

REGISTERED COMPANY NUMBER: 09598408 (England and Wales)
REGISTERED CHARITY NUMBER: 1164316

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 May 2021
for
Butterflies Memory Loss Support Group

360 Accountants Limited
18-19 Albion Street
Hull
East Yorkshire
HU1 3TG

Butterflies Memory Loss Support Group

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for the Year Ended 31 May 2021

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Butterflies Memory Loss Support Group

Report of the Trustees **for the Year Ended 31 May 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 May 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote and protect the good health of people with memory problems, their carers and families by the following means:-

- a) Offering events and workshops they can attend where they can feel safe and supported;
- b) Providing a support network and advice;
- c) Raising awareness and reducing stigma
- d) Maintaining two way communication to aid service monitoring and research
- e) Sharing of information with carers groups linking with other support organisation e.g. local Hospitals and healthcare trusts, Alzheimer's Society, Hull CCG (NHS), Hull CHCP, Carers Information and Support Services and the Dementia Action Alliance.

a) We hold a number of workshops across Hull and East Riding offering a range of activities, including:- arts and crafts, music, walking, social meetings, digital arts, luncheon clubs and outings and day trips. These are supported by our staff and trained volunteers.

b) At all of our sessions there is an opportunity for our carers and the cared for to share any concerns or ask for advice. We are also available at our main office for two days each week for families to drop in for advice and signposting to other support services.

c) Raising awareness and understanding of dementia is an important part of our work, we play an active part in local community events with a visible public profile in the community, celebrating positivity to help reduce stigma. Our facilitator, June Cooke, is involved on a voluntary basis with a number of organisations in the city whose aims are to improve the lives of those living with dementia. These include the Hull University, NHS Hull CCG, Hull Voice and Influence Programme, the Dementia Action Alliance and the Dementia Programme Board (Hull and East Riding Hospitals).

d & e) We continue to have a close professional relationship with a number of organisations who offer support to families living with dementia, including Alzheimer's Society, Carers Information & Support Service and the Older People's Partnership.

Butterflies Memory Loss Support Group

Report of the Trustees **for the Year Ended 31 May 2021**

OBJECTIVES AND ACTIVITIES

Significant activities

All activities were cut completely during the lockdown, but face-to-face meetings resumed with decreased numbers per session and social distancing in April 2021.

Men's Luncheon Club

This weekly club offers an activity, a social meeting and two course lunch. It is attended by approximately 26 gentlemen, with an additional support group for 16 - 18 carers.

Butterflies Central

On 9th May 2019, the Butterflies' headquarters relocated to new, larger premises in Stonefield House, King Edward Street, Hull, owing to the impending redevelopment of the existing headquarters in 94 Alfred Gelder Street. The move has provided the charity with improved activity, consultation, breakout, exhibition and training space, allowing the opportunity for the Butterflies to expand its services. Central Group meetings are now held twice per month.

Work has continued throughout 2020/21 to develop the facilities within the new headquarters and we now have an improved kitchen area, reminiscence lounge, craft area, projection/cinema area and art gallery. Clients appreciate the calm and tranquillity of the space, and the feeling of safety that it offers.

Butterflies West/Cottingham

These monthly sessions deliver an activity session in various localities ensuring that as many users can access the services we deliver as possible. We offer a wide variety of activities chosen by the members including, dance, music, photography, arts and crafts, theatrical performances & poetry and written word workshops.

Outings and trips

This year our planned outings and trips could not take place, owing to COVID restrictions, and so we introduced virtual events using Zoom, Teams and WhatsApp. Our Virtual Christmas Dinner was well attended and allowed our members a chance to meet up safely.

Fundraising

Prompted by the need to fund our increased accommodation costs, our fundraising efforts increased accordingly this year, with much-appreciated donations from the members (enhanced by Gift-Aid), Just Giving and the following supporters:

The Irish Association of Hull

The Methodist Church

Ganstead Golf Club

The Matthew Good Foundation

The Asda Foundation

The Soil Association

City Health Care Partnership CIC (CHCP)

AA Global

Haltemprice Lions

Public benefit

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit. We have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Grantmaking

We are receiving funding from local grant-makers as follows:

- 1) NHS Hull CCG/Connect Well Social Prescribing grant for the carers' peer support group (June 2020 - May 2021)
- 2) Humber Teaching NHS Foundation Trust grant for memory assistant and treatment services (April 2020-March 2021)
- 3) Two Ridings Community Fund (COVID recovery)
- 4) Hull and East Riding Charitable Trust (COVID recovery)
- 5) Hull City Council Business Recovery Grants

It is our intention to continue our fundraising impetus and to carry on delivering member sessions and dementia training during 2021/22 with changes to delivery methods dictated by social distancing requirements.

Butterflies Memory Loss Support Group

Report of the Trustees **for the Year Ended 31 May 2021**

OBJECTIVES AND ACTIVITIES

Volunteers

There were nearly 1,200 volunteer hours donated during the financial year. These include time at groups and the time spent by the trustees meetings and roles.

