



Every-One (Cares) Annual Report

1st April 2021 - 31st March 2022

Making Wellbeing Personal



No 5, The Stables, Wellingore Hall,
Wellingore, Lincoln,
Lincolnshire, LN5 0HU

Charity Number: 1164639
Registered Company Number: 08548267

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Foreword

The last twelve months have continued to be challenging as we recover from the Covid-19 Pandemic. The changes that have been wrought by new working practices have embedded in our service with more blended working taking place, online and face to face where it has been sensible and safe to do so. Every-One continues to be alert to the challenges of caring in Lincolnshire, advocating for change where needed, providing facilitation and tools to secure better care and raising the voice of the Carer in key forums.

This Annual Report for 2021 – 2022 shares a positive story of a successful year with further growth in the range and scope of our projects and services. We maintain our flexible and evolving shape that has served us well and we hope will safeguard us against the increasingly challenging times we are likely to face in the future.

It is clear that we are consolidating our position as leads for co-production and that this provides a new way forward for the organisation. We are exploring the possibilities presenting to us to further enhance our offer to the carers of Lincolnshire and look forward to new workstreams and projects over the next year.

The Board and I would like to thank our volunteers, staff team, Associates, partners, and our Chief Executive for their contributions to our work to support the wellbeing of people in Lincolnshire. In particular I would like to praise them for their resilience in the face of adversity and their willingness to adapt to new ways of working as Every-One develops and evolves in the face of an ever-changing world.

More information about our work can be found on our website – www.every-one.org.uk



Colin Warren
Chair

Reference and Administrative Information

Charity Name:	Every-One (Cares)
Charity Registration Number:	1164639
Company Registration Number:	08548267
Registered Office and Operational Address:	No 5, The Stables, Wellingore Hall, Wellingore, Lincoln, LN5 0HU



Making Wellbeing Personal

Management Committee

Board of Trustees

Mr. Colin Warren	Chair (from Feb 2020)/ Non-Executive Director (November 2019 – current)
Mr. John Day	Vice Chair / Treasurer / Non-Executive Director (October 2016 - current)
Mrs. Jennifer Reynolds	Non-Executive Director (July 2017 - current)
Mr. Paul Jackman	Non-Executive Director (November 2019 – current)
Mr. Paul Drury	Non-Executive Director (November 2020 – current)
Mrs. Beverley Tiley	Non-Executive Director (Nov 21 - current) (change of details Feb 2022)
Mrs. Debra Williamson	Co-opted (Oct 2021 - current)

Senior Management Team

Mrs. Vicky Thomson	Chief Executive Officer
Mr. Colin Hopkirk	Business Development Lead

Our Aims

Our Charity's purposes as set out in the objects contained in the company's memorandum of association are to:

Every-One supports carers and the people they care for to have choice and to be in control of their own wellbeing. This is done through the development of personalised services, project development and delivery of training and awareness raising sessions.

Our Objectives

The objectives of the charity are:

For the benefit of the public, the promotion of the relief of carers, former carers, and the people for whom they care, by:

- a) providing advice, training, education, information, services and assistance to carers, former carers and the people for whom they care;**
- b) raising public awareness of carers, former carers and the people for whom they care such awareness to include their needs;**
- c) facilitating communication - among carers, former carers and the people for whom they care; and between such aforementioned persons and employers, policy makers and service providers; and**
- d) providing preventative services in order to reduce the requirement for care.**

Our Vision:

Making Wellbeing Personal

Our Mission:

We connect, collaborate with and coordinate services that commit to placing people at the centre of their own wellbeing, through enabling individual choice and control

Our Principles:

- People should be at the centre of their own health and social care through having choice and control
- Services should be built around the person and not the process
- Many people need support to exercise their choice and control effectively
- People are the experts in their own lives and sharing their lived experiences can improve services and support
- Where possible, people are best supported within the community they live in and in a way that recognises the whole person

Our Values:

Person-centred - treating people as individuals
Empathy – caring and compassionate for people
Optimism – positive, brave and agile
Partnership working – developing and being part of networks
Learning – evolving and innovating
Engaging – valuing people and the lived-experience

Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review helps us ensure our aim, objectives and activities remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives.

