



ANNUAL GENERAL MEETING

Wednesday 26th April 2023

Charity Commission Number 1164252

Present: Mo Loft, Debbie Huxtable, Mike Walker, Linda Freeman, Rosie Robinson, Wendy Walker, Janet Layton, Kathy Hammond, Anthony Haywood, Pam Pollard, Barry Whitehead, Lynne Hemmings (taking the Minutes)

1. Welcome by the Chair

Mo Loft welcomed everyone above to the meeting.

2. Apologies

Jessica Ingram, Ann Tapper, Claire Cairns, Ken Hunnybun

3. To record declarations of personal/prejudicial and pecuniary interest and dispensation

Ken Hunnybun - Ratby Parish Council + Orchard Group (absent at this meeting)

Rosie Robinson - on Payroll

4. Chair's Report

A copy of the Chair's Report for the year ending April 2024 was acknowledged, handed out and read by all attendees above. A copy is attached.

5. Treasurer's Report

The Treasurer's Report from April 2023 to March 2024 was acknowledged, handed out and read by all attendees. A copy is attached.

6. Project Planning

There was discussion around the quote for the trees and why did we not choose a local person - Debbie stated that we got 3 quotes and the local Ratby person came is as the most expensive. We have also received a grant from the contingency fund for a push-pad for opening and closing of the doors – we're just waiting for it to be done. Debbie also stated that we've received grant of over £8k for the children's book area, upgrading the laptops and desk computer - money for the gardening area for toys etc. Someone asked about the laptops and Debbie stated that part of the lease includes us offering laptops for use to the public.

7. Any Other Business (AOB)

Mo said that nothing had been notified before the meeting and no other questions were asked.

8. Date of next Meeting

Wednesday 23rd April 2025 at 6pm in the library.

Lynne Hemmings
Volunteer



Charity Number: 1164252

**ANNUAL GENERAL MEETING
RATBY LIBRARY
Wednesday 24th April, 2024 at 6pm
Chair's Report**

WELCOME TO YOU ALL!!

Firstly I want to thank all the volunteers and Trustees for their time and dedication over the past year.

We have had a good year financially, hopefully we can do it again with Mike's help and guidance.

Also our Events Calendar is a fantastic achievement by our Trustee Rosie Robinson - we have had monthly events over the year that numbered 180 and one-off events of 25+. I would like to thank all the volunteers - thank you!!

These are the future plans for the library for the coming year:

- Kitchen Project
- Update on the Computers to Laptops
- We are also having a new library system during November

Short and sweet this time!!

I would like to, once again, thank all Trustees and Volunteers.

**Mo Loft
Chair - Ratby Library**

Charity Commission Number 1164252

FINANCIAL REPORT FOR April 2023 - March 2024

DRAFT FINANCIAL STATEMENT 2023-2024

(For the purpose of this report all figures have been rounded to the nearest pound)

INCOME		EXPENDITURE	
Café	£15,403	Electricity and Gas	£3,843
Grants	£15,923	Fire and Security	£1,938
One-off Donations	£865	LCC	£759
Room Hire	£1,137	BT	£1,330
Fundraising Activities	£5,637	Shopping	£6,705
Amazon	£32	Cleaning	£1,078
Rotary Club Calendars	£70	Insurance	£719
		Business Rates	£170
		Photocopier	£887
		Rotary	£220
		Health and Safety	£790
		Trees	£1,063
		Water	£587
		Garden Grant spent	£9,633
		Automatic Doors	£176
		Expenses	£72
		Repairs	£1,921
		Miscellaneous	£2,024
TOTAL INCOME	£39,067	TOTAL EXPENDITURE	£33,915

POINTS FOR CONSIDERATION

Fundraising Activities

Quiz Night	£710
Wriggly Readers	£852
Gift Shop	£465
Books	£295
Raffles	£67
Chickens and sheep	£305
Uniform Sales	£248
Desk Tin	£522
Miscellaneous activities	£2,173
TOTAL	£5,637

As you can see from the figures above we have made a loss of £3,848 but are due to receive a refund of approximately £200 from Amazon.

