



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2020	To	31 08 2021

Section A Reference and administration details

Charity name Weston-Super-Mare & Burnham-on-Sea Methodist Circuit

Other names charity is known by N/A

Registered charity number (if any) 1164765

Charity's principal address 143a Berrow Road

Burnham-on-Sea

Somerset

Postcode

TA8 2PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Steven Bennett	Ex Officio Circuit Superintendent Minister		Methodist Conference
2	Revd Angela Hoare	Ex Officio Circuit Minister		Methodist Conference
3	Deacon Gary Hoare	Ex Officio Circuit Minister		Methodist Conference
4	Miss Rosemary Krull	Senior Circuit Steward		Circuit Meeting
5	Mr Paul Gregory	Circuit Steward/Treasurer		Circuit Meeting
6	Mr John Trebble	Circuit Steward		Circuit Meeting
7	Mr David Jordan	Circuit Steward		Circuit Meeting
8	Mrs Linda Trebble	Circuit Steward/Circuit Meeting Secretary		Circuit Meeting
9	Mrs Jill Bethel	World Missions Treasurer		Circuit Meeting
10	Mr Christopher Luker	Secretary – LP&WL and Circuit Property		Circuit Meeting
12	Mrs Celia Dewfall	Secretary – All We Can		Circuit Meeting
13	Mr Robin Jenks	Secretary – Mission & Justice		Circuit Meeting
14	Mrs Dorothy May	Representative for Action for Children		Circuit Meeting
15	Revd Rodney Ingrouille	Circuit Local Preacher's Tutor		Circuit Meeting
16	Mrs Judy Allen	Representative		Brean Methodist Church

17	Mrs Rosemary Baker	Representative		Brean Methodist Church
18	Mrs Gill Poulter	Representative		Brent Knoll Methodist Church
19	Mrs Claraine Clark	Representative		Brent Knoll Methodist Church
20	Mrs Ann Hall	Representative		Burnham-on-Sea Methodist Church
21	Mr Geoffrey Stait	Representative		Burnham-on-Sea Methodist Church
22	Mr Cedric May	Representative		Burnham-on-Sea Methodist Church
23	Mrs Helen Stait	Reserve		Burnham-on-Sea Methodist Church
24	Mrs Ann Hunt	Representative		Church Road Methodist Church
25	Mrs Jill Legg	Representative		East Brent Methodist Church
26	Mrs Margaret Scott	Representative		East Brent Methodist Church
27	Mr Gordon Legg	Representative		East Brent Methodist Church
28	Mrs Rosemary Gilling	Reserve		East Brent Methodist Church
29	Mrs Ann Bown	Reserve		East Brent Methodist Church
30	Mrs Susan Baldwin	Representative		Locking Castle LEP
31	Mrs Adele Lloyd	Representative		Locking Castle LEP
32	Mr Rob Missen	Representative		Milton Methodist Church
33	Mrs Lynn Daniels	Representative		Milton Methodist Church
	Mrs Deborah Moore	Representative		Bournville St Andrews LEP
34	Mr Adrian Tupper	Representative		Bournville St Andrews LEP
35	Mrs Brenda Goddard	Representative		Bournville St Andrews LEP
36	Mrs Margaret Fryer	Representative		Bournville St Andrews LEP
37	Mrs Pat Bidmead	Representative		Uphill Methodist Church
38	Mrs Janice Barrett	Representative		Uphill Methodist Church
39	Mrs Christine Thomas	Representative		West Huntspill Methodist Church
40	Miss Maureen Cavill	Representative		West Huntspill Methodist Church

Type of adviser		
Auditor	Dr Anne Hicks	Tarrs Farm, Brean Road, Lympsham, BS24 0HD
Architect/Surveyor	Russell Palmer	High View, Axminster Road, Honiton, Devon EX14 9TJ

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Union (1932) and Methodist Church Act (1976)
How the charity is constituted (eg. trust, association, company)	Act of Parliament
Trustee selection methods (eg. appointed by, elected by)	Appointed by local churches and existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training/Induction

Range of guidance provided by the Methodist Connexion

Structure

Part of the Bristol District of the Methodist Church and accountable to the Methodist Conference

Related Parties

Ellen Stanley Coleman Trust (have trustees in common)

Risk Management

1. Safeguarding Policy adopted annually, and risks monitored by the Circuit Safeguarding Officer.
2. GDPR under the guidance of Trustees for Methodist Church Purposes
3. The major risk continues to be the impact of COVID-19 and national/local lockdown restrictions on the church. Difficult decisions have had to be made to balance the use of buildings and the health of members and/or the general public. When churches have made the decision not to open their buildings, for safety reasons, there has been a significant negative impact on the income of the churches (both in receipts from members and letting income). Against this reduction in income, the main items of expenditure for the Circuit are fixed by the Methodist Conference (Assessment/Stipends) and have not decreased.

