



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/06/2022 (Period start date)

To 31/05/2023 (Period end date)

Charity name: Northwest 4x4 Response

Charity registration number: 1164332

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the CIO is to preserve and protect human life and property, in particular but not exclusively, by providing equipment, vehicles and other resources to offer support in adverse conditions.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of transport for staff and service users of MoU partners, such as NHS trusts or emergency services, in adverse weather conditions and during pre-booked events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In preparing this report trustees have had regard to the guidance issued by the Charity Commission on public benefit (see links below*)

*https://assets.publishing.service.gov.uk/media/5a817021ed915d74e6232442/PB1_The_public_benefit_requirement.pdf

*<https://www.gov.uk/government/publications/public-benefit-reporting-pb3/public-benefit-reporting>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	Apart from a small administrative membership fee, volunteers' contributions are non-financial.
Other		A new and updated constitution was adopted, in accordance with the previous constitution from 2015, by the AGM on 15 November 2021. All trustees and those holding committee positions are volunteers and members of the CIO. The board of trustees oversees the operational committee which looks after day to day running of the CIO. Northwest 4x4 Response is a member of the national organisation 4x4 Response UK. Policies currently in place: Health & Safety Policy EDI Policy Child & Vulnerable Person Safeguarding Statement Disciplinary Procedure The CIO is autonomous but is guided in national policy by the umbrella organisation of 4x4 Response UK. Trustees communicated by way of instant messaging facilities and a dedicated online area solely for the trustees of the charity.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During this reporting period, two of our trustees resigned. As a result there are two trustee vacancies on the board of trustees, which continues with three members. The Trustees have completed a review of all of the charity's policies and have implemented the new EDI and H&S policies. This year, the board of trustees usually held monthly meetings, In addition, there have been extraordinary meetings when urgently required and several planning meetings in preparation of the AGM. Furthermore, the board of trustees has:

		- dealt with complaints and disciplinary issues - liaised with other third sector organisations - advised the committee on the legality of using specific professional terminology which may bring NW 4x4 Response into conflict with its Public Liability Insurance. - helped the committee with decisions regarding the training programme.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the reporting period, the CIO had £4013 in its bank account.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds a small reserve fund in order to reimburse fuel claims in a timely manner.
Amount of reserves held	Para 1.22	Our reserve is an agreed amount of £500
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the AGM constitution (section 13.1.a-c): (a) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (b) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (c) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (2) of this clause;

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
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Reference and Administrative details

Charity name	Northwest 4x4 Response
Other name the charity uses	
Registered charity number	1164332
Charity's principal address	Office 119, Liscard Business Centre, The Old School House, 188 Liscard Road WALLASEY, Merseyside CH44 5TN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen McFarlane	Chair or Trustees		
2	Jon Boyd	Trustee		
3	Cosima Doerfel Hill	Trustee		
4	Thomas Doerfel Hill	Ex-Officio Trustee (chair of the operational committee)		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cosima Doerfel Hill	
Position (eg Secretary, Chair, etc)	Trustee	
Date	22/05/2024	

Financial Report from the Treasurer

The financial report shows the finances relating to North West 4x4 Response since the last financial report to the Charity Commission in November 2022

			Notes
Opening	01/06/2022	£8,284.20	
Closing	31/05/2023	£4,013.65	
Outgoings		£10,371.88	Milage, radio fees, bank fees, assets purchased etc
Income		£14,408.01	Events, Amazon donations, training for partner agencies

Income			Expenses	
Donations	£2,635.79		General Exp	3003.25
Deployment Income	5346.22		Insurance	318.43
Uniform & Signs	1876.93		Comms	4132.56
Membership	512.94		Training	72
			Uniform & Signage	421.4
			Mileage Payments	5445.71
			Refunds	174
			Rentals	216
			Promotion	624.66
Totals	£10,371.88			14408.01

The financial report shows all the outgoings during the reporting period but does not include income from events held between January and May 2023 as payment for these was received later and hence is showing a large deficit.