

SHROPSHIRE BEEKEEPERS ASSOCIATION
REPORT OF THE TRUSTEES AND RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2023

SHROPSHIRE BEEKEEPERS ASSOCIATION (CHARITY NUMBER 1164389)

TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2023

The Trustees submit their report and receipts and payments account for the year ended 30 September 2023.

Structure, governance, and management

The Charity is governed by a Constitution dated 10 November 2015, a copy of which is available from the Secretary.

The Trustees are elected at the AGM to serve for a period of three years. One third of their number retire, in rotation, at each AGM. Additional Trustees can be appointed during the year and any so appointed must retire at the next AGM and if eligible seek re-election. The additional Trustees are not counted in the calculation of the one third who retire by rotation.

A Committee is appointed at the AGM to assist the Trustees in the day to day running of the Association and it meets on a regular basis with the Trustees. The members of the Committee are not Trustees and whilst they may express their opinion on the management of the Association have no vote in deciding on the formal policy(ies) adopted which are the sole prerogative of the Trustees.

The Trustees appoint one of their number to be Chair, in addition they also appointed one of their number to be responsible for finance, this person may also be Treasurer, but this is not a formal requirement. They also appoint the other Officers of the Association these being Secretary, Treasurer, if not the Trustee referred to above, Membership Secretary and Delegate to the BBKA Annual meeting. These latter Officers do not need to be Trustees.

The principal address of the Association is Lilyhurst House, Shifnal, Shropshire, TF11 8RL, the Associations apiary site is at Nobold Lane Shrewsbury SY5 8NP.

Trustees

The Trustees who have served during the year were:

Glyn Williams– Chair
Richard Hudson – Treasurer
Sir Anthony Rigby – Oswestry Branch Representative
Mark Newman
John Connolly
John Adams

Each year one third of the Trustees retire and, if eligible, can seek re-election, there is no restriction on the number of times each Trustee can be reappointed. The Trustees retiring at this year's AGM are Richard Hudson and Mark Newman. Both being eligible will seek re-

election. The Members of the Association will, in accordance with the Constitution, elect Trustee(s) at the AGM. There is a minimum of 3 Trustees required to hold Office, there is no upper limit to the number who can be appointed.

Objectives of the Charity

The objectives of the Charity as set out in the Constitution are to promote and further the activity of beekeeping.

Activities

On 30 September 2023 there were 416 members of the Association. Members will have seen that we again used the digital system for renewals which has reduced the time needed to process membership details so receipts and membership insurance certificates, when required, can be issued on a timelier basis.

The number of members of the public visiting the site has been increasing, and specific requests for tours are being received. These have improved the associations finances due to the donation received and sales of non-beekeeping, albeit bee related, merchandise stocked in the shop, the range of which has been gradually increased over the year.

Improvements to the facilities at the apiary site continued to be undertaken during the year. The main item undertaken this year was the installation of signage explaining aspects of the site, funded in the main from a grant received from the Co-op. The electrical installation in the main Building was also improved. The improvement process is an ongoing one, so a new list is currently under discussion for the coming year, with some major expenditure items being considered, with the possibility of grant funding.

The training aspect of the associations aims has continued to expand during this year with two courses for beginners and a taster day for those considering whether to start beekeeping. Both courses included associate membership which we hope will encourage those new to beekeeping to continue their involvement in future years. An innovation was the running of tutorial courses for selected BBKA Modules, the fees received from those attending has been utilised to expand the Association's library. A small team delivered the courses which increases our flexibility in future years. We also ran our usual winter monthly meetings covering many aspects of beekeeping suitable for all levels of experience.

We have arranged the dates for next year's courses and in addition to the evening and Saturday beginners' courses and taster day we will continue to run a tutorial style course for various BBKA Modules. The electronic payment system for course payments has saved a considerable amount of administration as the process is now full automated.

As members of the public have returned to the apiary, we have been able to explain the importance of bees and beekeeping, to a wider element of the general public, as they were guided around the site. The Association also promotes beekeeping to the wider public at a number of local shows and events. We were informed by Shrewsbury Flowe Show that we would be required to fully fund, amongst other things, an element of the marquee costs,

which had always been provided free in previous years. The proposed space allocated to us was also reduced resulting in a potential loss of income from honey sales, hence again increasing the cost of attendance. It was felt that incurring these additional costs, which could have amounted to more than SBKA's element of the members subscriptions, was not an appropriate use of our limited resources. Hence, with much regret, after a long association between the Flower Show and SBKA, which it is understood goes back to the year of our original founding in 1875, the decision was made to not attend the Show.

Financial Review

The Receipts and Payments Account shows a surplus for the year of £7,143 on the unrestricted fund. The Association received a grant of £1,950 from Co-Op in the previous year to enable the erection of information boards around the site, the balance of this grant was spent during this year hence the net expenditure on the restricted fund account. On 30 September 2023, the Association held funds, in total, of £30,865. The unrestricted funds are held to cover anticipated expenditure in the coming years, including further improvements to the site. It is intended that the Association should have, at least, sufficient funds available to cover its anticipated fixed expenditure in the coming twelve months.