The focus of our work

Our main objectives for the year continued to be to improve the lives of carers and the lives of those they care for, by working in partnership with them. The strategies we used to meet these objectives included:

- Development and provision of a range of services to carers and the people they care for.
- Working with volunteers and people with lived-experience to develop, design and deliver services.
- Working with commissioners to deliver a range of projects and services.

How our activities deliver public benefit

In deciding the activities of the charity, the Trustees have referred to the Charity Commission guidance regarding public benefit.

Our main activities and who we help are detailed below. All our charitable activities focus on improving the lives of Carers and the people they care for and are undertaken to further our charitable purposes for the public benefit.

Every-One funds its services through a range of grants, commissioned and chargeable services.



Who used & benefitted from our services?

Every-One is a Lincolnshire based organisation. Lincolnshire is the 4th largest county in England with one of the fastest-growing county populations as people come here from other parts of the UK and overseas. Lincolnshire has 724,500 residents (2013 mid-year estimates) which represents a 1.51% increase on the 713,700 residents in 2011 (2011 Census). Our objects do not however limit our services to Lincolnshire.

In the last Census (2011) 79,262 people in Lincolnshire identified themselves as carers. This represents 11.1% of the population which is above the England and Wales average of 10.3%. This figure is now higher and growing. The 2011 Census shows that in Lincolnshire:

- 57.5% carers identify as female and 42.5% male. This is in line with the national picture.
- 26% of carers provide over 50 hours of care per week, the majority of whom are aged 65 and over.
- 22.3% of carers are in East Lindsey. This district is ranked 2nd in the UK for the provision of more than 50 hours a week unpaid care.
- 14% of carers who care for 50 hours or more report poor health compared to 4% who care for up to 19 hours.
- 20,000 carers are employed full time and consider themselves to be in good health.
- 5,331 young people aged 24 and under are providing care.

We support the identification of new Carers within the county and offer support in the form of referral, information, guidance, signposting and engagement. Our work with employers and service providers raises awareness of carers and their needs. We support others to identify carers across all types of caring roles including parent carers, older carers, sandwich carers, young carers, young adult carers, end of life carers and former carers etc.

Our work also benefits people who are cared for and those who are hard to reach through a range of services and activities including our Short Break Caravans at Butlins, Skegness, facilitation of the Lincolnshire Military, Veteran and Families Wellbeing Network and also Stardust. We are growing our wellbeing training offer and support a range of people through direct training delivery, focusing on person-centred approaches and enabling the voice of people with lived experience.

Equal access to services is important to us and we strongly believe that no one should be disadvantaged when engaging with our services. We make every effort to be flexible with timing, travel arrangements etc. We proactively work with people with lived experience to share their stories and to shape services for the better. We have built a network of dedicated volunteers who work with us to develop services through co-production, volunteer led projects and through direct delivery of support.

Strategic Engagement & Influencing Policy

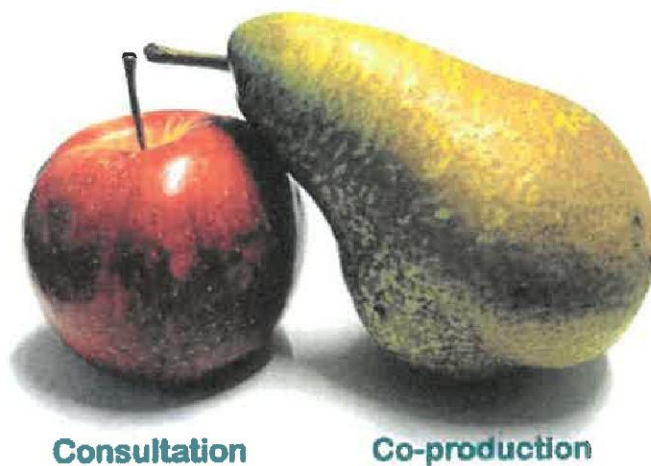
An important part of the work of Every-One is our strategic engagement with partners from statutory, private, and voluntary sectors. We proactively seek to raise awareness of person-centred approaches and the value of co-production across services through influencing policy, strategies, and services and to ensure that the key elements of the Care Act 2014 that relate to carers and the people they care for are being delivered. We do that by working with people with lived experience to co-produce services, policy, and practice.

