



Trustees' Annual Report for the period

		Period start date			Period end date		
From		01	09	2023	To	31	08 2024

Section A Reference and administration details

Charity name Weston-Super-Mare & Burnham-on-Sea Methodist Circuit

Other names charity is known by N/A

Registered charity number (if any) 1164765

Charity's principal address 143a Berrow Road

Burnham-on-Sea

Somerset

Postcode

TA8 2PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Steven Bennett	Ex Officio Circuit Superintendent Minister		Methodist Conference
2	Revd Judith Lincoln	Ex Officio Circuit Minister		Methodist Conference
3	Revd Karen Murphy	Minister in Other Appointment		
4	Revd Margaret Trapp	Supernumerary		
5	Revd Stephen Marr	Supernumerary		
6	Miss Rosemary Krull	Senior Circuit Steward		Circuit Meeting
7	Mr Paul Gregory	Circuit Steward/Treasurer		Circuit Meeting
8	Mrs Rosemary Gilling	Circuit Steward/Circuit meeting secretary		Circuit Meeting
9	Mrs Sue Baldwin	Circuit Steward		Circuit Meeting
10	Mr Andrew Gilling	Circuit Steward		Circuit Meeting
11	Mr Robin Jenks	Circuit Steward		Circuit Meeting
12	Mrs Janet Widdess	Circuit Steward		Circuit Meeting
13	Revd Tim Widdess	Circuit Steward		Circuit Meeting
14	Mr John Trebble	Circuit Safeguarding Officer		Circuit Meeting
15	Mrs Linda Trebble	Mission in Britain Representative		Circuit Meeting

16	Mrs Jill Bethel	World Missions Treasurer		Circuit Meeting
17	Mr Christopher Luker	Secretary – LP&WL and Circuit Property		Circuit Meeting
18	Mrs Celia Dewfall	Secretary – All We Can		Circuit Meeting
19		Secretary – Mission & Justice		Circuit Meeting
20		Representative for Action for Children		Circuit Meeting
21		Circuit Local Preacher's Tutor		Circuit Meeting
22	Mrs Judy Allen	Representative		Brean Methodist Church
23	Mrs Rosemary Baker	Representative		Brean Methodist Church
24	Mrs Gill Poulter	Representative		Brent Knoll Methodist Church
25	Mrs Claraine Clark	Representative		Brent Knoll Methodist Church
26	Mr Geoffrey Stait	Representative		Burnham-on-Sea Methodist Church
27	Mrs Marian Kingsbury	Representative		Burnham-on-Sea Methodist Church
28		Reserve		Burnham-on-Sea Methodist Church
29	Mrs Jill Legg	Representative		East Brent Methodist Church
30	Mrs Margaret Scott	Representative		East Brent Methodist Church
31	Mr Gordon Legg	Representative		East Brent Methodist Church
32	Mrs Ann Brown	Reserve		East Brent Methodist Church
33		Reserve		East Brent Methodist Church
34	Mrs Adele Lloyd	Representative		Locking Castle LEP
35	Mr Rob Missen	Representative		Milton Methodist Church
36	Mrs Lynn Daniels	Representative		Milton Methodist Church
37	Mr Brian Dallimore	Representative		Milton Methodist Church
38	Mrs Deborah Moore	Representative		Bournville St Andrews LEP
39	Mr Adrian Tupper	Representative		Bournville St Andrews LEP
40	Mrs Brenda Goddard	Representative		Bournville St Andrews LEP
41	Mrs Margaret Fryer	Representative		Bournville St Andrews LEP
42	Mrs Pat Bidmead	Representative		Uphill Methodist Church
43	Mrs Janice Barrett	Representative		Uphill Methodist Church
44	Mrs Ann Hunt	Representative		Uphill Methodist Church
45	Mrs Christine Thomas	Representative		West Huntspill Methodist Church

Type of adviser		
Auditor	Dr Anne Hicks	Tarrs Farm, Brean Road, Lympsham, BS24 0HD
Architect/Surveyor	Adrian Male Associates	Midtrees, The Green, Hambridge, Langport, Somerset TA10 0AT

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Union (1932) and Methodist Church Act (1976)
How the charity is constituted (eg. trust, association, company)	Act of Parliament
Trustee selection methods (eg. appointed by, elected by)	Appointed by local churches and existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training/Induction

Range of guidance provided by the Methodist Connexion

Structure

Part of the Bristol District of the Methodist Church and accountable to the Methodist Conference

Related Parties

Ellen Stanley Coleman Trust (have trustees in common)

Risk Management

1. Safeguarding Policy adopted annually, and risks monitored by the Circuit Safeguarding Officer.
2. GDPR under the guidance of Trustees for Methodist Church Purposes
3. The Circuit Leadership team regularly consider the consequences of new and existing risks and take advice from professionals and the wider Methodist Church where necessary.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- A) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- B) Any charitable purpose for the time being of any Connectional, District, Circuit, local or other organisation of The Methodist Church;
- C) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church
- D) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Circuit produces a quarterly Preaching Plan to ensure regular acts of worship take place at each of the Methodist Churches and Local Ecumenical Partnerships in its geographical area. These are open to all people, without charge.

