



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2021	To	31 08 2022

Section A Reference and administration details

Charity name Weston-Super-Mare & Burnham-on-Sea Methodist Circuit

Other names charity is known by N/A

Registered charity number (if any) 1164765

Charity's principal address 143a Berrow Road

Burnham-on-Sea

Somerset

Postcode

TA8 2PN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Revd Steven Bennett	Ex Officio Circuit Superintendent Minister		Methodist Conference
Revd Angela Hoare	Ex Officio Circuit Minister		Methodist Conference
Deacon Gary Hoare	Ex Officio Circuit Minister		Methodist Conference
Miss Rosemary Krull	Senior Circuit Steward		Circuit Meeting
Mr Paul Gregory	Circuit Steward/ Treasurer		Circuit Meeting
Mr John Trebble	Circuit Safeguarding Officer		Circuit Meeting
Mrs Linda Trebble	Circuit Steward/Circuit Meeting Secretary		Circuit Meeting
Mrs Jill Bethel	World Missions Treasurer		Circuit Meeting
Mr Christopher Luker	Secretary – LP&WL and Circuit Property		Circuit Meeting
Mrs Celia Dewfall	Secretary – All We Can		Circuit Meeting
Mrs Dorothy May	Representative for Action for Children		Circuit Meeting
Mrs Judy Allen	Representative		Brean Methodist Church
Mrs Rosemary Baker	Representative		Brean Methodist Church
Mrs Gill Poulter	Representative		Brent Knoll Methodist Church

Mrs Claraine Clark	Representative		Brent Knoll Methodist Church
Mr David Patient	Representative		Burnham-on-Sea Methodist Church
Mr Geoffrey Stait	Representative		Burnham-on-Sea Methodist Church
Mrs Marian Kingsbury	Representative		Burnham-on-Sea Methodist Church
Mrs Helen Stait	Reserve		Burnham-on-Sea Methodist Church
Mrs Jill Legg	Representative		East Brent Methodist Church
Mrs Margaret Scott	Representative		East Brent Methodist Church
Mr Gordon Legg	Representative		East Brent Methodist Church
Mrs Susan Baldwin	Representative		Locking Castle LEP
Mrs Adele Lloyd	Representative		Locking Castle LEP
Mr Rob Missen	Representative		Milton Methodist Church
Miss Zoe Missen	Representative		Milton Methodist Church
Mrs Lynn Daniels	Representative		Milton Methodist Church
Mrs Deborah Moore	Representative		Boumville St Andrews LEP
Mr Adrian Tupper	Representative		Boumville St Andrews LEP
Mrs Brenda Goddard	Representative		Boumville St Andrews LEP
Mrs Margaret Fryer	Representative		Boumville St Andrews LEP
Mrs Pat Bidmead	Representative		Uphill Methodist Church
Mrs Janice Barrett	Representative		Uphill Methodist Church
Mrs Ann Hunt	Representative		Uphill Methodist Church
Mrs Christine Thomas	Representative		West Huntspill Methodist Church
Miss Maureen Cavill	Representative		West Huntspill Methodist Church

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser		
Auditor	Dr Anne Hicks	Tarrs Farm, Brean Road, Lympsham, BS24 0HD
Architect/Surveyor	Russell Palmer	High View, Axminster Road, Honiton, Devon EX14 9TJ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Union (1932) and Methodist Church Act (1976)
How the charity is constituted (eg. trust, association, company)	Act of Parliament
Trustee selection methods (eg. appointed by, elected by)	Appointed by local churches and existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training/Induction Range of guidance provided by the Methodist Connexion Structure Part of the Bristol District of the Methodist Church and accountable to the Methodist Conference Related Parties Ellen Stanley Coleman Trust (have trustees in common) Risk Management 1. Safeguarding Policy adopted annually, and risks monitored by the Circuit Safeguarding Officer. 2. GDPR under the guidance of Trustees for Methodist Church Purposes 3. Difficult decisions have been made during COVID including the decision to close 2 Methodist Church buildings, which has had a significant impact on the income of the Circuit in future years. Whilst the money received has bolstered the Circuit funds it has resulted in a planned reduction in Circuit ministry. The Circuit Leadership team regularly consider the consequences of new and existing risks and take advice from professionals and the wider Methodist Church where necessary.
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of: A) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church; B) Any charitable purpose for the time being of any Connectional, District, Circuit, local or other organisation of The Methodist Church; C) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church D) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Circuit produces a quarterly Preaching Plan to ensure regular acts of worship take place at each of the 7 Methodist buildings and 3 Local Ecumenical Partnerships in its geographical area. These are open to all people, without charge.

