



Trustees' annual report (including Directors' report) for the period

From: 01/09/2020

To: 31/08/2021

Charity name: Scarning Pre School

Charity registration number: 1164431

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Scarning Pre School provides early years learning from the term in which children turn 2 years old to 4-year-old children in line with EYFS Early Years Foundation Stage and Ofsted Guidance. Scarning Pre School also provides wrap around care for school age children in a breakfast and after school club facility. Scarning Pre School provides this service for all preschool age children and will prioritise those children from the local community it serves – Scarning and Wendling.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Scarning Pre School aims to encourage each child to flourish in a safe, happy and supportive atmosphere enabling them to be confident, enthusiastic and successful with high self-esteem. To work in partnership with parents, local Early Years Advisors and Scarning Primary School to provide high quality childcare and to support children in their transition to starting school. Scarning Pre School continues to maintain close links with Scarning VC Primary School. Scarning Pre School is a non- profit making organisation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are aware of the charitable purposes of Scarning Pre School and are always mindful to ensure it is run in such a way as to maintain its public benefit at all times. Due to the ongoing Coronavirus pandemic this year and in line with legislation the pre school has once again been required to operate with very limited

		capacity offering provision only to those who met criteria as laid out in law for periods of the year. These unprecedented times have meant that Scarning Pre School has not always served the local community in the way it would strive to do so under normal circumstances.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We had a group of volunteers made up of parents and community members who came in and helped to paint the fences on the pre school grounds.
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Scarning Pre School is a not-for-profit committee run CIO set up for the benefit of children within the local community. It is our intention to provide an early years setting that provides them with a safe and supportive environment meeting all Ofsted requirements. Our latest Ofsted rating was 'Good'. Children within our early years provision follow the EYFS – Early Years Foundation Stage. All our staff are fully qualified Early Years practitioners bringing varying experience to the setting, both the manager and the deputy manager are qualified to Level 6 and all staff with key children have attained or are working towards a Level 3 qualification. This year, as in the past, we have been able to offer opportunities to trainee early years practitioners seeking to gain practical vocational experience. Speech and language development has been identified as an area of particular concern for children starting school and we have continued to utilise our trained staff to help those children who are having particular difficulty in this area. Our deputy works with the other staff to ensure that appropriate support for speech and language is maintained.
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		When we had to change the way we operate, due to the ongoing Coronavirus pandemic, we have worked hard to ensure that provision has been kept as 'normal' as possible for those children still attending the setting and have been mindful of the stress and disruption that this has caused and the impact that this has had on some. During the periods where we have had to operate with reduced numbers of children, we ensured that we stayed in contact with those families that were not coming into the setting to maintain the relationship with them and support them through those times.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	Scarning Pre School has had a successful year, and this means that we will be able to invest some of the surplus funds from this year into larger projects in the future and to provide some new resources for the children.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Scarning Pre School is a non-profit making organisation. Due to the fluctuating levels of children on roll and the impact that has on income we have a reserve account that provides 3 months running costs should the need arise; this is mainly to cover staff wages. We monitor cash flow carefully for the financial year and discuss this at our regular committee meetings.
Amount of reserves held	Para 1.22	3 months running costs.
Reasons for holding zero reserves	Para 1.22	N/A

Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The beginning of the new school year is usually a challenging time with numbers of children on roll reduced, however this year has been better with the rooms being almost full from the start. We are however always aware that this may not be the case in the following years.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Scarning Pre School receives funding from local government for 2,3 and 4 year old children who are eligible for 15 or 30 hours of funded early years child care per week (this eligibility varies from child to child). Additional income is provided by those parents/carers who choose to pay for additional hours before or beyond the funded hours provided by the Local Authority. An important additional source of income is from our breakfast and after school clubs.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Due to the nature of our work there are constant fluctuations in the number of children on roll and therefore in our income. This informs our policy on retaining a reserve of three months operating costs.
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	Pre-school Learning Alliance Model CIO Constitution for Childcare Providers 2013.
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	Scarning Pre School is a CIO.

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	An AGM is held in September/October with part of its purpose to find and elect new committee members from the parents of children attending Scarning Pre School. Existing members who wish to remain in post are also elected on at this time with the expectation that elected members will remain in the post for at least two years.
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Scarning Pre School
Other name the charity uses	
Registered charity number	1164431
Charity's principal address	Scarning Pre School, Dereham Road, Scarning, NR19 2PW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Margaret Hollingworth	Chairperson	
2	Samantha Weston	Secretary	Ended 3/11/20
3	Kerrie Button	Treasurer	
4	Katherine Haller	Vice Chair	
5	Gemma Mash		
6	Lynn Morter		
7	Martine Brigstock	Secretary	Ended 2/3/21
8	Jessica Payne		Ended 3/11/20
9	Rhiannon Crawford		Ended 11/11/20
10	Fran Cook		From 8/4/21
11	Rachel Bell	Secretary	From 17/2/21
12	Amy Mear		From 26/11/20
13			
14			

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name

Name of chief executive or names of senior staff members (optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)	M E Hollingworth
Full name(s)	Margaret Hollingworth
Position (for example Secretary, Chair, etc)	Chairperson
Date	23/6/22.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Scarning Pre School

1164431

Receipts and payments accounts

CC16a

For the period
from

01/09/2020

To

31/08/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and legacies	714	-	-	714	1,421
Charitable activities	167,873	-	-	167,873	140,220
Interest	4	-	-	4	23
Other	1,217	-	-	1,217	721
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	169,808	-	-	169,808	142,385
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	169,808	-	-	169,808	142,385
A3 Payments					
Raising funds	589	-	-	589	100
Charitable activities	149,034	-	-	149,034	135,852
Other	1,248	-	-	1,248	5,305
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	150,871	-	-	150,871	141,257
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	150,871	-	-	150,871	141,257
Net of receipts/(payments)	18,937	-	-	18,937	1,128
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	60,078	-	-	60,078	58,950
Cash funds this year end	79,015	-	-	79,015	60,078

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	79,015	-	-
		-	-	-
		-	-	-
	Total cash funds	79,015	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M E Hollingworth	MARGARET HOLLINGWORTH	23/6/22



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Scarning Pre School

On accounts for the year
ended

31 August 2021

Charity no
(if any)

1164431

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/06/2022

Name:

HOLLY JANE LAMMING

Relevant professional
qualification(s) or body
(if any):

ACMA (Chartered Institute of
management Accountants)

Address:

Woodland Farm, Holt Road, Hbe,
NR70 4BH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.