



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 July 2021 Period start date To 30 June 2022 Period end date

Charity name: Worthing Symphony Orchestra (WSO)

Charity registration number: 1164531

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Objectives of the WSO are to promote, maintain, improve and advance education, particularly musical education, and to encourage the arts, including the arts of music, drama, mime, dancing and singing.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The principal activity of the WSO for public benefit is usually the continuation of the annual programme of orchestral concerts at The Assembly Hall in Worthing. There would usually be eight concerts per season (September to April/May), one of which includes an additional hour-long free concert for local schools. The concerts were suspended during the period of the pandemic.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees of the WSO take due regard of the guidance in public benefit issues issued by the Charity Commission and believe this is reflected in the activities of the WSO.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	The WSO does not currently hold any investments.
Contribution made by volunteers	Para 1.38	The support for the WSO, i.e. the general management, administration, fundraising and so on, is all undertaken by the trustees and other volunteers. Without the efforts of these individuals, the WSO would cease to operate.
Other		The WSO's musicians are fully professional and self-employed, and are paid on a concert-by-concert basis. The marketing and graphic design activities are also paid on a similar basis. As a

		result, the orchestra has no paid employees.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	With the easing of Covid-19 restrictions, the WSO has been able to resume concerts during this reporting period. In the earlier part of the period, the distribution of a free magazine - WSO Music Matters, in both digital and printed format, was continued to keep in touch with our regular supporters and other interested individuals and organisations. The focus then switched to

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite the lack of expenditure during the period of the pandemic, funding remains a challenge. Receipts from concerts reflect the lower but slowly increasing audience numbers.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The WSO does not have sufficient funds to warrant a reserves policy at the present time.
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	Due to the pattern of funding concerts, as the major activity of the WSO, it is not considered necessary to specifically allocate any of the funding held to a specific 'reserves' category.
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The WSO has no uncertainty at the present time about continuing as a going concern on its current basis.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds for the WSO is the ticket sales for each public concert. Additional funding comes from grants, donations, sponsorship (with a limited amount 'in kind' from Worthing
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		Borough Council/Worthing Theatres) and from the membership of the Worthing Symphony Society (WSS).
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	The principal risk facing the WSO is the rebuilding of the audience numbers after the pandemic in order to allow the concerts to be financially viable, taking into account other sources of funding and the setting of ticket prices to be as affordable as possible.
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions	Para 1.25	Appointed by existing Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	This CIO, the Worthing Symphony Orchestra, is supported by another charity, the Worthing Symphony Society (WSS).
Other		

Reference and Administrative details

Charity name	Worthing Symphony Orchestra
Other name the charity uses	None
Registered charity number	1164531
Charity's principal address	4 Highdown Avenue Worthing BN13 1PU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Baker	Chairman		

2	John Gander	Administrator/Treasurer		
3	Sally Gibbins			
4	John Gibbons	Musical Director		
5	Sean McDonald			

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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n/a		
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Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

The WSO Trustees are grateful to all those volunteers who make it possible for the Orchestra to continue its concert programme. Without that help, the WSO would not be able to continue. During this reporting period, although there have been no concerts, we are very appreciative toward those who have contributed to the content of our magazine and to those who have produced and distributed it.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Joe Gibbons</i>	
Full name(s)	JOHN GIBBONS	
Position (eg Secretary, Chair, etc)	Music Director Trustee	
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Worthing Symphony Orchestra

No (if any)
1164531

Receipts and payments accounts

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For the period
from

Period start date
01/07/2021

To

Period end date
30/06/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Ticket Sales	40,833	-	-	40,833	-
Worthing Symphony Society	26,000	-	-	26,000	-
Donations & Sponsorships	2,307	-	-	2,307	1,780
Programme Sales	1,683	-	-	1,683	-
Advertising	720	-	-	720	-
Gift Aid	-	-	-	-	-
Miscellaneous Income	-	-	-	-	10
	-	-	-	-	-
Sub total (Gross income for AR)	71,542	-	-	71,542	1,790
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	71,542	-	-	71,542	1,790
A3 Payments					
Orchestra	63,817	-	-	63,817	-
Conductor & Soloists	5,280	-	-	5,280	-
Marketing & Advertising	2,330	-	-	2,330	3,945
Programme Design & Print	1,057	-	-	1,057	-
Insurance	884	-	-	884	-
Music Hire	806	-	-	806	25
Miscellaneous Expenses	1,145	-	-	1,145	675
	-	-	-	-	-
	-	-	-	-	-
Sub total	75,319	-	-	75,319	4,645
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	75,319	-	-	75,319	4,645
Net of receipts/(payments)	- 3,777	-	-	- 3,777	- 2,855
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,020	-	-	21,020	-
Cash funds this year end	17,243	-	-	17,243	- 2,855

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		17,243	-	-
		-	-	-
		-	-	-
	Total cash funds	17,243	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Independent Examiner's Report to the Trustees of Worthing Symphony Orchestra

I report on the accounts for the year ended June 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- to follow the procedures laid down in the General Directions given by the commission (under section 145(5)(b) of the 2011 Act)
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

My review was based on the following documentation:

- WSO Community Bank Account Statements (Account: 93246825) from May 2021 – June 2022 (reviewed a sample)
- Treasurer's explanation of account (D Smith email at: 21/4 at 18:16)
- WSO Accounts Analysis (Excel: *ESO 2023&22 Accounts v3.xls*)
- WSO Final Accounts (Excel: *Worthing SO Annual Accounts 2023-22.xls*)

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Paul Grigg

Address: 38 Chestnut Avenue, Esher, Surrey, KT10 8JF

Date: 22/04/23

Signed:

