

Trustees Annual Report for the period 1st April 2020 to 31st March 2021

Registered charity number 1164725

Principal Address of Charity

SARN VILLA
BABELL ROAD
PENSARN
CARMARTHEN
SA31 2DJ

Names of charity trustees (all appointed on the official formation of the charity on December 7th 2015)

RICHARD GOODRIDGE MBE

CHRIS DZIOBA

MARGARET CURTIS

HUW MICHAEL

ROBERT GOODRIDGE

TONY CURTIS

Richard Goodridge and Margaret Curtis were re-appointed in December 2020 for a further period of three years. All trustees can be re-appointed for a term not exceeding three years. Robert Goodridge and Chris Dzioba are eligible for re election on December 7th 2021.

Structure, Governance, and Management.

The charity is a Charitable Incorporated Organisation (CIO) governed by a constitution. The serving members of the charity trustees appoint new trustees for a term not exceeding 3 years and may be re appointed. The charity also complies with current GDPR regulations. The objects of the Charitable Incorporated Organisation are as follows:-

For the Preservation, Upkeep and Maintenance of the historic St David's Cemetery Carmarthen.

Summary of activities undertaken.

Having regard to the guidance issued by the Charity Commission on public benefit the charity has undertaken the following activities during the past year.

Grass Cutting.

The last twelve months has been a particularly challenging time as the pandemic and stringent lockdown regulations have curtailed any volunteer involvement, resulting in a huge physical effort on the part of the Trustees themselves in having to carry out most of the mowing and strimming throughout the year. The charity now has three mowers and have purchased a

trimmer for inaccessible areas etc. The Carmarthen Town Council were also employed/contracted to carry out some mowing using their ride on mower thereby reducing the mowing time from five hours to one hour. The additional costs of employing the Council are mentioned in the treasurer's report. During the height of summer, a weekly cut by the trustees and their garden mowers ensured that the cemetery was always kept in the best possible condition. The Carmarthen Town Council will be employed again during the forthcoming year as and when necessary.

Memorial Restoration

The charity has restored at least sixteen memorials during the past year, details of which can all be found on the website www.stdavidscemeterywales.org the majority of this work could not have been undertaken without voluntary help from the local community and in compliance with all necessary regulations in force at the time. The charity has already begun a programme of restoration for the forthcoming year and is confident of restoring several more memorials of stone, marble and slate, a number of which will require scaffolding and lifting equipment due their weight and size.

Volunteer & community involvement

Clearly, due to the very severe restrictions having been placed on every organisation and individual it has proven to be extremely challenging in using any volunteers and the wider community in the furtherance of the charities aims and objectives. However, on two occasions prior to the level four lockdown being introduced we did manage to have two groups of local volunteers attend, totalling twenty individuals which helped in the restoration of memorials, mixing concrete, removing rubble etc. which was invaluable.

The charity has every confidence that the volunteers will return again this year to help where required. A rota for those interested in assisting the charity in grass cutting, strimming, litter picking etc is also being considered as many "Friends" of the charity have offered to help.

Charity Website

The charity website www.stdavidscemeterywales.org has proven to be a great success in promoting the work of the charity, thereby reaching a global audience. The website has been, and is regularly visited from individuals all over the world which has resulted in several enquiries from long lost distant relatives with someone that is buried in the cemetery. The website is updated regularly and has a wide variety of historical information available. Every aspect of the charities work can be seen here and is also proving to be a valuable resource for local historians, schools and colleges.

Postage and printing costs have been substantially reduced as a result of the website thereby saving the charity much needed income for its restoration programme.

Achievements and Performance

Since the charity formed five years ago, and with financial help received from the "Friends" of the charity and grants from a number of organisations, over £35,000 has been spent on the restoration, upkeep and maintenance of the cemetery. As we now enter our sixth year of existence it is hoped that within the next twelve months that most of the restoration programme will have been completed, subject to small projects involving memorial repair etc. This will then mean that we will have achieved our goal, which should mean that grass cutting and strimming and general maintenance should be the charities main function year in year out going forward. It has been a monumental task but one that is now almost complete, with one exception, - that of the construction of the CROSS OF SOULS – Y GROES

ENEIDIAU memorial. Made of black granite and imported from India, this 6ft memorial will serve to commemorate nearly 5,000 babies, infants, children and adults who have no known grave or memorial that were interred here between 1841 and 2002. Costing nearly £4,000, the funds of which were personally raised by the Chairman, this memorial will become a focal point for visitors to the cemetery and will become an important historical point of interest for anyone interested in local history.

Finally, thanks must go to all the trustees of the charity, who, by their due diligence, help, support and encouragement have ensured that the charity fulfils its obligations under the constitution despite meetings having to be held remotely.

Financial Review

The charities funds are in a very healthy state as can be seen from the Treasurers accounts for the year and thanks must be recorded to the Treasurer – Robert Goodridge for continuing to provide concise and detailed reports on a regular basis. Also to our honorary auditor Ms Melitta Dzioba who continues to provide us with her services free of charge. The charities main source of income is from the “Friends” of the charity who continue to donate on a regular monthly basis, and some on an annual basis. This regular stream of income provides some certainty as to the finances the charity can expect during the year and it is hoped that further “Friends” will be recruited to ensure a stable financial future.

