



AGE CONCERN CHISWICK

ANNUAL REPORT

For the year ended 31 March 2022

Age Concern Chiswick
Registered Charity number 1164423
The Friendship Club, Oxford Road North, London W4 4DN

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AGE CONCERN CHISWICK - Registered Charity No. 1164423

ANNUAL REPORT OF THE TRUSTEES OF AGE CONCERN CHISWICK for year ended 31 March 2022 – Registered Charity No 1164423

Structure, governance and management

Type of governing document:

Constitution dated 15 October 2015

How is the charity constituted:

Charitable Incorporated Organisation

Trustee selection method: Annual by rotation.

The Trustees and Honorary Officers are elected by members of the charity at Annual General Meeting. Trustees form the Executive Committee of the charity; all are volunteers.

The Trustees have given consideration to the major risks to which the charity is exposed and have satisfied themselves that policies, systems and procedures are established in order to manage them.

Age Concern Chiswick has signed a Friendship Agreement with AgeUK England and is partnered locally with AgeUK Hounslow, although we have not had to impose on them excessively in recent years. We have also established good relations with AgeUK Hammersmith and Fulham.

Chair	Mr David Lovegrove
Secretary	Mrs Sara Ioannides
Treasurer	Mr Pankaj Patel
Volunteer co-ordinator	Mrs Barbara Ennis
Members	Ms Anne Crowcroft Ms Hazel Moxon Ms Gillian McCutcheon Mrs Emma Medd Ms Simran Sablok Mrs Patricia Sterne Ms Gayla Symon

Objectives and Activities

The object of Age Concern Chiswick is to promote the relief of elderly people in any manner which now is, or hereafter may be, deemed by law to be charitable within Chiswick and Brentford. We also welcome people from nearby areas. Specifically we aim to promote the well-being of older people and help make life a fulfilling and enjoyable experience. In normal times our main activity is to run a Friendship Club with regular activities, outings and special events.

In undertaking the charity's activities, the Trustees have had regard to the Charity Commission's guidance on public benefit.

Review of the Year to 31.03.22

For much of this period we were still subject to the Government's rules relating to Covid. We were careful to comply rigorously, especially in view of the fact that many of our members are at enhanced risk. When we could open and run activities we did so in a controlled manner. We were able to hold a Christmas lunch with limited numbers and we are very grateful to the magnificent team of volunteers from IMG who created and served the lunch as well as conducting a singalong. Towards the end of the year we were able resume most of our activities, albeit with Covid prevention measures in place.

Our main source of revenue is derived from hire of our premises and this was compromised, though matters have returned to normal – at least for the time being. We received generous grants from the London Borough of Hounslow, The Sprinkl'r charity programme and the Co-op local community fund. We also received donations from individuals. We thank all of these contributors. With their help we were able to slightly enhance the value of our balance sheet.

At the end of this period we had 130 Members. This compares to roughly 140 pre-Covid. We are currently experiencing a gradual and steady increase in membership.

In December 2021 we undertook a survey of our Members' views. We asked what they liked about our operations, where we could improve and what their hopes were for the future. We received a strong response with much valuable input for the Executive Committee's deliberations. More on this below.

Financial Overview

Our accounts demonstrate that our current financial position is healthy. We were able to slightly increase our reserves which remain adequate for our immediate needs and potential liabilities. Currently these principally relate to the repair and maintenance of our premises.

However, looking forward, we must not ignore the fact that grants received from the London Borough of Hounslow over the past two years have made a major contribution and are unlikely to be repeated. This means that we must be alert to all revenue raising opportunities and that we must be careful to manage the costs and income associated with our activities and events.

Organisational Development

At the AGM held on October 7th 2021 the following were confirmed in their positions on the Executive Committee :-

Chair	David Lovegrove
Treasurer	Patricia Sterne
Volunteer Co-ordinator	Barbara Ennis

The following were elected to the Committee :-

Gillian McCutcheon, Hazel Moxon, Simran Sablok and Gayla Symon. Simran will undertake the role of Publicity Manager.

