

SHROPSHIRE BEEKEEPERS ASSOCIATION
REPORT OF THE TRUSTEES AND RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2022

SHROPSHIRE BEEKEEPERS ASSOCIATION (CHARITY NUMBER 1164389)

TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2022

The Trustees submit their report and receipts and payments account for the year ended 30 September 2022.

Structure, governance, and management

The Charity is governed by a Constitution dated 10 November 2015, a copy of which is available the Secretary.

The Trustees are elected at the AGM to serve for a period of three years. One third of their number retire, in rotation, at each AGM. Additional Trustees can be appointed during the year and any so appointed must retire at the subsequent AGM and if eligible seek re-election. The additional Trustees are not counted in the calculation of the one third who retire by rotation.

A Committee is appointed at the AGM to assist the Trustees in the day to day running of the Association and it meets on a regular basis with the Trustees. The members of the Committee are not Trustees and whilst they may express their opinion on the management of the Association have no vote in deciding on the formal policy(ies) adopted which are the sole prerogative of the Trustees.

The Trustees appoint one of their number to be Chair, in addition they also appointed one of their number to be responsible for finance, this person may also be Treasurer, but this is not a formal requirement. They also appoint the other Officers of the Association these being Secretary, Treasurer, if not the Trustee referred to above, Membership Secretary and Delegate to the BBKA Annual meeting. These latter Officers do not need to be Trustees.

The principal address of the Association is Lilyhurst House, Shifnal, Shropshire, TF11 8RL, the Associations apiary site is at Nobold Lane Shrewsbury SY5 8NP.

Trustees

The Trustees who have served during the year were:

Glyn Williams– Chair
Richard Hudson – Treasurer
Sir Anthony Rigby – Oswestry Branch Chair
Mark Newman
John Connolly
John Adams

Each year one third of the Trustees retire and, if eligible, can seek re-election, there is no restriction on the number of times each Trustee can be reappointed. The Trustees retiring at this year's AGM are Sir Anthony Rigby and John Adams. Both being eligible will seek

re-election. The Members of the Association will, in accordance with the Constitution, elect Trustee(s) at the AGM. There is a minimum of 3 Trustees required to hold Office, there is no upper limit to the number who can be appointed.

Objectives of the Charity

The objectives of the Charity as set out in the Constitution are to promote and further the activity of beekeeping.

Activities

On 30 September 2022 there were 396 members of the Association. Members will have seen that we again used the digital system for renewals which has considerably reduced the time needed to process membership details so receipts and membership insurance certificates, when required, can be issued on a timelier basis.

As life has returned to a more normal rhythm the number of members of the public visiting the site has been increasing, and specific requests for tours are being received. These have improved the associations finances due to the donation received and sales of non-beekeeping, albeit bee related, merchandise which is now being stocked in the shop.

Improvements to the facilities at the apiary site, which had had to be put on hold, were, in the main, completed during this year. The two main items were the installation of a new storage shed and the levelling of the apiary part of the site, this to enable easier access for all members. The improvement process is an on going one, so a new list is currently under discussion for the coming year.

The training aspect of the associations aims came back in full during this year with two courses for beginners and a taster day for those considering whether to start beekeeping. A team of four delivered the course which increases our flexibility in future years. Both courses included associate membership which we hope will encourage those new to beekeeping to continue their involvement in future years. We also ran our usual winter monthly meetings covering many aspects of beekeeping suitable for all levels of experience.

We have arranged the dates for next year's courses and in addition to the evening and Saturday beginners' courses and taster day we will, for the first time, be running a tutorial style course for Module 1 of the BBKA examination. We introduced an automated enrolment and payment system which has helped streamline the process of enrolling on courses.

The Association promotes beekeeping to the wider public at a number of shows, especially the Shrewsbury Flower Show, all of which have, this year, been reinstated. As members of the public have returned to the apiary, we are also able to explain the importance of bees and beekeeping as they were guided around the site.

Financial Review

The Receipts and Payments Account shows a deficit for the year of £2,932 on the unrestricted fund. The Association received a grant of £1,950 from Co-Op to enable the erection of information boards around the site, part of the grant has already been spent with the balance of £992 being held as restricted funds. During the year, the grant received from Severn Trent in the year ended 30 September 2021, £7,168, was spent on the new shed for which it was received. On 30 September 2022 the Association held funds, in total, of £24,714. The unrestricted funds, of £23,722, are held to cover anticipated expenditure in the coming year, including further improvements to the site. It is intended that, at all times, the Association should have, at least, sufficient funds available to cover its anticipated fixed expenditure in the coming twelve months.

We would make the following comments on the individual items:

The Gift Aid reclaim for the year was submitted and paid by HMRC just before the accounting date.