The café made an approximate profit of £8,698 in 23-24, which is a slight increase from the year before. As we know the cost of living has been rising again for last year and our costs for the café have increased. We have had to have price increases with the products we sell. As with last year we still have lots of people visiting the café. The amount spent is staying around the same level as the year before.

Quiz nights, Wiggly Readers, Art Club and various knitted activities including coronation crowns, poppies, Christmas santas, chicks and woolly sheep sales. Thank you to the people involved in running these events as we can see their contribution raises a lot of valuable funds.

One-off donations make up £1,865 of our income for last year, which is a decrease from the previous year. The biggest part of this year's donation was £1,000 for expenses during the Ratby area's gas and water problems.

We still have two regular weekly lettings and several other more occasional ones. The volunteers and Trustees have been developing this area and more people are starting to take advantage of it.

As reported last year the LCC lease expects the bank account to hold a cushion of three months expenditure now and not six months as in the past. At the moment we are well within that period with a healthy bank balance of £28,531.85.

We have had a grant for the kitchen refurbishment which is not included in the figures above as the work is to be carried out in the next few months.

As stated in last year's report the financial situation had improved and both income and expenditure have increased slightly this year. We will still have to work hard to improve the income and keep expenditure under control so that the library can stay open and serve the community.

Mike Walker
Treasurer

Mar-24

	£750.36	
	£136.46	
	£420.35	
£47.19	£586.62	
£73.83	£1,330.25	
	£90.00	
£213.69	£3,843.02	
£189.00	£1,077.50	
	£719.17	
	£169.60	
	£758.82	
	£1,428.00	
	£176.40	
£715.67	£6,704.63	
£9.00	£161.35	
	£1,921.11	
	£72.00	
£322.48	£1,111.85	
	£220.00	
£74.02	£702.77	
	£192.00	
	£871.00	
	£350.00	
	£0.00	
	£440.00	
	£47.72	
	£0.00	
	£9,633.34	
	£0.00	
£1,644.88	£33,914.32	£33,914.32