Subsequently Patricia resigned as Treasurer. We thank her for many years of loyal service to our charity and its Members. Patricia was replaced as Treasurer by Pankaj Patel who was co-opted onto the Executive Committee.

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Other developments included enhancing the capability of our administrative database and the establishment of our own website.

A View of the Future

The main conclusions of the survey referred to above were :-

- There was strong support for more talks and for showing films
- Members would welcome us opening on a third day each week
- Organised outings to cultural venues and restaurants would be welcomed

Other points not so frequently mentioned but of a resonant nature were :-

- We should provide a wider range of food including more hot dishes and soup
- Help with transport would be welcomed

Addressing any of these ambitions will require significant developments to our organisation and the resources deployed – both human and financial. Nevertheless, in February, the Committee agreed to a gradual expansion of our services.

Volunteers

Committed volunteers are the lifeblood of our organisation. We cannot run existing operations or develop our services without a strong team of volunteers. The current number of volunteers is barely adequate to run existing operations. There are times when holidays, illness or life events can leave us very stretched. It is therefore imperative that we improve our ability to recruit, manage and motivate volunteers. I regard this as a major priority for organisational development.

In Conclusion

We have come through a difficult two years. Hopefully the ramifications of Covid are now behind us. Whatever the future does hold, I believe that we now have a clear focus on priorities and ambitions and the means to achieve them. We will increase our engagement with the local community, organisations and companies. In this way we will start to garner the resources required to meet our ambitions.

Finally I thank my fellow Trustees and all volunteers for their outstanding efforts and contributions.

David Lovegrove

Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
AGE CONCERN CHISWICK**

I report to the Trustees on my examination of the Accounts of Age Concern Chiswick (the Charity) for the year ended 31 March 2022, which are set out on pages 2 to 7.

Responsibilities and Basis of Report

As the Trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "a true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**2 Castle Business Village
Station Road, Hampton
Middlesex TW12 2BX**

**GARETH PETER REES, FCA
on behalf of PB ASSOCIATES
CHARTERED ACCOUNTANTS**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 Restricted	2022 Unrestricted	2022 Total	2021 Total
Income and Endowment from:					
Membership subscriptions		-	882	882	458
Donations		-	6,380	6,380	3,904
Covid-19 grants from Council		-	11,360	11,360	20,193
Activities in furtherance of the Charity's Objects:					
Club activities		-	7,492	7,492	590
Hall rental		-	11,351	11,351	1,260
Investment income:					
Interest		-	19	19	73
Total Incoming Resources		£NIL	37,484	37,484	£26,478
		=====	=====	=====	=====
Resources Expended					
Direct Charitable Expenditure:					
Charitable activity	2	-	29,274	29,274	12,894
Management and Administration	3	-	570	570	570
Total Resources Expended		£NIL	29,844	29,844	£13,464
		=====	=====	=====	=====
Net (Outgoing)/Incoming Resources		-	7,640	7,640	13,014
Total funds brought forward		-	158,005	158,005	144,991
Total funds carried forward		£NIL	165,645	165,645	£158,005
		=====	=====	=====	=====

BALANCE SHEET**AS AT 31 MARCH 2022**

	Note	2022	2021
FIXED ASSETS (For the Charity's use)			
Tangible Fixed Assets	1 & 4	75,068	74,919
CURRENT ASSETS			
Cash at Bank and in Hand		91,147	83,656
CREDITORS	5	570	570
Net Current Assets		90,577	83,086
NET ASSETS		165,645	£158,005
		=====	=====
Financed by:			
General funds (Unrestricted)		165,645	158,005
Restricted funds		-	-
		165,645	£158,005
		=====	=====

Approved on behalf of the Trustees on and signed on their behalf by:

..... **TRUSTEE**..... **TRUSTEE***The notes on pages 5 to 7 form part of these Accounts.*

NOTES TO THE ACCOUNTS**FOR THE YEAR ENDED 31 MARCH 2022****1. ACCOUNTING POLICIES****Accounting Convention**

The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Financial Reporting Standard 102 and relevant charities legislation. The charity has taken advantage of exemptions available to small entities in the SORP and FRS 102.