It is difficult to evaluate all the potential implications for the charity of this time of unprecedented levels of uncertainty. And whilst the full impact of COVID is still to be determined, during this period the decision has been made to close 2 Methodist Church buildings, which will have a significant impact on the income of the Circuit in future years. These buildings will be sold in 2020/21.

The Circuit Leadership team regularly consider the consequences of new and existing risks and take advice from professionals and the wider Methodist Church where necessary.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- A) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- B) Any charitable purpose for the time being of any Connectional, District, Circuit, local or other organisation of The Methodist Church;
- C) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church
- D) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Circuit produces a quarterly Preaching Plan to ensure regular acts of worship take place at each of the 8 Methodist Churches and 3 Local Ecumenical Partnerships in its geographical area. These are open to all people, without charge.

The Minister in Other Appointment provides a Chaplaincy Service to the Local Hospice.

The Trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grant Making

The Circuit Model Trust Fund contains the funds from the sale of chapels and manses and is restricted by the Methodist Conference. This restriction is an internal regulation though the fund can be used for a variety of purposes. The Trustees have drawn up a set of ground rules to ensure that grants made from the Circuit Model Trust Fund are used effectively for mission and capital works:

Investment

Funds are held in a local Bank Account with excess funds invested both with:

1. The Central Finance Board of the Methodist Church and
2. Trustees for Methodist Church Purposes.

Two manses are not currently occupied by staff of the charity but may be required in the future as follows.

1. Manse unoccupied as Minister has have special temporary permission to reside elsewhere.
2. Manse unoccupied as currently two Ministers currently reside in the same Manse, but this could change in the next Stationing of Ministers (annually by Conference).

The charity therefore benefits from rental income (at market rates).

Volunteers – The Charity relies heavily on the goodwill of volunteers

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2016 the Circuit Leadership Team led a review of all churches within its area to establish their requirements for the next 3 – 5 years. From this information a further review was initiated within each church in 2017. These reviews have established two groups within the Circuit to look at priorities and vision for their areas. The outcome of these discussions will continue to inform circuit policy and grant making decisions for the next few years.

In 2020 the Circuit Leadership reviewed this document and produced a revised Mission Statement and accompanying plan – further revision will be required in the light of the impact of COVID-19 lockdown.

The Circuit Leadership Team has observed the building of numerous new homes within Weston-Super-Mare with interest and has started to work on the new Mead Fields Estate. The extent of this missional activity has been severely restricted by the Connexional Office of Methodist Church withdrawing funding for such activities due to their reduced income from investments. In addition our ability to work in the Estate has been hampered by Lockdown regulations. Nevertheless, the Circuit Meeting is keen to proceed with this work as soon as possible. With homes now being built significant resources will be made available for this project in 2020/21.

The Circuit Leadership Team maintains links with other voluntary and charitable organisations that share its values, particularly through the work of the deacon, in order to support those in need in the local area and advance the Christian faith.

In conjunction with the District Safeguarding Officer, the Circuit Safeguarding team has planned a range of safeguarding training and refresher training during the year. Delivery of such training has been revised in 2020 to recognise the inability of members to meet. A package of blended learning is now being rolled out.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity maintains funds to cover 6 month's average expenditure and ongoing capital expenditure. In addition, a sum is held to meet any unforeseen major item of expenditure on manses, and/or to continue planned activities in the event of the closure of a large church or an inability to raise the full Circuit Assessment from churches.

These reserves will be further utilised following the decision to permanently close 2 buildings.

It is necessary to hold sufficient working capital to enable the payment of ministerial stipends and business expenditure for 3 ministers, salary of a Circuit Administrator, and our contribution to the District.

The charity has reviewed its commitment to its ministers and the next available date for significant change to this expenditure is September 2023.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal Sources of Funding

Most of the charity's income is provided by the local churches by way of assessment and (in the case of Local Ecumenical Partnerships) by donation. Other income is received from the letting of a manse and from investment interest.