We were able to run two beginners' course and a taster day all of which were fully subscribed.

Once again, the Association has undertaken the purchase and sale of consumables This has generated a surplus for the Association whilst, at the same time benefitting the members with lower costs. The figures within this heading also include the sales at Shrewsbury Flower Show, which was not held in the year ended 30 September 2021, hence the significant increase.

On the expenditure items these are reasonably self-explanatory.

Considerable expenditure occurred on the site in particular the area where the hives are situated was levelled and hardcored to enable easier access for all members.

Risk Management

The Association has a number of risk policies in place which are reviewed on a regular basis and the Trustees consider at that time any additional systems and procedures to mitigate any further risks identified.

Statement of Trustees responsibility

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law. The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 enable the Trustees to prepare financial statements for each financial period in the form of a Receipts and Payments Account, together with specific additional information concerning assets and liabilities at the financial period end.

The Trustees are responsible for keeping accounting records and to ensure that the financial statements comply with the Charities Act 2011. The Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report, on pages 2 to 5, has been approved by the Trustees' and signed on their behalf by:

G Williams

13 December 2022

SHROPSHIRE BEEKEEPERS ASSOCIATION

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

	Unrestricted funds £	Restricted funds £	Total funds £	Year ended 30/09/2021 £
RECEIPTS				
Subscriptions	10,972	-	10,972	10,160
Gift Aid	2,233	-	2,233	2,012
Donations	2,439	-	2,439	2,134
Grant	-	1,950	1,950	7,168
Course & entry fees	6,953	-	6,953	3,184
Interest	27	-	27	116
Consumables sales	30,450	-	30,450	17,218
	<u>53,074</u>	<u>1,950</u>	<u>55,024</u>	<u>41,992</u>
GROSS INCOME	<u>53,074</u>	<u>1,950</u>	<u>55,024</u>	<u>41,992</u>
PAYMENTS				
BBKA Capitation and bee disease insurance	8,050	-	8,050	7,001
Apiary costs	4,524	-	4,524	1,900
Room hire	773	-	773	100
Consumables purchases	27,510	-	27,510	14,408
Course costs	1,280	-	1,280	409
Trade shows	1,066	-	1,066	-
Flower Show prizes	1,261	-	1,261	-
Honorariums	800	-	800	700
General administrative costs	1,113	-	1,113	343
Insurance	1,438	-	1,438	1,342
	<u>47,815</u>	<u>-</u>	<u>47,815</u>	<u>26,203</u>
Assets purchases				
Apiary equipment	-	958	958	1,449
Apiary buildings	8,191	7,168	15,359	2,657
	<u>8,191</u>	<u>8,126</u>	<u>16,317</u>	<u>4,106</u>
TOTAL PAYMENTS	<u>56,006</u>	<u>8,126</u>	<u>64,132</u>	<u>30,309</u>
NET RECEIPTS/(PAYMENTS)	(2,932)	(6,176)	(9,108)	11,683
Cash funds held at beginning of the period	26,654	7,168	33,822	22,139
CASH FUNDS HELD AT PERIOD END	<u>23,722</u>	<u>992</u>	<u>24,714</u>	<u>33,822</u>

SHROPSHIRE BEEKEEPERS ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2022

	Unrestricted fund £	Restricted fund £
Cash funds - Bank accounts	<u>23,722</u>	<u>992</u>
Other assets - UNRESTRICTED FUND	Value	
Apiary buildings	67,445	
Apiary equipment	14,400	
Computer and microscope equipment	3,089	
Show equipment	3,500	
Trophies	30,590	
Library	2,116	
Stock of consumables	<u>9,669</u>	

The receipts and payments account and related notes were approved by the Trustees on
13 December 2022

RH Hudson
Trustee

SHROPSHIRE BEEKEEPERS ASSOCIATION

NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2022

Note

- 1 The restricted fund represents a grant received in respect of a specific capital item which was yet to be completed. Once completed the asset concerned will become unrestricted.
- 2 The assets listed under other assets - unrestricted fund are valued at original cost where purchased by the current charitable organisation. Where the asset was transferred from the predecessor charity on re-registration the value figures given are those adopted for insurance purposes.
- 3 There were, at the Accounts date, no loans where someone else has agreed to pay if the Charitable Incorporated Organisation can not, or are any secured against assets of the Charitable Incorporated Organisation.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHROPSHIRE BEEKEEPERS ASSOCIATION
(Charity number 1164389)**

I report to the trustees on my examination of the accounts of the above charity ('The Trust') for the year ended 30 September 2022 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of The Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of The Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act

Independent Examiner's Statement

I have completed my examination. I confirm that no material matter has come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	MT Jacques
Address	Weston Close, Bishopswood, ST19 9AW
Date	13 December 2022