

Hemel Hempstead Methodist Church (HHMC)

Registered Charity Number 1164741

Trustees Annual Report for the year 1 September 2020 to 31 August 2021

Hemel Hempstead Methodist Church (HHMC) exists to worship God, as we grow in faith, fellowship and love for one another, to seek to serve God and the community, and through our lives and witness, help people to come to a deeper knowledge of Jesus Christ.

HHMC is a member of the West Hertfordshire and Borders Methodist Circuit and therefore part of the Methodist Church of Great Britain. The Trustees are Managing Trustees of the church building at 270 Northridge Way, Hemel Hempstead HP1 2AU which was completed and opened in 2015. All Trustees are members of HHMC and are either elected by the Annual General Meeting or appointed to a specific role by the Church Council.

The Trustees are listed elsewhere on the Charity Commission website. On 1st September 2019, Revd Andrew Brazier became the Minister and Chair of Trustees.

Accounts for the year 2020-21 are attached. There was a deficit due to the fall in income during the year, particularly in lettings income, because of the exceptional circumstances of the pandemic.

HHMC had 85 members at the end of the year (31st August 2021) and 84 members at the date of the Annual General Meeting on 1st November 2021, plus a considerably larger 'pastoral list' of people associated with the church but not formally members.

A service of worship is livestreamed on Facebook on the church's Facebook page every Sunday morning. Recordings of each service have been placed on YouTube every week since September 2020.

The church building is used for livestreaming of services and has been used for this purpose since July 2020. The Trustees decided in July 2020 that livestreaming of services should continue after the pandemic is over. The church has invested in equipment to facilitate the production of good quality livestream broadcasts. The long term plan is that every morning service should be both livestreamed and attended by a congregation in the building and so the equipment setup has been designed for this dual use of the worship area during services.

The church building was closed for most of its previous activities from March 2020 onwards. It was reopened for Sunday worship for a small congregation from 20th September – 1st November 2020, 6th – 20th December 2020 and from 4th April 2021 onwards. During these periods of reopening precautions to reduce the risk of spread of Covid-19 were put in place as set out in a Covid-19 risk assessment. These included limiting the numbers present and this was done using a booking system. From 1st August the booking system was discontinued and hymn singing was gradually reintroduced, but socially distanced seating, the wearing of face masks and other precautions were continued.

A written worship resource and a church notice sheet were either emailed or posted every week to everyone on the church pastoral list. A church newsletter was published every 6 weeks and sent to everyone. Contact was also maintained with people on the pastoral list through regular phone calls from pastoral visitors.

Some church activities have continued in a different form during the lockdown.

- Messy Church kept in contact with families with monthly online Facebook sessions, and sent a sheet with activities to do at home every month plus seasonal gift bags at Christmas 2020 and Easter 2021. There was a short informal session face to face in the church garden in June 2021 and face to face sessions in the church hall started in September 2021
- Wednesday Fellowship shared thought, concerns, prayers and inspiring pieces online in a weekly Newsletter.
- Thursday fellowship met weekly on Zoom
- The Saturday 'Coffee Morning' started meeting on Zoom from December 2020 onwards. This group meet for fellowship only and drink coffee in their own homes. Unlike the Saturday coffee mornings held before lockdown no fundraising takes place at this event.

Trustee meetings and other church meetings continued on Zoom throughout the year. No Annual General Meeting was held between September 2020 and August 2021 but a face to face Annual General Meeting was held on 1st November 2021.

The reopening of the building began in September 2021 with the gradual resumption of some normal church activities and letting the building to external groups.

The church has operated a 'charity of the month' scheme this year whereby members of the congregation are invited to donate to a particular charity every month. Some members send their donations to these charities via the church bank account.

Activities in the community

Community activities during lockdown have been very limited. Members of the church continued to be involved with the local street pastors when they were able to operate. The church has also supported DENS, the local charity for the homeless, with financial appeals as part of the 'charity of the month' scheme described above.