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RATBY LIBRARY AND COMMUNITY GROUP
SHOPPING 20222023-2024

APRIL	MAY		JUNE		JULY		AUGUST		SEPTEMBER	OCTOBER		NOVEMBER	DECEMBER		January 24	Feb-24	Mar-24						
02.04.23	£3.19	03.05.23	£13.00	02.06.23	£74.02	06.06.23	£131.62	07.08.23	£22.00	05.09.23	£6.05	29.10.23	£10.00	07.11.23	£9.35	01.12.23	£236.79	01.01.24	£62.04	08.02.24	£51.45	05.03.24	£366.81
05.04.23	£3.99	03.05.23	£35.96	05.06.23	£194.66	08.07.23	£10.47	07.08.23	£17.49	05.09.23	£24.50	29.10.23	£9.90	07.11.23	£4.95	07.12.23	£6.00	01.01.24	£410.37	12.02.24	£451.42	17.03.24	£25.24
09.04.23	£23.99	03.05.23	£27.10	05.06.23	£20.99	08.07.23	£21.70	07.08.23	£7.50	07.09.23	£21.00	21.10.23	£302.11	£29.00	£3.00	07.12.23	£16.50	09.01.24	£24.96	12.02.24	£15.13	21.03.24	£245.79
12.04.23	£65.96	09.05.23	£9.15	06.06.23	£6.64	13.07.23	£14.47	05.08.23	£73.23	10.09.23	£37.05	07.10.23	£439.79	07.10.23	£4.40	08.12.23	£5.85	09.01.24	£3.03	16.02.24	£14.00	27.03.24	£46.93
12.04.23	£5.20	08.05.23	£6.37	10.06.23	£9.24	15.07.23	£36.63	02.08.23	£12.00	21.09.23	£41.70	02.10.23	£12.35	02.10.23	£35.70	08.12.23	£15.00	08.01.24	£5.00	03.02.24	£23.40	27.03.24	£26.40
19.04.23	£12.99	08.05.23	£0.99	12.06.23	£4.50	22.07.23	£183.87	30.08.23	£92.90			02.10.23	£274.39	02.10.23	£365.75	08.12.23	£7.25	16.01.24	£4.95	27.02.24	£64.39	01.03.24	£4.50
17.04.23	£54.40	10.05.23	£39.50	12.06.23	£32.69	23.07.23	£7.50	30.08.23	£0.75					19.11.23	£8.25	13.12.23	£10.00	15.01.24	£6.35				
24.04.23	£141.72	12.05.23	£58.96	19.06.23	£32.20	24.07.23	£39.68	28.08.23	£5.00							19.12.23	£3.45	10.01.24	£5.00				
28.04.23	£187.41	15.05.23	£62.05	19.06.23	£15.98	26.07.23	£3.19	28.08.23	£20.00							20.12.23	£46.35	23.01.24	£389.36				
28.04.23	£15.88	19.05.23	£15.25	20.06.23	£11.28	28.07.23	£4.05	27.08.23	£231.19									21.01.24	£18.00				
		22.05.23	£13.74	20.06.23	£21.23	31.07.23	£18.10	27.08.23	£10.00									21.01.24	£25.60				
		26.05.23	£30.20	20.06.23	£18.75	02.07.23		02.08.23	£38.16									25.01.24	£2.80				
		27.05.23	£29.92	22.06.23	£74.57																		
				27.06.23	£8.67																		
				27.06.23	£35.98																		
				27.06.23	£17.50																		
				30.06.23	£16.96																		
£514.73		£342.19		£595.86		£471.28		£530.22	£130.30		£1,048.54		£431.40		£347.19	£957.46	£619.79		£715.67		£6,704.63		

Mar

£353.96
£27.35
£173.32

£554.63	£7,246.18	
£1,074.02	£8,156.45	
£1,628.65	£15,402.63	£15,402.63

£54.00	£1,137.00	
£489.60	£5,205.27	
£180.00	£1,865.60	
	£32.14	
£202.86	£431.80	Glass
	£70.00	

£2,555.11	£25,344.44	£24,144.44
	£3,721.91	
	£10,000.00	£13,721.91
£2,555.11	£39,066.35	£39,066.35
£39,066.35		

