



Every-One (Cares) Annual Report

1st April 2023 - 31st March 2024

Making Wellbeing Personal



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Foreword

I am delighted to share our continued story of growth enabling us to meet our mission of 'Making Wellbeing Personal'. As advocates for change through positive working relationships with service providers, we offer services, facilitation and tools to secure improved, person-centred services. We are proud of what we achieve in a range of settings, bringing people together to challenge processes, practice and perceptions improving person-centred working.

This Annual Report for 2023 – 2024 shares our story of continued growth in our scope and scale of offer and the difference we make to people's lives. Our flexible and evolving shape continues to serve us well and we look to a positive future working alongside key partners.

Our position as co-production advocates is stronger than ever and is a key focus for us. We explore all opportunities to enhance our offer to the people of Lincolnshire and beyond and look forward to even more new workstreams and projects over the next year.

The Board and I would like to thank our volunteers, staff team, Associates, partners, and our Chief Executive for their dedicated contributions to our work to support the wellbeing of people in Lincolnshire. In particular, I praise the team for their unending creativity, flexibility and willingness to ensure Every-One develops and evolves in an environment of constant change, challenge and uncertainty.

More information about our work can be found on our website – www.every-one.org.uk



Paul Drury
Chair

Reference and Administrative Information

Charity Name:	Every-One (Cares)
Charity Registration Number:	1164639
Company Registration Number:	08548267
Registered Office and Operational Address:	No 5, The Stables, Wellingore Hall, Wellingore, Lincoln, LN5 0HU



Management Committee

Board of Trustees

Mr. Paul Drury	Chair / Non-Executive Director (November 2020 – current)
Mr. Kevin Kendall	Vice Chair / Non-Executive Director (September 2023 – current)
Mrs. Debra Williams	Treasurer / Non-Executive Director (December 2022 - current)
Mr. John Day	Non-Executive Director (October 2016 - current)
Mr. Colin Warren	Non-Executive Director (November 2019 – current)
Mrs. Beverley Tiley	Non-Executive Director (November 2021 - current)
Mr. David Reed	Co-opted (September 2023 – current)
Mrs. Jennifer Reynolds	Non-Executive Director (July 2017 – January 2024)

Team

Vicky Thomson	Chief Executive Officer
Jane Mason	Deputy Chief Executive Officer
Colin Hopkirk	Business Development Lead
Lynn Kendall	Business Administration Lead
Paula Batchelor	Peri Meri Project Lead
Sharon Keeble	Peri Meri Project Support Officer
Tom Blackman	Lead for Partnerships & Business Development

Our Aims

Our Charity's purposes as set out in the objects contained in the company's Memorandum of Association are to:

Every-One supports carers and the people they care for to have choice and to be in control of their own wellbeing. This is done through the development of personalised services, project development and delivery of training and awareness raising sessions.

Our Objectives

The objectives of the charity are:

For the benefit of the public, the promotion of the relief of carers, former carers, and the people for whom they care, by:

- a) providing advice, training, education, information, services and assistance to carers, former carers and the people for whom they care;
 - b) raising public awareness of carers, former carers and the people for whom they care such awareness to include their needs;
 - c) facilitating communication - among carers, former carers and the people for whom they care; and between such aforementioned persons and employers, policy makers and service providers; and
 - d) providing preventative services in order to reduce the requirement for care.
-

Our Vision:
**Every-One
makes
wellbeing personal
with everyone we support**

Our Mission:

We connect, collaborate with and coordinate services that commit to placing people at the centre of their own wellbeing, through enabling individual choice and control

Our Principles:

- **People should be at the centre of their own health and social care through having choice and control**
- **Services should be built around the person and not the process**
- **Many people need support to exercise their choice and control effectively**
- **People are the experts in their own lives and sharing their lived experiences can improve services and support**
- **Where possible, people are best supported within the community they live in and in a way that recognises the whole person**

Our Values:

Person-centred - treating people as individuals
Empathy – caring and compassionate for people
Optimism – positive, brave and agile
Partnership working – developing and being part of networks
Learning – evolving and innovating
Engaging – valuing people and the lived-experience

Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. It helps us ensure our aim, objectives and activities remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives.

The focus of our work

Our main objectives for the year continued to be to improve the lives of people by working in partnership with them. The strategies we used to meet these objectives included:

- Development and provision of a range of services to people.
- Working with people with lived experience to develop, design and deliver services.
- Working with commissioners to deliver a range of projects and services.