FINANCIAL REVIEW

Reserves policy

The trustees of the charity will ensure that the charity has sufficient cash to ensure it has sufficient available funds for operations. The Trustees have taken the decision that as a general rule the charity maintains reserves equivalent to approximately 3 to 6 months running costs.

FUTURE PLANS

The charity is increasing the number of services they provide to include a monthly carers support group, offering peer support and respite time to the carers.

We have received funding from Humber Teaching Trust on a recurring basis to host a monthly Voice and Influence forum, where people living with dementia have an opportunity to feed back their experiences of the care they are receiving and the services from businesses in the city.

We have received funding for the coming year to provide training for carers of the newly diagnosed. This will allow us to run five sessions of a four week course to help people live in their own homes for as long as they wish and are able to do so safely.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

09598408 (England and Wales)

Registered Charity number

1164316

Registered office

3rd Floor
Stonefield House
16-20 King Edward Street
Hull
East Yorkshire
HU1 3SS

Trustees

Dr J Santy-Tomlinson Director
Ms E Frost Director
Mr G R Braithwaite Director

Independent Examiner

360 Accountants Limited
18-19 Albion Street
Hull
East Yorkshire
HU1 3TG

Butterflies Memory Loss Support Group

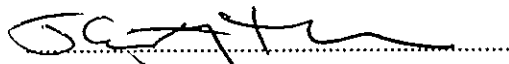
Report of the Trustees
for the Year Ended 31 May 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

National Westminster Bank Plc
164 Hallgate
Cottingham
East Yorkshire
HU16 4YD

Approved by order of the board of trustees on 27th October 2021 and signed on its behalf by:


Dr J Santy-Fomlinson - Trustee

**Independent Examiner's Report to the Trustees of
Butterflies Memory Loss Support Group**

Independent examiner's report to the trustees of Butterflies Memory Loss Support Group ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 May 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Steele
FCCA FCA
360 Accountants Limited
18-19 Albion Street
Hull
East Yorkshire
HU1 3TG

Date: 28/10/21

Butterflies Memory Loss Support Group

Statement of Financial Activities
for the Year Ended 31 May 2021

		Unrestricted fund £	Restricted funds £	31.5.21 Total funds £	31.5.20 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	56,665	7,957	64,622	54,049
EXPENDITURE ON					
Raising funds	3	51,900	2,199	54,099	7,424
Charitable activities					
Grants		1,867	-	1,867	49,398
Total		53,767	2,199	55,966	56,822
NET INCOME/(EXPENDITURE)		2,898	5,758	8,656	(2,773)
RECONCILIATION OF FUNDS					
Total funds brought forward		14,741	209	14,950	17,723
TOTAL FUNDS CARRIED FORWARD		17,639	5,967	23,606	14,950

The notes form part of these financial statements

Butterflies Memory Loss Support Group

Balance Sheet
31 May 2021

	Notes	Unrestricted fund £	Restricted funds £	31.5.21 Total funds £	31.5.20 Total funds £
FIXED ASSETS					
Tangible assets	8	1,260	-	1,260	-
CURRENT ASSETS					
Debtors	9	484	-	484	-
Cash at bank and in hand		16,651	6,080	22,731	15,059
		17,135	6,080	23,215	15,059
CREDITORS					
Amounts falling due within one year	10	(756)	(113)	(869)	(109)
NET CURRENT ASSETS		16,379	5,967	22,346	14,950
TOTAL ASSETS LESS CURRENT LIABILITIES		17,639	5,967	23,606	14,950
NET ASSETS		17,639	5,967	23,606	14,950
FUNDS	11				
Unrestricted funds				17,639	14,741
Restricted funds				5,967	209
TOTAL FUNDS				23,606	14,950

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 May 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 May 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Butterflies Memory Loss Support Group

Balance Sheet - continued

31 May 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on27/10/21..... and were signed on its behalf by:



.....
Mr G R Braithwaite - Trustee

Butterflies Memory Loss Support Group

Notes to the Financial Statements **for the Year Ended 31 May 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	31.5.21	31.5.20
	£	£
Grants	37,388	13,027
Donations	25,612	34,079
Groups	1,622	6,943
	<u>64,622</u>	<u>54,049</u>

Butterflies Memory Loss Support Group

Notes to the Financial Statements - continued
for the Year Ended 31 May 2021

3. RAISING FUNDS

Raising donations and legacies

	31.5.21	31.5.20
	£	£
Support costs	51,363	-

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.5.21	31.5.20
	£	£
Depreciation - owned assets	315	618

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2021 nor for the year ended 31 May 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 May 2021 nor for the year ended 31 May 2020.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.5.21	31.5.20
Staff	4	5

The charity has 3 key management personnel paid a total of £22,782.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	41,022	13,027	54,049
 EXPENDITURE ON			
Raising funds	5,523	1,901	7,424
 Charitable activities			
Grants	32,542	16,856	49,398
Total	38,065	18,757	56,822
NET INCOME/(EXPENDITURE)	2,957	(5,730)	(2,773)
Transfers between funds	(745)	745	-

