



Trustees' annual report (including Directors' report) for the period

From: 01/09/2021

To: 31/08/2022

Charity name: Scarning Pre School

Charity registration number: 1164431

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Scarning Pre School provides early years learning from the term in which children turn 2 years old to 4 year old children in line with EYFS Early Years Foundation Stage and Ofsted Guidance. Scarning Pre School also provides wrap around care for school age children in a breakfast and after school club facility. Scarning Pre School provides this service for all preschool age children and will prioritise those children from the local community it serves – Scarning and Wendling.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Scarning Pre School aims to encourage each child to flourish in a safe, happy and supportive atmosphere enabling them to be confident, enthusiastic and successful with high self-esteem. To work in partnership with parents, local Early Years Advisors and local infant and primary schools to provide high quality childcare and to support children in their transition to starting school. Scarning Pre School continues to maintain close links with Scarning VC Primary School. Scarning Pre School is a non- profit making organisation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are aware of the charitable purposes of Scarning Pre School and are always mindful to ensure it is run in such a way as to maintain its public benefit at all times.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Our volunteers help with fundraising activities which we have been able to start holding now with Covid restrictions being removed.
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Scarning Pre School is a not-for-profit committee run CIO set up for the benefit of children within the local community. It is our intention to provide an early years setting that provides them with a safe and supportive environment meeting all Ofsted requirements. Our latest Ofsted rating was 'Good'. Children within our early years provision follow the EYFS – Early Years Foundation Stage. Most of our staff are fully qualified Early Years practitioners bringing varying experience to the setting, the deputy manager is qualified to Level 6 and all staff with key children have attained or are working towards a Level 3 qualification. This year, as in the past, we have been able to offer opportunities to trainee early years practitioners seeking to gain practical vocational experience. Speech and language development has been identified as an area of particular concern for children starting school and we have continued to utilise our trained staff to help those children who are having particular difficulty in this area. Our deputy works with the other staff to ensure that appropriate support for speech and language is maintained. During this year our deputy has undertaken additional training regarding Speech & Language and has also obtained grants from Norfolk County Council which has enabled the Pre School to put together resources to share with parents and children at home as well as purchasing additional resources for use whilst the children are at Pre School. With some of the surplus money from previous years, fundraising and
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		donations from the local Seckar trust we have improved the garden area for the Mighty Oaks children (3-4 year olds). We now have an all-weather surface and the children will no longer have to be restricted to where they can play in the winter due to mud. There is now a quieter area with a built-in seat and some nice plants and also a sensory path. This has made a great deal of difference to the children and we enjoy seeing them making the most of being outside in all weathers.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	Scarning Pre School has had a successful year, and this means that we will be able to invest some of the surplus funds from this year into larger projects in the future and to provide some new resources for the children.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Scarning Pre School is a non-profit making organisation. Due to the fluctuating levels of children on roll and the impact that has on income we have a reserve account that provides 3 months running costs should the need arise; this is mainly to cover staff wages. We monitor cash flow carefully for the financial year and discuss this at our regular committee meetings.
Amount of reserves held	Para 1.22	Approximately 3 months running costs.
Reasons for holding zero reserves	Para 1.22	N/A

Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The beginning of the new school year is usually a challenging time with numbers of children on roll reduced, this year the Mighty Oaks room for 3-4 year old children has been at capacity as has breakfast club and afterschool club most days. We are however always mindful that this may not be the case in the following years.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Scarning Pre School receives funding from local government for 2,3 and 4 year old children who are eligible for 15 or 30 hours of funded early years child care per week (this eligibility varies from child to child). Additional income is provided by those parents/carers who choose to pay for additional hours before or beyond the funded hours provided by the Local Authority. An important additional source of income is from our breakfast and after school clubs.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Due to the nature of our work there are constant fluctuations in the number of children on roll and therefore in our income. This informs our policy on retaining a reserve of three months operating costs.
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	Pre-school Learning Alliance Model CIO Constitution for Childcare Providers 2013.
How is the charity constituted?	Para 1.25	Scarning Pre School is a CIO.

for example limited company, unincorporated association, CIO		
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	An AGM is held in September/October with part of its purpose to find and elect new committee members from the parents of children attending Scarning Pre School. Existing members who wish to remain in post are also elected on at this time with the expectation that elected members will remain in the post for at least two years. We explain to new parents the way that Pre School operates and the need for trustees/committee members to encourage new members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Scarning Pre School
Other name the charity uses	
Registered charity number	1164431
Charity's principal address	Scarning Pre School, Dereham Road, Scarning, NR19 2PW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	<i>Margaret Hollingworth</i>	<i>Chairperson</i>	
2	<i>Rachel Bell</i>	<i>Secretary</i>	
3	<i>Kerrie Button</i>	<i>Treasurer</i>	
4	<i>Katherine Haller</i>	<i>Vice Chair</i>	<i>Ended 21/9/21</i>
5	<i>Gemma Mash</i>		
6	<i>Lynn Morter</i>		
7	<i>Fran Cook</i>		
8	<i>Amy Mear</i>		
9	<i>Mary Steward</i>		<i>Joined 8/6/2022</i>
10	<i>Graeme Skinner</i>		<i>Joined 8/6/2022</i>

11			
12			
13			
14			

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)	<i>M. E. Hollingworth</i>
Full name(s)	Margaret Hollingworth
Position (for example Secretary, Chair, etc)	Vice Chairperson
Date	26/6/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Scarning Pre School

1164431

Receipts and payments accounts

CC16a

For the period
from

01/09/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Legacies	3,084	-	-	3,084	714
Charitable activities	227,717	-	-	227,717	167,873
Interest	5	-	-	5	4
Other	-	-	-	-	1,217
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	230,806	-	-	230,806	169,808
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	230,806	-	-	230,806	169,808
A3 Payments					
Raising funds	306	-	-	306	589
Charitable activities	210,363	-	-	210,363	149,034
Other	14,099	-	-	14,099	1,248
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	224,768	-	-	224,768	150,871
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	224,768	-	-	224,768	150,871
Net of receipts/(payments)	6,038	-	-	6,038	18,937
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	79,015	-	-	79,015	-
Cash funds this year end	85,053	-	-	85,053	18,937

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	85,053	-	-
		-	-	-
		-	-	-
	Total cash funds	85,053	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	M E Hollingworth	MARGARET ELIZABETH HOLLINGWORTH	26/6/23



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Scarning Pre School

On accounts for the year
ended

31/08/2022

Charity no
(if any)

1164431

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Holly Lamming

Date:

22/06/2023

Name:

HOLLY LAMMING

Relevant professional
qualification(s) or body
(if any):

ACMA
Chartered Institute of Management
Accountants

Address: Woodland farm, Holt Road, Hoe
NR20 4BH.

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.