How our activities deliver public benefit

In deciding the activities of the charity, the Trustees have referred to the Charity Commission guidance regarding public benefit. Our main activities and who we help are detailed below. All our charitable activities focus on improving the lives of people and are undertaken to further our charitable purposes for the public benefit. Every-One funds its services through a range of grants, commissioned and chargeable services.

Who used & benefitted from our services?

Every-One is a Lincolnshire based organisation. Lincolnshire is the 4th largest county in England with one of the fastest-growing county populations as people come here from other parts of the UK and overseas. Lincolnshire has 724,500 residents (2013 mid-year estimates) which represents a 1.51% increase on the 713,700 residents in 2011 (2011 Census). Our objects do not, however, limit our services to Lincolnshire.

In 2023/2024, our facilitation of co-production with people with lived experience working with health and care services grew significantly. Our new work areas such as Cancer Co-production on the East Coast of Lincolnshire, Palliative & End of Life, and MSK (Hip & Knee replacements) has built us as an expert resource and key facilitator for co-production in the County.

In 2023/24
we produced **10**
co-production
newsletters

Our Peri Meri Menopause project has proved highly successful with a programme of support being developed which has since led to a successful lottery funding application for 3 years.

Our work also benefits people who are cared for and specific communities through a range of services and activities including our Short Break Caravans at Butlins, Skegness, facilitation of the Lincolnshire Military, Veteran and Families Wellbeing Network and also Stardust. We are growing our wellbeing / personalisation training offer and support a range of people through direct training delivery, focusing on person-centred approaches and hearing from people with lived experience.

Equal access to services is important to us and we strongly believe that no one should be disadvantaged when engaging with our services. We make every effort to be flexible with timing, travel arrangements etc. We proactively work with people with lived experience to share their stories and to shape services for the better. We have built a network of dedicated people who work with us to develop services through co-production, volunteer-led projects and through direct delivery of support.

Strategic Engagement & Influencing Policy

An important part of the work of Every-One is our strategic engagement with partners from statutory, private, and voluntary sectors. We proactively raise awareness of person-centred approaches and champion the value of co-production across services through influencing policy, strategies, and services. We do that by working with people with lived experience to co-produce services, policy, and practice.

We continue to be instrumental in the development and delivery of strategic work, for example, we have been involved in the delivery of the 'It's All About People' Personalisation agenda in Health and Social Care and also instrumental in the development of the Lincolnshire Our Shared Agreement, both of which are key enablers within health and care strategies in Lincolnshire.

We attend a wide range of events, meetings and workshops across the county to ensure that the wellbeing agenda and person-centred approaches are visible and active.

Training

Our training offer continues to develop and we have a core offer that includes:

- What is Co-production?
- Writing a Person-Centred Case Study
- Personalisation in Care & Support Planning (accredited through the Personalised Care Institute)
- Telling Your Story

In 2023/24
we delivered **90 hours** of
training

We have ambitions to develop and grow our training and awareness services to help influence policy and delivery.

Engagement and Co-production

Our motto 'Making Wellbeing Personal' is at the core of our work. Every effort is made to ensure that people are involved with our work, and they help to develop and design our services and those of partner agencies.

In 2023/24
we facilitated over
405 hours of
co-production activities

In 2023/24 we facilitated over 405 hours' worth of co-production in a range of settings and with a wide range of people. This has become the foundation of how we ensure that wellbeing is personal.

We were also invited many times to present at conferences and events about the benefits of co-production which we welcomed as an opportunity to influence policy across partner agencies.

Our Services

We deliver a range of direct services, activities and training working in partnership with other service providers across the county. Some of these are detailed below.



Stardust

Working with parents, Every-One facilitates Stardust, a musical theatre and drama group for young adults with additional needs. Based in Lincoln, the group meets weekly and work towards performances which are always a joy to watch. The group meet socially, and we have seen their confidence and skills develop. The members are proud to be part of Stardust and we are proud to be able to support them.



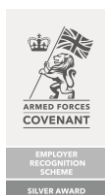
Peri Meri Menopause moments

With funding from SHINE, we were able to develop and research a programme of support for those experiencing menopause symptoms. The programme offered a range of sessions in different locations, receiving excellent feedback from participants. This project laid the foundations for our successful Lottery Funding application in 2024 which is enabling delivery of a 3 year programme.



Short Break Caravans

Every-One manages two short break caravans at Butlins, Skegness, on behalf of Lincolnshire County Council. The caravans offer much needed and affordable short breaks for families with a child with a disability. We receive feedback from families that the breaks have a positive impact on their wellbeing, and through greater promotion we have increased the number accessing breaks over time.



