

SUNNINGWELL PRE SCHOOL

England & Wales · Charity number 1164257

Details

Status Registered

Legal form CIO

Registered 2015-11-04

Register [View on the Charity Commission register](#)

Contact

Address Sunningwell preschool
Dark Lane
Sunningwell
Abingdon
Oxfordshire
OX13 6RE

Phone 01865321708

Email info@sunningwellpreschool.org

Website www.sunningwellpreschool.org

Activities

Objects: THE OBJECT OF THE CIO IS TO PROVIDE FOR THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE WITHIN THE STATUTORY FRAMEWORK FOR THE EARLY YEARS FOUNDATION STAGE (EFFECTIVE SEPTEMBER 2014).NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE

Activities: Term time only preschool for children aged 2-5 years

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£152,410	£123,935	-	-
2024-03-31	£125,334	£104,265	-	-
2023-03-31	£88,823	£91,006	-	-
2022-03-31	£94,188	£107,040	-	-
2021-03-31	£100,703	£85,927	-	-

Trustees

Name	Role	Appointed
Louise Elizabeth Kerry Douglas	Chair	2024-04-30
Betty Knight		2019-07-11
Emily Weisbaum		2025-12-19
Leigh Wilkinson		2024-03-11
Lisa Thornton		2016-01-18
Rebecca Hall		2023-11-08
Rebecca Myatt		2022-05-17
Sharlene Matharu		2022-05-17

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SUNNINGWELL PRE-SCHOOL

Registered Charity Number 1164257

ANNUAL REPORT AND

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2025

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SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2025

The Trustees present their report together with the financial statements of Sunningwell Pre-School for the year ended 31st March 2025.

Reference and Administrative Details

The charity is registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission, number 1164257. It operates under the name Sunningwell Pre-School.

Trustees

The following Trustees served throughout the period under review:

Leila Rawes-Barton (Chair) (resigned April 2024)

Louise Douglas (Chair) (appointed April 2024)

Elizabeth Fletcher (Secretary)

Rebecca Myatt (Treasurer)

Sharlene Matharu

Jamie Smith

Rebecca Hall

Leigh Wilkinson

Lisa Thornton

Bet Knight

Principal Address

Dark Lane
Sunningwell
Oxon
OX13 6RB

Introduction and Overview

The Charity constituted under the Pre-School Learning Alliance Constitution

Appointment of Trustees

New Trustees are identified and appointed by existing Trustees, having been selected by virtue of their suitability. All Trustees are made aware of their responsibility to the Trust.

SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2025 (continued)

The Aims of the Charity

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities.

The Pre-school aims to:

- Stimulate the development of local children aged 2 to 4 through play and early education
- Help these children to gain social skills
- Create a sense of belonging to the local community
- Excite interest in and respect for nature and the environment through our weekly forest school sessions

Summary of the Main Achievements of the Charity During the Year

The pre-school's purpose is to nurture happy, confident, independent learners who are excited to discover the world around them. The pre-school continues to receive excellent feedback from parents and each year, we are proud to send our leaving class off to primary school knowing that they are well prepared. Our forest school sessions remain very popular and well-enjoyed by the children and we have benefited significantly in past years from MOD grants to improve this space. We work closely with our neighbouring primary school to collaborate on relevant topics. We engage our parents informally at pick-up and drop-off, we ask for feedback when we issue the children's annual reports, and we invite parents to join the AGM to express their views.

The Preschool was inspected by Ofsted in October 2023. We are delighted to report that we achieved a "Good" rating across all areas. We are exceptionally proud of our staff for this achievement, showcasing their dedication to providing a happy, nurturing, educational and safe environment for the children in our care.

Other key achievements of the year have been:

- **Increased pupil numbers, providing an invaluable resource for local parents**

While some local preschools have unfortunately had to close, and more broadly across the UK there are concerns about the availability of nursery places to match increased availability of funded childcare, Sunningwell pre-school has been thriving and is highly valued by local parents. We have added one additional member of staff which has enabled us to offer more places to meet this additional demand.

- **Stable financial health of the pre-school, enabling further investment**

After several difficult financial years post-Covid, the pre-school has made a modest surplus of £28,164 this year. This includes circa £3,296 raised through fund-raising. The Preschool staff, Committee and parents have actively supported fund-raising activities this year. As ever the highlight is the Christmas Fair and Santa's grotto, visited by circa 50 children. We are pleased to offer a more affordable Santa visit than

SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2025 (continued)

many local commercial enterprises. Numerous other fundraising activities also took place and were well supported by the local community and parents.

Our priorities for any surplus are 1) to invest in the learning environment and physical assets at the pre-school; 2) support our staff through learning and development opportunities and appropriate pay; 3) maintain a healthy reserve.

