

REGISTERED CHARITY NUMBER: 1164820

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 August 2024
for
Southgate Pre-School
Charitable Incorporated Organisation

Knights Lowe Chartered Accountants
Eldo House
Kempson Way
Suffolk Business Park
Bury St Edmunds
Suffolk
IP32 7AR

Southgate Pre-School
Charitable Incorporated Organisation

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for the Year Ended 31 August 2024

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Southgate Pre-School
Charitable Incorporated Organisation

Report of the Trustees
for the Year Ended 31 August 2024

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's principal aims are to enhance the education and development of children under statutory school age by encouraging parents to understand and provide for the needs of their children by offering appropriate play, education and care facilities.

Public benefit

The Trustees consider that they have complied with the duty regarding Public Benefit as detailed in section 4 of the Charities Act, having due regard to guidance published by the Charity Commission. In fulfilling our charitable object, pursuing the activities described in more detail in this report, we provide public benefit.

We deliver our objects by encouraging parents to understand and provide for the needs of their children by offering appropriate play, education and care facilities. The right of parents to take responsibility for and become involved in these activities are acknowledged and encouraged and the group offers these opportunities to all children in the local area whatever their race, culture, religion, means or ability.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Charitable activities

The Charitable Incorporated Organisation was set up to take forward the work of a Pre-School that operated as an unincorporated charity (Registered with the Charity Commission 1033144) which is well established in its purpose-built premises. It provides 10 half day sessions and a lunch club on weekdays. A Breakfast and Afterschool club was trialled over the last year. This had minimal attendance and after consultation with parents it was agreed to stop this wrap-around provision after Christmas 2024 as it was not proving to be financially viable.

The Committee and senior staff continue to review and update policies, liaising with Suffolk County Council (SCC) on a range of issues including matters raised in past Ofsted reports. The Pre-school is working hard following its Ofsted inspection in November 2022 when it was graded as "requires improvement". Since this, additional health and safety measures have been put in place to safeguard children.

Furthermore, staff are offered more training and regular support from the Suffolk County Council Early Year's advisor to improve the setting to the benefit of the children attending. There is an active action plan in place and the Chair and Preschool leader meet regular to develop the setting and observe how the Pre-school operates.

Southgate Pre-School
Charitable Incorporated Organisation

Report of the Trustees
for the Year Ended 31 August 2024

FINANCIAL REVIEW

Financial position

Financial position

The charity receives most of its funding from Early Years grant funding and session fees, however to cover any temporary shortfall in cash flow that may occur due to timing of receipts, a moderate balance is retained on bank deposit.

The charity has a designated account for redundancy reserves which is topped up each year dependent on staff year's of service. This is a separate account to cover the costs of staff redundancy should these arise.

The Charity's constitution does not convey investment powers; all surplus funds are held in one or more bank deposit accounts.

The charity has a separate fundraising account where money raised through fundraising activities is deposited and in consultation with staff and committee this is used for resources and activities to benefit all the children.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a Charitable Incorporated Organisation (CIO) governed according to the Constitution dated 11th December 2015. It was established to take forward the work of the Unincorporated registered charity number 1164820.

The overall management and control of the Pre-school rests with the individual members of the Pre-school's management committee. Committee members are also the charity trustees of the Pre-school.

The Committee meets every half-term and requires the presence of at least half of its members including at least two officers to form a quorum. All business is decided by a simple majority, each committee member having one vote. In the event of a tie, the Chair has the casting vote.

Recruitment and appointment of new trustees

The Committee (trustees) is elected from the charity's membership at each Annual General Meeting and serves for a minimum term of one year. Committee members may be re-elected for up to maximum of ten years. The Committee comprises a minimum of 3 and a maximum of 12 members and must include the offices of Chair, Treasurer and Secretary. In addition the Committee may co-opt up to 3 further members who stand until the next AGM.

There are currently 8 Committee members (trustees).