Lincolnshire Military, Veterans and Families Network

Every-One is delighted to facilitate this Network. The group meets bi-monthly and provides a networking opportunity to service providers as well as presentations, information sharing and the opportunity for joint working. The group meets online, and the membership continues to grow.

In support of our work with the Armed Forces community, we were very pleased to receive the Silver Award from the Armed Forces Covenant.

In 2023/24
we circulated **30**
updates for our Armed
Forces Network



Our Shared Agreement

As co-production facilitation lead, we have worked alongside partners from health, care and people with lived experience to develop this framework that aims to change the conversation between people and services across Lincolnshire.



NHS Charities Together

Every-One is pleased to facilitate both the Lincolnshire Managing Excessive Tiredness & Fatigue Co-production Group (formerly Long Covid) and the NHS Staff Carers Group as part of the NHS Charities Together project for Lincolnshire. These groups support the work of the wider programme with partners at Lincolnshire County Council Connect To Support, Active Lincolnshire and SHINE. The funding is made available through LVET.



Better Lives Lincolnshire – Co-producing Health & Care

Every-One was commissioned to research and report on the key ingredients needed to ensure that Lincolnshire is excellent at Co-production. Using a co-production approach, the report was approved in Spring 2024 by the Lincolnshire Integrated Care System.



C.A.K.E. (Collaboration and Knowledge Exchange)

Working with the University of Lincoln, we have developed an innovative approach to engaging the public in academic research through co-production. We can support academic researchers to identify key points in the research cycle, where co-production with public participants can inform and enrich research, from project design and funding applications, through to the dissemination of findings, giving them the tools and confidence to do this well.



Lincolnshire County Council – Co-production Strategic Partner

Every-One has worked extensively with Lincolnshire County Council to support Adult Carer & Community Wellbeing services to embrace co-production approaches into their work. This has been done through delivering:

- Co-production Awareness Training across all teams
- Facilitating 2 cohorts of Co-production Champion training and ongoing mentoring
- Facilitating a number of co-production projects around specific work areas
- Co-produced a range of support tools for staff and Champions



Co-production

Every-One continues to grow a positive track record of co-production development and facilitation within Lincolnshire. During 2022 – 2023 we facilitated a range of co-production pieces including:

- Lincolnshire Cancer Co-production Group & Mablethorpe Cancer Co-production group
- Lincolnshire Palliative & End of Life Co-production Group
- Lincolnshire Long Covid Co-production Group
- Kisimul Schools Co-production Support
- MSK (Muscular Skeletal) Co-production Group

Networking

Every-One has successfully developed its networking and engagement with wider partners. These include:

- Lincolnshire Voluntary Engagement Team (VET)
- Lincolnshire Military, Veterans and Families Wellbeing Network
- Involving Lincs
- National Voices
- Lincolnshire Care Association (LinCA)

Financial Review

Every-One has continued to deliver its services and project work against a backdrop of challenges within the Health and Care sector within Lincolnshire but also the aftermath of global pandemic.

We have generated additional funding for a range of projects from various sources and continue to deliver against the targets of that work. Much of our work has been made possible by the hard work and commitment of the people with lived experience who are willing to share those experiences with services.

The Board and staff have worked hard to develop new workstreams that generate sustainable income and have submitted a wide range of funding applications.

Principal Funding Sources

Every-One has successfully attracted the following funding for which we are very grateful:

- Lincolnshire County Council
 - Short Break Caravans
 - Strategic Co-production Partnership working
- SHINE
 - Peri Meri Menopause Project
- Lincolnshire Integrated Care Board
 - Lincolnshire Macmillan Cancer Co-production
 - Mablethorpe Cancer Co-production
 - Lincolnshire Palliative and End of Life Co-production

- Personalisation in Care & Support Training
 - Our Shared Agreement Co-production
 - MSK Co-production Group
- LVET / NHS Charities Together
 - NHS Staff Carers
 - Managing Excessive Tiredness & Fatigue Co-production
- Better Lives Lincolnshire – Integrated Care System
 - Co-producing Health & Care in Lincolnshire
- Various donations and fundraising from individuals and groups
- Training delivery fees

Investment Policy

Aside from retaining a prudent amount in reserve each year, most of the charity's funds are to be spent either in the short term or are committed to existing project work.