We were again able to increase wages at above-inflation levels for the next financial year, recognising the hard work of our staff and ongoing impacts of the cost-of-living crisis.

- **Improvement of the physical environment of the pre-school**

Key investments this year have been significantly upgrading the front garden with more flower beds, improved flooring to natural bark and shingle, and additional outdoor play activities. Indoors, we have invested in new tables and chairs to replaced previous old and tired equipment. We have further plans to rejuvenate the outdoor space in the next financial year, pending agreement from local stakeholders.

- **Staff development**

Staff development and opportunities for ongoing learning is important to the Pre-school. Our Nursery Manager has completed her Level 3 SENCO training. Another our Deputy Manager has completed her Forest School training which has allowed us to offer additional forest school provision to our pupils. 3 staff members have completed autism training.

Policy on Reserves

The Trustees aim to hold a reserve of £50,000 to cover staffing costs during the summer holidays and to meet unexpected expenditure. The funds currently held are significantly higher than this in anticipation of future investment in outdoor facilities.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

.....

Louise Douglas (Chair)

Date: 7 November 2025

SUNINGWELL PRE-SCHOOL

Independent Examiner's Report to the Trustees of Sunningwell Pre-School

I report to the trustees on my examination of the accounts of Sunningwell Pre-School for the year ended 31st March 2025 which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 or the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA CTA
10 Broad Street
Abingdon
Oxon
OX14 3LH

Date: 26 November 2025

SUNNINGWELL PRE-SCHOOL

Receipts and Payments Accounts for the year ended 31st March 2025

	Unrestricted funds	Restricted funds	2025	2024
Receipts				
Fees received	143,514	3,968	147,482	125,074
Donations/Fundraising	3,296	-	3,296	-
Other	632	1,000	1,632	260
Total receipts	147,442	4,968	152,410	88,823
Payments				
Uniform	135	-	135	235
Salaries	91,463	2,641	94,104	80,128
Pensions	2,721	-	2,721	2,222
Rent	5,407	-	5,407	6,055
Insurance	1,330	-	1,330	1,042
Telephone	1,051	-	1,051	807
Meals	2,683	-	2,683	4,354
Snacks	1,668	-	1,668	1,204
Teaching supplies	5,759	111	5,870	3,152
Training	1,756	1,000	2,756	110
Fundraising costs	1,105	-	1,105	442
Accountancy	1,294	-	1,294	1,356
Repairs	-	-	-	501
Bank Charges	81	-	81	72
Cleaning	625	-	625	445
Printing, Postage and Stationery	247	-	247	148
Ofsted	136	-	136	113
Petty cash/sundries	1,506	1,216	2,722	1,879
Total payments	118,967	4,968	123,935	104,265
Net surplus / (deficit)	28,475	-	28,475	21,069
Funds transferred	-	-	-	-
Funds brought forward	90,886	3,601	94,487	73,418
Funds carried forward	119,361	3,601	122,962	94,487

SUNNINGWELL PRE-SCHOOL

Balance Sheet for the year ended 31st March 2025

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Current Assets				
Cash at Bank and in Hand	119,361	3,601	122,962	94,487
Net Current Assets	119,361	3,601	122,962	94,487
Net Assets	119,361	3,601	122,962	94,487
Funds				
General Funds	119,361	3,601	122,962	94,487
	119,361	3,601	122,962	94,487

Approved on behalf of the trustees on 7 November 2025 and signed on their behalf
by

Louise Elizabeth Kerry Douglas (Chair)

SUNNINGWELL PRE-SCHOOL

Notes to the accounts for the year ended 31st March 2025

1. These accounts have been prepared on a receipts and payments basis.

2. Restricted funds

	Balance at 01.04.2024	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2025
OCC DAF funding	-	910	(910)	-	-
OCC Deprivation funding	-	1,480	(1,480)	-	-
OCC Household Support Grant	-	1,155	1,155	-	-
SEN Inclusion Fund	-	423	423	-	-
Forest School MOD Grant	-	1,000	(1,000)	-	-
	3,601	-		-	3,601
	3,601	4,968	4,968	-	3,601

	Balance at 01.04.2023	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2024
OCC DAF funding	-	881	(881)	-	-
OCC Deprivation funding	-	135	(135)	-	-
Other OCC Funding	-	971	(971)	-	-
MOD Grant	3,751	-	(150)	-	3,601
	3,751	1,987	(2,137)	-	3,601

The MOD Grant fund is the ongoing maintenance of the forest school area.

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SUNNINGWELL PRE-SCHOOL

Registered Charity Number 1164257

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SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2024

The Trustees present their report together with the financial statements of Sunningwell Pre-School for the year ended 31st March 2024.

