b>Total</b> 660	<b>630</b>

**Section C** **Notes to the accounts** **(cont)**

**Note 11** **Paid employees**  
Please complete this note if the charity has any employees.

**11.1 Staff Costs**

	This year	Last year £
Salaries and wages	199,909	164,673
Social security costs		-
Pension costs (defined contribution scheme)	8,776	6,944
Other employee benefits		
National Insurance	11,618	9,397
<b>Total staff costs</b>	<b>220,303</b>	<b>181,014</b>

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

None

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

NONE

**11.2 Average head count in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	8	7
<b>Total</b>	<b>8</b>	<b>7</b>

**Section C** **Notes to the accounts** **(cont)**

**11.3 Ex-gratia payments to employees and others (excluding trustees)**  
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

NONE

Please state the legal authority or reason for making the payment

NONE

Please state the amount of the payment (or value of any waiver of a right to an asset)

NONE

**11.4 Redundancy payments**

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

NONE

The nature of the payment (cash, asset etc.)

NONE

The extent of redundancy funding at the balance sheet date

NONE

Please state the accounting policy for any redundancy or termination payments

NONE



**Note 12**                      **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

**12.1** *Please complete this note if a defined contribution pension scheme is operated.*

Amount of contributions recognised in the SOFA as an expense

Not Applicable

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

Not Applicable

**12.2** *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Not Applicable

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity

Not Applicable

**12.3** *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan

Not Applicable

**Note 13**                      **Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**13.1 Analysis of grants paid (included in cost of charitable activities)**

No material grants paid in the year
-------------------------------------

**Note 14****Tangible fixed assets**

*Please complete this note if the charity has any tangible fixed assets*

**14.1 Cost or valuation**

	Vehicles	Computer equipment	Fixtures & Fittings	Plant & Machinery	Total
	£	£	£	£	£
At the beginning of the year	13,249		870		14,119
Additions					-
Revaluations					-
Disposals					-
Transfers *	-	-	-	-	-
At end of the year	13,249	-	870	-	14,119

**14.2 Depreciation and impairments**

<b>**Basis</b>	SL	SL	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
<b>** Rate</b>	25%	25%	25%	25%	25%	

At beginning of the year	12,961		870		13,831
Disposals					-
Depreciation	288				288
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	13,249	-	870	-	14,119

**14.3 Net book value**

Net book value at the beginning of the year	288	-	-	-	288
Net book value at the end of the year	-	-	-	-	-



#### 14.4 Impairment

***Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

Not Applicable

#### 14.5 Revaluation

***If an accounting policy of revaluation is adopted, please provide:***

***the effective date of the revaluation***

Not Applicable

***the name of independent valuer, if applicable***

Not Applicable

***the methods applied and significant assumptions***

Not Applicable

***the carrying amount that would have been recognised had the assets been carried under the cost model.***

Not Applicable

#### 14.6 Other disclosures

***(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.***

Not Applicable

***(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.***

Not Applicable

***(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.***

Not Applicable

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight

**Note 15**                      **Intangible assets**

*Please complete this note if the charity has any intangible assets*

15.1 No intangible assets held by the charity in this period.

**Note 16**                      **Heritage assets**

*Please complete this note if the charity has heritage assets*

16.1 No Heritage assets held by the charity in this period

**Note 17**                      **Investment assets**

*Please complete this note if the charity has any investment assets.*

17.1 The charity held no Fixed assets investments during the period

**Note 18**                      **Stocks**

*Please complete this note if the charity holds any stock items*

18.1 The charity did not hold any stock during the period.

**Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

Trade debtors

Prepayments and accrued income

Other debtors

Unrestricted	Restricted	Designated	Total this year	Last year
£	£	£	£	£
3,728		0	3,728	9,938
15,246		0	15,246	9,748
18,974	0	0	18,974	19,686

**Note 20** Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

**20.1 Analysis of creditors**

Trade Creditors

Accruals and deferred income

Total

Unrestricted	Restricted	Designated	Total	Total
This year £	This Year	This year	This year	Last year £
			-	-
3,503	104,256	3,811	111,570	21,298
<b>3,503</b>	<b>104,256</b>	<b>3,811</b>	<b>111,570</b>	<b>21,298</b>

**20.2 Deferred income**

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

Grant income received in advance

**Movement in deferred income account**

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

Unrestricted	Restricted	Designated	This Year	Last Year
				£
	10283		10283	33,798
	103943		103943	9,950
	10283		10283	- 33,465
0	103943	0	103943	10,283

**Note 21 Provisions for liabilities and charges**

*Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.*

**21.1 Please provide:**

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;
- an indication of the uncertainties about the amount or timing of those outflows; and
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