As we continue to go through development as an organisation, it was not deemed appropriate to invest funds at this point as they were needed to fund our changes and sustainability of the organisation.

Reserves Policy

The Management Committee has examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3- and 6-month's expenditures. This has been achieved and the organisation has reserves equivalent to at least 3 months running costs. As an evolving organisation, this continues to be a challenge.

At 31st March 2024, total reserves were £248,779 of which £154,166 were unrestricted.



Plans for Future

The charity continues to evolve and look positively to the future. Our future strategic Development Plan is in place and prioritises growth and expansion in the scope and scale of what we do. The focus areas to help achieve our objectives are Quality to ensure excellence, Growth, Our Team, Delivery for everyone and Community, leaving no one behind. During the first year, we took steps to implement the plan and have successfully met some of the objectives. Future reporting will reflect how we fully implement and embed the strategic themes into the Organisation over the next 12 months.



Structure, Governance & Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 29th May 2013, and registered as a charity on 1st December 2015. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10. Our change of name was registered at Companies House on 20th September 2016.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of four years after which they must be re-elected at the next Annual General Meeting.

All members of the Management Committee give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in our accounts.

The nature of the charity's work focuses on carers and the people they care for and as such, the Management Committee seeks to ensure that their needs are appropriately reflected through the diversity of the trustee body. The majority of the Management Committee therefore are or have been carers or cared for themselves.

The Management Committee bring a broad and balanced mix of skills and experiences to the organisation.

Trustee Induction and Training

Most trustees are already familiar with the practical work of the organisation however any new trustees are inducted to ensure that they understand the background, business, and services, and are appraised of the risks and opportunities that the organisation faces.

Opportunities for training and development are circulated to the Management Committee as and when they arise.

Key Management Remuneration

Every-One has a Key Management Remuneration policy which can be found within our Policy Manual, located on our website at <https://every-one.org.uk/about-us/governance/>

Risk Management

The Management Committee is aware of the major risks to the organisation through the regular reports to the Board presented by the Chief Executive Officer and these are addressed through the Organisational Risk Log document.

Organisational Structure

Every-One has a Management Committee who meet at least monthly and are responsible for the strategic direction and policy of the charity. At present the Management Committee has 7 members from a variety of professional backgrounds relevant to the work of the charity. The Chief Executive Officer is an Executive member of the Board.

A scheme of delegation is in place and day to day responsibility for the provision of service rests with the Chief Executive Officer. The Chief Executive Officer is responsible for ensuring that the charity delivers the services specified and that key targets are met. The Chief Executive Officer is also responsible for the day-to-day operational management of the charity, individual supervision of the staff team and ensuring the team continue to develop their skills and working practices in line with good practice.

Every-One employs a small staff team and engages a range of Associates who act on a freelance basis to develop and delivery services as and when funding allows.

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing those financial statements, the Management Committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015). The Management Committee is also responsible for safeguarding assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee.

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report, are set out in our Accounts.

In accordance with company law, as the company's directors, we certify that:

- So far as we are aware, there is not relevant accounting information of which the company's independent examiners are unaware; and
- As the directors of the company, we have taken all steps that we ought to have taken in order to make ourselves aware of any relevant accounting information and to establish that the charity's independent examiners are aware of that information.

Approved at the Annual General Meeting held on 11th September 2024 and signed on its behalf by:

Signed.....

Mr. Paul Drury
Chair and Director of Every-One (Cares)

11th September 2024

Date

Contacting Us

Chief Executive: Vicky Thomson

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Wellingore Hall,
Wellingore,
Lincoln,
LN5 0HU

Email: hello@every-one.org.uk

Website: www.every-one.org.uk



@EveryOneUK



@Every_OneUK



Every-One

**It is important to us that our organisation is accessible.
For a copy of our accessibility guide, please visit our website
(<http://www.every-one.org.uk/accessibility>)
or contact us for a copy.**

Registered Charity No. 1164639 Registered in England No. 08548267
Registered Office: No 5, The Stables, Wellingore Hall, Wellingore, Lincoln, LN5 0HU

Charity registration number 1164639

Company registration number 08548267 (England and Wales)

EVERY-ONE (CARES)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

EVERY-ONE (CARES)