RATBY LIBRARY AND COMMUNITY GROUP
GENERAL DONATIONS
2023-2024

Deposited	WR	Desk tin	Quiz	Gift Sh	Books	Uniform	Shops	Raffles	Book Club	Calendars	Misc*	Total	Banked	Mnthly total	
12.04.23	£8.00	£13.07		£10.50	£19.60		£32.39					£83.56	£85.00		
12.04.23	£21.40	£3.40		£14.50							£84.50	£123.80	£124.00		Easter*
17.04.23		£13.82	£66.00	£4.50	£1.60							£85.92	£86.00		
24.04.23	£12.40	£21.34		£36.00		£13.16						£82.90	£83.00	£378.00	
11.05.23	£15.35	£29.57		£47.00							£73.36	£165.28	£165.00		Yd Sale
11.05.23	£17.75	£9.50		£6.00	£15.89							£49.14	£50.00		
11.05.23											£130.00	£130.00	£130.00		Lit Pick
15.05.23	£16.80	£5.61		£3.00								£25.41	£25.00		
22.05.23	£13.35	£18.16	£60.00		£15.20	£6.00						£112.71	£113.00	£483.00	
07.06.23		£6.38		£5.00			£98.36					£109.74	£110.00		
07.06.23	£14.55			£2.00	£2.30							£18.85	£20.00		
14.06.23	£14.55	£7.80			£10.00						£148.20	£180.55	£180.00		Craft
19.06.23	£18.45	£13.42	£30.00								£20.20	£82.07	£80.00		Craft
26.06.23	£7.15	£11.41		£7.50	£16.02							£42.08	£40.00	£430.00	
10.07.23	£14.18	£18.05		£2.00								£34.23	£34.00		
10.07.23	£12.80	£13.95		£7.50	£4.40		£67.30					£105.95	£105.00		
24.07.23	£32.98	£24.95	£48.00		£5.31	£9.91						£121.15	£120.00		
31.07.23	£27.00	£9.56		£12.50		£57.00						£106.06	£106.00	£365.00	
07.08.23	£30.97	£12.85		£3.00		£34.50	£68.77					£150.09	£150.00		
14.08.23	£19.35	£14.82		£9.50	£33.40	£30.50						£107.57	£107.00	£257.00	
05.09.23	£23.01	£36.45	£58.00	£11.00	£10.95	£37.50						£176.91	£175.00		
05.09.23		£12.50				£22.50	£31.10					£66.10	£70.00		
11.09.23	£21.10	£15.52			£10.60							£47.22	£45.00		
18.09.23	£17.70	£9.09	£64.00	£8.50								£99.29	£100.00	£390.00	
02.10.23	£12.25	£21.66		£56.98			£70.23				£38.25	£199.37	£203.00		
10.10.23	£21.64	£12.06			£28.31							£62.01	£61.00		
23.10.23	£22.45	£15.80	£73.00	£16.00							£60.00	£187.25	£190.00	£454.00	
03.11.23	£13.00	£10.98		£28.00							£93.30	£145.28	£140.00		hallow/choc ws
06.11.23	£19.00	£8.93		£18.00			£85.58					£77.90	£209.41	£195.00	toysale
13.11.23	£16.85	£10.25			£6.50							£2.00	£35.60	£35.00	£370.00 poppies
05.12.23	£7.00	£9.51		£31.50	£3.50				£28.00		£151.40	£230.91	£230.00		snowman
05.12.23	£13.25	£27.45	£59.00	£20.00								£14.00	£133.70	£130.00	
12.12.23	£13.10	£10.85		£35.50			£15.26					£114.45	£189.16	£190.00	Chr. Shop
18.12.23	£8.00	£38.03	£70.00	£15.00	£5.55					£28.00		£164.58	£163.00	£713.00	
08.01.24	£13.15	£16.50		£29.00		£13.40	£123.43	£59.00				£0.48	£254.00	£245.00	Xmas Raffle
15.01.24		£12.73		£7.50	£12.31	£14.00						£1.54	£45.00	£45.00	
25.01.24	£20.88		£48.00	£6.00	£4.30	£10.00						£107.82	£197.00	£85.00	
01.02.24	£28.82			£3.00			£94.00					£14.18	£140.00	£140.00	Bird Activities
30.01.24												£180.00	£180.00	£180.00	£496.00 Glass
09.02.24	£33.72			£8.50	£20.56							£20.00	£82.78	£325.00	Nail Painting
15.02.24	£34.22				£15.00							£90.65	£139.87	£245.00	
21.02.24			£68.00		£6.00							£74.00	£176.00		
29.02.24	74.87				8.15							£83.02	£230.00		
27.02.24												£0.00	£0.00	£379.67	
17.03.24	59.53	5.8	65.5		25.11				30		21	£206.94	£780.00		Glass
17.03.24												£0.00	£0.00		Sheep
21.03.24	30.96				11				44			£85.96	£0.00		
28.03.24	50.68				3.5			7.5	20		115	£196.68	£410.00	£489.58	Sheep

£852.21 £521.77 £709.50 £464.98 £295.06 £248.47 £686.42 £66.50 £94.00 £56.00 £1,554.19