As an organisation, we have been instrumental in the development and delivery of strategic work, for example, we have been involved in the development the Personalisation agenda in Health and Social Care. We also attend a wide range of meetings and workshops across the county to ensure that the carers agenda and person-centred approaches are visible and active.

Engagement and Co-production

Our motto 'Making Wellbeing Personal' is important to how we work. Every effort is made to ensure that carers and the people they care for are engaged with our work and they have an opportunity to represent their views and develop and design services. Our volunteers are an important part of our development as they hold a wealth of lived experience and we view them as being experts through their past or current roles.

We also want to support people with lived experience to be able to share their personal stories with confidence and impact. We have therefore developed a short course 'Telling Your Story' which helps people to shape and share their stories for the benefit of learning within the health and care system.



Our Services

We deliver a range of direct services, activities and training working in partnership with other service providers across the county. Some of these are detailed below.



Circles of Support

During the pandemic, Every-One continued to facilitate Circles of Support. Our small team of facilitators work with individuals to identify areas of their life they are 'stuck' on and using person-centred techniques, together they build a network of people around the person to help them achieve a personal goal.



Stardust

Working with parents, Every-One facilitates Stardust, a musical theatre and drama group for young adults with additional needs. Based in Lincoln, the group meets weekly and work towards performances which are always a joy to watch. The group meet socially, and we have seen their confidence and skills develop. The members are proud to be part of Stardust and we are proud to be able to support them.



Short Break Caravans

Every-One manages two short break caravans at Butlins, Skegness, on behalf of Lincolnshire County Council. The caravans offer much needed and affordable short breaks for families with a child with a disability. We receive feedback from families that the breaks have a positive impact on their wellbeing, and through greater promotion we have increased the number accessing breaks over time, whilst the park was closed due to the pandemic, it has reopened in 2022 and the short breaks have been popular again.



Lincolnshire Military, Veterans and Families Network

Every-One is delighted to facilitate this Network. The group meets bi-monthly and provides a networking opportunity to service providers as well as presentations, information sharing and the opportunity for joint working. During the Covid-19 pandemic, the group moved to online meetings, and this has been adopted as our new way of working with membership continuing to grow.

Training

Every-One has continued to grow its portfolio of training courses with a good number of cohorts of training delivered on Personalisation in Care & Support Planning and Writing a Person-Centred Case Study.



Carers Quality Award & Carer Awareness Training

Every-One is grant funded by Lincolnshire County Council to deliver a Carers Charter and a quality mark for organisations across the county to demonstrate they understand the needs of unpaid family carers. The programme continued to accredit services across a range of sectors also offering free Carer Awareness Training which has received 100% ratings of 'good' or above.

We deliver a wide range of carers awareness training to groups and forums across the county including community interest groups, support groups, schools, colleges, universities, hospitals, and service providers.



Employers for Carers

Alongside the Carers Quality Award, Every-One continued to deliver on behalf of Carers First to work with small businesses in Lincolnshire to support them to access a range of free resources through Employers for Carers.



Co-production

Every-One continues to grow a positive track record of co-production development and facilitation within Lincolnshire. During 2021 – 2022 we facilitated a range of co-production pieces including:

- Lincolnshire Mental Health Community Transformation Group
- Lincolnshire Strategic Co-production Network
- Lincolnshire Macmillan Cancer Co-production Group
- Mablethorpe Cancer Co-production group
- Lincolnshire Palliative & End of Life Co-production Group
- Lincolnshire Long Covid Co-production Group

Networking

Every-One has successfully developed its networking and engagement with wider partners. These include:

- Lincolnshire Voluntary Engagement Team (VET)
- Lincolnshire Military, Veterans and Families Wellbeing Network
- Involving Lincs
- National Voices
- Lincolnshire Care Association (LinCA)
- Carers UK
- Federation of Small Businesses

Financial Review

Every-One has continued to deliver its services and project work against a backdrop of challenges within the Health and Care sector within Lincolnshire but also the global challenge of a pandemic.