Not Applicable

Not Applicable

Not Applicable

**21.2 Movements in recognised provisions and funding commitment during the period**

Balance at the start of the reporting period  
 Amounts added in current period  
 Amounts charged against the provision in the current period  
 Unused amounts reversed during the period  
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

**21.3** For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

Not Applicable

**21.4** Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

Not Applicable

**Note 22 Other disclosures for debtors, creditors and other basic financial instruments**

**22.1** Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

*Not Applicable*

**22.2** If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

*Not Applicable*

# Note 23 Contingent liabilities and contingent assets

23.1 The charity held no contingent assets or liabilities during the period or the preceeding year.

## Note 24 Cash at bank and in hand

	Unrestricted £	Restricted £	Designated £	This year £	Last year £
Petty Cash	39			39	121
Virgin Money Current	23,982	3,811		27,793	46,613
Virgin Money Deposit	31,292	30,000	15,875	77,167	12,093
Yorkshire Bank 1 year term deposit				-	85,751
Redwood Bank 95 day notice	39,377	30,000	20,000	89,377	107,627
CAF 60 day notice (Shawbrook Bank)	15,000	15,000	50,000	80,000	50,000
Hampshire Trust Bank 1 year bond	1,467		70,000	71,467	70,679
Triodos Bank	22,482	25,445	2,374	50,301	10,015
					-
					-
Total	133,639	104,256	158,249	396,144	382,899

## Note 25 Fair value of assets and liabilities

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

Not Applicable

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not Applicable



**Note 26****Events after the end of the reporting period**

*Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.*

**Please provide details of the nature of the event**

Not Applicable

**Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made**

Not Applicable

Note 27

Charity funds

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: R - restricted income funds, including special trusts, of the charity; D - Designated funds; and UR - unrestricted funds

Fund names	R, D or UR	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Hambleton Community Action	UR	Used for everyday operations where the funding has not been assigned to a restricted or designated fund.	143,115	149,008	145,013	- 1,812	-	145,298
June's legacy	D	Established to invest in the Charity as per the wishes of the late Trustee of Hambleton Community Action	238,460	-	82,022	1,812	-	158,250
Hambleton Community Action	R	Restricted funds used during the year		129,800	129,800		-	-
	R						-	-
Total Funds			381,575	278,808	356,835	-	-	303,548

**Section C** **Notes to the accounts** **(cont)**

**Note 27** **Charity funds (cont)**

**27.2 Details of material funds held and movements during the PREVIOUS reporting period**

*Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.*

*\* Key: R - restricted income funds, including special trusts, of the charity; D - Designated funds; and UR - unrestricted funds*

Fund names	R, UR or D	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Hambleton Community Action	UR	Used for everyday operations where the funding has not been assigned to a restricted or designated fund.	152,065	134,590	133,758	- 9,782	-	143,115
June's legacy	D	Established to invest in the Charity as per the wishes of the late Trustee of Hambleton Community Action	260,000	-	31,322	9,782	-	238,460
Hambleton Community Action	R	Restricted Funds used during the year		104,141	104,141		-	-
							-	-
<b>Total Funds</b>			<b>412,065</b>	<b>238,731</b>	<b>269,221</b>	<b>-</b>	<b>-</b>	<b>381,575</b>

## Note 27

## Charity funds (cont)

**27.3 Transfers between funds**

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and designated funds	Transfer of the last of the monies received from the legacy of HCA former Trustee to the designated fund set up to develop capacity within the organisation and support long-term projects that were of particular interest to June.	1812
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

**27.4 Designated funds**

Planned use	Purpose of the designation	Amount
	June's Legacy	158,250
<p>Funds have been designated by the trustees to develop capacity within the organisation and support long-term projects that were of particular interest to June, over the course of three financial years</p> <ul style="list-style-type: none"> <li>•Capacity building</li> <li>-scheduled updates and improvements to IT infrastructure and hardware, telephony</li> <li>-creation and support for Business Development Officer role</li> <li>•Wheels2Work project</li> <li>-Ongoing support and exploratory work regarding delivery of compulsory basic training</li> <li>•Supported Volunteering project</li> <li>-Increased capacity to enable us to provide appropriate levels of support to all who want to volunteer</li> <li>-Supporting increased diversity of volunteers, and of volunteering opportunities</li> </ul>		



## Note 28

## Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

## 28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

Please give details of why remuneration or other employment benefits were paid.

Not Applicable

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Not Applicable

## 28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

Not Applicable

## 28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

TRUE


For any related party, please provide details of any guarantees given or received.



**Note 29****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

Not Applicable