



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01 July 2024** Period start date To **30 June 2025** Period end date

**Charity name: Worthing Symphony Orchestra (WSO)**

**Charity registration number: 1164531**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The Objectives of the WSO are to promote, maintain, improve and advance education, particularly musical education, and to encourage the arts, including the arts of music, drama, mime, dancing and singing.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The principal activity of the WSO for public benefit is the continuation of the annual programme of orchestral concerts at the Assembly Hall in Worthing. There were seven concerts during the season (October to May). In September, free hour-long concerts were given, for schools, and as a taster for local people.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees of the WSO take due regard of the guidance in public benefit issues issued by the Charity Commission and believe this is reflected in the activities of the WSO.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>n/a</b>
Policy on social investment including program related investment	Para 1.38	<b>The WSO does not currently hold any investments.</b>
Contribution made by volunteers	Para 1.38	<b>The general management, administration, fundraising and so on, has until recently all undertaken by the trustees and other volunteers. Without the efforts of these individuals, the WSO would cease to operate. During the year, the WSO had contracted with a self-employed administrator to coordinate concert days, increase marketing and provide other support services. This is</b>

		<b>already having a significant and positive impact.</b>
Other		<b>The WSO's musicians are fully professional and self-employed, and are paid on a concert-by-concert basis. Certain marketing and graphic design activities are also paid on a similar basis. The WSO has no premises.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Thanks to support received, in particular from the Worthing Symphony Society (WSS), the WSO has been able to provide a full season of concerts during this reporting period. West Sussex Music service has reported that the free concerts for schoolchildren are very much appreciated by the attendees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>n/a</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>n/a</b>
Investment performance against objectives	Para 1.41	<b>n/a</b>
Other		<b>n/a</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Funding remains a challenge. The support of the Worthing Symphony Society and tax refunds have enabled the WSO to be successfully funded</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The WSO did not have sufficient funds to warrant a reserves policy in the period being reported upon.</b>
Amount of reserves held	Para 1.22	<b>n/a</b>
Reasons for holding zero reserves	Para 1.22	<b>Due to the pattern of funding concerts, as the major activity of the WSO, it was not considered necessary to specifically allocate any of the funding held to a specific 'reserves' category.</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The WSO has no uncertainty at the present time about continuing as a going concern on its current basis.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The principal source of funds for the WSO is the ticket sales for each public concert. Additional funding comes from grants, donations, sponsorship and from the Worthing Symphony Society (WSS). In addition a grant from Arts Council England has been sought to assist with funding the schools concerts in September 2025.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<b>The principal risk facing the WSO is the difficulty in obtaining sufficient funding to ensure that the concerts remain financially viable in the long term, taking into account other sources of funding and the setting of ticket prices to be as affordable as possible.</b>
Other		n/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<b>Constitution</b>
How is the charity constituted?	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions	Para 1.25	<b>Appointed by existing Trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	<b>This CIO, the Worthing Symphony Orchestra, is supported by another charity, the Worthing Symphony Society (WSS).</b>
Other		

## Reference and Administrative details

Charity name	Worthing Symphony Orchestra
Other name the charity uses	None
Registered charity number	1164531
Charity's principal address	4 Highdown Avenue Worthing BN13 1PU

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Gibbons	Musical Director		
2	Sean McDonald			
3	Nicolette Babbage-Clark			
4	Dominic Smith			
5	Peter Robertson			
6	David Smith	Treasurer		
7	Richard Steggall			

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
n/a		

**Name of chief executive or names of senior staff members (Optional information)**

n/a
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

n/a
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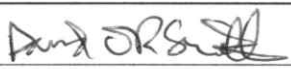
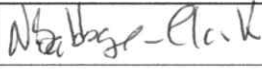
**Other optional information**

The WSO trustees are grateful to all those volunteers who make it possible for the Orchestra to continue its concert programme. Without that help, the WSO would not be able to continue.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Smith	Nicolette Babbage-Clarke
Position (e.g. Secretary, Chair, etc)	Treasurer	Trustee
Date	9/11/25	9/11/25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Worthing Symphony Orchestra

No (if any)  
1164531

## Receipts and payments accounts

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For the period from 01/07/2024 To 30/06/2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Ticket Sales	90,094	-	-	90,094	83,209
Worthing Symphony Society	40,000	-	-	40,000	65,000
Donations & Sponsorships	11,300	-	-	11,300	7,470
Programme Sales	3,447	-	-	3,447	3,323
Advertising	510	-	-	510	100
Gift Aid	-	-	-	-	4,653
Tax Credit	29,107	-	-	29,107	31,383
Interest	1,911	-	-	1,911	198
Miscellaneous Income	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>176,370</b>	<b>-</b>	<b>-</b>	<b>176,370</b>	<b>195,336</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>176,370</b>	<b>-</b>	<b>-</b>	<b>176,370</b>	<b>195,336</b>
<b>A3 Payments</b>					
Orchestra	107,177	-	-	107,177	101,823
Conductor & Soloists	16,390	-	-	16,390	17,260
Marketing & Advertising	3,870	-	-	3,870	7,000
Programme Design & Print	2,611	-	-	2,611	1,586
Insurance & Subscriptions	1,606	-	-	1,606	2,337
Music Hire	3,041	-	-	3,041	1,504
Administration	2,415	-	-	2,415	-
Hall & Ticketing Charges	22,702	-	-	22,702	22,685
PRS	2,305	-	-	2,305	2,143
Professional Fees	5,400	-	-	5,400	3,000
Miscellaneous Expenses	300	-	-	300	587
<b>Sub total</b>	<b>167,818</b>	<b>-</b>	<b>-</b>	<b>167,818</b>	<b>159,925</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>167,818</b>	<b>-</b>	<b>-</b>	<b>167,818</b>	<b>159,925</b>
<b>Net of receipts/(payments)</b>	<b>8,552</b>	<b>-</b>	<b>-</b>	<b>8,552</b>	<b>35,411</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>59,507</b>	<b>-</b>	<b>-</b>	<b>59,507</b>	<b>24,096</b>
<b>Cash funds this year end</b>	<b>68,059</b>	<b>-</b>	<b>-</b>	<b>68,059</b>	<b>59,507</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Current Account	950	-	-
	Barclays Savings Account	10,648	-	-
	Charity Bank Notice Account	56,460	-	-
	<b>Total cash funds</b>	<b>68,059</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	David J R Smith	D. SMITH	2/11/25	
	[Signature]	P. ROBERTSON	6/11/25	

## **Independent Examiner's Report to the Trustees of Worthing Symphony Orchestra**

I report on the accounts for the year ended 30<sup>th</sup> June 2025.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the commission (under section 145(5)(b) of the 2011 Act)
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement. \*

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Paul Grigg

Address: 38 Chestnut Avenue  
Esher, Surrey KT10 8JF

Date: 19/10/25

Signed:  .

My review was based on the following documentation:

- WSO 24-25 Accounts 250630 v3 (xls)
- Worthing SO Annual Accounts 2024-25 (xls) - version sent on 18/10/25
- Barclays Community Account Statements.
- Charity Bank Account Statements.
- Co-operative Bank Account Statements
- Invoices + Expense Statements.