We have generated additional funding for a range of projects from various sources and continue to deliver against the targets of that work. Much of our work has been made possible by the hard work and commitment of our volunteers and the people with lived experience who are willing to share those experiences with services.

The Board and staff have worked hard to develop new workstreams that generate sustainable income and have submitted a wide range of funding applications.

Principal Funding Sources

Every-One has successfully attracted the following funding for which we are very grateful:

- Lincolnshire County Council
 - Carers Quality Award and Carer Awareness Training
 - Strategic Co-production Network
 - Short Break Caravans
 - Circles of Support

- Lincolnshire CCG
 - Mental Health Co-production
 - Lincolnshire Macmillan Cancer Co-production
 - Mablethorpe Cancer Co-production
 - Lincolnshire Palliative and End of Life Co-production
- Carers First – to support the Employers for Carers programme in Lincolnshire
- Various donations and fundraising from individuals and groups
- Training delivery fees

Investment Policy

Aside from retaining a prudent amount in reserve each year, most of the charity's funds are to be spent either in the short term or are committed to existing project work.

As we continue to go through development as an organisation, it was not deemed appropriate to invest funds at this point as they were needed to fund our changes and sustainability of, the organisation.

Reserves Policy

The Management Committee has examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3- and 6-month's expenditures. This has been achieved and the organisation has reserves equivalent to at least 3 months running costs. As an evolving organisation, this continues to be a challenge.

At 31st March 2022, total reserves were £167,673 of which £141,857 were unrestricted.



Plans for Future

The charity continues to evolve and look positively to the future. We have produced our Development Strategy which sets out our plan. A copy of this is available on our website at <http://www.every-one.org.uk/about-us>



Making Wellbeing Personal

Structure, Governance & Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 29th May 2013, and registered as a charity on 1st December 2015. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10. Our change of name was registered at Companies House on 20th September 2016.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of four years after which they must be re-elected at the next Annual General Meeting.

All members of the Management Committee give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in our accounts.

The nature of the charity's work focuses on carers and the people they care for and as such, the Management Committee seeks to ensure that their needs are appropriately reflected through the diversity of the trustee body. The majority of the Management Committee therefore are or have been carers or cared for themselves.

The Management Committee bring a broad and balanced mix of skills and experiences to the organisation.

Trustee Induction and Training

Most trustees are already familiar with the practical work of the organisation however any new trustees are inducted to ensure that they understand the background, business, and services, and are appraised of the risks and opportunities that the organisation faces.

Opportunities for training and development are circulated to the Management Committee as and when they arise.

Key Management Remuneration

Every-One has a Key Management Remuneration policy which can be found within our Policy Manual, located on our website at <https://every-one.org.uk/about-us/governance/>

Risk Management

The Management Committee is aware of the major risks to the organisation through the regular reports to the Board presented by the Chief Executive Officer and these are addressed through the Organisational Risk Log document.

Organisational Structure

Every-One has a Management Committee who meet at least monthly and are responsible for the strategic direction and policy of the charity. At present the Management Committee has 7 members from a variety of professional backgrounds relevant to the work of the charity. The Chief Executive Officer is an Executive member of the Board.

A scheme of delegation is in place and day to day responsibility for the provision of service rests with the Chief Executive Officer. The Chief Executive Officer is responsible for ensuring that the charity delivers the services specified and that key targets are met. The Chief Executive Officer is also responsible for the day-to-day operational management of the charity, individual supervision of the staff team and ensuring the team continue to develop their skills and working practices in line with good practice.

Every-One employs a small staff team and engages a range of Associates who act on a freelance basis to develop and deliver services as and when funding allows.

Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the financial year. In preparing those financial statements, the Management Committee should follow best practice and:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015). The Management Committee is also responsible for safeguarding assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee.

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report, are set out in our Accounts.