Reference and Administrative Details

The charity is registered with the Charity Commission, number 1164257. It operates under the name Sunningwell Pre-School.

Trustees

The following Trustees served throughout the period under review:

Leila Rawes-Barton (Chair) (resigned 30 April 2024)
Louise Douglas (Chair) (appointed April 2024)
Elizabeth Fletcher (Secretary)
Rebecca Myatt (Treasurer)
Sharlene Matharu
Jamie Smith
Rebecca Hall (appointed 8 November 2023)
Leigh Wilkinson (appointed 11 March 2024)
Lisa Thornton
Bet Knight

Principal Address

Dark Lane
Sunningwell
Oxon
OX13 6RB

Introduction and Overview

The Charity constituted under the Pre-School Learning Alliance Constitution

Appointment of Trustees

New Trustees are identified and appointed by existing Trustees, having been selected by virtue of their suitability. All Trustees are made aware of their responsibility to the Trust.

SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2024 (continued)

Summary of the Main Achievements of the Charity During the Year

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities.

The Pre-school aims to:

- Stimulate the development of local children aged 2 to 4 through play and early education
- Help these children to gain social skills
- Create a sense of belonging to the local community.

Summary of the Main Achievements of the Charity During the Year

The pre-school's purpose is to nurture happy, confident, independent learners who are excited to discover the world around them. The pre-school continues to receive excellent feedback from parents and each year, we are proud to send our leaving class off to primary school knowing that they are well prepared. Our forest school sessions remain very popular and well-enjoyed by the children and we have benefited significantly in past years from MOD grants to improve this space. We work closely with our neighbouring primary school to collaborate on relevant topics. We engage our parents informally at pick-up and drop-off, we ask for feedback when we issue the children's annual reports, and we invite parents to join the AGM to express their views.

Our key achievements of the year have been:

1. A Good rating at our Ofsted Inspection

The Preschool was inspected by Ofsted in October 2023. We are delighted to report that we achieved a "Good" rating across all areas. We are exceptionally proud of our staff for this achievement, showcasing their dedication to providing a happy, nurturing, educational and safe environment for the children in our care.

Here are some excerpts from our Ofsted report:

- *The care, kindness and encouragement staff give these children has a very positive impact on how quickly children settle in their new environment.*
- *Children benefit from a suitably ambitious, and well-delivered, curriculum of learning, with a strong emphasis on their personal, physical and language development*
- *Parents are full of praise for the manager, the staff and the pre-school in general. They appreciate the priority staff give to keeping them informed about their children's progress and well-being*

SUNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2024 (continued)

- *The key-person arrangements are a real strength of the setting. Staff know how important these can be for children's sense of security and well-being. Staff are very attentive to all children, and especially so to their key children*
- *The manager is ably supported by the committee in her endeavours to provide high-quality care and education. Any additional funding is put to effective use to help close gaps in learning. Staff feel valued and appreciated. This leads to a happy work environment, which in turn leads to a happy learning environment for children.*

A small number of development areas were identified. We are pleased to receive suggestions on how we can improve further and are actively implementing the recommendations.

2. Improvement of the financial health of the pre-school

As noted in our previous year's report, the pre-school made a small financial loss last year. This was due to low pupil numbers, which had not fully recovered post-Covid. Furthermore, the inflationary environment in the macro-economy increased costs which we were not able to recover through fees.

The Pre-School Committee recognised this issue and put in place a number of measures to attract more pupils and avoid the need to reduce staffing. Specific measures that were taken included:

- More active promotion of the pre-school on social media and other channels
- Opening a tots-play session after school on Friday to better connect with local parents who will be looking for pre-school provision in future
- Increasing the duration of the school day by 30 mins (optionally) to better align with the neighbouring primary school to make it easier for parents at pick up. This measure also increases our revenue

We are pleased to report that pupil numbers have recovered well and we are now reporting a small surplus of £21,069. Any surplus will be used to invest back into the pre-school and its staff and to build up our cash reserves in case of downturns in future years.

In the next financial year, we also expect to benefit from changes in the government policy on free childcare which is expected to increase the number of children applying to join our pre-school.

Fees were increased moderately for the school year starting Sep 2023, after considering inflation and benchmarking against other local pre-schools. The Committee is committed to keeping fees affordable for our local parents

SUNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2024 (continued)

3. Improvement of the physical environment of the pre-school, including fund-raising activity

We held a number of fund-raising activities this year. The highlight of the year was the pre-school Christmas Fair. This was well attended by members of the public – both parents of the school but also people from the wider community. We also benefited from generous donations from local businesses of food and raffle prizes. We raised over £1,000 from the Christmas Fair alone. All fund-raising has been reserved for improving the physical environment of the school. A specific focus for this year has been to further improve our outdoor space, creating a new garden area and also improving the storage for outdoor play equipment. We have an ongoing programme to renovate the inside of the preschool and replace tired furnishing and play equipment.