LEGAL AND ADMINISTRATIVE INFORMATION

Chairman	Mr Paul Drury	
Chief Executive Officer	Mrs Vicky Thomson	
Trustees	Mr Paul Drury (Chairman) Mr Kevin Kendall (Deputy Chairman) Ms Debra Williams (Treasurer) Mr John Day (Deputy Treasurer) Mr Colin Warren Ms Beverley Tiley	(Appointed 13 September 2023)
Charity number	1164639	
Company number	08548267	
Principal address	No 5 The Stables Wellingore Hall Wellingore Lincoln LN5 0HU	
Registered office	No 5 The Stables Wellingore Hall Wellingore Lincoln LN5 0HU	
Independent examiner	TC Group 1-4 London Road Spalding Lincolnshire PE11 2TA	
Accountants	TC Group 1-4 London Road Spalding Lincolnshire PE11 2TA	

EVERY-ONE (CARES)

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EVERY-ONE (CARES)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report and financial statements for the year ended 31 March 2024.

The charity prepares a detailed report Annual Report which is included at the beginning of this document and is to be read in conjunction with the accounts that follow. The required Trustees' Report detail for a charity of this size is included in this Annual Report and will also be available on the Charity Commission website.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr Paul Drury (Chairman)

Mr Kevin Kendall (Deputy Chairman) (Appointed 13 September 2023)

Ms Debra Williams (Treasurer)

Mr John Day (Deputy Treasurer)

Mr Colin Warren

Ms Beverley Tiley

Ms Jennifer Reynolds (Resigned 9 January 2024)

The trustees' report was approved by the Board of Trustees.

Ms Debra Williams (Treasurer)

Trustee

Dated: 11 September 2024

EVERY-ONE (CARES)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also the directors of Every-One (Cares) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

EVERY-ONE (CARES)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF EVERY-ONE (CARES)

I report to the trustees on my examination of the financial statements of Every-One (Cares) (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICEAW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Josh Rowbottom FCA
TC Group
1-4 London Road
Spalding
Lincolnshire
PE11 2TA

Dated: 24 September 2024

EVERY-ONE (CARES)**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 MARCH 2024**

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	3	86,987	6,212	93,199	41,621	-	41,621
Charitable activities	4	118,862	101,285	220,147	119,344	121,356	240,700
Total income		205,849	107,497	313,346	160,965	121,356	282,321
Expenditure on:							
Charitable activities	5	228,888	60,093	288,981	125,617	99,963	225,580
Total expenditure		228,888	60,093	288,981	125,617	99,963	225,580
Net income/(expenditure) and movement in funds		(23,039)	47,404	24,365	35,348	21,393	56,741
Reconciliation of funds:							
Fund balances at 1 April 2023		177,205	47,209	224,414	141,857	25,816	167,673
Fund balances at 31 March 2024		154,166	94,613	248,779	177,205	47,209	224,414

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

EVERY-ONE (CARES)**BALANCE SHEET****AS AT 31 MARCH 2024**

		2024	2023
	Notes	£	£
Fixed assets			
Tangible assets	10	3,989	3,416
Current assets			
Debtors	11	45,779	15,436
Cash at bank and in hand		234,923	254,152
		280,702	269,588
Creditors: amounts falling due within one year	12	(35,912)	(48,590)
Net current assets		244,790	220,998
Total assets less current liabilities		248,779	224,414
Net assets excluding pension liability		248,779	224,414
The funds of the charity			
Restricted income funds	13	94,613	47,209
Unrestricted funds		154,166	177,205
		248,779	224,414

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

EVERY-ONE (CARES)

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2024

The financial statements were approved by the trustees on 11 September 2024

Ms Debra Williams (Treasurer)

Trustee

Company registration number 08548267 (England and Wales)

1 Accounting policies

Charity information

Every-One (Cares) is a private company limited by guarantee incorporated in England and Wales. The registered office is No 5 The Stables, Wellingore Hall, Wellingore, Lincoln, LN5 0HU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

General equipment	20% reducing balance per annum
Computer equipment	33% straight line per annum

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1 Accounting policies**(Continued)****1.11 Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2024	2024	2024	2023
	£	£	£	£
Donations and gifts	1,230	6,212	7,442	150
Grants, including capital gains	85,757	-	85,757	41,471
	<u>86,987</u>	<u>6,212</u>	<u>93,199</u>	<u>41,621</u>

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

4 Charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Carer support projects	103,637	84,135	187,772	221,730
Care services	15,225	-	15,225	1,700
Short breaks	-	17,150	17,150	17,270
	<u>118,862</u>	<u>101,285</u>	<u>220,147</u>	<u>240,700</u>

