

Heartbeat Chorus

Report of the Trustees and
Annual Accounts

Year ended 30 September 2021

Heartbeat Chorus

Legal and administrative details

Name	Heartbeat Chorus
Status	Unincorporated charity - registered November 2015
Charity number	1164575
Principal address	1 Beaminster Avenue Heaton Mersey Stockport Cheshire SK4 3HU
Charity trustees	Claire Makinson (President/Chairperson) Michaelle Kelly (Vice-President/Vice-Chairperson) Ayshea Garbutt (Secretary) Janet Moreton (Treasurer) Alex Bowden (Membership Secretary) Clare Kitchenham Isobel Currie Stella Vincent Ann Jones Carol Trivett
Accountants	Hatherlows The Studio Hatherlow House Romiley Stockport Cheshire SK6 3DY
Bankers	Santander 9 Nelson Street Bradford BD1 5AN

Heartbeat Chorus
Notes to the accounts

Year ended 30 September 2021

The trustees of Heartbeat Chorus submit the Annual Report and Accounts for the period ended 30th September 2021.

The purposes of the charity are

To advance, improve, develop and maintain public education in and appreciation of the art and science of a capella singing in all aspects by any means the Trustees see fit, including the presentation of public concerts.

To further such charitable purpose or purposes as the Trustees in their absolute discretion shall think fit but in particular through the making of grants and donations.

Activities and review of the period

Description of main activities

The activities of the chorus have been severely restricted by the pandemic of COVID-19. Online rehearsals (a mixture of education, member's contributions, singing) continued until May 2021 when restrictions eased. A suitable venue was found, a Risk Assessment finalised and a Rehearsal Safety Plan devised. However, COVID-19 restrictions tightened again and indoor singing was not an option. Chorus was able to start outdoor rehearsals in June 2021. Whilst not totally satisfactory it was, nevertheless, most welcome. Safety of our members is paramount so attendance was limited in numbers. Those present were socially distanced and wore masks. Chorus made the rehearsals available online via Zoom to include members not able to attend physically.

Chorus was able to resume indoor rehearsals during September. Again, these had to be limited in numbers because of social distancing and initially all singing was done in masks.

Fundraising was severely curtailed due to COVID. Virtually all of the events where chorus would normally sing were cancelled. And chorus was unable to put on any public performances because of Government restrictions. A new fundraising initiative was started in December 2020 – a small lottery. For a small stake, individuals' names are entered into a monthly prize draw throughout 2021. The overall profit from the year is to be split equally between chorus funds and a local charity. *Stockport Without Abuse* was the members' choice of local charity.

During the previous financial year, the Committee had reduced the level of member's subscriptions. This was to help alleviate financial difficulties arising from COVID-19 and because chorus expenditure had reduced. There was no change to subscriptions during the current financial year. A significant number of members continue to pay the previous level of subscription and the excess is treated as a donation to general funds.

Music in Mind has not been able to take music into local care homes because of COVID-19 restrictions.

Recruitment and appointment of management committee

The management committee is elected at the Annual General Meeting.

Governance document

The charity's governing document is a constitution first adopted on 10 April 2014. The current version was adopted on 9 June 2016.

Heartbeat Chorus
Notes to the accounts

Year ended 30 September 2021

Public benefit

Membership is open to all members of the public.

A membership fee is charged on a monthly basis. There are reduced rates for associate members and for those members who are disadvantaged..

Honorary officers

At the Annual general Meeting of the charity the members shall elect from amongst themselves a Chairperson, a Vice-Chairperson, a Secretary, a Treasurer and a Membership Secretary who shall hold office from the conclusion of that meeting.

Committee

The committee shall be no fewer than 3 and no more than 10 members.

Trustees benefit

The Trustees do not claim expenses. The Trustees pay monthly subscriptions to the chorus and out of this payments are made for registration for competitions, membership of the governing body and vocal coaching costs.

Risk management

The chorus has a child protection policy as it is open to individuals of all ages including minors. Children often attend events held in the local community. The chorus also has a vulnerable adults policy.

Financial risks policy

The chorus does not currently have a financial risks policy. The Trustees are aware that a policy needs to be implemented and are in the process of developing one.

Trustees responsibilities in respect of the financial statements

Under the Charities Act 2011, the trustees are required to prepare financial statements which give a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming and application of resources during the year. In preparing the financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any material departures disclosed and explained in the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charity and, at that time, to enable the trustees to ensure that any financial statement of account prepared by them complies with the regulations under s132 of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Heartbeat Chorus
Notes to the accounts

Year ended 30 September 2021

Approved by the Trustees at their meeting on 24 January 2022 and signed on their behalf by:

Jul Muri Trustee

Kurt Moseley Trustee

Heartbeat Chorus
Receipts and payments account
Year ended 30 September 2021

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £	Last year
Voluntary receipts					
Donations	14,282	-	170	14,452	2,780
Fundraising	248	214	-	462	6,628
Lottery income	-	-	825	825	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	14,530	214	995	15,739	9,408
Charitable and other receipts					
Subscriptions	12,403	-	-	12,403	19,482
Concerts and competitions	-	-	-	-	3,118
Sale of costumes	300	-	-	300	1,000
Other income	98	-	-	98	-
Bank interest	59	-	-	59	613
	-	-	-	-	-
	12,860	-	-	12,860	24,213
Total receipts	27,390	214	995	28,599	33,621
Payments					
Room hire	235	-	-	235	3,254
Vocal coach	-	-	-	-	2,858
Small items of equipment	250	-	-	250	-
Concert and competition expenses	-	-	-	-	1,300
Fundraising expenses	20	-	-	20	60
Publicity	635	-	-	635	603
Membership fees	6,358	-	-	6,358	7,092
Sundry expenditure	969	-	54	1,023	1,167
Lottery prizes	-	-	225	225	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	8,467	-	279	8,746	16,334
Other payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total payments	8,467	-	279	8,746	16,334
Surplus/(deficit) for period	18,923	214	716	19,853	17,287
Transfers between funds	-	-	-	-	-
Cash funds last year end (as restated)	15,972	13,290	5,661	34,923	17,636
Cash funds this year end	34,895	13,504	6,377	54,776	34,923

Heartbeat Chorus
Statement of assets and liabilities
As at 30 September 2021

	Unrestricted funds	Designated funds	Restricted funds
B1 Cash funds			
Current account	24,895	-	
Savings account	10,000	13,504	5,600
Kind Heart fund account	-		777
Total cash funds	34,895	13,504	6,377
(agree balances with receipts and payments account(s))			

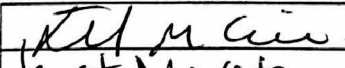
	Unrestricted funds	Designated funds	Restricted funds
B2 Other monetary assets			
Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
Details			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Details			
Risers		18,141	-
Costumes		34,966	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
Details			
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ISOBEL CURRIE	24.01.22
	JANET MORETON	24.01.22

Heartbeat Chorus
Notes to the accounts

Year ended 30 September 2021

1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) - (Charities SORP (FRS102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Legal status of charity

The charity is an unincorporated entity registered in November 2015.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside for a specific purpose.

Restricted funds are funds of the charity restricted for specific purposes. They are held on trust until expended.

Details of designated and restricted funds are set out in the notes to the financial statements

Income and expenditure recognition

Income is recognised when the charity receives funds.

Expenditure is recognised when the charity expends funds.

Where income has related expenditure, the income and related expenditure are reported gross in the receipts and payments account.

Other assets

Other assets are stated at historical cost.

Heartbeat Chorus
Notes to the accounts

Year ended 30 September 2021

3. Donations

Donations comprise of members donations (being contributions in excess of subscriptions payable), third party donations and gift aid refunds received from HM Revenue & Customs. A refund of £9,568, relating to the 4 years ended 5 April 2020, was received during the year.

4. Fundraising events

Fundraising was significantly curtailed due to the pandemic of COVID-19. From January 2021 a small lottery was established for members, family and friends. A stake of £15 entitles the individual to be entered into a prize draw each month. The monthly prize is a cash payment of £25. At the end of each calendar year the profit is to be split equally between chorus unrestricted funds and a local charity.

5. Staff costs and trustee remuneration

The charity does not employ any staff.

No trustees, or connected parties, received remuneration during the period.

6. Other assets

The charity owns other assets, as at 30 September 2021, as follows:

	2021	2020
Riser staging	18,141	18,141
Costumes	34,966	34,966

7. Funds

Designated funds

	2021	2020
Fundraising fund	13,504	-
	<u>13,504</u>	<u>-</u>

The Fundraising fund has been set up to separately identify fundraising events income from membership and other sources of income.

Heartbeat Chorus
Notes to the accounts

Year ended 30 September 2021

7. Funds (continued)

Restricted funds

	2021	2020
Kind Heart fund	777	-
Lotto fund	600	-
National Lottery grant	2,000	2,000
Sweet Adelines grant	3,000	3,000
Other fund	-	100
	<u>6,377</u>	<u>5,100</u>

The purpose of the Kind Heart Fund is to provide financial assistance to members who are having difficulty in financing specific chorus activities. The fund is held in a separate bank account and cannot be used for any other purpose.

Details of the Lotto fund are shown in note 4 above.

The National Lottery grant was awarded as a contribution towards new costumes.

The Sweet Adelines grant was awarded to the chorus as winners of a regional competition. It is intended as a contribution towards expenses of competing at the International convention in America. The grant may have to be reimbursed if the chorus does not compete at the convention.

8. Related party transactions

No trustees, or connected parties, had any personal interest in any contract or transaction entered into by the charity during the period.

**Report to the trustees/
members of**

Heartbeat Chorus

**On accounts for the year
ended**

30 September 2021

**Charity no
(if any)**

1164575

Set out on pages

6-10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

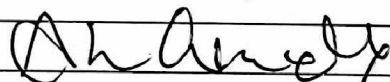
**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

26-01-2022

Name:

Anthony Liam Conway ACA

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England & Wales

Address:

The Studio, Hatherlow House

Hatherlow, Romiley, Stockport

Cheshire SK6 3DY