The Minister in Other Appointment provides a Chaplaincy Service to the Local Hospice.

The Trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grant Making

The Circuit Model Trust Fund contains the funds from the sale of chapels and manses and is restricted by the Methodist Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Trustees have drawn up a set of ground rules to ensure that grants made from the Circuit Model Trust Fund are used effectively for mission and capital works.

Investment

Funds are held in a local Bank Account with excess funds invested both with:

1. The Central Finance Board of the Methodist Church and
2. Trustees for Methodist Church Purposes.

Two manses are not currently occupied by staff of the charity but may be required in the future as follows.

1. Manse unoccupied as Minister has have special temporary permission to reside elsewhere.
2. Manse unoccupied but may be required to house lay workers in future.

The charity therefore benefits from rental income (at market rates).

Volunteers – The Charity relies heavily on the goodwill of volunteers

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Circuit Leadership Team has observed the building of numerous new homes within Weston-Super-Mare with interest over the last few years and has started to work on the new Mead Fields Estate. The Circuit Meeting is keen to proceed with this work as soon as possible. With homes now being built significant resources have been made available for this project in conjunction with an application (made with the adjoining Circuit) for Connexional Funds.

The Circuit Leadership Team maintains links with other voluntary and charitable organisations that share its values in order to support those in need in the local area and advance the Christian faith.

In conjunction with the District Safeguarding Officer, the Circuit Safeguarding team has implemented a range of safeguarding training and refresher training during the year. A package of blended learning is now available.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity maintains funds to cover 6 month's average expenditure and ongoing capital expenditure. In addition, a sum is held to meet any unforeseen major item of expenditure on manses, and/or to continue planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches.

The charity has earmarked £200,000 for the Mead Fields project.

It is necessary to hold sufficient working capital to enable the payment of ministerial stipends and business expenditure for 2 ministers, salary of a Circuit Administrator, and our contribution to the District.

The charity has reviewed its commitment to its ministers and the next available date for significant change to this expenditure is September 2026.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any

Principal Sources of Funding

Most of the charity's income is provided by the local churches by way of assessment and (in the case of Local Ecumenical Partnerships) by donation. Other income is received from the letting of a manse and from investment interest.

How expenditure has supported the key objectives of the charity

Payment of minister's stipends and associated costs

Payment of Manse costs for ministers

Payment of District Assessment which is used to fund the work of the wider Methodist Church

Grants to churches and Circuit projects.

ethical investment policy adopted.

Investment policy and objectives including any ethical investment policy adopted.

The Central Finance Board of the Methodist Church and with Trustees for Methodist Church Purposes have ethical investment policies.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



REV STEVEN BENNETT

CHAIR

6/3/2025



MS ROSEMARY KRULL

senior circuit steward

RESERVES POLICY

Report on behalf of

Weston-Super-Mare & Burnham-on-Sea

Circuit Meeting

To

Bristol

District

We submit our annual report in accordance with the requirements of the Methodist Conference and the Charity Commission guidance in CC19.

- (i) The trustees have established their mission aims taking into account all of the resources available in terms of people, property and money
- (ii) Mission initiatives/projects have been costed or estimates made of projected future costs which take into account the needs of the buildings and the requirements of the Quinquennial Inspection Report/s

- (iii) We have agreed a Reserves Policy which is set out overleaf and is recorded in the trustees' minutes and our Annual Report

- (iv) We recognise the need to be accountable as charity trustees for all the money which comes into our hands and will provide further information as required by the Circuit/District/Connexion

- (v) Our Report is attached overleaf

* please delete as appropriate

To be completed by Receiving Body

The

Bristol District

received the RESERVES POLICY of

Weston-super-Mare and Burnham-on-Sea

Circuit Meeting

Policy accepted and acknowledgement sent to the trustees

YES ☐ / NO ☐

Policy noted and the following enquiries made of the trustees

Responses received and any further action taken

District

Signatures

Date

RESERVES POLICY of

Weston-Super-Mare & Burnham-on-Sea
 (*Church Council ☐/Circuit Meeting ☒/District ☐)

1. General Funds held at Y/E 31/08/2024	£ 362,664
2. Restricted Funds held	£ 20662
3. Endowment Funds held	£0

4. **Reserves policy for General Funds**

£200,000 is earmarked to support the outreach work on the Meadfields estate.
 £23,466 is earmarked to support our churches in the coming year.
 The circuit's running costs this coming year are expected to be in the region of £150,000.
 The Circuit aims to hold a reserve of **£50,000** now we have 2 members of staff.
 £60,000 is regarded as the Circuit Advance Fund.
 The remainder is regarded as money set aside for expenditure such as hosting conferences, covering moving expenses at times of ministerial change over, immediate quinquennial repairs, etc.

