

Charity registration number: 1164214

Trustees' Annual Report

Charity Registration

The Friends of Sevenoaks School was registered as a charity by the Charity Commission on 5 November 2014.

Charity Details

Registered Charity Name: Friends of Sevenoaks School

The charity also operates using the name Friends of Sevenoaks School, "FoS".

The registered charity number is 1164214.

FoS is an unincorporated association.

The public address of the charity is:

Sevenoaks School
High Street
Sevenoaks
Kent
TN13 3JG

The trustees who served during the year were:

Sarahanne Gully (Chair) (appointed 15 May 2022, resigned 3 October 2024)
Selina Roy (Treasurer) (appointed 13 October 2022, resigned 3 October 2024)
Dr Clare Ives (Trustee) (resigned 3 October 2022)

Joe Wells (Chair) (appointed 3 October 2024)
Tina Smith (Co-Chair) (appointed 3 October 2024)
Hannah Greenwood (Secretary) (appointed 3 October 2024)
Caroline Cummings (Treasurer) (appointed 3 October 2024)

Trustees are elected annually at the Annual General Meeting of members of the association. Nominations for election may be made by any member of the association and endorsed by another.

The charity has a group of social or analogous who organise events for specific year groups.

Objectives of the charity

The constitution of FoS was adopted on 13 May 2022 and states that the object of the association is to advance the education of the pupils of the school in particular by:

- (i) developing effective relationships between the staff, parents and others associated with the school; and
- (ii) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Background

FoS organises a range of school-wide events each year that serve to foster strong and meaningful relationships between staff, parents, carers, and other individuals associated with the school. These events play a pivotal role in facilitating the integration of new members into the school community, while also nurturing ongoing connections. Central to FoS' mission is the creation and cultivation of a supportive community that unites parents, carers, staff, and alumni, reinforcing a sense of collaboration and engagement.

Additionally, FoS manages a social coordinator network, which oversees events tailored to specific year groups, further strengthening the ties between families and the school. FoS also operates an on-site shop that provides second-hand uniforms and maintains a lost property service, both of which are essential resources for the school community. The trustees are pleased to report that FoS has had another successful year in achieving its objectives. They would like to express their gratitude to all those who have generously contributed their time and expertise for the benefit of the Charity.

Friends of Sevenoaks School

Trustees' Annual Report

Charity Registration

The Friends of Sevenoaks School was registered as a charity by the Charity Commission on 2 November 2015.

Charity Details

Registered Charity Name: Friends of Sevenoaks School.

The charity also operates using the name Friends of Sevenoaks School, "FoS".

The registered charity number is 1164214.

FoS is an unincorporated association.

The public address of the charity is:

Sevenoaks School
High Street
Sevenoaks
Kent
TN13 1HU

The trustees who served during the year were:

Sarvenaz Guivi (Chair) (appointed 16 May 2022, resigned 2 October 2024)
Sejuti Roy (Treasurer) (appointed 13 October 2022, resigned 2 October 2024)
Dr Clare Ives (trustee) (resigned 1 October 2025)

Bee Willis (Chair) (appointed 2 October 2024)
Tanu Shukla (Co-Chair) (appointed 2 October 2024)
Annemarie Greenwood (Secretary) (appointed 2 October 2024)
Caroline Cummings (Treasurer) (appointed 2 October 2024)

Trustees are elected annually at the Annual General Meeting of members of the association. Nominations for election may be made by any member of the association and seconded by another.

The charity has a group of social co-ordinators who organise events for specific year groups.

Objectives of the charity

The constitution of FoS was adopted on 18 May 2015 and states that the object of the association is to advance the education of the pupils of the school in particular by:

- (i) developing effective relationships between the staff, parents and others associated with the school; and
- (ii) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Background

FoS organizes a range of school-wide events each year that serve to foster strong and meaningful relationships between staff, parents, carers, and other individuals associated with the school. These events play a pivotal role in facilitating the initial integration of new members into the school community, while also nurturing ongoing connections. Central to FoS' mission is the creation and cultivation of a supportive community that unites parents, carers, staff, and alumni, reinforcing a sense of collaboration and engagement.

Additionally, FoS manages a social coordinator network, which oversees events tailored to specific year groups, further strengthening the ties between families and the school. FoS also operates an on-site shop that provides second-hand uniforms and maintains a lost property service, both of which are essential resources for the school community. The trustees are pleased to report that FoS has had another successful year in achieving its objectives. They would like to express their gratitude to all those who have generously contributed their time and expertise for the benefit of the Charity.

At the October 2024 AGM, it was reiterated that FoS had shifted its focus from fundraising to fostering social interaction among local, international, and boarding parents, prioritizing community building. This renewed focus has led to significant achievements and strengthened our mission to enhance the school community experience. We sincerely thank all members, volunteers, and stakeholders for their continued support.