The charity is a Charitable Incorporated Organisation which was formed to take over the assets, liabilities and activities of an unincorporated charity of the same name. In accordance with Section 27 of the SORP, the accounts have been prepared on the basis that the incorporated and unincorporated charities have always been part of the same reporting charity. The reasons for this treatment are:-

- the beneficiary class has not significantly changed.
- the purpose for which funds are held has not significantly changed.
- the trustees have not significantly changed.

Incoming Resources

Income is recognised in the year in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the Charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Resources Expended

Expenditure is included when incurred.

Tangible Fixed Assets

Fixed assets are depreciated at variable rates to write off the assets over their estimated useful lives on a straight line basis.

Freehold property is not depreciated on the grounds that the high residual value of the property and the very long estimated useful life would render any depreciation charge immaterial.

Cashflow Statement

The charity is exempt from preparing a cashflow statement.

NOTES TO THE ACCOUNTS (CONTINUED)**FOR THE YEAR ENDED 31 MARCH 2022****1. ACCOUNTING POLICIES (CONTINUED)****Value Added Tax**

Value Added Tax is not recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial activities.

Funds Accounting

Funds held by the Charity are: -

Unrestricted General Funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Further explanations of the nature and purpose of each fund is included in the notes to the Accounts.

Taxation

The Charity is exempt from Income Tax and Corporation Tax to the extent that its income is applied for charitable purposes.

Executive committee remuneration and expenses

No expenses or remuneration has been paid to any Trustee or member of the Management Committee during the year.

Investment powers

Under the constitution the Executive Committee have no specific powers to borrow or invest in any other operation.

Risk Management

The Executive Committee has to assess the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and is satisfied that systems are in place to mitigate our exposure to the major risks.

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2. DIRECT CHARITABLE EXPENDITURE
(Including support costs)

	Restricted Funds	2022 Unrestricted Funds	2022 Total Funds	2021 Total Funds
Club Activities	-	7,831	7,831	508
Salaries and Cleaning costs	-	4,052	4,052	3,621
Property costs	-	12,474	12,474	5,080
Planning Consultation	-	-	-	-
Telephone, Postage and Stationery	-	1,219	1,219	618
Insurance	-	2,062	2,062	1,951
Depreciation	-	1,355	1,355	1,110
Miscellaneous	-	281	281	6
	<u>£NIL</u>	<u>£29,274</u>	<u>£29,274</u>	<u>£12,894</u>
	=====	=====	=====	=====

3. MANAGEMENT AND ADMINISTRATION

	Restricted Funds	2022 Unrestricted Funds	2022 Total Funds	2021 Total Funds
Independent Examiner Fee	-	570	570	570
	<u>£NIL</u>	<u>£570</u>	<u>£570</u>	<u>£570</u>
	=====	=====	=====	=====

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4. TANGIBLE FIXED ASSETS FOR CHARITY'S OWN USE

	Freehold property	Fixtures and Fittings	Computer equipment	TOTAL
COST				
At 1 April 2021	72,000	29,941	4,562	106,503
Additions	-	1,228	276	1,504
At 31 March 2022	72,000	31,169	4,838	108,007
DEPRECIATION				
At 1 April 2021	-	28,170	3,414	31,584
Charge for the year	-	904	451	1,355
At 31 March 2022	-	29,074	3,865	32,939
NET BOOK VALUE:				
At 31 March 2022	£72,000	£2,095	£973	£75,068
	=====	=====	=====	=====
At 31 March 2021	£72,000	£1,771	£1,148	£74,919
	=====	=====	=====	=====

A professional valuation of the freehold property in April 2014 was £695,000.

5.	CREDITORS	2022	2021
	Accruals	£570	£570
		=====	=====
6.	TRUSTEES		

No Trustees received any remuneration or expenses from the charity.