



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01.04.2023** Period start date To **31.03.2024** Period end date

Charity name: **The Solihull Childrens Special Needs Association**

Charity registration number: **1164284**

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | To provide grants to support early years nurseries for children aged 2-5 with special needs &/or disabilities living in Solihull and Birmingham.                                                         |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | To provide additional funds for the buildings and equipment, and to the children attending the nurseries and their families, over and above those funded through the local Council or charitable Trusts. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The Trustees have kept in due regard the Charity Commission's guidance on public benefit when undertaking the Charity's activities throughout the year.                                                  |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making                                           | Para 1.38      | The Trustees meet with relevant Headteachers of the Nurseries to discuss ways in which the Charity's funds can be used to enhance the facilities and services provided by the Nurseries which have not been funded by the local Council or charitable Trusts                                                                                                                                                                          |
| Policy on social investment including program related investment | Para 1.38      | During this year, the Charity funded a number of items requested by Brays School, a special education school in Birmingham attended by many children from Solihull. The items included equipment to help with communication and mobility needs as well as play skills in the outdoor learning area.<br>The Charity was also pleased to fund horse riding lessons for a Ukrainian child with special needs to help with her wellbeing. |
|                                                                  |                | The only volunteers now involved in the Charity are the Trustees themselves who                                                                                                                                                                                                                                                                                                                                                       |

|                                 |           |                                                                                                                                                                                                                                                                        |
|---------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contribution made by volunteers | Para 1.38 | distribute funds held by the Charity. The Charity holds sufficient funds to pay for or contribute to any reasonable requests made by Headteachers. It is therefore not necessary to actively fund-raise at the present time although this may be needed in the future. |
| Other                           |           |                                                                                                                                                                                                                                                                        |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>The Charity was able to enhance the experience of the pre-school children with additional needs who attend Brays School. On-going discussions are being held with the Headteacher regarding other future projects.</p> <p>No requests for funds were received from Reynalds Cross School Satellite Centre in Green Lane, Solihull this year but future projects will be considered</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other                                                        |           |  |

|  |  |  |
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|--|--|--|

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <p>Full details of the Charity's financial position are given in its annual accounts from which it can be seen that there was a reduction in the available funds this year although these are still significant and adequate for its purpose. This is because the Charity no longer needs to actively fund-raise following the transfer of the Reynolds Cross Nursery to Solihull MBC in September 2019 which now funds its entire operation. It is envisaged that the Charity will now 'run-down' its funds, making grants to relevant nursery schools over subsequent years. The Trustees would be willing to consider raising additional funds if and when needed.</p> <p>As such, the Charity has amended its objectives to include other relevant nurseries across Solihull and Birmingham. The change has been notified to and approved by the Charity Commission.</p> |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserves are held for future provision, and these will be allocated in subsequent years. The use of these reserves will continue to be discussed with Headteachers and considered by the Trustees.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Amount of reserves held                                                          | Para 1.22 | £155837                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Reasons for holding zero reserves                                                | Para 1.22 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Details of fund materially in deficit                                            | Para 1.24 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | Sources of funds have included donations, some through regular standing orders. The Trustees continue to contact any remaining regular donors to encourage them to cancel their standing orders as new funds are no longer required. Similarly, fund raising activities previously undertaken by groups, individuals and the Trustees themselves are no longer held as sufficient funds are held to cover any requests received. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |                                                                                                                                                                                                                                                                                                                                                                                                                                  |

|                                                         |           |                                                                                                                                                            |
|---------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                         |           |                                                                                                                                                            |
| A description of the principal risks facing the charity | Para 1.46 | The Charity no longer faces any significant risks except for any loss of funds/crises experienced by the two major UK banks with which it holds its funds. |
| Other                                                   |           |                                                                                                                                                            |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                                                                                                                                                           |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Trust deed approved by the Charity Commission                                                                                                                                                                                             |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | The Charity is a charitable incorporated organisation (CIO) with foundation status, run solely by its Trustees and without a voting membership                                                                                            |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | There were no new Trustees during this period. Any new Trustees would be known to the existing Trustees, interviewed by them and nominated and approved by all the Trustees. The Charity is not seeking new Trustees at the present time. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | Each Trustee has a role within the Charity which uses her skills and experience. If any new Trustee were to be appointed, s/he would receive training to ensure that s/he is familiar with charity law and the Charity's constitution and its aims. Any new Trustee would be checked by the DBS, as are all existing Trustees as and when required. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The Charity has a Chair, Secretary and Treasurer. Minutes of all meetings are kept. This year, the Charity worked only with the Headteachers of Reynalds Cross and Brays Schools.                                                                                                                                                                   |
| Relationship with any related parties                                                     | Para 1.51 | As above                                                                                                                                                                                                                                                                                                                                            |
| Other                                                                                     |           | N.A.                                                                                                                                                                                                                                                                                                                                                |