RATBY LIBRARY AND COMMUNITY GROUP**SUMUP 2(2023-2024**

SUM UP

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
	£129.58	£175.46	£145.88	£155.63	£108.43	£92.70	£228.02	£122.85	£485.14	£45.03	£203.29
	£81.71	£145.85	£221.89	£132.58	£111.54	£183.09	£152.06	£163.81	£178.90	£17.50	£181.78
	£71.07	£144.68	£149.87	£119.48	£149.38	£139.58	£200.97	£101.60	£142.04	£47.69	£171.87
	£160.00	£116.85	£151.06	£86.45	£64.17	£200.25	£146.04	£192.84	£197.34	£126.44	£102.92
		£137.08		£165.61			163.27			171.16	
TOTAL	£442.36	£719.92	£668.70	£659.75	£433.52	£615.62	£890.36	£581.10	###	£407.82	£659.86

Mar

£390.76

£220.90

£227.89

£234.47

£1,074.02 £8,156.45

RATBY LIBRARY AND COMMUNITY GROUP					
LETTINGS 23-24					
Inv No.	Company	Date of hire	Cost	Date of Inv.	Date of Pay
61	Craft Club	03.04.23	£18.00	10.04.23	10.04.23
62	Chair Yoga	04.04.23	£15.00	10.04.23	11.04.23
63	Craft Club	17.04.23	£18.00	19.04.23	19.04.23
64	Chair Yoga	18.04.23	£15.00	19.04.23	29.04.23
65	Craft Club	24.04.23	£18.00	26.04.23	27.04.23
66	Chair Yoga	25.04.23	£15.00	26.04.23	29.04.23
67	Craft Club	01.05.23	£18.00	05.05.23	06.05.23
68	Chair Yoga	02.05.23	£15.00	02.05.23	17.05.23
69	Chair Yoga	09.05.23	£15.00	16.05.23	17.05.23
70	Craft Club	15.05.23	£18.00	16.05.23	18.05.23
71	CANCELLED				
72	Craft Club	22.05.23	£18.00	24.05.23	24.05.23
73	Chair Yoga	23.05.23	£15.00	24.05.23	31.05.23
74	Ratby Parish Council	24.05.23	£10.00	24.05.23	05.06.23
75	Craft Club	29.05.23	£18.00	11.06.23	12.06.23
76	Chair Yoga	30.05.23	£15.00	11.06.23	14.06.23
77	Craft Club	05.06.23	£18.00	11.06.23	12.06.23
78	Chair Yoga	06.06.23	£15.00	11.06.23	14.06.23
79	Craft Club	12.06.23	£18.00	14.06.23	12.06.23
80	Ratby Parish Council	13.06.23	£10.00	21.06.23	29.06.23
81	Craft Club	19.06.23	£18.00	21.06.23	21.06.23
82	Chair Yoga	22.06.23	£15.00	21.6.23	27.06.23
83	Craft Club	26.06.23	£18.00	30.06.23	30.06.23
84	Chair Yoga	27.06.23	£15.00	30.06.23	16.07.23
85	Craft Club	03.07.23	£18.00	09.07.23	11.07.23
86	Chair Yoga	04.07.23	£15.00	09.07.23	16.07.23
87	Craft Club	11.07.23	£18.00	24.07.23	26.07.23
88	Chair Yoga	11.07.23	£15.00	24.07.23	14.08.23
89	Chair Yoga	19.07.23	£10.00	24.07.23	14.08.23
90	Ratby Parish Council	13.06&11.07	£20.00	24.07.23	09.08.23
91	Parish Council	01.08.23	£15.00	02.08.23	09.08.23
92	Craft Club	31.07.23	£18.00	02.08.23	06.08.23
93	Chair Yoga	01.08.23	£15.00	02.08.23	14.08.23
94	Craft Club	07.08.23	£18.00	08.08.23	25.08.23
95	Chair Yoga	08.08.23	£15.00	08.08.23	08.09.23
96	CANCELLED				
97	Craft Club	14.08.23	£18.00	24.08.23	25.08.23
98	Chair Yoga	15.08.23	£15.00	24.08.23	08.09.23
99	CANCELLED				
100	Chair Yoga	21.08.23	£15.00	24.08.23	08.09.23
101	CANCELLED				
102	Craft Club	04.09.23	£18.00	05.09.23	07.09.23
103	Chair Yoga	15.08.23	£15.00	05.09.23	08.09.23
104	Craft Club	11.09.23	£18.00	13.09.23	14.09.23
105	Ratby Parish Council	12.08.23	£20.00	13.09.23	02.10.23
106	Craft Club	18.09.23	£18.00	02.10.23	02.10.23

