



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 1st	Month January	Year 2021	To	Day 31st	Month December	Year 2021

Section A

Reference and administration details

Charity name

Isle of Wight Literary Festival

Other names charity is known by

Registered charity number (if any) 1164814

Charity's principal address

Northwood House

Ward Avenue

Cowes Isle of Wight

Postcode

PO31 8AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Edwina Ankers	Chair		
2	Victoria Mary Guesdon Orr-Ewing	President		
3	Janet Lee Allan			
4	Robin Vandeleur Courage			
5	Julia Dams			
6	Tracy Ann Hastain			
7	Vanessa Elizabeth Hounsfield			
8	Lesley Pearson	Honorary Treasurer		
9	Peter Charles Taylor			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

The Trustees are selected on the basis of the skill set needed by the Charity to discharge its objectives.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- a) to promote the arts for the public benefit, and in particular the art of literature, by the establishment and maintenance of an annual arts festival
- b) to advance the education of the public by promoting and providing opportunities for the appreciation, understanding and enjoyment of literature.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

For the second year, the Charity organised a free-to-view digital literary festival. Released to mark the festival dates, the digital literary festival offered our regular festival goers and a worldwide audience the opportunity to watch well known and local authors speaking on a variety of topics that included history, poetry, biography, fiction, psychology and politics.

By expanding the offering on our YouTube channel and including a playback option on our website, the appreciation, understanding and enjoyment of the literary festival was extended beyond its usual four days.

The Trustees declare that they have had regard to the guidance from the Charity Commission in running the festival for the benefit of the public.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Given the restrictions lockdown placed upon events, the main achievement of 2021 was to deliver our annual literary festival with the majority of the cost covered by benefactors, friends and donations. The Charity organised a free-to-view digital literary festival that was released to mark the dates of our festival. The digital literary festival achieved the following:

- introduced the festival to a wider, world-wide audience
- supported authors by providing them with a platform to promote their books
- extended the life of the festival by making it available for playback from the festival's website
- encouraged local authors by giving them the opportunity to share their books

Section E**Financial review**

Brief statement of the charity's policy on reserves

The Charity aims to end its financial year with sufficient reserves to initiate the commencement of the following year's festival.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M. E. Ankers

Full name(s)

M. E. ANKERS.

Position (eg Secretary, Chair, etc)

CHAIR.

Date

4.11.2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name **Isle of Wight Literary Festival** No (if any)

Receipts and payments accounts

CC16a

For the period from **1st January 2021** To **31st December 2021**

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Gift Aid	2,500	-	-	2,500	878
Benefactors	1,370	-	-	1,370	-
Sundry	3,005	-	-	3,005	1,496
Red Funnel Limited	5,000	-	-	5,000	-
Book sales	340	-	-	340	-
Donations	12,087	-	-	12,087	8,565
Sub total (Gross income for AR)	24,302	-	-	24,302	10,939
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,302	-	-	24,302	10,939
A3 Payments					
Project management	8,384	-	-	8,384	6,749
Website	1,196	-	-	1,196	-
Advertising, Marketing and media	1,083	-	-	1,083	2,610
Author's fees	259	-	-	259	150
Book cost	600	-	-	600	259
Venue	100	-	-	100	-
Volunteer expenses	1,466	-	-	1,466	-
Ticket costs	-	-	-	-	148
Office rent and rates	5,076	-	-	5,076	4,802
Sundry including 2019 creditors	-	-	-	-	6,738
Sub total	18,164	-	-	18,164	21,456
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,164	-	-	18,164	21,456
Net of receipts/(payments)	6,138	-	-	6,138	10,517
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,764	-	-	11,764	22,281
Cash funds this year end	17,902	-	-	17,902	11,764

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	17,902	-	-
		-	-	-
		-	-	-
	Total cash funds	17,902	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds	Restricted funds	Endowment funds

B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
		-	-
		-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Computer equipment	Unrestricted	3,000	250
Desks	Unrestricted	-	300
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	P.C. Taylor JP FCA	
	Mrs L. Pearson	

[Handwritten signature]
4/11/22.