### Reference and Administrative details

|                             |                                                          |
|-----------------------------|----------------------------------------------------------|
| Charity name                | The Solihull Childrens Special Needs Association (SCSNA) |
| Other name the charity uses | -                                                        |
| Registered charity number   | 1164284                                                  |

|                             |                                                                      |
|-----------------------------|----------------------------------------------------------------------|
| Charity's principal address | Arden Wych<br>Vicarage Hill<br>Tanworth-in-Arden<br>Solihull B94 5EA |
|                             |                                                                      |

### Names of the charity trustees who manage the charity

|    | Trustee name             | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Mrs Jo Brown             | Chair           |                                   |                                                               |
| 2  | Mrs Dawne Clayton-Wright |                 |                                   |                                                               |
| 3  | Mrs Alison Elkin         |                 |                                   |                                                               |
| 4  | Mrs Helen Ellis          | Treasurer       |                                   |                                                               |
| 5  | Mrs Jan Mason            | Secretary       |                                   |                                                               |
| 6  |                          |                 |                                   |                                                               |
| 7  |                          |                 |                                   |                                                               |
| 8  |                          |                 |                                   |                                                               |
| 9  |                          |                 |                                   |                                                               |
| 10 |                          |                 |                                   |                                                               |
| 11 |                          |                 |                                   |                                                               |
| 12 |                          |                 |                                   |                                                               |
| 13 |                          |                 |                                   |                                                               |
| 14 |                          |                 |                                   |                                                               |
| 15 |                          |                 |                                   |                                                               |
| 16 |                          |                 |                                   |                                                               |
| 17 |                          |                 |                                   |                                                               |
| 18 |                          |                 |                                   |                                                               |
| 19 |                          |                 |                                   |                                                               |
| 20 |                          |                 |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Description of the assets held in this capacity                                                                               |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
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|  |
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
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|  |
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## Other optional information

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|  |
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Mrs Jo Brown

Mrs Helen Ellis

**Full name(s)**

Mrs Joanne Brown

Mrs Helen Ellis

**Position (eg Secretary,  
Chair, etc)**

Chair

Treasurer

**Date**

27/01/2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|                                              |             |
|----------------------------------------------|-------------|
| Charity Name                                 | No (if any) |
| Solihull Childrens Special Needs Association |             |

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## Receipts and payments accounts

|                     |                   |  |                 |
|---------------------|-------------------|--|-----------------|
| For the period from | Period start date |  | Period end date |
|                     | 01.04.23          |  | 31.03.24        |

### Section A Receipts and payments

|                                                       | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|-------------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|
|                                                       | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Subscriptions & Donations                             | 615                | -                | -                | 615              | 1,035            |
| Sundry Income - interest                              | 141                | -                | -                | 141              | 132              |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b> (Gross income for AR)                | 756                | -                | -                | 756              | 1,167            |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | -                  | -                | -                | -                | -                |
| <b>Total receipts</b>                                 | 756                | -                | -                | 756              | 1,167            |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Grants to Trusts (1)                                  | 5,402              | -                | -                | 5,402            | 7,859            |
| Grants to Individual                                  | 252                | -                | -                | 252              | 100              |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | 5,654              | -                | -                | 5,654            | 7,959            |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | -                  | -                | -                | -                | -                |
| <b>Total payments</b>                                 | 5,654              | -                | -                | 5,654            | 7,959            |
| <b>Net of receipts/(payments)</b>                     | - 4,898            | -                | -                | - 4,898          | - 6,792          |
| <b>A5 Transfers between funds</b>                     | -                  | -                | -                | -                | -                |
| <b>A6 Cash funds last year end</b>                    | -                  | -                | -                | 160,735          | 167,527          |
| <b>Cash funds this year end</b>                       | 155,837            | -                | -                | 155,837          | 155,837          |

Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds                                               | Barclays Bank                                          | 124,606                            | -                                | -                               |
|                                                             | Nationwide                                             | 31,231                             | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             | <b>Total cash funds</b>                                | <b>155,837</b>                     | <b>-</b>                         | <b>-</b>                        |
|                                                             | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
| B2 Other monetary assets                                    | Details                                                | to nearest £                       | to nearest £                     | to nearest £                    |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
| B3 Investment assets                                        | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| B4 Assets retained for the charity's own use                | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| B5 Liabilities                                              | Details                                                | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                              | Print Name                         | Date of approval                 |                                 |
|                                                             |                                                        | Joanne Brown                       | 1/27/2025                        |                                 |
|                                                             |                                                        | Helen Ellis                        | 1/27/2025                        |                                 |