

SUNNINGWELL PRE-SCHOOL

Registered Charity Number 1164257

ANNUAL REPORT AND

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2021

SUNNINGWELL PRE-SCHOOL

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SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2021

The Trustees present their report together with the financial statements of Sunningwell Pre-School for the year ended 31st March 2021.

Reference and Administrative Details

The charity is registered with the Charity Commission, number 1164257. It operates under the name Sunningwell Pre-School.

Trustees

The following Trustees served throughout the period under review:

Helen Johnson (Chair)
Elizabeth Fletcher (Secretary)
Sarah Morris (Treasurer) (resigned July 2021)
Lisa Thornton
Sarah Oke (resigned December 2020)
Bet Knight
Kate Greenwood (appointed April 2020)
Jasmin Conway (appointed February 2021)
Elaine Baker (appointed June 21)

Principal Address

Dark Lane
Sunningwell
Oxon
OX13 6RB

Introduction and Overview

The Charity constituted under the Pre-School Learning Alliance Constitution

Appointment of Trustees

New Trustees are identified and appointed by existing Trustees, having been selected by virtue of their suitability. All Trustees are made aware of their responsibility to the Trust.

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Trustees' Annual Report for the year ended 31st March 2021 (continued)

Summary of the Main Achievements of the Charity During the Year

Over the past financial year the preschool has continued to make improvements to both the physical learning environment and our daily practice to increase occupancy. This financial year has been hit with the COVID 19 pandemic, which saw 1 staff member furloughed and preschool only open for key worker children. From June 2020 preschool reopened to all children but continued with low numbers as many families kept their children at home or postponed their start dates.

Our forest school sessions remain popular and in high demand, we have continued to welcome all children attending on these sessions. We were successful in securing a grant from the MOD to make improvements and purchase equipment to extend the opportunities available during our sessions and build a community with our military families.

Our apprentice successfully completed her NVQ2 and we are now supporting her to achieve her NVQ3 and one member of staff has complete their first year of their degree with the Open university.

We have been advertising for new members of staff for a full time and part time position to support children with additional needs and to enable us to continue at full occupancy.

Preschool pension contributions increased throughout this year.

Due to the COVID-19 pandemic preschool has had limited opportunities for fundraising events throughout the year including, we have managed some successful online events and raffles which will continue until the ease on COVID restrictions.

Summary of Main Activities and Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities.

The Pre-school aims to:

- Stimulate the development of local children aged 2 to 4 through play and early education
- Help these children to gain social skills
- Create a sense of belonging to the local community.

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Trustees' Annual Report for the year ended 31st March 2021 (continued)

Policy on Reserves

The Trustees aim to hold a reserve of £50,000 to cover staffing costs during the summer holidays and to meet unexpected expenditure.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

.....

Helen Johnson (Chair)

Date: 12th January 2022

Independent Examiner's Report to the Trustees of Sunningwell Pre-School

I report to the trustees on my examination of the accounts of Sunningwell Pre-School for the year ended 31st March 2021 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA CTA
10 Broad Street
Abingdon
Oxon
OX14 3LH

Date: 19th January 2022

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Receipts and Payments Accounts for the year ended 31st March 2021

	Unrestricted funds	Restricted funds	2021	2020
Receipts				
Fees received	90,644	1,184	91,828	82,265
Interest	4	-	4	14
Grants	-	16,520	16,520	1,819
Donations/Fundraising	89	-	89	1,048
Other	9,966	250	10,216	682
Total receipts	100,703	17,954	118,657	85,828
Payments				
Grants	98	-	98	552
Uniform	100	-	100	83
Salaries	71,485	-	71,485	72,610
NI	1,768	-	1,768	510
Pensions	1,816	-	1,816	1,450
Rent	1,734	-	1,734	1,781
Insurance	953	-	953	837
Telephone	819	-	819	784
Meals	1,623	-	1,623	3,856
Snacks	670	6	676	859
Teaching supplies	1,264	539	1,803	1,775
Training	188	-	188	1,392
Fundraising costs	17	-	17	1,025
Accountancy	1,620	-	1,620	660
Repairs	767	-	767	1,268
Ofsted	97	-	97	35
Petty cash/sundries	908	504	1,412	1,512
Total payments	85,927	1,049	86,976	90,989
Net surplus / (deficit)	14,776	16,905	31,681	(5,161)
Funds transferred	828	(828)	-	-
Funds brought forward	56,772	-	56,772	61,933
Funds carried forward	72,376	16,077	88,453	56,772

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Balance Sheet for the year ended 31st March 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Current Assets				
Cash at Bank and in Hand	72,376	16,077	88,453	56,772
	72,376	16,077	88,453	56,772
Net Current Assets	72,376	16,077	88,453	56,772
Net Assets	72,376	16,077	88,453	56,772
Funds				
General Funds	72,376	16,077	88,453	56,772
	72,376	16,077	88,453	56,772

Approved on behalf of the trustees on 12th January 2022 and signed on their behalf by

Helen Johnson (Chair)

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Notes to the accounts for the year ended 31st March 2021

1. These accounts have been prepared on a receipts and payments basis.

2. **Restricted funds**

	Balance at 01.04.2020	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2021
OCC DAF funding	-	615	(99)	(516)	-
OCC Deprivation funding	-	569	(261)	(308)	-
PPE Grant	-	100	(156)	56	-
Winter Grant	-	150	(90)	(60)	-
MOD Grant	-	16,520	(443)	-	16,077
	-	17,954	(1,049)	(828)	16,077