

**Newark and Sherwood Community Hub**  
(Registered charity, number 1164851)  
**Financial statements**  
**for the year ended 31 March 2025**

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**Newark and Sherwood Community Hub  
Trustees' annual report  
for the year ended 31 March 2025**

**Full name** Newark and Sherwood Community Hub

**Other names by which the charity is known** Millgate Community Centre

**Organisation type** Charitable incorporated organisation

**Registered charity number** 1164851

**Principal address**

2 Pelham Street, Newark, Nottinghamshire, NG24 4XD

**Trustees**

Chris Walsh, Chair

Anna Rutkowski, Secretary

Deborah Moore, from 01/03/2025

Jade Loftus, until 12/10/2024

Amanda Wright, until 03/08/2024

Carol Sheffield, Treasurer

Shaun Cassidy

Graham Gustard, until 20/11/2024

Natasha Wade, until 03/12/2024

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its constitution adopted 15 December 2015 and most recently amended 29 July 2019.

Trustees are appointed from word of mouth and requests to be involved. Usually from a user group that hires the premises.

**Objectives and activities**

The principal object of the CIO is to promote the benefit of the inhabitants of the area of benefit without distinction of age, sex, political, religious or other opinions by furthering the development of play facilities and play opportunities for children in the area of benefit, by associating the local statutory authorities, voluntary organisations and inhabitants in a common effort to advance education, the protection of health and relief of poverty, distress or sickness and to provide facilities in the interests of social welfare for recreation and leisure-time occupation for the inhabitants of the area of benefit with the object of improving the condition of life for the inhabitants. Our user groups include all age groups from pre-school to the 70+ age range and everyone else in between. These groups include pre-school play, yoga, dance, karate groups, church groups, mind and soul, health and fitness and our Newark Quilters (70+).

## **Newark and Sherwood Community Hub**

### **Main activities**

To manage the community centre in order to provide a clean, well maintained space/premises to encourage community use.

### **Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

### **Summary of the main activities undertaken for the public benefit**

People in the community can take part in activities offered by the Millgate Centre to learn new skills, meet new people and develop a sense of belonging to a group within the community.

### **Summary of the main achievements during the period**

This is a new group of Trustees who took over the management of the community centre on the retirement of Jill Musson on 31st March 2024. Since taking over responsibility we have cleared out the stores and office of old materials and equipment no longer in use to make space for the equipment needed by the users of the premises. We have maintained the premises in a good condition over the year and we now have a number of grant applications in hand to Nottinghamshire funding providers to further improve the structure of the building and its facilities further. This will ensure we can attract new users to the Community Centre by providing excellent facilities. In turn the works will reduce energy costs thereby ensuring we can maintain the current cost of hire at £14.00 per hour.

Possibly the main short term improvement was to increase the use of the buildings to ensure the bank account went from £ (1,123) to £4,379. The replacement windows and doors will reduce energy costs and make the building more secure.

We are in the process of setting up our own website and have just received a Debit Card from the bank to enable us to action this. This means we can further advertise the facilities to encourage greater use thereby providing more income to ensure sustainability in the long term future.

## **Newark and Sherwood Community Hub**

### **Financial review**

We have a surplus of £4,379 at the yearend 2025 which is pleasing considering we had a deficit in the region of £1,123 at the year end 2024 with outstanding bills to pay.

### **The charity's policy on reserves**

We use the reserves "cash at bank" to maintain the premises in a good condition and pay the bills for the Community Centre including insurance, Accountants, Payroll (for one Cleaner), utilities bills and to enable us to top up any shortfall in the grants we receive to replace the windows, the soft play area, refurbish the floors, renew the insecure fire doors and re-paint the building.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Carol Sheffield, Treasurer

**Independent examiner's report to the trustees of  
Newark and Sherwood Community Hub  
for the year ended 31 March 2025**

I report to the trustees on my examination of the accounts of Newark and Sherwood Community Hub (the charity) for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_ Date \_\_\_\_\_

John O'Brien MSc, FAIA, FCIE

Employee of Community Accounting Plus

**Newark and Sherwood Community Hub  
Receipts & payments account  
for the year ended 31 March 2025**

2024 £		Note	2025 £
	<b>Receipts</b>		
150	Fundraising		-
16192	Grants & donations	2	130
1997	Sales/Fees		551
-	Sundry receipts		46
14026	Room Hire		14414
-	Services		1011
<u>32365</u>	<b>Total receipts</b>		<u>16152</u>
	<b>Payments</b>		
198	Bank charges		13
655	Building & premises costs		1303
458	Communications		483
82	Equipment & hire of equipment		-
2130	Insurance		1021
406	Payroll fees		363
326	Printing stationery & admin		-
1550	Professional fees		1269
2808	Resources purchased		316
69	Staff clothing		-
13	Travel & transport		-
3272	Utilities & rates		3768
351	Volunteer expenses		-
14442	Wages, NI & pensions		1534
4850	Workshops & events		26
-	Advertising & publications		20
-	Sundry expenses		534
<u>31610</u>	<b>Total payments</b>		<u>10650</u>
755	<b>Net receipts/(payments)</b>		<b>5502</b>
<u>(1878)</u>	Cash funds at start of this period		<u>(1123)</u>
<u>(1123)</u>	<b>Cash funds at end of this period</b>		<u><b>4379</b></u>

**Newark and Sherwood Community Hub  
Statement of assets and liabilities  
at 31 March 2025**

<i>2024</i>			<i>2025</i>
£	<b>Cash assets</b>	Note	£
(1140)	Bank accounts		4362
<u>17</u>	Cash in hand		<u>17</u>
<u>(1123)</u>			<u><b>4379</b></u>
	<b>Assets retained for the charity's own use</b>		
	General equipment.		
	<b>Liabilities</b>		
<u>(816)</u>	Creditors	3	<u>(852)</u>
<u>(816)</u>			<u><b>(852)</b></u>

These financial statements are accepted on behalf of the charity by:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Carol Sheffield, Treasurer

**Newark and Sherwood Community Hub**  
**Notes to the accounts**  
**for the year ended 31 March 2025**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	£
General donations	130
	<u>130</u>

**3. Creditors**

	£
Independent examination fee	852
	<u>852</u>

**4. Trustees' remuneration**

Trustees received no expenses, remuneration or benefits in this period.

**5. Related party transactions**

There were no related party transactions during the period.

**6. Glossary of terms**

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.