Voluntary staff

The charity benefits from the services provided by volunteers. Voluntary help is not valued for the purposes of the financial statements.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have in place policies addressing the main operational risk areas including health and safety and safeguarding and they aim to use best practice in these areas. An appropriate level of insurance is maintained to help mitigate the main financial risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1164820

Southgate Pre-School
Charitable Incorporated Organisation

Report of the Trustees
for the Year Ended 31 August 2024

Principal address

Steward Road
Bury St Edmunds
Suffolk
IP33 2PW

Trustees

M Alcock Co-Chairperson (resigned 10.6.24)
F Morrish
I Fodor (resigned 10.6.24)
S Charlton Chair
S Marison (resigned 9.10.23)
K Conway (appointed 9.10.23)
S Durrell (appointed 20.1.25)
A Ahmed (appointed 20.1.25)
A Lool (appointed 20.1.25)
N Lincoln (appointed 4.10.24)

Independent Examiner

J. Knights ACA, BSc
Knights Lowe Chartered Accountants
Eldo House
Kempson Way
Suffolk Business Park
Bury St Edmunds
Suffolk
IP32 7AR

Approved by order of the board of trustees on 5/03/2025 and signed on its behalf by:



.....
S Charlton - Trustee

**Independent Examiner's Report to the Trustees of
Southgate Pre-School**

Independent examiner's report to the trustees of Southgate Pre-School

I report to the charity trustees on my examination of the accounts of Southgate Pre-School (the Trust) for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. Knights ACA, BSc

Knights Lowe Chartered Accountants
Eldo House
Kempson Way
Suffolk Business Park
Bury St Edmunds
Suffolk
IP32 7AR

Date:

Southgate Pre-School
Charitable Incorporated Organisation

Statement of Financial Activities
for the Year Ended 31 August 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
Operation of pre-school		218,274	-	218,274	196,633
Other trading activities	2	844	-	844	2,905
Investment income	3	119	-	119	25
Total		219,237	-	219,237	199,563
EXPENDITURE ON					
Raising funds					
Raising funds		291	-	291	510
Charitable activities					
Operation of pre-school		198,678	-	198,678	175,248
Total		198,969	-	198,969	175,758
NET INCOME		20,268	-	20,268	23,805
RECONCILIATION OF FUNDS					
Total funds brought forward		23,805	-	23,805	-
TOTAL FUNDS CARRIED FORWARD		44,073	-	44,073	23,805

The notes form part of these financial statements

Southgate Pre-School
Charitable Incorporated Organisation

Balance Sheet
31 August 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	7	1,996	-	1,996	2,799
CURRENT ASSETS					
Stocks	8	352	-	352	376
Debtors	9	1,442	-	1,442	1,984
Cash at bank		46,465	-	46,465	23,634
		<u>48,259</u>	<u>-</u>	<u>48,259</u>	<u>25,994</u>
CREDITORS					
Amounts falling due within one year	10	(6,182)	-	(6,182)	(4,988)
NET CURRENT ASSETS		<u>42,077</u>	<u>-</u>	<u>42,077</u>	<u>21,006</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>44,073</u>	<u>-</u>	<u>44,073</u>	<u>23,805</u>
NET ASSETS		<u>44,073</u>	<u>-</u>	<u>44,073</u>	<u>23,805</u>
FUNDS	11				
Unrestricted funds				44,073	23,805
TOTAL FUNDS				<u>44,073</u>	<u>23,805</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 05/03/2025 and were signed on its behalf by:


.....
S Charlton - Trustee

The notes form part of these financial statements

Southgate Pre-School
Charitable Incorporated Organisation

Notes to the Financial Statements
for the Year Ended 31 August 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Southgate Pre-School
Charitable Incorporated Organisation

Notes to the Financial Statements - continued
for the Year Ended 31 August 2024

2. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising events	844	2,905
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	119	25
	<u> </u>	<u> </u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2024 nor for the year ended 31 August 2023.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2024	2023
	11	9
Teaching/ Administration	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

6. GUARANTEES AND SECURED DEBTS

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

Southgate Pre-School
Charitable Incorporated Organisation

Notes to the Financial Statements - continued
for the Year Ended 31 August 2024

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2023	5	1,248	1,046	2,299
Reclassification	-	1,802	-	1,802
At 31 August 2024	5	3,050	1,046	4,101
DEPRECIATION				
At 1 September 2023	5	(867)	362	(500)
Charge for year	-	763	370	1,133
Reclassification/transfer	-	1,472	-	1,472
At 31 August 2024	5	1,368	732	2,105
NET BOOK VALUE				
At 31 August 2024	-	1,682	314	1,996
At 31 August 2023	-	2,115	684	2,799