The Minister in Other Appointment provides a Chaplaincy Service to the Local Hospice.

The Trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grant Making

The Circuit Model Trust Fund contains the funds from the sale of chapels and manse and is restricted by the Methodist Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Trustees have drawn up a set of ground rules to ensure that grants made from the Circuit Model Trust Fund are used effectively for mission and capital works.

Investment

Funds are held in a local Bank Account with excess funds invested both with:

1. The Central Finance Board of the Methodist Church and
2. Trustees for Methodist Church Purposes.

Two manse are not currently occupied by staff of the charity but may be required in the future as follows.

1. Manse unoccupied as Minister has have special temporary permission to reside elsewhere.
2. Manse unoccupied as currently two Ministers currently reside in the same Manse, but this could change in the next Stationing of Ministers (annually by Conference).

The charity therefore benefits from rental income (at market rates).

Volunteers – The Charity relies heavily on the goodwill of volunteers

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2022 the Circuit Leadership Team led a review of the Circuit Mission Plan to establish the requirements for the next 3 – 5 years. The outcome of these discussions has led to a planned reduction in the number of ministers from 2023/4 and will continue to inform circuit policy and grant making decisions for the next 5 years.

The Circuit Leadership Team has observed the building of numerous new homes within Weston-Super-Mare with interest and has started to work on the new Mead Fields Estate. The extent of this missional activity has been severely restricted by post-COVID caution, and lack of cooperation from stakeholders. Nevertheless, the Circuit Meeting is keen to proceed with this work as soon as possible. With homes now being built significant resources are being made available for this project, alongside grant funding received from outside sources.

Section D

Achievements and performance

The Circuit Leadership Team maintains links with other voluntary and charitable organisations that share its values, particularly through the work of the deacon, in order to support those in need in the local area and advance the Christian faith.

In conjunction with the District Safeguarding Officer, the Circuit Safeguarding team has planned a range of safeguarding training and refresher training during the year. Delivery of such training is constantly revised to recognise the needs of the Circuit. A package of blended learning is now available.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity maintains funds to cover 6 month's average expenditure and ongoing capital expenditure. In addition, a sum is held to meet any unforeseen major item of expenditure on manse, and/or to continue planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches.

These reserves will be further utilised this year for running costs following the reduction in income resulting from the decision to permanently close 2 buildings.

It is necessary to hold sufficient working capital to enable the payment of ministerial stipends and business expenditure for 3 ministers, salary of a Circuit Administrator, and our contribution to the District.

The charity has reviewed its commitment to its ministers and has decided to reduce the number of ministers in September 2023.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal Sources of Funding

Most of the charity's income is provided by the local churches by way of assessment and (in the case of Local Ecumenical Partnerships) by donation. Other income is received from the letting of a manse and from investment interest.

How expenditure has supported the key objectives of the charity

Payment of minister's stipends, lay worker salary, and associated costs
Payment of Manse costs for ministers
Payment of District Assessment which is used to fund the work of the wider Methodist Church
Grants to churches and Circuit projects.

Investment policy and objectives including any ethical investment policy adopted.

The Central Finance Board of the Methodist Church and with Trustees for Methodist Church Purposes have ethical investment policies.

Section F**Other optional information**

None

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ROSEMARY KRULL	CHRISTOPHER DOUGLAS LYKER
Position (eg Secretary, Chair, etc)	SENIOR CREDIT Steward,	TRUSTEE
Date	22 / 03 / 2023	

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Weston-super-Mare & Burnham- on- Sea	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2022**

Bristol		7/17
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District Circuit no

Registered Charity - Charity Registration number

1164765

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Steven Bennett
Rev Angela Hoare
Deacon Gary Hoare

Circuit Stewards:

Rosemary Krull
John Trebble
Linda Trebble
Paul Gregory

Treasurer:

Paul Gregory

SECTION A			Un - restricted Funds £	Circuit Model Trust Fund £	Restricted Funds £	Totals this year £	Totals last year £
a1	RECEIPTS	Note					
a2	Assessment/Share		109811			109811	114378
a3	Capital receipts			183481		183481	
a4	Bank and CFB interest and Investment income		121	775		896	319
a5	Grants				6000	6000	35900
a6	Other receipts		30766		100	30866	68275
a7	TOTAL RECEIPTS		140698	184256	6100	331054 (a8)	218872

