



AGE CONCERN CHISWICK

ANNUAL REPORT

For the year ended 31 March 2024

Age Concern Chiswick
Registered Charity number 1164423
The Friendship Club, Oxford Road North, London W4 4DN

Tel 020 8742 7007

ageconcernchiswick@outlook.com

www.ageconcernchiswick.org

STRUCTURE, GOVERNANCE AND MANAGEMENT

Age Concern Chiswick is a Charitable Incorporated Organisation (CIO) and is subject to a Constitution dated 15 October 2015. The Trustees and Honorary Officers are elected by members of the charity at an Annual General Meeting. Trustees form the Executive Committee of the charity.

The Trustees have given consideration to the major risks to which the charity is exposed and have satisfied themselves that policies, systems and procedures are established in order to manage them.

AgeUK decided to change the nature of their relationship with the various Age Concern units around the UK and our Friendship Agreement with them expired on 31.03.24. Instead we have agreed a licence to continue using the Age Concern logo. We also have good relations with AgeUK Hammersmith and Fulham and AgeUK Hounslow.

Current Executive Committee

Chair	Mr David Lovegrove
Vice-Chair	Mr Pankaj Patel
Acting-Secretary	Mr David Lovegrove
Treasurer	Mr Pankaj Patel
Volunteer co-ordinator	Mrs Emma Medd
Members	Ms. Anne Crowcroft
	Mrs Barbara Ennis
	Ms. Simran Sablok
	Mrs Patricia Sterne
	Ms. Gayla Symon
Operations Manager	Ms. Liz Combes

Objectives and Activities

The objective of Age Concern Chiswick is to promote the relief of elderly people in any manner which now is, or hereafter may be, deemed by law to be charitable within Chiswick and Brentford. We also welcome people from nearby areas. Specifically we aim to promote the well-being of older people and help make life a fulfilling and enjoyable experience. We run a Friendship Club with regular activities, outings and special events.

In undertaking the charity's activities, the Trustees have had regard to the Charity Commission's guidance on public benefit.

REVIEW OF THE YEAR TO 31.03.24

Organisational Development

At the AGM held on November 16th 2023 Simran Sablok and Gayla Symon were confirmed in their positions on the Executive Committee. Pankaj Patel was elected as Vice-Chair

In February 2024, after many years of service, Sara Ioannides stepped down as Secretary. Sara had also effectively been our Operations Manager. The committee agreed to employ Liz Combes as a part time Operations Manager and David Lovegrove agreed to act as Secretary until a replacement could be found.

Steps were taken to improve the promotion and pricing of the hire of our premises with the aim of increasing our revenue.

Activities and Events

We held our usual programme of activities and events which included a Coronation Tea and a Christmas Lunch and Tea. A team of volunteers from IMG/Endeavour ran the former. A Tea Dance was held in October as part of the Hounslow Older People's Festival and was attended by 10 non-members. Activities included line dancing, chair yoga and keep fit. Regular outings were organised. Chiropody sessions for our members were also available. At the time of the AGM there were 155 paid-up members.

Financial Overview

Our financial position is healthy. A smaller surplus was generated for the year 2023-24 compared to the previous year. This was mostly due to expenses related to keeping our premises in good condition and complying with various regulations. We have adequate reserves but we are constantly looking to generate extra revenue through hall hire and other fund-raising activities to enable us to provide better services to our members as described below.

A View of the Future

Our aim is to steadily increase and improve the services offered to our members. This is largely dependent on recruiting more volunteers to support our operations and to undertake specific development roles. Candidates for the latter are :-

- Improved liaison with the London Borough of Hounslow
- Organising more talks and possibly films
- Stronger management of premises repairs, maintenance and enhancement
- Helping members with transport
- Increasing the choice of food offered to members

Not all of these aims will be met within a year but I am confident that progress will be achieved. It remains our ambition to open on a third day each week but the deployment of a suitable volunteer co-ordination and management tool is still proving elusive.

Finally I thank my fellow Trustees and all volunteers for their outstanding efforts and contributions.

David Lovegrove, Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
AGE CONCERN CHISWICK**

I report to the Trustees on my examination of the Accounts of Age Concern Chiswick (the Charity) for the year ended 31 March 2024, which are set out on pages 2 to 7.

Responsibilities and Basis of Report

As the Trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "a true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**2 Castle Business Village
Station Road, Hampton
Middlesex TW12 2BX**

**GARETH PETER REES, FCA
on behalf of PB ASSOCIATES
CHARTERED ACCOUNTANTS**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 Restricted	2024 Unrestricted	2024 Total	2023 Total
Income and Endowment from:					
Membership subscriptions		-	1,487	1,487	938
Donations		-	2,585	2,585	7,332
Grants from Council		-	-	-	1,500
Activities in furtherance of the Charity's Objects:					
Club activities		-	13,189	13,189	11,792
Hall rental		-	16,225	16,225	11,889
Investment income:					
Interest		-	756	756	131
Total Incoming Resources		<u>£NIL</u>	<u>£34,242</u>	<u>£34,242</u>	<u>£33,582</u>
Resources Expended					
Direct Charitable Expenditure:					
Charitable activity	2	-	30,332	30,332	28,526
Management and Administration	3	-	1,170	1,170	570
Total Resources Expended		<u>£NIL</u>	<u>£31,502</u>	<u>£31,502</u>	<u>£29,096</u>
Net (Outgoing)/Incoming Resources		-	2,740	2,740	4,486
Total funds brought forward		-	170,131	170,131	165,645
Total funds carried forward		<u>£NIL</u>	<u>£172,871</u>	<u>£172,871</u>	<u>£170,131</u>