How expenditure has supported the key objectives of the charity

Payment of minister's stipends and associated costs

Payment of Manse costs for ministers

Payment of District Assessment which is used to fund the work of the wider Methodist Church

Grants to churches and Circuit projects.

Investment policy and objectives including any ethical investment policy adopted.

The Central Finance Board of the Methodist Church and with Trustees for Methodist Church Purposes have ethical investment policies.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

REV S.A. BENNETT

Linda Helen TREBBLE

Position (eg Secretary, Chair, etc)

CHAIR

Circuit Meeting Secretary

Date

22-03-2022

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Weston-super-Mare and Burnham-on-Sea

Circuit

**FOR THE YEAR ENDED
31 AUGUST 2021**

Bristol

District

Circuit no

7/17

Registered Charity - Charity Registration number

1164765

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Steven Bennett

Rev Angela Hoare

Deacon Gary Hoare

Circuit Stewards:

Rosemary Krull

John Trebble

Linda Trobblo

Paul Gregory

Treasurer:

Paul Gregory

SECTION A			Un - restricted Funds £	Circuit Model Trust Fund £	Restricted Funds £	Totals this year £	Totals last year £
a1	RECEIPTS	Note					
a2	Assessment/Share		114378			114378	160600
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		102	217		319	1252
a5	Grants				35900	35900	
a6	Other receipts		68044		231	68275	13573
a7	TOTAL RECEIPTS		182524	217	36131	218872 (a8)	175425

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		109570		1253	110823	110463
b3	Manse Costs		10766			10766	10994
b4	Administration etc		5115			5115	5245
b5	District Assessment		33186			33186	32733
b6	Grants & donations		5000	26935		31935	1971
b7							
b8	Other payments		14244	155	866	15265	2321
b9	TOTAL PAYMENTS		177881	27090	2119	207090 (b9)	163727

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	4643	(26873)	34012	11782	11698
c2	Total funds brought forward from last year		207603	77393		284996 (c6)	273298
c3	Sub total	(c1+c2)	212246	50520	34012	296778	284996
c4	Transfers and adjustments						
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	212246	50520	34012	296778 (c8)	284996 (c6)

SECTION D						
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds					
e9	Circuit accounts (totals brought forward from page 2 - totals column)				(e11)	(e12)
e10	218872	207090	11782		284996	296778
	(a8)	(b9)		(c7)	(c6)	(c8)
	218872	207090	11782		284996	296778
					(x)	(y)
	TOTAL RECEIPTS		TOTAL PAYMENTS			

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2021

f1	Cash in hand
f2	Bank Current Account
f3	Bank Deposit Account
f4	Central Finance Board
f5	Trustees for Methodist Church Purposes
f6	Other funds
f7	SUB TOTAL
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)
f9	TOTAL CASH FUNDS HELD BY CIRCUIT

OPENING BALANCES	CLOSING BALANCES
130908	221964
76695	24294
77393	50520
284996	296778
(c6)	(c8)
(e11)	(e12)
284996	296778
(x)	(y)

SECTION G

OTHER ASSETS and LIABILITIES

g1	Investments (include Endowments)
g2	Land and Buildings (see notes re Insurance value)
g3	Other Assets
g4	Loan(s) - show amount outstanding at year end
g5	Other Liabilities

At 1 September 2020	At 31 August 2021

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit Weston-super-Mare & Burnham-on-Sea No. 7/17

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer PA Gregory Date 26/9/21

Name and address of treasurer Paul Gregory
42, Balmoral Way, Weston-super-Mare, North Somerset Post Code BS22 9AL

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be*

presented to the Circuit meeting held on 2/12/2021

Signature of the Chair of the meeting [Signature]

Name of the Chair of the meeting REV S. A. BENNETT Date 2/12/2021

Independent Examiner's Report to the Trustees of the

Weston-super-Mare & Burnham-on-Sea

Circuit

Charity Number 1164765

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the WSM & BOS Circuit for the year ended 31 August 2021 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit Weston-super-Mare & Burnham-on-Sea No 7/17

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner Anne Hicks

Name of independent examiner DR ANNE HICKS

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address TARRS FARM, BREAN RD, LYMPHAM

..... WESTON-SUPER-MARE Post Code BS24 0HD

Date 26/9/21

* delete or circle as appropriate

September 2021