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

5 Charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Wages and salaries	132,842	4,785	137,627	113,333
Staff pensions (Defined contribution)	2,755	99	2,854	2,080
Consultancy	39,996	8,533	48,529	48,513
Short break caravan costs	-	20,628	20,628	16,679
Service delivery	-	6,049	6,049	684
Staff training	95	-	95	774
Rent and rates	8,888	-	8,888	7,881
Room hire	1,751	2,613	4,364	4,205
Insurance	1,756	-	1,756	1,728
Telephone	2,205	158	2,363	2,274
Office expenses	470	-	470	68
Information technology	2,719	40	2,759	1,448
Printing and photocopying	1,073	340	1,413	1,130
Postage and stationery	330	175	505	472
Subscriptions	5,947	(167)	5,780	7,455
Sundry expenses	16,531	14,427	30,958	5,207
Travel and subsistence	2,316	252	2,568	3,487
Promotional expenses	1,033	1,502	2,535	2,289
Accountancy fees	2,041	-	2,041	1,400
Independent examiner's fee	1,230	-	1,230	1,120
Professional fees	720	-	720	360
Bank charges	1,677	-	1,677	569
Depreciation of fixtures and fittings	195	-	195	243
Depreciation of office equipment	2,318	659	2,977	2,181
	<u>228,888</u>	<u>60,093</u>	<u>288,981</u>	<u>225,580</u>

6 Net movement in funds

	2024 £	2023 £
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	3,172	2,424
Room hire	4,364	4,205
	<u>7,536</u>	<u>6,629</u>

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

The average monthly number of employees, consultants and associates during the year was:

	2024 Number	2023 Number
Chief Executive	1	1
Administration and Business Lead	1	2
Core Specialists	-	1
Project Workers	3	1
Consultants and Associates	8	4
Deputy Chief Executive	1	-
Total	14	9

Employment costs	2024 £	2023 £
Wages and salaries	129,905	108,399
Social security costs	7,116	4,933
Pension costs	2,854	2,081
Staff training	-	774
	139,876	116,187

The charity contract with consultants and associates who are not employees but are included in the detail above as an indicator of their interaction with the charity in delivering its aims and objectives.

There were no employees whose annual remuneration was more than £60,000.

9 Taxation

No provision for taxation has been made in these accounts as the company is a registered charity and all surplus funds are applied for charitable purposes.

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

10 Tangible fixed assets

	General equipment £	Computer equipment £	Total £
Cost			
At 1 April 2023	2,977	12,970	15,947
Additions	-	3,745	3,745
Disposals	-	(4,614)	(4,614)
At 31 March 2024	2,977	12,101	15,078
Depreciation and impairment			
At 1 April 2023	2,002	10,529	12,531
Depreciation charged in the year	195	2,977	3,172
Eliminated in respect of disposals	-	(4,614)	(4,614)
At 31 March 2024	2,197	8,892	11,089
Carrying amount			
At 31 March 2024	780	3,209	3,989
At 31 March 2023	975	2,441	3,416

11 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	42,430	12,652
Prepayments and accrued income	3,349	2,784
	45,779	15,436

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	-	2,438
Trade creditors	-	1,130
Deferred income	28,540	38,362
Other creditors	-	388
Accruals and deferred income	7,372	6,272
	35,912	48,590

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

13 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds			Movement in funds			Balance at 31 March 2024
	Balance at 1 April 2022	Incoming resources	Resources expended	Balance at 1 April 2023	Incoming resources	Resources expended	
	£	£	£	£	£	£	£
Restricted fund	25,816	121,356	(99,963)	47,209	107,497	(60,093)	94,613

Restricted funds are made up of a combination of funds originally provided from a number of sources:

- Lincolnshire County Council
- National Lottery Funding
- NHS Lincolnshire
- NHS Birmingham

14 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	177,205	205,849	(228,888)	154,166
Previous year:				
	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
General funds	141,857	160,965	(125,617)	177,205

15 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	2,671	1,318	3,989
Current assets/(liabilities)	151,495	93,295	244,790
	<u>154,166</u>	<u>94,613</u>	<u>248,779</u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:			
Tangible assets	3,416	-	3,416
Current assets/(liabilities)	173,789	47,209	220,998
	<u>177,205</u>	<u>47,209</u>	<u>224,414</u>

16 Parent and ultimate parent undertakings

The ultimate controlling party is the Board of Trustees.

17 Related party transactions**Remuneration of key management personnel**

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Total associated costs	<u>45,139</u>	<u>43,132</u>

Expenses were reimbursed during the year of £517 (2023 - £1,276).