BALANCE SHEET**AS AT 31 March 2024**

	Note	2024	2023
FIXED ASSETS (For the Charity's use)			
Tangible Fixed Assets	1 & 4	74,477	75,061
CURRENT ASSETS			
Prepayments	2,551	-	-
Cash at Bank and in Hand	96,413	95,640	95,640
	98,964	95,640	95,640
CREDITORS	5	570	570
Net Current Assets		98,394	95,070
NET ASSETS		<u>£172,871</u>	<u>£170,131</u>
Financed by:			
General funds (Unrestricted)		172,871	170,131
Restricted funds		-	-
		<u>£172,871</u>	<u>£170,131</u>

Approved on behalf of the Trustees on and signed on their behalf by:


 TRUSTEE

..... TRUSTEE

The notes on pages 5 to 7 form part of these Accounts.

NOTES TO THE ACCOUNTS**FOR THE YEAR ENDED 31 MARCH 2024****1. ACCOUNTING POLICIES****Accounting Convention**

The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Financial Reporting Standard 102 and relevant charities legislation. The charity has taken advantage of exemptions available to small entities in the SORP and FRS 102.

The charity is a Charitable Incorporated Organisation which was formed to take over the assets, liabilities and activities of an unincorporated charity of the same name. In accordance with Section 27 of the SORP, the accounts have been prepared on the basis that the incorporated and unincorporated charities have always been part of the same reporting charity. The reasons for this treatment are:-

- the beneficiary class has not significantly changed.
- the purpose for which funds are held has not significantly changed.
- the trustees have not significantly changed.

Incoming Resources

Income is recognised in the year in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the Charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources Expended

Expenditure is included when incurred.

Tangible Fixed Assets

Fixed assets are depreciated at variable rates to write off the assets over their estimated useful lives on a straight line basis.

Freehold property is not depreciated on the grounds that the high residual value of the property and the very long estimated useful life would render any depreciation charge immaterial.

Cashflow Statement

The charity is exempt from preparing a cashflow statement.

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES (CONTINUED)

Value Added Tax

Value Added Tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial activities.

Funds Accounting

Funds held by the Charity are: -

Unrestricted General Funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Further explanations of the nature and purpose of each fund is included in the notes to the Accounts.

Taxation

The Charity is exempt from Income Tax and Corporation Tax to the extent that its income is applied for charitable purposes.

Executive committee remuneration and expenses

No expenses or remuneration has been paid to any Trustee or member of the Management Committee during the year.

Investment powers

Under the constitution the Executive Committee have no specific powers to borrow or invest in any other operation.

Risk Management

The Executive Committee has to assess the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and is satisfied that systems are in place to mitigate our exposure to the major risks.

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

2. DIRECT CHARITABLE EXPENDITURE
(Including support costs)

	Restricted Funds	2024 Unrestricted Funds	2024 Total Funds	2023 Total Funds
Club Activities	-	12,848	12,848	11,301
Salaries and Cleaning costs	-	4,050	4,050	4,032
Property costs	-	10,964	10,964	9,006
Operations Fee	-	378	378	-
Telephone, Postage and Stationery	-	601	601	421
Insurance	-	300	300	2,261
Depreciation	-	1,084	1,084	1,086
Miscellaneous	-	107	107	419
	<u>£NIL</u>	<u>£30,332</u>	<u>£30,332</u>	<u>£28,526</u>

3. MANAGEMENT AND ADMINISTRATION

	Restricted Funds	2024 Unrestricted Funds	2024 Total Funds	2023 Total Funds
Surveyor's Fee	-	600	600	-
Independent Examiner Fee	-	570	570	570
	<u>£NIL</u>	<u>£1,170</u>	<u>£1,170</u>	<u>£570</u>

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

4. TANGIBLE FIXED ASSETS FOR CHARITY'S OWN USE

	Freehold property	Fixtures and Fittings	Computer equipment	TOTAL
COST				
At 1 April 2023	72,000	32,248	4,838	109,086
Additions	-	-	500	500
At 31 March 2024	<u>72,000</u>	<u>32,248</u>	<u>5,338</u>	<u>109,586</u>
DEPRECIATION				
At 1 April 2023	-	29,709	4,316	34,025
Charge for the year	-	508	576	1,084
At 31 March 2024	<u>-</u>	<u>30,217</u>	<u>4,892</u>	<u>35,109</u>
NET BOOK VALUE:				
At 31 March 2024	<u>£72,000</u>	<u>£2,031</u>	<u>£446</u>	<u>£74,477</u>
At 31 March 2023	<u>£72,000</u>	<u>£2,539</u>	<u>£522</u>	<u>£75,061</u>

A professional valuation of the freehold property in April 2014 was £695,000.

5. CREDITORS	2024	2023
Accruals	<u>£570</u>	<u>£570</u>

6. **TRUSTEES**

No Trustees received any remuneration or expenses from the charity.