5. **Policy for Restricted Funds**

£14912 of the restricted funds are for the Mead Fields outreach project, which is already underway.
 £1750 are grants towards the Methodist Church's contribution to the running costs of one of our ecumenical partners; Locking Castle Church.
 £4000 is a grant for NPNP; targeted at scoping.

6. **Terms relating to Endowment Funds held**

This Reserves Policy has been approved by

Weston-Super-Mare & Burnham-on-Sea
 (*Church Council ☐/Circuit Meeting ☒/District ☐)

Treasurer	Trustee CHAIR
Full name Paul Andrew Gregory	Full Name REV S.A. Bennett
Signature 	Signature 

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Weston-super-Mare and Burnham-on-Sea	Circuit
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**FOR THE YEAR ENDED
31 August 2024**

Bristol	District	Circuit no	7/17
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Registered Charity - Charity Registration number

1164765

If not a registered charity **His Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Steve Bennett	
Rev Judith Lincoln	

Circuit Stewards:

Paul Gregory	Rosemary Krull
Andrew Gilling	Rev Tim Widdess
Rosemary Gilling	Janet Widdess
Robin Jenks	Sue Baldwin

Treasurer:

Paul Gregory

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		260			260	83900
a3	Capital receipts						331964
a4	Bank and CFB interest and Investment income		12736	8496		21232	14032
a5	Grants				12750	12750	6000
a6	Other receipts		26184			26184	30580
a7	TOTAL RECEIPTS		39180	8496	12750	60426 (a8)	466476

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		86999			86999	119426
b3	Manse Costs		16041			16041	29369
b4	Administration etc		5030	510		5540	5898
b5	District Assessment		36664			36664	33568
b6	Grants & donations			6453		6453	116485
b7							
b8	Other payments		3390		32404	35794	10462
b9	TOTAL PAYMENTS		148124	6963	32404	187491 (b9)	315208

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(108944)	1533	(19654)	(127065)	151268
c2	Total funds brought forward from last year		291016	179059	40316	510391 (c6)	359123
c3	Sub total	(c1+c2)	182072	180592	20662	383326	510391
c4	Transfers and adjustments		50000	(50000)		0 (c7)	0
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	232072	130592	20662	383326 (c8)	510391 (c6)

SECTION D						
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS		Receipts		Payments		Net Receipts/ Payments		Adjustments		Opening balances		Closing balances	
e1													
e2													
e3													
e4													
e5													
e6													
e7													
e8	Sub total of Internal Organisations funds										(e11)		(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)		60426	(a8)	187491	(b9)	(127065)			510391	(c6)	383326	(c8)
e10	TOTAL CASH FUNDS HELD BY CIRCUIT		60426		187491		(127065)			510391	(x)	383326	(y)
Continue on a separate sheet if necessary and bring the totals forward			TOTAL RECEIPTS		TOTAL PAYMENTS								

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2024**

	OPENING BALANCES		CLOSING BALANCES	
f1				
f2	78666		5527	
f3				
f4	252666		247207	
f5	179059		130592	
f6				
f7	510391	(c6)	383326	(c8)
f8		(e11)		(e12)
f9	510391	(x)	383326	(y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2023	At 31 August 2024
g1		
g2		
g3		
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit Weston-super-Mare & Burnham-on-Sea No. 7/17

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer  Date 27/9/24
Name and address of treasurer Paul Gregory, 42 Balmoral Way
Weston-super-Mare, North Somerset Post Code BS22 9AL

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be* presented to the Circuit meeting held on 11/12/2024

Signature of the Chair of the meeting 
Name of the Chair of the meeting REV S.A. KENNETT Date 11/12/2024

Independent Examiner's Report to the Trustees of the

Weston-super-Mare & Burnham-on Sea Circuit

Charity Number 1164765

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the WSM & BoS Circuit for the year ended 31 August 2024 set out on pages 2. to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Weston-super-Mare & Burnham-on-Sea No 1164765

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *Anne Hicks*

Name of independent examiner ANNE HICKS

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address TARRS FARM, BREAN RD, LYMPHAM

WESTON-SUPER-MARE Post Code BS24 0HJ

Date 26/9/24

* delete or circle as appropriate