Butterflies Memory Loss Support Group

Notes to the Financial Statements - continued
for the Year Ended 31 May 2021

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Net movement in funds	2,212	(4,985)	(2,773)

RECONCILIATION OF FUNDS

Total funds brought forward	12,529	5,194	17,723
TOTAL FUNDS CARRIED FORWARD	<u>14,741</u>	<u>209</u>	<u>14,950</u>

8. TANGIBLE FIXED ASSETS

	Plant and machinery £	Computer equipment £	Totals £
COST			
At 1 June 2020	-	3,098	3,098
Additions	<u>1,575</u>	<u>-</u>	<u>1,575</u>
At 31 May 2021	<u>1,575</u>	<u>3,098</u>	<u>4,673</u>
DEPRECIATION			
At 1 June 2020	-	3,098	3,098
Charge for year	<u>315</u>	<u>-</u>	<u>315</u>
At 31 May 2021	<u>315</u>	<u>3,098</u>	<u>3,413</u>
NET BOOK VALUE			
At 31 May 2021	<u>1,260</u>	<u>-</u>	<u>1,260</u>
At 31 May 2020	<u>-</u>	<u>-</u>	<u>-</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.21 £	31.5.20 £
Trade debtors	<u>484</u>	<u>-</u>

Butterflies Memory Loss Support Group

Notes to the Financial Statements - continued
for the Year Ended 31 May 2021

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.21	31.5.20
	£	£
Trade creditors	869	30
Social security and other taxes	-	79
	869	109

11. MOVEMENT IN FUNDS

	At 1.6.20 £	Net movement in funds £	At 31.5.21 £
Unrestricted funds			
General fund	14,741	2,898	17,639
Restricted funds			
Health and Wellbeing	209	5,758	5,967
	14,950	8,656	23,606

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	56,665	(53,767)	2,898
Restricted funds			
Health and Wellbeing	7,957	(2,199)	5,758
	64,622	(55,966)	8,656

Comparatives for movement in funds

	At 1.6.19 £	Net movement in funds £	Transfers between funds £	At 31.5.20 £
Unrestricted funds				
General fund	12,529	2,957	(745)	14,741
Restricted funds				
Big Lottery	(745)	-	745	-
NHS CGC Social Prescribing	5,939	(5,730)	-	209
	5,194	(5,730)	745	209
TOTAL FUNDS	17,723	(2,773)	-	14,950

Butterflies Memory Loss Support Group

Notes to the Financial Statements - continued
for the Year Ended 31 May 2021

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	41,022	(38,065)	2,957
Restricted funds			
NHS CGC Social Prescribing	13,027	(18,757)	(5,730)
TOTAL FUNDS	<u>54,049</u>	<u>(56,822)</u>	<u>(2,773)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.6.19 £	Net movement in funds £	Transfers between funds £	At 31.5.21 £
Unrestricted funds				
General fund	12,529	5,855	(745)	17,639
Restricted funds				
Health and Wellbeing	-	5,758	-	5,758
Big Lottery	(745)	-	745	-
NHS CGC Social Prescribing	5,939	(5,730)	-	209
	<u>5,194</u>	<u>28</u>	<u>745</u>	<u>5,967</u>
TOTAL FUNDS	<u>17,723</u>	<u>5,883</u>	<u>-</u>	<u>23,606</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	97,687	(91,832)	5,855
Restricted funds			
Health and Wellbeing	7,957	(2,199)	5,758
NHS CGC Social Prescribing	13,027	(18,757)	(5,730)
	<u>20,984</u>	<u>(20,956)</u>	<u>28</u>
TOTAL FUNDS	<u>118,671</u>	<u>(112,788)</u>	<u>5,883</u>

Butterflies Memory Loss Support Group

Notes to the Financial Statements - continued
for the Year Ended 31 May 2021

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 May 2021.

Butterflies Memory Loss Support Group

Detailed Statement of Financial Activities
for the Year Ended 31 May 2021

	31.5.21 £	31.5.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	37,388	13,027
Donations	25,612	34,079
Groups	1,622	6,943
	64,622	54,049
Total incoming resources		
	64,622	54,049
 EXPENDITURE		
Other trading activities		
Purchases	2,736	7,424
Support costs		
Management		
Wages	26,204	26,866
Social security	-	18
Rent, rates and water	20,980	17,601
Insurance	1,410	257
Light and heat	343	394
Telephone	-	480
Postage and stationery	525	350
Sundries	-	202
Travel	1,284	1,968
Staff Training	455	-
	51,201	48,136
 Finance		
Subscriptions	360	-
Depreciation of tangible fixed assets	315	618
	675	618
 Information technology		
Repairs and renewals	227	-
 Governance costs		
Accountancy and payroll	1,127	644
Total resources expended	55,966	56,822
Net income/(expenditure)	8,656	(2,773)