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		114804		3809	118613	110823
b3	Manse Costs		9923			9923	10766
b4	Administration etc		4684			4684	5115
b5	District Assessment		33912			33912	33186
b6	Grants & donations		28500	1263	1	29764	31935
b7							
b8	Other payments		21398	49536	879	71813	15265
b9	TOTAL PAYMENTS		213221	50779	4689	268709 (b9)	207090

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	-72523	133457	1411	62345	11782
c2	Total funds brought forward from last year		212246	50520	34012	296778 (c6)	284996
c3	Sub total	(c1+c2)	139723	183977	35423	359123	296778
c4	Transfers and adjustments					(c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	139723	183977	35423	359123 (c8)	296778 (c6)

SECTION D						
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
c1						
c2						
c3						
c4						
c5						
c6						
c7						
c8	Sub total of Internal Organisations funds				(e11)	(e12)
c9	Circuit accounts (totals brought forward from page 2 - totals column)	331054 (a8)	268709 (b8)	62345	296778 (c6)	359123 (c8)
c10	TOTAL CASH FUNDS HELD BY CIRCUIT	331054	268709	62345	296778 (x)	359123 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS			

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	221964	152542
f3		
f4	24294	22604
f5	50520	183977
f6		
f7	SUB TOTAL	
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)	
f9	TOTAL CASH FUNDS HELD BY CIRCUIT	
	296778 (c6)	359123 (c8)
	296778 (x)	359123 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1		
g2		
g3		
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit Weston-super-Mare & Burnham-on-Sea No. 7/17

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer *PA Gregory* Date 24/9/22

Name and address of treasurer Paul Gregory, 42 Balmoral Way, Weston-super-Mare

..... Post Code BS22 9AL

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 were ~~will be~~*

presented to the Circuit meeting held on 6/12/2022

Signature of the Chair of the meeting *[Signature]*

Name of the Chair of the meeting: P. S. BENNETT Date 6/12/2022

Independent Examiner's Report to the Trustees of the

Weston-super-Mare & Burnham-on-Sea

..... Circuit

Charity Number 7/17

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the WSM & BOS Circuit for the year ended 31 August 2022 set out on pages 2. to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Weston-super-Mare & Burnham-on-Sea No 7/17

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *Anne Hicks*

Name of independent examiner ANNE HICKS

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address TARRS FARM, BEAN RD., LYMPHAM
WESTON-J-M Post Code BS24 0HD

Date 24/9/22

* delete or circle as appropriate

September 2022

RESERVES POLICY

Report on behalf of

Weston-Super-Mare & Burnham-on-Sea

Circuit Meeting

To

**Bristol
District**

We submit our annual report in accordance with the requirements of the Methodist Conference and the Charity Commission guidance in CC19.

- (i) The trustees have established their mission aims taking into account all of the resources available in terms of people, property and money
- (ii) Mission initiatives/projects have been costed or estimates made of projected future costs which take into account the needs of the buildings and the requirements of the Quinquennial Inspection Report/s

- (iii) We have agreed a Reserves Policy which is set out overleaf and is recorded in the trustees' minutes and our Annual Report

- (iv) We recognise the need to be accountable as charity trustees for all the money which comes into our hands and will provide further information as required by the Circuit/District/Connexion

- (v) Our Report is attached overleaf →

* please delete as appropriate

To be completed by Receiving Body

The

*Circuit Meeting/District received the RESERVES POLICY of

*Church Council/Circuit Meeting/District

Policy accepted and acknowledgement sent to the trustees

YES ☐ / NO ☐

Policy noted and the following enquiries made of the trustees

Responses received and any further action taken

*Circuit/District

Signatures Date.....

* Please delete as appropriate

RESERVES POLICY of

Weston-Super-Mare & Burnham-on-Sea(*Church Council ☐/Circuit Meeting ☒/District ☐)

1.	General Funds held at Y/E 31/08/2022	£323700
2.	Restricted Funds held	£35423
3.	Endowment Funds held	£0

4. **Reserves policy for General Funds**

£142,181 is earmarked to join the Restricted funds in due course. Thus leaving the circuit with £181,518 of General funds.

The circuit's running costs are in the region of £185,000 pa. The circuit is running a deficit budget in the order of £57,000 this year.

The Circuit aims to hold a reserve of £70,000.

5. **Policy for Restricted Funds**

Restricted Funds are for the Mead Fields outreach project, which is already underway.

6. **Terms relating to Endowment Funds held**

This Reserves Policy has been approved by

Weston-Super-Mare & Burnham-on-Sea(*Church Council ☐/Circuit Meeting ☒/District ☐)

Treasurer	Trustee
Full name Paul Andrew Gregory	Full Name BHU Francis TREBBEC
Signature 	Signature 