

SUNNINGWELL PRE-SCHOOL

Registered Charity Number 1164257

ANNUAL REPORT AND

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2022

SUNNINGWELL PRE-SCHOOL

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SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2022

The Trustees present their report together with the financial statements of Sunningwell Pre-School for the year ended 31st March 2022.

Reference and Administrative Details

The charity is registered with the Charity Commission, number 1164257. It operates under the name Sunningwell Pre-School.

Trustees

The following Trustees served throughout the period under review:

Helen Johnson (Chair)
Leila Rawes-Barton (Deputy Chair) (appointed February 2022)
Elizabeth Fletcher (Secretary)
Sarah Morris (Treasurer) (resigned July 2021)
Jasmin Conway (Treasurer from August 2021) (appointed February 2021)
Lisa Thornton
Bet Knight
Kate Greenwood (resigned 9 February 2022)
Alexandra Devine (appointed January 2021, resigned August 2021)
Elaine Baker (appointed June 21, resigned February 22)
Rebecca Myatt (appointed May 22)
Sharlene Matharu (appointed May 22)

Principal Address

Dark Lane
Sunningwell
Oxon
OX13 6RB

Introduction and Overview

The Charity constituted under the Pre-School Learning Alliance Constitution

Appointment of Trustees

New Trustees are identified and appointed by existing Trustees, having been selected by virtue of their suitability. All Trustees are made aware of their responsibility to the Trust.

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Trustees' Annual Report for the year ended 31st March 2022

Summary of the Main Achievements of the Charity During the Year

Over the past financial year the preschool has continued to make improvements to both the physical learning environment and our daily practice to increase occupancy. This financial year we have continued to deal with the effects of the COVID 19 pandemic, this has seen some lower than usual numbers as parents and children started to return to childcare. We are also aware that we were awarded an MOD grant in the financial year 20/21 and the majority of the spending of this took place in the financial year 21/22 showing as a greater deficit in the years account.

Our forest school sessions remain popular and in high demand, we have continued to welcome all children attending on these sessions. We have been able to make significant improvements to this area using our grant from the MOD. We hope to extend the opportunities available during our sessions and build a community with our military families, utilising this space for open days and family activities etc.

Our apprentice working to achieve her NVQ3 and one member of staff working on their degree with the Open university, although this has been out on hold due to acting as manager to cover maternity leave.

Preschool pension contributions increased throughout this year and we are hoping to increase staff wages in line with the increasing national minimum wage increase. This will also mean an increase in fees for parents to accommodate these rises and the cost-of-living increases.

Due to the COVID-19 pandemic restrictions preschool has had limited opportunities for fundraising events throughout the year including, we have managed some successful online events and raffles which will continue until the ease on COVID restrictions when more normal events can resume.

Summary of Main Activities and Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities.

The Pre-school aims to:

- Stimulate the development of local children aged 2 to 4 through play and early education
- Help these children to gain social skills
- Create a sense of belonging to the local community.

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Trustees' Annual Report for the year ended 31st March 2022 (continued)

Policy on Reserves

The Trustees aim to hold a reserve of £50,000 to cover staffing costs during the summer holidays and to meet unexpected expenditure.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

.....

Helen Johnson (Chair)

Date: 2nd December 2022

Independent Examiner's Report to the Trustees of Sunningwell Pre-School

I report to the trustees on my examination of the accounts of Sunningwell Pre-School for the year ended 31st March 2022 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 or the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA CTA
10 Broad Street
Abingdon
Oxon
OX14 3LH

Date: 7th December 2022

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Receipts and Payments Accounts for the year ended 31st March 2022

	Unrestricted funds	Restricted funds	2022	2021
Receipts				
Fees received	81,966	2,727	84,693	91,828
Interest	1	-	1	4
Grants	-	-	-	16,520
Donations/Fundraising	134	-	134	89
Other	9,360	-	9,360	10,216
Total receipts	91,461	2,727	94,188	118,657
Payments				
Grants	-	-	-	98
Uniform	210	-	210	100
Salaries	77,931	-	77,931	71,485
NI	-	-	-	1,768
Pensions	1,827	-	1,827	1,816
Rent	2,408	-	2,408	1,734
Insurance	965	-	965	953
Telephone	885	-	885	819
Meals	2,039	-	2,039	1,623
Snacks	1,064	-	1,064	676
Teaching supplies	1,007	-	1,007	1,803
Training	1,723	-	1,723	188
Fundraising costs	-	-	-	17
Accountancy	1,110	-	1,110	1,620
Repairs	1,355	500	1,855	767
Outdoor classroom	-	11,381	11,381	-
Ofsted	254	-	254	97
Petty cash/sundries	1,081	1,300	2,381	1,412
Total payments	93,859	13,181	107,040	86,976
Net surplus / (deficit)	(2,398)	(10,454)	(12,852)	31,681
Funds transferred	1,847	(1,847)	-	-
Funds brought forward	72,376	16,077	88,453	56,772
Funds carried forward	71,825	3,776	75,601	88,453

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Balance Sheet for the year ended 31st March 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Current Assets				
Cash at Bank and in Hand	71,825	3,776	75,601	88,453
	71,825	3,776	75,601	88,453
Net Current Assets	71,825	3,776	75,601	88,453
Net Assets	71,825	3,776	75,601	88,453
Funds				
General Funds	71,825	3,776	75,601	88,453
	71,825	3,776	75,601	88,453

Approved on behalf of the trustees on 2nd December 2022 and signed on their behalf by

Helen Johnson (Chair)

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Notes to the accounts for the year ended 31st March 2022

1. These accounts have been prepared on a receipts and payments basis.

2. **Restricted funds**

	Balance at 01.04.2021	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2022
OCC DAF funding	-	1,845	(640)	(1,205)	-
OCC Deprivation funding	-	882	-	(882)	-
Winter Grant	-	-	(240)	240	-
MOD Grant	16,077	-	(12,301)	-	3,776
	16,077	2,727	(13,181)	(1,847)	3,776

	Balance at 01.04.2020	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2021
OCC DAF funding	-	615	(99)	(516)	-
OCC Deprivation funding	-	569	(261)	(308)	-
PPE Grant	-	100	(156)	56	-
Winter Grant	-	150	(90)	(60)	-
MOD Grant	-	16,520	(443)	-	16,077
	-	17,954	(1,049)	(828)	16,077