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Hemel Hempstead Methodist

Church

FOR THE YEAR ENDED

31 August 2021

West Herts & Borders	Circuit	Circuit no	34/14
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Registered Charity - Charity Registration number

1164741

**If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number**

XR93992

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Andrew Brazier

Church Stewards:

Jenny Harris	Janice Lewis
Pam George	Shalini Parke
Elizabeth Tondoneh	

Treasurer:

Jackie de Bourcier

SECTION A

			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
			£	£	£	£
a1	RECEIPTS	Note				
a2	Offerings and Tax recovered		53,763		53,763	61,612
a3	Bank and CFB interest and Investment income		79		79	422
a4	Lettings		245		245	6,404
a5	Other receipts		4,239		4,239	8,964
a6	TOTAL RECEIPTS		58,326		58,326 (a7)	77,402

SECTION B

b1	PAYMENTS					
b2	Circuit Assessment or Share		43,044		43,044	39,089
b3	Donations		6,457		6,457	6,514
b4	Repairs and Maintenance		3,052		3,052	2,318
b5	Utilities (Insurances, water charges, heating & lighting)		8,979		8,979	8,290
b6	Loan Repayment					
b7	Other payments		8,826		8,826	10,165
b8	TOTAL PAYMENTS		70,358		70,358 (b9)	66,376

SECTION C

c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(12,032)		(12,032)	11,026
c2	Total funds brought forward from last year		98,639		98,639 (c6)	87,613
c3	Sub total	(c1+c2)	86,607		86,607	98,639
c4	Transfers and adjustments					(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	86,607		86,607 (c8)	98,639 (c6)

SECTION D

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures)				
			£		£
d1	Balance brought forward from last year		5		1,213
d2	Offerings/Gifts - received for external organisations		705		3,163
d3	Offerings/Gifts - passed to external organisations		625		4,253
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)	85		123

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	The Oyster Club	324	767	(443)		906	463
e2	Friday Fellowship					305	305
e3							
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	324	767	(443)		1,211 (e11)	768 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	58,326 (a7)	70,358 (b9)	(12,032)	(c7)	98,639 (c6)	86,607 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	58,650	71,125	(12,475)		99,850 (x)	87,375 (y)
		TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	18	18
f2 Bank Current Account	36,960	25,475
f3 Bank Deposit Account		
f4 Central Finance Board	61,276	60,729
f5 Trustees for Methodist Church Purposes	385	386
f6 Other funds		
f7 SUB TOTAL - Church accounts	98,639 (c6)	86,607 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	1,211 (e11)	768 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	99,850 (x)	87,375 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	2,619,369	2,810,603
g3 Other Assets	87,119	93,479
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of ChurchHemel Hempstead Methodist..... No...34/14.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer..... Date...15/2/22.....

Name and address of treasurerJackie de Bourcier.....

88 Dunlin Road Hemel Hempstead..... Post Code...HP2 6LX.....

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/~~will be~~* presented to the meeting of the Church trustees held on ...7/2/22.

Signature of the Chair of the meeting.....

Name of the Chair of the meeting ...Rev A. J. B. 12/02..... Date ...6/3/2022.....

Independent Examiner's Report to the Trustees of the

Hemel Hempstead Methodist Church

Charity Number1164741.....

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Hemel Hempstead Methodist Church for the year ended 31 August 2021 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of ChurchHemel Hempstead Methodist..... No...34/14.....

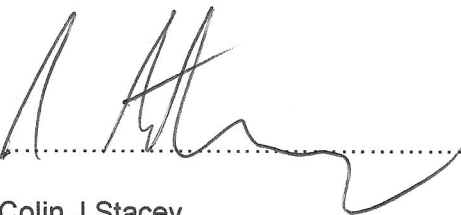
Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner Colin J Stacey.....

Relevant professional qualification of independent examinerBFP FCA.....

Name of firm (where appropriate) ... Staceys Chartered Accountants

Address4 Kinsbourne Court 96-100 Luton Road Harpenden, Herts

..... Post CodeAL5 3BL....

Date 9th February 2022

* delete or circle as appropriate