In accordance with company law, as the company's directors, we certify that:

- So far as we are aware, there is not relevant accounting information of which the company's independent examiners are unaware; and
- As the directors of the company, we have taken all steps that we ought to have taken in order to make ourselves aware of any relevant accounting information and to establish that the charity's independent examiners are aware of that information.

Approved at the Annual General Meeting held on 7th December 2022 and signed on its behalf by:

Signed: 

Mr. Colin Warren
Chair and Director of Every-One (Cares)

7/12/2022

Date

Contacting Us

Chief Executive: Vicky Thomson

Telephone: 01522 811 582

Address: No 5, The Stables,
Wellingore Hall,
Wellingore,
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LN5 0HU

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@EveryOneUK



@Every_OneUK



Every-One

**It is important to us that our organisation is accessible.
For a copy of our accessibility guide, please visit our website
(<http://www.every-one.org.uk/accessibility>)
or contact us for a copy.**



Registered Charity No. 1164839 Registered in England No. 08548267
Registered Office: No 5, The Stables, Wellingore Hall, Wellingore, Lincoln, LN5 0HU

Making Wellbeing Personal

EVERY-ONE (CARES)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF EVERY-ONE (CARES)

I report to the trustees on my examination of the financial statements of Every-One (Cares) (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

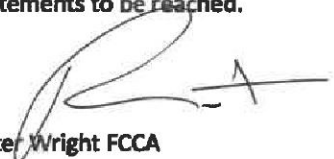
Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Peter Wright FCCA
TC Group
1-4 London Road
Spalding
Lincolnshire
PE11 2TA

Dated: 15/12/2022

EVERY-ONE (CARES)**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Income from:</u>							
Donations and legacies	3	26,428	-	26,428	6,311	-	6,311
Charitable activities	4	63,111	128,427	191,538	84,587	157,278	241,865
Total income		89,539	128,427	217,966	90,898	157,278	248,176
<u>Expenditure on:</u>							
Charitable activities	5	97,040	156,156	253,196	90,428	124,010	214,438
Gross transfers between funds		-	-	-	42,164	(42,164)	-
Net (expenditure)/Income for the year/							
Net movement in funds		(7,501)	(27,729)	(35,230)	42,634	(8,896)	33,738
Fund balances at 1 April 2021		149,358	53,545	202,903	106,724	62,441	169,165
Fund balances at 31 March 2022		141,857	25,816	167,673	149,358	53,545	202,903

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

EVERY-ONE (CARES)**BALANCE SHEET****AS AT 31 MARCH 2022**

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		3,391		2,215
Current assets					
Debtors	11	72,777		57,307	
Cash at bank and in hand		206,174		181,319	
		<u>278,951</u>		<u>238,626</u>	
Creditors: amounts falling due within one year	12	<u>(114,669)</u>		<u>(37,938)</u>	
Net current assets			164,282		200,688
Total assets less current liabilities			<u>167,673</u>		<u>202,903</u>
Income funds					
Restricted funds	13	25,816		53,545	
Unrestricted funds		141,857		149,358	
		<u>167,673</u>		<u>202,903</u>	

EVERY-ONE (CARES)

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2022

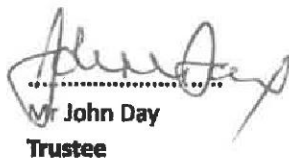
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 07-12-2022


Mr John Day
Trustee

Company Registration No. 08548267

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity Information

Every-One (Cares) is a private company limited by guarantee incorporated in England and Wales. The registered office is .

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Income and expenses are included in the financial statements as they become receivable or due.