4. Staff

Staff development and opportunities for ongoing learning is important to the Pre-school. We are delighted to report that a staff member working towards her apprenticeship passed with Distinction.

We increased wages in line with the minimum wage for most staff, or in line with historic inflation. Appropriate pay and talent retention is a key priority for the Committee.

Policy on Reserves

The Trustees aim to hold a reserve of £50,000 to cover staffing costs during the summer holidays and to meet unexpected expenditure.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

.....

Louise Douglas (Chair)

Date: 28 January 2025

Independent Examiner's Report to the Trustees of Sunningwell Pre-School

I report to the trustees on my examination of the accounts of Sunningwell Pre-School for the year ended 31st March 2024 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 or the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA CTA
10 Broad Street
Abingdon
Oxon
OX14 3LH

Date: 28 January 2025

SUNNINGWELL PRE-SCHOOL

Receipts and Payments Accounts for the year ended 31st March 2024

	Unrestricted funds	Restricted funds	2024	2023
Receipts				
Fees received	121,003	1,987	122,990	87,755
Interest	-	-	-	1
Donations/Fundraising	2,084	-	2,084	1,067
Other	260	-	260	-
Total receipts	123,347	1,987	125,334	88,823
Payments				
Uniform	235	-	235	-
Salaries	78,944	1,184	80,128	72,301
Pensions	2,222	-	2,222	1,937
Rent	6,055	-	6,055	5,293
Insurance	1,042	-	1,042	994
Telephone	807	-	807	885
Meals	4,354	-	4,354	1,682
Snacks	1,159	45	1,204	1,205
Teaching supplies	2,852	300	3,152	2,365
Training	110	-	110	325
Fundraising costs	442	-	442	590
Accountancy	1,356	-	1,356	1,140
Repairs	501	-	501	293
Bank Charges	72	-	72	-
Cleaning	409	36	445	-
Printing, Postage and Stationery	148	-	148	-
Outdoor classroom	-	-	-	11,381
Ofsted	113	-	113	192
Petty cash/sundries	1,307	572	1,879	1,804
Total payments	102,128	2,137	104,265	91,006
Net surplus / (deficit)	21,219	(150)	21,069	(2,183)
Funds transferred	-	-	-	-
Funds brought forward	69,667	3,751	73,418	75,601
Funds carried forward	90,886	3,601	94,487	73,418

SUNNINGWELL PRE-SCHOOL

Balance Sheet for the year ended 31st March 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Current Assets				
Cash at Bank and in Hand	90,886	3,601	94,487	73,418
Net Current Assets	90,886	3,601	94,487	73,418
Net Assets	90,886	3,601	94,487	73,418
Funds				
General Funds	90,886	3,601	94,487	73,418
	90,886	3,601	94,487	73,418

Approved on behalf of the trustees on 28 January 2025 and signed on their behalf
by

Louise Douglas (Chair)

SUNNINGWELL PRE-SCHOOL

Notes to the accounts for the year ended 31st March 2024

1. These accounts have been prepared on a receipts and payments basis.

2. Restricted funds

	Balance at 01.04.2023	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2024
OCC DAF funding	-	881	(881)	-	-
OCC Household Support Grant	-	135	(135)	-	-
Other OCC Funding	-	971	(971)	-	-
MOD Grant	3,751	-	(150)	-	3,601
	3,751	1,987	(2,137)	-	3,601

	Balance at 01.04.2022	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2023
OCC DAF funding	-	1,449	(1,449)	-	-
OCC Deprivation funding	-	347	(347)	-	-
Other OCC Funding	-	315	(315)	-	-
MOD Grant	3,776	-	(25)	-	3,751
	3,776	2,111	(2,136)	-	3,751

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SUNNINGWELL PRE-SCHOOL

Registered Charity Number 1164257

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FOR THE YEAR ENDED 31ST MARCH 2023

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SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2023

The Trustees present their report together with the financial statements of Sunningwell Pre-School for the year ended 31st March 2023.

Reference and Administrative Details

The charity is registered with the Charity Commission, number 1164257. It operates under the name Sunningwell Pre-School.

Trustees

The following Trustees served throughout the period under review:

Helen Johnson (resigned April 2023)
Leila Rawes-Barton (Chair) (appointed February 2022)
Elizabeth Fletcher (Secretary)
Rebecca Myatt (Treasurer, appointed May 2022)
Sharlene Matharu (appointed May 22)
Jamie Smith (appointed October 22)
Lisa Thornton
Bet Knight

Principal Address

Dark Lane
Sunningwell
Oxon
OX13 6RB

Introduction and Overview

The Charity constituted under the Pre-School Learning Alliance Constitution

Appointment of Trustees

New Trustees are identified and appointed by existing Trustees, having been selected by virtue of their suitability. All Trustees are made aware of their responsibility to the Trust.

SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2023

Summary of the Main Achievements of the Charity During the Year

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities.

The Pre-school aims to:

- Stimulate the development of local children aged 2 to 4 through play and early education
- Help these children to gain social skills
- Create a sense of belonging to the local community.

Summary of the Main Achievements of the Charity During the Year

The pre-school's purpose is to nurture happy, confident, independent learners who are excited to discover the world around them. The pre-school continues to receive excellent feedback from parents and each year, we are proud to send our leaving class off to primary school knowing that they are well prepared. Our forest school sessions remain very popular and well-enjoyed by the children and we have benefited significantly in past years from MOD grants to improve this space. We work closely with our neighbouring primary school to collaborate on relevant topics. We engage our parents informally at pick-up and drop-off, we ask for feedback when we issue the children's annual reports, and we invite parents to join the AGM to express their views.

Our key achievements of the year have been:

1. Improvement of the financial health of the pre-school

As noted in our previous year's report, the pre-school made a small financial loss last year. This was due to low pupil numbers, which had not fully recovered post-Covid. Furthermore, the inflationary environment in the macro-economy increased costs, which were not reflected in the hourly rate paid for funded places by the City Council.

The Pre-School Committee recognised this issue and put in place a number of measures to attract more pupils and avoid the need to reduce staffing. We are pleased to report that pupil numbers have recovered well and, although a small loss was made this year of £2,183, the financial position is better than last year and we aim to improve even further next year.

Specific measures that were taken included:

- More active promotion of the pre-school on social media and other channels
- Opening a tots-play session after school on Friday to better connect with local parents who will be looking for pre-school provision in future
- Increasing the duration of the school day by 30 mins (optionally) to better align with the neighbouring primary school to make it easier for parents at pick up. This measure also increases our revenue

SUNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2023 (continued)

- Fees were increased moderately for the school year starting September 2022, after considering inflation and benchmarking against other local pre-schools. The Committee is committed to keeping fees affordable for our local parents
- 2. Improvement of the physical environment of the pre-school, including fund-raising activity

We were able to return to in-person fundraising activities this year, after a hiatus during Covid restrictions. We held a number of activities, including sales of Pre-school branded tea-towels (which were very popular as gifts) and raffles. The highlight of the year was the pre-school Christmas Fair. This was well attended by members of the public – both parents of the school but also people from the wider community. We also benefited from generous donations from local businesses of food and raffle prizes. We raised over £900 from fundraising. All fund-raising has been reserved for improving the physical environment of the school.

Specific improvements this year include:

- Renovating the outdoor space to create a small garden and replacing equipment that had become tired
- Redecorating some walls internally
- Replacing rugs and furniture, which had become tired

3. Staff

Staff development and opportunities for ongoing learning is important to the Pre-school. Two members of staff are working towards NVQs. We increased wages in line with historic inflation rates in Q1 FY22/23 or in line with the minimum wage as relevant. Inflation during the period was higher than historic rates, and the Committee will look to increase staff salaries further for the next financial year, assuming sufficient budget headroom.

SUNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2023 (continued)

Policy on Reserves

The Trustees aim to hold a reserve of £50,000 to cover staffing costs during the summer holidays and to meet unexpected expenditure.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

.....

Leila Rawes-Barton (Chair)

Date: 8 November 2023

Independent Examiner's Report to the Trustees of Sunningwell Pre-School

I report to the trustees on my examination of the accounts of Sunningwell Pre-School for the year ended 31st March 2023 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 or the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA CTA
10 Broad Street
Abingdon
Oxon
OX14 3LH

Date: 25th January 2024

SUNNINGWELL PRE-SCHOOL

Receipts and Payments Accounts for the year ended 31st March 2023

	Unrestricted funds	Restricted funds	2023	2022
Receipts				
Fees received	85,644	2,111	87,755	84,693
Interest	1	-	1	1
Grants	-	-	-	-
Donations/Fundraising	1,067	-	1,067	134
Other	-	-	-	9,360
Total receipts	86,712	2,111	88,823	94,188
Payments				
Uniform	-	-	-	210
Salaries	70,797	1,504	72,301	77,931
NI	-	-	-	-
Pensions	1,937	-	1,937	1,827
Rent	5,293	-	5,293	2,408
Insurance	994	-	994	965
Telephone	885	-	885	885
Meals	1,682	-	1,682	2,039
Snacks	1,205	-	1,205	1,064
Teaching supplies	2,328	37	2,365	1,007
Training	325	-	325	1,723
Fundraising costs	590	-	590	-
Accountancy	1,140	-	1,140	1,110
Repairs	293	-	293	1,855
Outdoor classroom	-	-	-	11,381
Ofsted	192	-	192	254
Petty cash/sundries	1,209	595	1,804	2,381
Total payments	88,870	2,135	91,006	107,040
Net surplus / (deficit)	(2,158)	(25)	(2,183)	(12,852)
Funds transferred	-	-	-	-
Funds brought forward	71,825	3,776	75,601	88,453
Funds carried forward	69,667	3,751	73,418	75,601