DECLARATION

The Trustees of THE THOMAS & ELIZABETH MAYHOOK CHARITY approve the above annual report subject to any amendments listed below.

Signed on behalf of the charity trustees

Name.....	<i>Robert Goodridge</i>	Date.....	<i>21/06/21</i>
Name.....	<i>Robert Goodridge</i>	Date.....	<i>21/06/21</i>
Name.....	<i>Melitta Dzioba</i>	Date.....	<i>21/06/21</i>

THE THOMAS & ELIZABETH MAYHOOK CHARITY

Registered Charity Number 1164725

TREASURERS REPORT No 22 – June 2021

This report incorporates the whole financial year figures from the 1st April 2020 to 31st March 2021.

The Annual Financial report consists of this particular page plus a further two pages showing the **Balance Sheet** and an **Income report** for the year ending 31st March 2021.

Over the whole of the financial year the Charity received income resources to the value of **£6,644**. We spent **£9,641** of which some of the major items of expenditure were insurance, groundworks, cross of souls, new lecturn, rowan tree, new brushcutter, memorial repairs and removal of intrusive branches.

As Treasurer I would personally like to thank all those who have contributed financially over the last six years, which has helped to get us where we are. Hopefully this will continue and therefore prolong our main charity mandate, which is the 'preservation, restoration and upkeep of the cemetery'.

The number of active mandates remains at twenty. This regular income as it stands brings in an average of £166 per month.

Since the 1st April 2021 we have spent £834 on the following items

Grass cut by Town Council (3 cuts)	£180
Tools/equipment	£54
2 jumbo bags of soil and 1 jumbo bag of blue slate chips	£228
Plants and baskets and wreaths	£169
Stationery	£21
Aggregate/sand	£25
Bird spikes	£6
Anti weed fabric	£13
No dogs sign and wooden stake	£18
Repairs to Einhell mower	£30
Petrol for mowers and brushcutter use	£40
Website maintenance fee	£50
Total	£834

With regards to our current financial situation the total amount in the Charity Account as of Saturday 19th June was £3,447

I would recommend that all trustees accept this as a true record of the accounts for the financial year 2020/21 of The Thomas & Elizabeth Mayhook Charity.

Report prepared by Robert Goodridge (Treasurer)
Dated 21st June 2021

Financial Activities **Balance Sheet** for Year ending 31st March 2021
Accounting Period 01/4/20 to 31/3/21

<u>Incoming Resources</u>	Totals 2019/20	Totals 2020/21
Regular Donations - s/o mandates	2310	1888
Cheque donations	290	850
Cash donations	235	0
Restricted funds*	2500	3259
Gift aid payments received from HMRC	580	647
Other Income	559	0
Total Incoming Resources	£,6474	£6,644

*Restricted funds are used by the charity for specific projects identified by the person or organisation giving the donation

<u>Payments</u>	2019/20	2020/21
Contractors costs	2750	6106
Public and Employers Liability insurance	219	241
Labour	60	30
Hired Plant	72	24
Materials	504	2130
Tools/Equipment	456	421
Website	748	0
Postage/Office supplies	198	35
Grave/Headstone/Monument repairs	59	631
Room Hire for meetings	39	13
NFCF Membership fee	10	10
Total Resources Expended	£5,115	£9,641

General Summary for financial report

Balance at end of March 2020 = £5157

Income for financial year 2020/21 = £6644

Expenditure £9641

Balance at end of March 2021 = £2160

The Thomas & Elizabeth Mayhook Charity
Registered Charity Number 1164725

Income Report for year ending 31st March 2021

All figures are in British Pounds Sterling

MONTH

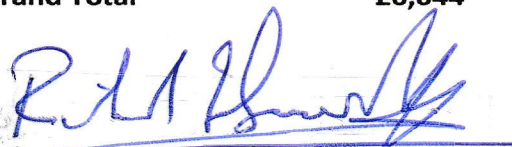
	Bank Transfer	Cash	Cheques	Standing Order	Monthly Totals
April (2020)	59	0	1500	156	1715
May	647	0	0	138	785
June	0	0	50	178	228
July	0	0	0	156	156
August	0	0	0	138	138
September	0	0	1100	178	1278
October	0	0	200	156	356
November	0	0	100	160	260
December	0	0	800	156	956
Jan (2021)	0	0	300	138	438
February	0	0	0	127	127
March	0	0	0	207	207
(Totals)	706	0	4050	1888	6644

Income Grand Total

£6,644

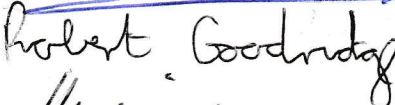
Chairman: RICHARD GOODRIDGE

Signed:



Treasurer: ROBERT GOODRIDGE

Signed:



Trustee: HOW MICHAEL

Signed:



Date



Audited by Ms. Melitta Dzioba (Chartered Accountant)

I have examined the financial accounts of the 'Thomas and Elizabeth Mayhook Charity' for the year ending 31st March 2021 and am satisfied that they are a true and accurate record.

Signed:



Date

23/05/21