8. STOCKS

	2024 £	2023 £
Stocks	352	376

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Prepayments	1,442	1,984

Southgate Pre-School
Charitable Incorporated Organisation

Notes to the Financial Statements - continued
for the Year Ended 31 August 2024

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	905	1,174
Taxation and social security	2,099	-
Other creditors	3,178	3,814
	<u>6,182</u>	<u>4,988</u>

11. MOVEMENT IN FUNDS

	At 1.9.23	Net movement in funds	At 31.8.24
	£	£	£
Unrestricted funds			
General fund	23,805	20,268	44,073
	<u>23,805</u>	<u>20,268</u>	<u>44,073</u>
TOTAL FUNDS			
	<u>23,805</u>	<u>20,268</u>	<u>44,073</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	219,237	(198,969)	20,268
	<u>219,237</u>	<u>(198,969)</u>	<u>20,268</u>
TOTAL FUNDS			
	<u>219,237</u>	<u>(198,969)</u>	<u>20,268</u>

Comparatives for movement in funds

	At 1.9.22	Net movement in funds	At 31.8.23
	£	£	£
Unrestricted funds			
General fund	-	23,805	23,805
	<u>-</u>	<u>23,805</u>	<u>23,805</u>
TOTAL FUNDS			
	<u>-</u>	<u>23,805</u>	<u>23,805</u>

Southgate Pre-School
Charitable Incorporated Organisation

Notes to the Financial Statements - continued
for the Year Ended 31 August 2024

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	199,563	(175,758)	23,805
TOTAL FUNDS	<u>199,563</u>	<u>(175,758)</u>	<u>23,805</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.22 £	Net movement in funds £	At 31.8.24 £
Unrestricted funds			
General fund	-	44,073	44,073
TOTAL FUNDS	<u>-</u>	<u>44,073</u>	<u>44,073</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	418,800	(374,727)	44,073
TOTAL FUNDS	<u>418,800</u>	<u>(374,727)</u>	<u>44,073</u>

12. RELATED PARTY DISCLOSURES

On the first day of the previous financial year the closing position of "Southgate Preschool" (the unincorporated charity, registered charity number 1033144) was transferred over to this entity. This resulted in £13,183 of net assets being transferred over, as a donation from the old charity to the CIO. The unincorporated entity remains dormant and now that the lease has been formally transferred over (as of to 26/09/2024) the CIO, it will be closed during the period ending 31 August 2025.

Southgate Pre-School
Charitable Incorporated Organisation

Detailed Statement of Financial Activities
for the Year Ended 31 August 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Other trading activities		
Fundraising events	844	2,905
Investment income		
Deposit account interest	119	25
Charitable activities		
Pre-school fees	25,553	33,860
Sales of clothing	290	104
Funding & grants	192,431	149,486
Donation from unincorporated charity	-	13,183
	218,274	196,633
Total incoming resources	219,237	199,563
EXPENDITURE		
Other trading activities		
Opening stock	376	-
Purchase of uniforms	267	886
Closing stock	(352)	(376)
	291	510
Charitable activities		
Wages	146,849	125,310
Social security	3,784	1,701
Pensions	3,994	3,255
Teaching & play equipment	9,333	7,180
Children's entertaining	1,040	-
Groceries & catering	1,471	1,266
Staff training and courses	862	1,863
	167,333	140,575
Support costs		
Management		
Rates & service charges	7,154	7,960
Insurance	956	491
Light and heat	3,635	3,442
Telephone	3,056	1,869
Postage printing & stationery	1,244	2,373
Carried forward	16,045	16,135

This page does not form part of the statutory financial statements

Southgate Pre-School
Charitable Incorporated Organisation

Detailed Statement of Financial Activities
for the Year Ended 31 August 2024

	2024	2023
	£	£
Management		
Brought forward		
Computer expenses	16,045	16,135
Sundries	520	947
Repairs and maintenance	1,828	2,945
Staff welfare and uniforms	190	1,428
Agency work	302	200
Cleaning contract and costs	1,222	-
	4,633	6,823
	24,740	28,478
 Other		
Improvements to property	-	5
Fixtures and fittings	763	605
Computer equipment	370	362
	1,133	972
 Governance costs		
Accountancy fees		
Legal and professional fees	2,870	3,120
Subscriptions & licenses	1,260	781
	1,342	1,322
	5,472	5,223
 Total resources expended		
	198,969	175,758
 Net income		
	20,268	23,805

This page does not form part of the statutory financial statements