SUNNINGWELL PRE-SCHOOL

Balance Sheet for the year ended 31st March 2023

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Current Assets				
Cash at Bank and in Hand	69,667	3,751	73,418	75,601
	69,667	3,751	73,418	75,601
Net Current Assets	69,667	3,751	73,418	75,601
Net Assets	69,667	3,751	73,418	75,601
Funds				
General Funds	69,667	3,751	73,418	75,601
	69,667	3,751	73,418	75,601

Approved on behalf of the trustees on 8 November 2023 and signed on their behalf by

Leila Rawes-Barton (Chair)

SUNNINGWELL PRE-SCHOOL

Notes to the accounts for the year ended 31st March 2023

1. These accounts have been prepared on a receipts and payments basis.

2. **Restricted funds**

	Balance at 01.04.2022	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2023
OCC DAF funding	-	1,449	(1,449)	-	-
OCC Deprivation funding	-	347	(347)	-	-
Other OCC Funding	-	315	(315)	-	-
MOD Grant	3,776	-	(25)	-	3,751
	3,776	2,111	(2,136)	-	3,751

	Balance at 01.04.2021	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2022
OCC DAF funding	-	1,845	(640)	(1,205)	-
OCC Deprivation funding	-	882	-	(882)	-
Winter Grant	-	-	(240)	240	-
MOD Grant	16,077	-	(12,301)	-	3,776
	16,077	2,727	(13,181)	(1,847)	3,776

Accounts

SUNNINGWELL PRE-SCHOOL

Registered Charity Number 1164257

ANNUAL REPORT AND

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2022

SUNNINGWELL PRE-SCHOOL

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SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2022

The Trustees present their report together with the financial statements of Sunningwell Pre-School for the year ended 31st March 2022.

Reference and Administrative Details

The charity is registered with the Charity Commission, number 1164257. It operates under the name Sunningwell Pre-School.

Trustees

The following Trustees served throughout the period under review:

Helen Johnson (Chair)
Leila Rawes-Barton (Deputy Chair) (appointed February 2022)
Elizabeth Fletcher (Secretary)
Sarah Morris (Treasurer) (resigned July 2021)
Jasmin Conway (Treasurer from August 2021) (appointed February 2021)
Lisa Thornton
Bet Knight
Kate Greenwood (resigned 9 February 2022)
Alexandra Devine (appointed January 2021, resigned August 2021)
Elaine Baker (appointed June 21, resigned February 22)
Rebecca Myatt (appointed May 22)
Sharlene Matharu (appointed May 22)

Principal Address

Dark Lane
Sunningwell
Oxon
OX13 6RB

Introduction and Overview

The Charity constituted under the Pre-School Learning Alliance Constitution

Appointment of Trustees

New Trustees are identified and appointed by existing Trustees, having been selected by virtue of their suitability. All Trustees are made aware of their responsibility to the Trust.

SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2022

Summary of the Main Achievements of the Charity During the Year

Over the past financial year the preschool has continued to make improvements to both the physical learning environment and our daily practice to increase occupancy. This financial year we have continued to deal with the effects of the COVID 19 pandemic, this has seen some lower than usual numbers as parents and children started to return to childcare. We are also aware that we were awarded an MOD grant in the financial year 20/21 and the majority of the spending of this took place in the financial year 21/22 showing as a greater deficit in the years account.

Our forest school sessions remain popular and in high demand, we have continued to welcome all children attending on these sessions. We have been able to make significant improvements to this area using our grant from the MOD. We hope to extend the opportunities available during our sessions and build a community with our military families, utilising this space for open days and family activities etc.

Our apprentice working to achieve her NVQ3 and one member of staff working on their degree with the Open university, although this has been out on hold due to acting as manager to cover maternity leave.

Preschool pension contributions increased throughout this year and we are hoping to increase staff wages in line with the increasing national minimum wage increase. This will also mean an increase in fees for parents to accommodate these rises and the cost-of-living increases.

Due to the COVID-19 pandemic restrictions preschool has had limited opportunities for fundraising events throughout the year including, we have managed some successful online events and raffles which will continue until the ease on COVID restrictions when more normal events can resume.

Summary of Main Activities and Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities.

