

CROWBOROUGH CHORAL SOCIETY

Trustees' Annual Report for the period from 1st August 2021 to 31st July 2022

Registered Charity Number: 1164460

Address: May House, The Warren, Mayfield TN20 6UB

Names of Charity Trustees who manage the Charity

<u>Trustee Name</u>	<u>Office (if any)</u>	<u>Date acted if not for a whole year</u>
Peter Driscoll	Chair and Secretary	
Andrew Fermor	Treasurer	
Alan Crook		
Jane Bell		Resigned 15 th September 2021
Linda Harcourt		
Rowland Hughes		
Philip Marriott		

The Trustees are appointed by Members Vote at the AGM.

Structure, Governance and Management

The Governing Document is the Constitution dated 21st October 2015.

The Charity is constituted as a CIO.

Trustees' selection is by members vote at the AGM.

Objectives and Activities

To promote and advance public education in choral music.

To foster the participation in and the enjoyment of a high standard of choral music amongst the general public in such ways as the trustees from time to time think fit.

Summary of the main activities undertaken for the public benefit in relation to the objectives above.

The Society has undertaken three public performances during the year.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Public Engagement Programme

As part of its charitable commitment, in 2018 the Society launched a Public Engagement Programme, establishing a bursary scheme and a singing tuition scheme. The bursary scheme, in particular, enables successful applicants to join the choir and engage in singing tuition, to develop their skills and enjoyment in singing. Singing tuition is also available to choir members to enhance and develop their singing skills. The government restrictions imposed as a result of the Covid-19 pandemic having been sufficiently lifted applicants have again been accepted for singing tuition.

Achievements and Performance.

Covid-19 safeguarding restrictions having been sufficiently lifted the trustees and members of the Society were delighted to be able to resume rehearsals in September 2021, albeit following closely Government regulations and guidelines to avoid the further spread of Covid infection. Rehearsals were held at Crowborough Community Centre, as a more appropriate venue for effective precautions to be achieved.

The Society was able to present in November 2021 at St Mark's Church, Tunbridge Wells a short concert of which the major part was Handel's Messiah Part 1 (the Christmas section), with the addition of the Hallelujah Chorus and Zadok the Priest. Individuals from the Society were invited to support a small choir for the carol service at High Hurstwood Church.

In April 2022 the Society presented Festa Veneziana, a concert of music by Venetian composers, again at St Mark's Church, Tunbridge Wells. This was the concert originally scheduled for April 2020, before Covid-19 restrictions prevented the performance.

In June 2022, following encouragement from the trustees of the Crowborough Community Centre the Society held its summer concert, a celebration of the work of Gilbert & Sullivan, at that venue. Several of the members of the Society took solo roles.

Transactions with Trustees

The following expense reimbursements were made to Trustees during the financial year:

Alan Crook £54 ; Andrew Fermor £539.

Financial Review

The Charity's policy on reserves is to retain sufficient funds to cover forward commitments, such as venues, soloists, musicians etc. made by the Trustees on behalf of the CIO.

None of the funds of the Society are in deficit.

Reserves Policy

The Trust's expenditure commitments relate almost entirely to the Society's public performances. It has hitherto been the Trustees' policy to maintain a reserve sufficient to meet the typical outgoings anticipated for performances planned for a period of twelve months. The level of reserve dictated by that policy and by other relevant considerations is presently £7,000.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees

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Full Name: Peter E Driscoll

Position: Chair

Date: 15 September 2022

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Full Name: Linda Harcourt

Position: Trustee

Date: 15 September 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CROWBOROUGH CHORAL SOCIETY**

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 July 2022, which are set out on pages 4 and 6.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


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Jenny Dinnage
Chartered Accountant

Date: 16 September 2022

Redshield Business Solutions Ltd
Suite 1-3 Warren Court
Park Road
Crowborough
TN6 2QX

CROWBOROUGH CHORAL SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 JULY 2022

Charity no: 1164460	Unrestricted funds		2022	2021
	General	Designated	Total funds	Total funds
Receipts	£	£	£	£
Concert receipts				
Programme sales	60	-	60	-
Refreshment sales	275	-	275	-
Sale/hire of concert music	464	-	464	-
Sale of scarves	75	-	75	-
Ticket sales	5,165	-	5,165	-
	<u>6,039</u>	<u>-</u>	<u>6,039</u>	<u>-</u>
Fundraising income				
100 Club	-	-	-	-
Rehearsal refreshment sales	20	-	20	-
Weekly members raffle	320	-	320	-
Miscellaneous	-	-	-	-
	<u>340</u>	<u>-</u>	<u>340</u>	<u>-</u>
Gift Aid received	955	-	955	1,070
Singing subscription	5,865	-	5,865	3,455
Friends subscription	285	-	285	285
Sponsorship	2,550	-	2,550	1,200
Grant received	-	-	-	-
Donations	863	-	863	1,500
Interest	-	-	-	1
Total receipts	16,897	-	16,897	7,511
Payments				
Concert payments				
Orchestral, soloist & conductor fees	6,115	-	6,115	-
Hire of concert hall & lighting	1,598	-	1,598	-
Music costs	673	-	673	-
Publicity	509	-	509	-
Refreshments	123	-	123	-
Hire of organ/harpsichord	640	-	640	-
Other costs	483	-	483	-
	<u>10,141</u>	<u>-</u>	<u>10,141</u>	<u>-</u>
Rehearsal costs				
Hire of hall	1,663	-	1,663	-
Purchase of electronic piano	-	-	-	1,353
Virtual meeting costs	-	-	-	115
Conductor & accompanist	5,490	-	5,490	3,820
	<u>7,153</u>	<u>-</u>	<u>7,153</u>	<u>5,288</u>
Public Engagement Programme				
Singing tuition	-	240	240	-
Membership subscription grant	-	230	230	-
Other PEP costs	-	-	-	-
	<u>-</u>	<u>470</u>	<u>470</u>	<u>-</u>

CROWBOROUGH CHORAL SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 JULY 2022 (continued)

Charity no: 1164460	Unrestricted funds		2022	2021
	General	Designated	Total funds	Total funds
	£	£	£	£
Fundraising				
100 Club prizes	-	-	-	-
Other costs	-	-	-	-
	-	-	-	-
Other				
Website and promotion	347	-	347	335
Accountancy	640	-	640	713
Insurance	95	-	95	91
NFMS subscription	140	-	140	200
General admin	16	-	16	18
	1,238	-	1,238	1,357
Total payments	18,532	470	19,002	6,645
Net receipts/(payments) for year	(1,635)	(470)	(2,105)	866
Transfer between funds	-	-	-	-
Cash funds brought forward (revised)	17,690	5,889	23,579	22,713
Cash funds carried forward	16,055	5,419	21,474	23,579

* Designated fund – Public Engagement Programme

CROWBOROUGH CHORAL SOCIETY

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

There are no guarantees given or debts outstanding secured by any charge on the assets.
No trustees received any remuneration or expenses during the year.
There are no restricted or endowment funds at present.

Cash funds	Unrestricted funds
	£
Bank Current Account	21,396
100 Club Current Account	43
Petty cash	35
	<u>21,474</u>
 Assets retained for the charity's own use	
Conductor's rostrum - at transfer value	502
Stock of music - at transfer value	-
	<u>-</u>
 Liabilities	
Scarman Trust - balance of grant transferred	<u>75</u>

Approved by the Trustees on 15th September 2022 and signed on their behalf by:

Andrew Fermor