

CROWBOROUGH CHORAL SOCIETY

Trustees' Annual Report for the period from 1st August 2020 to 31st July 2021

Registered Charity Number: 1164460

Address: May House, The Warren, Mayfield TN20 6UB

Names of Charity Trustees who manage the Charity

<u>Trustee Name</u>	<u>Office (if any)</u>	<u>Date acted if not for a whole year</u>
Peter Driscoll	Chair and Secretary	
Andrew Fermor	Treasurer	
Alan Crook		
Jane Bell		
Linda Harcourt		
Irene Watkins		(resigned 1 st December 2020)
Rowland Hughes		(co-opted 23 rd June 2021)
Philip Marriott		(co-opted 23 rd June 2021)

The Trustees are appointed by Members Vote at the AGM.

Structure, Governance and Management

The Governing Document is the Constitution dated 21st October 2015.

The Charity is constituted as a CIO.

Trustees' selection is by members vote at the AGM.

Objectives and Activities

To promote and advance public education in choral music.

To foster the participation in and the enjoyment of a high standard of choral music amongst the general public in such ways as the trustees from time to time think fit.

Summary of the main activities undertaken for the public benefit in relation to the objectives above.

Due to the Covid-19 pandemic and the consequent government restrictions the Society has been able to give no public performances during the year.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Public Engagement Programme

As part of its charitable commitment, in 2018 the Society launched a Public Engagement Programme, establishing a bursary scheme and a singing tuition scheme. The bursary scheme, in particular, enables successful applicants to join the choir and engage in singing tuition, to develop their skills

and enjoyment in singing. Singing tuition is also available to choir members to enhance and develop their singing skills. Before the government restrictions imposed as a result of the Covid-19 pandemic a number of applicants had been accepted for singing tuition. Sadly, however, tuition has had to be placed in abeyance until the restrictions are lifted.

Achievements and Performance.

Sadly, all rehearsals and concerts have had to be cancelled throughout the year, due to the restrictions introduced to combat the Covid-19 pandemic.

The Covid-19 Pandemic

The pandemic and the restrictions necessarily imposed to combat it have severely curtailed the activities of the Society this year. The Society was forced to cancel all concerts and the rehearsals preparing for those concerts throughout the year. It is, however, hoped that singing can re-commence in September 2021, and that this year's cancelled concerts will be able to form part of the programme for the coming year.

Fortunately, the Society's finances have remained strong, despite the restrictions, and particular efforts were made to support our Musical Director and rehearsal accompanist. Social interaction has continued in the form of Zoom meetings and rehearsals, ably led by our Musical Director.

Transactions with Trustees

The following expense reimbursements were made to Trustees during the financial year:

Peter Driscoll (piano) £1353; Linda Harcourt £18; Andrew Fermor £291.

Financial Review

The Charity's policy on reserves is to retain sufficient funds to cover forward commitments, such as venues, soloists, musicians etc. made by the Trustees on behalf of the CIO.

None of the funds of the Society are in deficit.

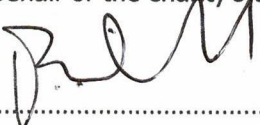
Reserves Policy

The Trust's expenditure commitments relate almost entirely to the Society's public performances. It has hitherto been the Trustees' policy to maintain a reserve sufficient to meet the typical outgoings anticipated for performances planned for a period of twelve months. The level of reserve dictated by that policy and by other relevant considerations is presently £7,000.00.

Declaration

The Trustees declare that they have approved the Trustees Report above.

Signed on behalf of the charity's trustees

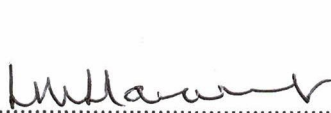
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Full Name: Peter E Driscoll

Position: Chair

Date:

2/9/2021

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Full Name: Linda Harcourt

Position: Trustee

Date:

02/09/21

CROWBOROUGH CHORAL SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 JULY 2021

CROWBOROUGH CHORAL SOCIETY

Charity no: 1164460	Unrestricted funds		2021	2020
	General	Designated	Total funds	Total funds
Receipts	£	£	£	£
Concert receipts				
Programme sales	-	-	-	98
Refreshment sales	-	-	-	172
Sale/hire of concert music	-	-	-	689
Sale of scarves	-	-	-	140
Ticket sales	-	-	-	2,632
	-	-	-	3,731
Fundraising income				
100 Club	-	-	-	875
Rehearsal refreshment sales	-	-	-	81
Weekly members raffle	-	-	-	234
Miscellaneous	-	-	-	484
	-	-	-	1,674
Gift Aid received	1,070	-	1,070	1,229
Singing subscription	3,455	-	3,455	5,600
Friends' subscription	285	-	285	110
Sponsorship	1,200	-	1,200	1,700
Grant received	-	-	-	150
Donations	1,500	-	1,500	5
Interest	1	-	1	5
Total receipts	7,511	-	7,511	14,204
Payments				
Concert payments				
Orchestral, soloist & conductor fees	-	-	-	5,045
Hire of concert hall & lighting	-	-	-	1,231
Music costs	-	-	-	292
Publicity	-	-	-	229
Refreshments	-	-	-	135
Lunch for Relingen Kantorei	-	-	-	460
Other costs	-	-	-	796
	-	-	-	8,188
Rehearsal costs				
Hire of hall	-	-	-	1,080
Purchase of electronic piano	1,353	-	1,353	-
Virtual meeting costs	115	-	115	-
Conductor & accompanist	3,820	-	3,820	4,480
	5,288	-	5,288	5,560
Public Engagement Programme				
Singing tuition	-	-	-	245
Other PEP costs	-	-	-	-
	-	-	-	245

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CROWBOROUGH CHORAL SOCIETY**

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 July 2021, which are set out on pages 4 and 6.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


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Jenny Dinnage
Chartered Accountant

Date: 7th September 2021

Redshield Business Solutions Ltd
Suite 1-3 Warren Court
Park Road
Crowborough
TN6 2QX

CROWBOROUGH CHORAL SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 JULY 2021 (continued)

Charity no: 1164460	Unrestricted funds		2021	2020
	General	Designated	Total funds	Total funds
	£	£	£	£
Fundraising				
100 Club prizes	-	-	-	438
Other costs	-	-	-	-
	-	-	-	438
Other				
Website and promotion	335	-	335	320
Accountancy	713	-	713	762
Insurance	91	-	91	132
NMFS subscription	200	-	200	275
General admin	18	-	18	43
	1,357	-	1,357	1,532
Total payments	6,645	-	6,645	15,963
Net receipts/(payments) for year	866	-	866	(1,759)
Transfer between funds	-	-	-	-
Cash funds brought forward (revised)	16,824	5,889	22,713	24,472
Cash funds carried forward	17,690	5,889	23,579	22,713

* Designated fund – Public Engagement Programme

CROWBOROUGH CHORAL SOCIETY

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

There are no guarantees given or debts outstanding secured by any charge on the assets.
No trustees received any remuneration or expenses during the year.
There are no restricted or endowment funds at present.

Cash funds	Unrestricted funds
	£
Bank Current Account	23,488
100 Club Current Account	43
Petty cash	47
	<u>23,578</u>
 Assets retained for the charity's own use	
Conductor's rostrum - at transfer value	502
Stock of music - at transfer value	<u>114</u>
 Liabilities	
Scarman Trust - balance of grant transferred	<u>75</u>

Approved by the Trustees on 2nd Sept 2021 and signed on their behalf by:

Andrew Fermor 