The Pre-school aims to:

- Stimulate the development of local children aged 2 to 4 through play and early education
- Help these children to gain social skills
- Create a sense of belonging to the local community.

SUNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2022 (continued)

Policy on Reserves

The Trustees aim to hold a reserve of £50,000 to cover staffing costs during the summer holidays and to meet unexpected expenditure.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

.....

Helen Johnson (Chair)

Date: 2nd December 2022

Independent Examiner's Report to the Trustees of Sunningwell Pre-School

I report to the trustees on my examination of the accounts of Sunningwell Pre-School for the year ended 31st March 2022 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 or the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA CTA
10 Broad Street
Abingdon
Oxon
OX14 3LH

Date: 7th December 2022

SUNNINGWELL PRE-SCHOOL

Receipts and Payments Accounts for the year ended 31st March 2022

	Unrestricted funds	Restricted funds	2022	2021
Receipts				
Fees received	81,966	2,727	84,693	91,828
Interest	1	-	1	4
Grants	-	-	-	16,520
Donations/Fundraising	134	-	134	89
Other	9,360	-	9,360	10,216
Total receipts	91,461	2,727	94,188	118,657
Payments				
Grants	-	-	-	98
Uniform	210	-	210	100
Salaries	77,931	-	77,931	71,485
NI	-	-	-	1,768
Pensions	1,827	-	1,827	1,816
Rent	2,408	-	2,408	1,734
Insurance	965	-	965	953
Telephone	885	-	885	819
Meals	2,039	-	2,039	1,623
Snacks	1,064	-	1,064	676
Teaching supplies	1,007	-	1,007	1,803
Training	1,723	-	1,723	188
Fundraising costs	-	-	-	17
Accountancy	1,110	-	1,110	1,620
Repairs	1,355	500	1,855	767
Outdoor classroom	-	11,381	11,381	-
Ofsted	254	-	254	97
Petty cash/sundries	1,081	1,300	2,381	1,412
Total payments	93,859	13,181	107,040	86,976
Net surplus / (deficit)	(2,398)	(10,454)	(12,852)	31,681
Funds transferred	1,847	(1,847)	-	-
Funds brought forward	72,376	16,077	88,453	56,772
Funds carried forward	71,825	3,776	75,601	88,453

SUNNINGWELL PRE-SCHOOL

Balance Sheet for the year ended 31st March 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Current Assets				
Cash at Bank and in Hand	71,825	3,776	75,601	88,453
	71,825	3,776	75,601	88,453
Net Current Assets	71,825	3,776	75,601	88,453
Net Assets	71,825	3,776	75,601	88,453
Funds				
General Funds	71,825	3,776	75,601	88,453
	71,825	3,776	75,601	88,453

Approved on behalf of the trustees on 2nd December 2022 and signed on their behalf by

Helen Johnson (Chair)

SUNNINGWELL PRE-SCHOOL

Notes to the accounts for the year ended 31st March 2022

1. These accounts have been prepared on a receipts and payments basis.

2. **Restricted funds**

	Balance at 01.04.2021	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2022
OCC DAF funding	-	1,845	(640)	(1,205)	-
OCC Deprivation funding	-	882	-	(882)	-
Winter Grant	-	-	(240)	240	-
MOD Grant	16,077	-	(12,301)	-	3,776
	16,077	2,727	(13,181)	(1,847)	3,776

	Balance at 01.04.2020	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2021
OCC DAF funding	-	615	(99)	(516)	-
OCC Deprivation funding	-	569	(261)	(308)	-
PPE Grant	-	100	(156)	56	-
Winter Grant	-	150	(90)	(60)	-
MOD Grant	-	16,520	(443)	-	16,077
	-	17,954	(1,049)	(828)	16,077

Accounts

SUNNINGWELL PRE-SCHOOL

Registered Charity Number 1164257

ANNUAL REPORT AND

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2021

SUNNINGWELL PRE-SCHOOL

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SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2021

The Trustees present their report together with the financial statements of Sunningwell Pre-School for the year ended 31st March 2021.

Reference and Administrative Details

The charity is registered with the Charity Commission, number 1164257. It operates under the name Sunningwell Pre-School.

Trustees

The following Trustees served throughout the period under review:

Helen Johnson (Chair)
Elizabeth Fletcher (Secretary)
Sarah Morris (Treasurer) (resigned July 2021)
Lisa Thornton
Sarah Oke (resigned December 2020)
Bet Knight
Kate Greenwood (appointed April 2020)
Jasmin Conway (appointed February 2021)
Elaine Baker (appointed June 21)

Principal Address

Dark Lane
Sunningwell
Oxon
OX13 6RB

Introduction and Overview

The Charity constituted under the Pre-School Learning Alliance Constitution

Appointment of Trustees

New Trustees are identified and appointed by existing Trustees, having been selected by virtue of their suitability. All Trustees are made aware of their responsibility to the Trust.

SUNNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2021 (continued)

Summary of the Main Achievements of the Charity During the Year

Over the past financial year the preschool has continued to make improvements to both the physical learning environment and our daily practice to increase occupancy. This financial year has been hit with the COVID 19 pandemic, which saw 1 staff member furloughed and preschool only open for key worker children. From June 2020 preschool reopened to all children but continued with low numbers as many families kept their children at home or postponed their start dates.

Our forest school sessions remain popular and in high demand, we have continued to welcome all children attending on these sessions. We were successful in securing a grant from the MOD to make improvements and purchase equipment to extend the opportunities available during our sessions and build a community with our military families.

Our apprentice successfully completed her NVQ2 and we are now supporting her to achieve her NVQ3 and one member of staff has complete their first year of their degree with the Open university.

We have been advertising for new members of staff for a full time and part time position to support children with additional needs and to enable us to continue at full occupancy.

Preschool pension contributions increased throughout this year.

Due to the COVID-19 pandemic preschool has had limited opportunities for fundraising events throughout the year including, we have managed some successful online events and raffles which will continue until the ease on COVID restrictions.

Summary of Main Activities and Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities.

The Pre-school aims to:

- Stimulate the development of local children aged 2 to 4 through play and early education
- Help these children to gain social skills
- Create a sense of belonging to the local community.

SUNINGWELL PRE-SCHOOL

Trustees' Annual Report for the year ended 31st March 2021 (continued)

Policy on Reserves

The Trustees aim to hold a reserve of £50,000 to cover staffing costs during the summer holidays and to meet unexpected expenditure.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

.....

Helen Johnson (Chair)

Date: 12th January 2022

Independent Examiner's Report to the Trustees of Sunningwell Pre-School

I report to the trustees on my examination of the accounts of Sunningwell Pre-School for the year ended 31st March 2021 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 or the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA CTA
10 Broad Street
Abingdon
Oxon
OX14 3LH

Date: 19th January 2022

SUNNINGWELL PRE-SCHOOL

Receipts and Payments Accounts for the year ended 31st March 2021

	Unrestricted funds	Restricted funds	2021	2020
Receipts				
Fees received	90,644	1,184	91,828	82,265
Interest	4	-	4	14
Grants	-	16,520	16,520	1,819
Donations/Fundraising	89	-	89	1,048
Other	9,966	250	10,216	682
Total receipts	100,703	17,954	118,657	85,828
Payments				
Grants	98	-	98	552
Uniform	100	-	100	83
Salaries	71,485	-	71,485	72,610
NI	1,768	-	1,768	510
Pensions	1,816	-	1,816	1,450
Rent	1,734	-	1,734	1,781
Insurance	953	-	953	837
Telephone	819	-	819	784
Meals	1,623	-	1,623	3,856
Snacks	670	6	676	859
Teaching supplies	1,264	539	1,803	1,775
Training	188	-	188	1,392
Fundraising costs	17	-	17	1,025
Accountancy	1,620	-	1,620	660
Repairs	767	-	767	1,268
Ofsted	97	-	97	35
Petty cash/sundries	908	504	1,412	1,512
Total payments	85,927	1,049	86,976	90,989
Net surplus / (deficit)	14,776	16,905	31,681	(5,161)
Funds transferred	828	(828)	-	-
Funds brought forward	56,772	-	56,772	61,933
Funds carried forward	72,376	16,077	88,453	56,772

SUNNINGWELL PRE-SCHOOL

Balance Sheet for the year ended 31st March 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Current Assets				
Cash at Bank and in Hand	72,376	16,077	88,453	56,772
	72,376	16,077	88,453	56,772
Net Current Assets	72,376	16,077	88,453	56,772
Net Assets	72,376	16,077	88,453	56,772
Funds				
General Funds	72,376	16,077	88,453	56,772
	72,376	16,077	88,453	56,772

Approved on behalf of the trustees on 12th January 2022 and signed on their behalf by

Helen Johnson (Chair)

SUNNINGWELL PRE-SCHOOL

Notes to the accounts for the year ended 31st March 2021

1. These accounts have been prepared on a receipts and payments basis.

2. **Restricted funds**

	Balance at 01.04.2020	Incoming resources	Outgoing resources	Transfer between funds	Balance at 31.03.2021
OCC DAF funding	-	615	(99)	(516)	-
OCC Deprivation funding	-	569	(261)	(308)	-
PPE Grant	-	100	(156)	56	-
Winter Grant	-	150	(90)	(60)	-
MOD Grant	-	16,520	(443)	-	16,077
	-	17,954	(1,049)	(828)	16,077