We would make the following comments on the individual items:

The Gift Aid reclaim for the year was submitted and paid by HMRC just before the accounting date and amounted to £2,370.

We were able to run two beginners' course and a taster day all of which were fully subscribed; indeed, demand exceeded the course capacity. In addition, we held training sessions for existing members to help improve and extend knowledge.

Once again, the Association has undertaken the purchase and sale of consumables This has generated a surplus for the Association whilst, at the same time benefitting the members with lower costs. The figures within this heading also include, in relation to the year ended 30 September 2022, the sales at Shrewsbury Flower Show, which, as explained above we did not attend in 2023.

On the expenditure items these are self-explanatory.

Risk Management

The Association has a number of risk policies in place which are reviewed on a regular basis and the Trustees consider at that time any additional systems and procedures to mitigate any further risks identified.

Statement of Trustees responsibility

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law. The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 enable the

Trustees to prepare financial statements for each financial period in the form of a Receipts and Payments Account, together with specific additional information concerning assets and liabilities at the financial period end.

The Trustees are responsible for keeping accounting records and to ensure that the financial statements comply with the Charities Act 2011. The Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report, on pages 2 to 5, has been approved by the Trustees' and signed on their behalf by:

G Williams

30 January 2024

SHROPSHIRE BEEKEEPERS ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Unrestricted funds £	Restricted funds £	Total funds £	Year ended 30/09/2022 £
RECEIPTS				
Subscriptions	11,116	-	11,116	10,972
Gift Aid	2,370	-	2,370	2,233
Donations	2,642	-	2,642	2,439
Grant	-	-	-	1,950
Course & entry fees	8,211	-	8,211	6,953
Interest	364	-	364	27
Consumables sales	33,439	-	33,439	30,450
	<u>58,142</u>	<u>-</u>	<u>58,142</u>	<u>55,024</u>
GROSS INCOME	<u>58,142</u>	<u>-</u>	<u>58,142</u>	<u>55,024</u>
PAYMENTS				
BBKA Capitation and bee disease insurance	8,096	-	8,096	8,050
Apiary costs	6,826	-	6,826	4,524
Room hire	536	-	536	773
Consumables purchases	27,710	-	27,710	27,510
Course costs	2,683	-	2,683	1,280
Trade shows	238	-	238	1,066
Flower Show prizes	-	-	-	1,261
Honorariums	650	-	650	800
General administrative costs	378	-	378	1,113
Insurance	1,643	-	1,643	1,438
	<u>48,760</u>	<u>-</u>	<u>48,760</u>	<u>47,815</u>
Assets purchases				
Apiary equipment	204	992	1,196	958
Apiary buildings	2,035		2,035	15,359
	<u>2,239</u>	<u>992</u>	<u>3,231</u>	<u>16,317</u>
TOTAL PAYMENTS	<u>50,999</u>	<u>992</u>	<u>51,991</u>	<u>64,132</u>
NET RECEIPTS/(PAYMENTS)	7,143	(992)	6,151	(9,108)
Cash funds held at beginning of the period	23,722	992	24,714	33,822
CASH FUNDS HELD AT PERIOD END	<u>30,865</u>	<u>-</u>	<u>30,865</u>	<u>24,714</u>

SHROPSHIRE BEEKEEPERS ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2023

	Unrestricted fund £	Restricted fund £
Cash funds - Bank accounts	<u>30,865</u>	<u>-</u>
Other assets - UNRESTRICTED FUND	Value	
Apiary buildings	69,480	
Apiary equipment	14,604	
Computer and microscope equipment	3,089	
Show equipment	3,500	
Trophies	30,590	
Library	2,116	
Stock of consumables	<u>12,224</u>	

The receipts and payments account and related notes were approved by the Trustees on
30 January 2024

RH Hudson
Trustee

SHROPSHIRE BEEKEEPERS ASSOCIATION

NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2023

Note

- 1 The restricted fund represents a grant received in respect of a specific capital item which was yet to be completed. Once completed the asset concerned will become unrestricted.

- 2 The assets listed under other assets - unrestricted fund are valued at original cost where purchased by the current charitable organisation. Where the asset was transferred from the predecessor charity on re-registration the value figures given are those adopted for insurance purposes.

- 3 There were, at the Accounts date, no loans where someone else has agreed to pay if the Charitable Incorporated Organisation can not, or are any secured against assets of the Charitable Incorporated Organisation.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHROPSHIRE BEEKEEPERS ASSOCIATION (Charity number 1164389)

I report to the trustees on my examination of the accounts of the above charity ('The Trust') for the year ended 30 September 2023 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of The Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of The Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act

Independent Examiner's Statement

I have completed my examination. I confirm that no material matter has come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	MT Jacques
Address	Weston Close, Bishopswood, ST19 9AW
Date	30 January 2024