Expenses include VAT where applicable as the company cannot reclaim it.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

General equipment	20% reducing balance per annum
Computer equipment	33% straight line per annum

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	428	780
Grants, including capital gains	26,000	5,531
	<u>26,428</u>	<u>6,311</u>
Donations and gifts		
Donation	428	780
	<u>428</u>	<u>780</u>
Grants, including capital gains		
Grants	26,000	5,531
	<u>26,000</u>	<u>5,531</u>

EVERY-ONE (CARES)**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****4 Charitable activities**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Carer support projects	31,011	107,627	138,638	243,985
Care services	32,100	-	32,100	450
Short breaks	-	20,800	20,800	(2,570)
	<u>63,111</u>	<u>128,427</u>	<u>191,538</u>	<u>241,865</u>

EVERY-ONE (CARES)**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****5 Charitable activities**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Wages and salaries	69,276	92,880	162,156	152,968
Staff pensions (Defined contribution)	1,739	1,350	3,089	2,347
Consultancy	321	30,154	30,475	15,939
Short break caravan costs	-	10,565	10,565	-
Service delivery	-	1,533	1,533	1,297
Staff training	-	70	70	144
Rent and rates	7,311	-	7,311	16,145
Room hire	1,219	366	1,585	1,550
Insurance	916	512	1,428	886
Telephone	1,278	1,221	2,499	1,833
Office expenses	99	-	99	29
Information technology	618	1,155	1,773	3,219
Printing and photocopying	1,023	391	1,414	3,814
Postage and stationery	132	425	557	606
Subscriptions	806	4,385	5,191	5,617
Sundry expenses	2,029	851	2,880	1,339
Travel and subsistence	1,535	1,890	3,425	570
Promotional expenses	16	408	424	1,029
Cleaning	3,367	-	3,367	-
Accountancy fees	1,026	-	1,026	1,639
Independent examiner's fee	1,000	-	1,000	1,000
Professional fees	360	-	360	309
Bank charges	1,097	-	1,097	409
Disolution of People's Partnership final funds	-	8,000	8,000	-
Depreciation of fixtures and fittings	227	-	227	316
Depreciation of office equipment	1,645	-	1,645	1,433
	<u>97,040</u>	<u>156,156</u>	<u>253,196</u>	<u>214,438</u>
6 Net movement in funds			2022	2021
			£	£
Net movement in funds is stated after charging/(crediting)				
Depreciation of owned tangible fixed assets			1,872	1,749
Audit fees			-	1,000
Room hire			1,585	1,550
			<u>1,585</u>	<u>1,550</u>

EVERY-ONE (CARES)**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****7 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Chief Executive	1	1
Administration and Business Lead	2	1
Core Specialists	4	3
Project Workers	2	1
Consultant	4	1
Total	13	7

Employment costs	2022	2021
	£	£
Wages and salaries	153,572	152,968
Social security costs	9,225	15,939
Pension costs	3,089	2,347
Staff training	70	144
	165,956	171,398

There were no employees whose annual remuneration was £60,000 or more.

9 Taxation

No provision for taxation has been made in these accounts as the company is a registered charity and all surplus funds are applied for charitable purposes.

EVERY-ONE (CARES)**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****10 Tangible fixed assets**

	General equipment £	Computer equipment £	Total £
Cost			
At 1 April 2021	2,667	7,783	10,450
Additions	-	3,048	3,048
At 31 March 2022	2,667	10,831	13,498
Depreciation and impairment			
At 1 April 2021	1,532	6,703	8,235
Depreciation charged in the year	227	1,645	1,872
At 31 March 2022	1,759	8,348	10,107
Carrying amount			
At 31 March 2022	908	2,483	3,391
At 31 March 2021	1,135	1,080	2,215

11 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	69,841	56,101
Prepayments and accrued income	2,936	1,206
	72,777	57,307

12 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	2,814	3,098
Trade creditors	3,627	657
Deferred income	103,610	24,745
Other creditors	554	644
Accruals and deferred income	4,064	8,794
	114,669	37,938

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020 £	Movement in funds		Transfers	Balance at 1 April 2021 £	Movement in funds		Balance at 31 March 2022 £
		Incoming resources £	Resources expended £			Incoming resources £	Resources expended £	
Restricted fund	62,441	157,278	(124,010)	(42,164)	53,545	128,427	(156,156)	25,816

EVERY-ONE (CARES)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

14 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022	2021
	£	£
Total associated costs	41,665	41,673
	<u>41,665</u>	<u>41,673</u>

Expenses were reimbursed during the year of £1,137 (2021 - £519).

15 Parent and ultimate parent undertakings

The ultimate controlling party is the Board of Trustees.
