

Trustees' Annual Report for the period from 1st April 2020 to 31st March 2021

Charity name: Activebase Charitable Incorporated Organisation (CIO)
Charity registration number: 1164562

Objectives and Activities

Aims of the Charity

To advance the education and welfare of the community by associating together residents with statutory, voluntary and other organisations, particularly by providing community buildings for recreational, social and educational activities.

Summary of Main Activities by the Charity

The charity was established for the initial purpose of providing local community management for Isleworth Public Hall (IPH), South Street, Isleworth. In support of this initial purpose, the charity has undertaken organisational development work, including the development of business plans, operational policies and procedures, community research and fundraising plans.

The charity engages with stakeholders including the London Borough of Hounslow, Friends of Isleworth Public Hall (charity number 1102928), community groups and local residents to improve the facilities and usage of IPH and to achieve a shared vision for the future use and governance.

The charity has regular dialogue with the London Borough of Hounslow towards achieving community management of Isleworth Public Hall. From 1st November 2020, Hounslow Council took on direct management of IPH, following the end of leisure services management arrangements with Fusion Lifestyle.

Activebase has broadened and strengthened its capabilities with the recruitment of two additional Trustees.

Public Benefit

The trustees have been mindful of the guidance issued by the Charity Commission on public benefit, we have carefully borne this in mind in all our discussions and negotiations with the London Borough of Hounslow.

Achievements and Performance

The Covid-19 coronavirus pandemic has severely limited activities during this financial period. For much of the period, public health restrictions meant Isleworth Public Hall was closed. Even when restrictions were lifted many community groups were hesitant to organise events in case restrictions changed at short notice.

During the pandemic our trustees maintained contact through email, telephone, and the occasional virtual meeting. Opportunities for engagement with Hounslow Council were limited, particularly during the first half of the year due to officers focusing on the coronavirus response.

During 2020 Hounslow Council ended the leisure services management arrangements with Fusion Lifestyle. Leisure centres and sports facilities were migrated to Lampton Leisure Ltd (company number 12923138), a not-for-profit organisation which has been set up specifically to manage the borough's leisure centres.

Public Halls were migrated to direct management by a team within Hounslow Council. This has resulted in expenditure to enable the halls to operate in a Covid-safe way, to resolve some existing defects and to prepare for different expectations of hirers emerging from the pandemic.

Activebase continues to work closely with Friends of Isleworth Public Hall (charity number 1102928) and other local groups to encourage usage of, and improvements to IPH.

Structure, Governance and Management

Type of governing document

Constitution of Activebase CIO registered 25th November 2015

How is the charity constituted?

Charitable Incorporated Organisation

Trustee selection methods

Initial trustees were recruited from local stakeholder groups and residents against a set of objective skills and experience criteria. During the year, two additional trustees were recruited from amongst local users and stakeholders to bring additional skills, expertise, and experience to the Board.

Reference and Administrative details

Charity Name

Activebase Charitable Incorporated Organisation (CIO)

Registered charity number

1164562

Contact address

c/o 475 Twickenham Road, Isleworth, TW7 7DZ

Names of charity trustees who manage the charity

Mr Ron Bartholomew	Chair
Mr Howard Simmons	
Dr John Tippins	Appointed 17 June 2020
Mr Nick Fitzpatrick	
Mr Richard Eason	
Ms Susan Casey	Appointed 17 June 2020
Mr Tony Hutchinson	

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Statement of Financial Activities (SoFA)

for the period from 1st April 2020 to 31st March 2021

	Unrestricted Funds £	Restricted Income Funds £	Total Funds 2021 £	Total Funds 2020 £
Incoming resources				
Income and endowments from:				
Donations and legacies	-		-	-
Charitable activities				
Other				
Total	Nil		Nil	Nil
Resources expended				
Expenditure on:				
Raising funds				
Charitable activities				100
Other				
Total	Nil		Nil	100
Net income / (expenditure)	Nil		Nil	(100)
Net movement in funds	Nil		Nil	(100)
Reconciliation of funds:				
Total funds brought forward	(7,959)		(7,959)	(7,859)
Total funds carried forward	(7,959)		(7,959)	(7,959)

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Balance Sheet as at 31st March 2021

	Unrestricted funds £	Restricted income funds £	Total Funds 2021 £	Total Funds 2020 £
Fixed assets				
Tangible Assets				
Investments				
Total fixed assets	-	-	-	-
Current assets				
Debtors				
Cash at bank and in hand	1,327	-	1,327	1,327
Total current assets	1,327	-	1,327	1,327
Creditors: amounts falling due within one year	-	-	-	-
Net current assets / (liabilities)	1,327	-	1,327	1,327
Total assets less current liabilities	1,327	-	1,327	1,327
Creditors: amounts falling due after one year	9,286	-	9,286	9,286
Total net assets or (liabilities)	(7,959)	-	(7,959)	(7,959)
Funds of the Charity				
Restricted income funds		-		-
Unrestricted funds	(7,959)		(7,959)	(7,959)
Total funds	(7,959)	-	(7,959)	(7,959)

Signed on behalf of all Trustees

	
Ron Bartholomew Chair of Trustees	Richard Eason Trustee
31 st January 2022	31 st January 2022

Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Note 2 Transactions with trustees and related parties

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

None of the trustees have been paid any expenses for fulfilling their duties.

Trustees have paid some development costs (legal fees etc) on behalf of the charity. The balance loaned to the charity by trustees is shown as Creditors: amounts falling due after one year £9,286 (2020: £9,286).

There have been no other related party transactions in the reporting period.