107	Chair Yoga	19.09.23	£15.00	02.10.23	08.10.23
108	Craft Club	25.09.23	£18.00	02.10.23	02.10.23
109	Chair Yoga	26.09.23	£15.00	02.10.23	08.10.23
110	Craft Club	02.10.23	£18.00	02.10.23	02.10.23
111	Chair Yoga	03.10.23	£15.00	02.10.23	08.10.23
112	Craft Club	09.10.23	£18.00	11.10.23	12.10.23
113	Craft Club	16.10.23	£18.00	24.10.23	26.10.23
114	Craft Club	23.10.23	£18.00	24.10.23	26.10.23
115	Craft Club	30.10.23	£18.00	24.10.23	31.10.23
116	Chair Yoga	10.10.23	£15.00	24.10.23	10.11.23
117	Chair Yoga	24.10.23	£15.00	24.10.23	10.11.23
118	Chair Yoga	31.10.23	£15.00	24.10.23	10.11.23
119	Craft Club	06.11.23	£18.00	08.11.23	01.11.23
120	Craft Club	13.11.23	£18.00	08.11.23	21.11.23
121	Craft Club	20.11.23	£18.00	08.11.23	21.11.23
	Craft Club	payment	£4.00		21.11.22
122	Craft Club	27.11.23	£18.00	08.11.23	29.11.23
123	Chair Yoga	07.11.23	£15.00	08.11.23	10.11.23
124	Chair Yoga	14.11.23	£15.00	08.11.23	17.11.23
125	Chair Yoga	21.11.23	£15.00	08.11.23	21.12.23
126	Chair Yoga	Cancelled			
127	RatbyCommunity Orc	28.11.23	£25.00	01.12.23	02.12.23
128	Craft Club	04.12.23	£18.00	07.12.23	08.12.23
129	Craft Club	11.12.23	£18.00	07.12.23	18.12.23
130	Craft Club	18.12.23	£18.00	07.12.23	18.12.23
131	Chair Yoga	05.12.23	£15.00	07.12.23	21.12.23
132	Chair Yoga	12.12.23	£15.00	07.12.23	21.12.23
133	Craft Club	15.01.24	£18.00	14.01.24	
134	Craft Club	22.01.24	£18.00	14.01.24	
135	Craft Club	29.01.24	£18.00	14.01.24	
136	Chair Yoga	16.01.24	£15.00	14.01.24	
137	Chair Yoga	23.01.24	£15.00	14.01.24	
138	Chair Yoga	30.01.24	£15.00	14.01.24	
139					
140					
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146					
147					
148					
150					

[illegible]

[illegible]

Bank Account

Opening Balance 1st April 23	23379.82
Income	£39,066.35
Expenditure	£33,914.32
Balance	£28,531.85
Actual	28531.85
	£0.00

Bank

Income	£39,066.35
Less kitchen Grant hold to 2024/5	-£10,000.00
Possible compensation water leak	£1,000.00
	£30,066.35

Expenditure

Opening Balance

Income

Expenditure

Balance

Actual 31.03.24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Ratby Library and Community Group

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1164252

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

18-11-2024

Name:

CARRIE BETTS

Relevant professional
qualification(s) or body
(if any):

ACCA, ATT, AAT

Address:

5 HARWOOD CLOSE
RATBY, LEICESTER
LE6 0PT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.