

CROWBOROUGH CHORAL SOCIETY

Trustees' Annual Report for the period from 1 August 2023 to 31 July 2024

Registered Charity Number: 1164460

Address: Old Milk Lodge, Church Road, Rotherfield, East Sussex TN6 3LA

Names of Charity Trustees who manage the Charity

<u>Trustee Name</u>	<u>Office (if any)</u>	<u>Date acted if not for a whole year</u>
Linda Harcourt	Chair	Appointed Chair 25 October 2023
Peter Driscoll	Chair and Secretary	Resigned 25 October 2023
Lindsay Cole	Secretary	Appointed 25 October 2023
Andrew Fermor	Treasurer	
Alan Crook		Died 2 October 2023
Rowland Hughes		
Lucy Knott		Appointed 25 October 2023
Philip Marriott		
Franziska Therese Mayall		Appointed 25 October 2023

The Trustees are appointed by Members Vote at the AGM.

Structure, Governance and Management

The Governing Document is the Constitution dated 21st October 2015.

The Charity is constituted as a CIO.

Trustees' selection is by members vote at the AGM.

Objectives and Activities

To promote and advance public education in choral music.

To foster the participation in and the enjoyment of a high standard of choral music amongst the general public in such ways as the Trustees from time to time think fit.

Summary of the main activities undertaken for the public benefit in relation to the objectives above.

The Society has undertaken four public performances during the year.

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Public Engagement Programme

As part of its charitable commitment, in 2018 the Society launched a Public Engagement Programme, establishing a bursary scheme and a singing tuition scheme. The bursary scheme, in particular, enables successful applicants to join the choir and engage in singing tuition, to develop their skills

and enjoyment in singing. Singing tuition is also available to choir members to enhance and develop their singing skills.

Achievements and Performance

Three concerts were presented during this financial year. In November 2023 the Society presented "An English Advent" at Crowborough Community Centre. The programme included Benjamin Britten's Ceremony of Carols and Gerald Finzi's Dies Natalis. In March 2024 Haydn's Creation was performed at All Saints, Crowborough to a large and appreciative audience. In June 2024 a lighter evening of Songs for a Summer Evening was presented at the Crowborough Community Centre. At this last concert a number of the members of the Society took on solo roles.

The Society sang a service of "Carols by Candlelight" for the congregation of High Hurstwood Church in December 2023.

Transactions with Trustees

The following expense reimbursements were made to Trustees during the financial year:

Peter Driscoll £96; Andrew Fermor £995; Linda Harcourt £13; Philip Marriott £168

Financial Review

The Charity's policy on reserves is to retain sufficient funds to cover forward commitments, such as venues, soloists, musicians etc. made by the Trustees on behalf of the CIO.

None of the funds of the Society are in deficit.

Reserves Policy

The Trust's expenditure commitments relate almost entirely to the Society's public performances. It has hitherto been the Trustees' policy to maintain a reserve sufficient to meet the typical outgoings anticipated for performances planned for a period of twelve months. The level of reserve dictated by that policy and by other relevant considerations is presently £7,000.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's Trustees

.....

Full Name: Linda Harcourt

Position: Chair

Date: 26.09.24

.....

Full Name: Lindsay Cole

Position: Secretary

Date: 26.09.24

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CROWBOROUGH CHORAL SOCIETY**

I report to the Trustees on my examination of the accounts of the CIO for the year ended 31 July 2024, which are set out on pages 4, 5 and 6.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Jenny Dinnage
Chartered Accountant

Date: 02/10/2024

Redshield Business Solutions Ltd
Suite 1-3 Warren Court
Park Road
Crowborough
TN6 2QX

CROWBOROUGH CHORAL SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 JULY 2024

Charity no: 1164460

	2024		2023	
	Unrestricted funds		Total funds	Total funds
	General	Designated		
	£	£	£	£
Receipts				
Concert receipts				
Programme sales	117	-	117	215
Programme advertising	408	-	408	
Refreshment sales	1,275	-	1,275	1,128
Sale/hire of concert music	390	-	390	767
Sale of scarves	16	-	16	52
Ticket sales	8,424	625	9,049	6,676
	10,630	625	11,255	8,838
Fundraising income				
100 Club	840	-	840	515
Weekly members raffle	591	-	591	605
Miscellaneous	161	-	161	6
	1,592	-	1,592	1,126
Gift Aid received	1,679	-	1,679	1,165
Singing subscription	7,244	-	7,244	7,015
Friends subscription	210	-	210	210
Sponsorship	1,200	-	1,200	1,200
Grant received	-	-	-	2,000
Donations	1,060	-	1,060	968
Fellowship lunch receipts	-	-	-	1,050
Interest	8	-	8	1
Total receipts	23,623	625	24,248	23,573
Payments				
Concert payments				
Orchestral, soloist & conductor fees	4,925	400	1,490	7,720
Hire of concert hall & lighting	1,957	120	-	2,077
Music costs	575	-	-	826
Publicity	259	-	-	248
Refreshments	274	-	-	190
Hire of organ/harpsichord	-	-	510	1,070
Other costs	720	13	-	666
	8,710	533	2,000	12,732
Rehearsal costs				
Hire of hall	1,966	-	-	1,761
Conductor & accompanist	6,005	-	-	5,640
	7,971	-	-	7,401
Public Engagement Programme				
Singing tuition	-	923	-	520
Membership subscription grant	-	-	-	250
	-	923	-	770
Fundraising				
100 Club prizes	395	-	-	240
	395	-	-	240

CROWBOROUGH CHORAL SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 JULY 2024 (continued)

	Unrestricted funds		Restricted	2024 Total funds	2023 Total funds
	General	Designated			
	£	£	£	£	£
Payments (continued)					
Other					
Website and promotion	347	-	-	347	347
Accountancy	387	-	-	387	349
Independent Examiner's Fee	300	-	-	300	300
NFMS subscription	449	-	-	449	299
Gift for retiring music director	481	-	-	481	-
Fellowship event	97	-	-	97	1,100
Purchase of equipment	103	-	-	103	155
General admin	76	-	-	76	4
	<u>2,240</u>	<u>-</u>	<u>-</u>	<u>2,240</u>	<u>2,554</u>
Total payments	19,316	1,456	2,000	22,772	23,697
Net receipts/(payments) for year	4,307	(831)	(2,000)	1,476	(124)
Transfer between funds	(75)	75	-	-	-
Cash funds brought forward	14,626	4,724	2,000	21,350	21,474
Cash funds carried forward	<u>18,858</u>	<u>3,968</u>	<u>-</u>	<u>22,826</u>	<u>21,350</u>

* Designated fund – Public Engagement Programme

CROWBOROUGH CHORAL SOCIETY

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

Cash funds	Unrestricted funds £	Restricted funds £
Bank Current Account	22,739	0
100 Club Current Account	48	0
Petty cash	39	0
	<u>22,826</u>	<u>-</u>
Assets retained for the charity's own use		
Conductor's rostrum - at transfer value	502	
Stock of music - at transfer value	<u>-</u>	
Liabilities	<u>-</u>	

There are no guarantees given or debts outstanding secured by any charge on the assets.
No Trustees received any remuneration or expenses during the year.
There are no restricted or endowment funds at present.

Approved by the Trustees on 26 September 2024 and signed on their behalf by:

Andrew Fermor