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

Achievements

At the AGM held in October 2024, the existing Trustees tended their resignation and handed over to a new team of five trustees who were elected on 2 October 2024. The new team has continued its stewardship of FoS, maintaining a clear focus on its mission and operational oversight. Throughout the year, FoS has flourished under their continued guidance, preserving cherished traditions while also introducing new initiatives that align with the evolving needs of the school community. Long-standing events, such as the much-loved Quiz Night and Summer Ball, were once again successful in fostering engagement and camaraderie between parents, staff, and carers. Additionally, cultural activities like Lunar New Year & Nowruz celebrated the diverse backgrounds that enrich the school community, reinforcing inclusivity and connection among all stakeholders.

There was a continued focus this year on year-group-specific social interactions, facilitated through coffee mornings, which provided opportunities for parents to connect in both their Year Groups and within the broader Lower, Middle, and Upper School communities. These gatherings have played a vital role in strengthening relationships and building a cohesive support network across the school. Also introduced this year, a series of get togethers for the community of parents/carers of neurodiverse children. For the first time, FoS organized an exclusive wine tasting event and following the success of this, will look to repeat and expand next year. The winter festivities featured a fantastic wreath-making masterclass for parents, led by an Old Sennockian, which was very well-attended and highly appreciated; a new Spring Floral class was then introduced and held later in the Lent term. Towards the end of the year we were fortunate to be able to arrange a group visit for parents to one of our talented art teacher's working studio: "Where Sculpture Happens - Inside Olly Barratt's Studio".

In an effort to foster deeper engagement among parents with specific shared interests, FoS continued its series of niche-focused events centred around the arts, gardening, dance, and cultural tours. These events included visits to the Tate Modern in London, Long Barn Gardens and Castle Farm, for its popular seasonal lavender tour; activities included Chinese Dumpling Making and Origami classes. All of these events were a resounding success and had high levels of participation. Further enriching the FoS calendar, the initiative titled "For Parents, By Parents" launched last year continued from strength to strength, consisting of talks specifically tailored to the interests and concerns of the parent body. These sessions garnered significant appreciation and included online sessions: Meditation, "Three Steps to Get Active" and "Get Unstuck" (a writing workshop) and a hugely successful talk entitled "Medical School Applications: Insights from parents, for parents in Years 10, 11 and 12".

The ever popular Striders walking group continued this year; 3 different country walks planned each term, free for parents to join with well deserved coffee and cake at the end. New this year, there were termly Saturday evening gatherings for a "Dad's Social Evening", organised by a parent at the school.

The second-hand uniform shop continued its upward trajectory, contributing significantly to the financial health of FoS and further strengthening its overall balance sheet.

Financial Review

The main school-wide events this year were the Quiz Night and the Summer Ball. The Quiz Night was fully funded by ticket sales; the Ball was partly subsidised by member contributions (-£5,584) following lower than anticipated ticket sales compared to previous years. FoS also organized events funded by member contributions, including whole school coffee mornings and providing refreshments at various events/talks held at school (£878).

In the previous year, the key fundraising events were the Quiz Night (£2,877), year group socials (£559) and the Ski Sale (£230). FoS also organized events funded by member contributions, including the Summer Soiree (£2,605), coffee mornings (£454), and Christmas events (£2,223).

In 2024-25, the second-hand uniform shop contributed £11,382 to funds after costs, compared to £11,291 in 2023-24. This shop remains popular among parents, students, and new additions to the school community.

Subscriptions from the members for the year were £15,855 (2023: £15,630), appearing as a debtor in the balance sheet as at 31 July 2025, but subsequently paid as at the date of this report. The current subscription amount is £15 per family per annum, collected by the school, on behalf of FoS, in the Michaelmas term billing period.

During the year, FoS made charitable donations totalling £252, a significant decrease from £11,295 in 2023.

However, since the end of the financial year (31 July 2025), FoS has received and paid invoices from school for the two projects completed last year: the athletics hut (£10,682) and outdoor table tennis tables (£1,897). As FoS' primary purpose is no longer fundraising, there will now be a short transitional period during which it will need to be agreed how best to allocate the funds that have accumulated across previous years. Once this is complete, FoS will run as a community focussed charity, using subscriptions from members to support the fostering of social connections between parents, students, teachers and alumni.

As at 31 July 2025, FoS held funds totalling £95,066, representing an increase from the previous year's total of £72,790. It is important to emphasize that all funds are unrestricted.

The Board of Trustees engages in continuous dialogue with the school administration, with the primary objective of utilizing these funds to align with the mission of FoS.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Bee Willis
Chair

1 October 2025

Caroline Cummings
Treasurer

Independent examiner's report to the trustees of Friends of Sevenoaks School (Charity Number 1164214)

I report on the accounts of Friends of Sevenoaks School for the year ended 31 July 2025, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Matthew Couch
Sevenoaks, Kent, TN13 3AF
30 September 2025

Financial Statements

Statement of Financial Activities for the Year Ended 31 July 2024

	Notes	Year Ended 31 July 2025	Year Ended 31 July 2024
Incoming Resources			
Income from:			
Subscriptions	2	15,855	15,630
Activities for Raising Funds	3	78,303	34,744
Bank Interest Income		1,364	413
Total Incoming Resources		95,522	50,788
Resources Expended			
Expenditure on:			
Activities for Raising Funds	3	(71,973)	(25,199)
Administrative Costs		(1,021)	(140)
Total Resources Expended (before donations)		(72,994)	(25,339)
Donations	5	(252)	(11,295)
Total Resources Expended		(73,246)	(36,634)
Net Movement of Funds		22,277	14,154
Total Funds Brought Forward		72,790	58,636
Total Funds Carried Forward		95,066	72,790

The charity has no recognised gains or losses for the year other than the results above.

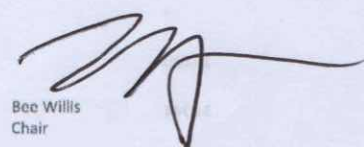
Balance Sheet As At 31 July 2025

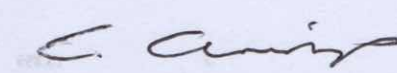
	Notes	31 July 2025 £	31 July 2024 £
Current Assets			
Cash at bank and in hand		81,139	76,472
Debtors	6	15,855	-
		<u>96,994</u>	<u>76,472</u>
Creditors: Amounts falling due within one year	7	<u>(1,928)</u>	<u>(3,681)</u>
Net current assets		<u>95,067</u>	<u>72,790</u>
Net assets		<u>95,067</u>	<u>72,790</u>

Funds of the charity:

Unrestricted Funds		<u>95,067</u>	<u>72,790</u>
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The financial statements were approved by the trustees on 1 October 2025 and signed on their behalf:


Bee Willis
Chair


Caroline Cummings
Treasurer

The notes on pages 6 to 8 form an integral part of these financial statements.

Notes to the Financial Statements for the Year Ended 31 July 2025**Note 1: Accounting Policies****Basis of Preparation**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

Income**Recognition of Income**

These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

Income with related expenditure

Where incoming resources have related expenditure the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Subscriptions

Subscriptions are only included in the Statement of Financial Activities when the general income recognition criteria are met.

Expenditure and Liabilities**Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the amount of the obligation can be measured with reasonable certainty.

Creditors

Creditors are measured at the settlement amount.

Assets**Debtors**

Debtors are measured on initial recognition at settlement amount. Subsequently, they are measured at the cash or other consideration expected to be received.

Stock

Stock of items purchased for use at fund raising and other events are carried at the lower of cost and net realisable value. Items donated to the second hand shop for resale are not included in the financial statements until they are sold.

Note 2: Subscriptions

	Year Ended 31 July 2025 £	Year Ended 31 July 2024 £
Subscriptions from members	15,855	15,630

Note 3: Activities for Raising Funds**For the year ended 31 July 2025**

	Incoming Resources £	Resources Expended £	Net Movement £
School Second Hand Uniform Shop	14,984	(3,602)	11,382
Other Events generating funds:			
Summer Ball	38,498	(44,082)	(5,584)
Quiz Night	7,960	(7,870)	90
Christmas Events	12,019	(11,015)	1,004
Social Coordinators' Events	0	0	0
Year Group Socials	896	(1,097)	(201)
Arts/Cultural/Dance/Garden events	3,401	(3,029)	372
Other Events: Ski Sale, Parent Talks, SLF	545	(401)	144
Events subsidised from subscriptions:			
Coffee mornings and other events	0	(878)	(878)
	78,303	(71,973)	6,331

<u>For the year ended 31 July 2024</u>	Incoming Resources £	Resources Expended £	Net Movement in Resources £
School Second Hand Uniform Shop	13,770	(2,479)	11,291
Other Events generating funds:			
Summer Soiree	385	(2,990)	(2,605)
Quiz Night	8,044	(5,167)	2,877
Christmas Events	2,223	(3,452)	(1,229)
Social Coordinators' Events	0	(759)	(759)
Year Group Socials	1,119	(560)	559
Arts/Cultural/Dance/Garden events	5,991	(6,357)	(366)
Other Events: Ski Sale, Parent Talks, SLF	3,212	(2,894)	318
Events subsidised from subscriptions:			
Coffee mornings and other events	0	(542)	(542)
	34,744	(25,199)	9,545

Note 4: Trustees' Remuneration

No trustees received any remuneration during the year.

Note 5: Donations

	Year Ended 31 July 2025 £	Year Ended 31 July 2024 £
Project 1 : Music Dept Instruments purchase	0	5,950
Project 2 : Table Tennis equipment for Middle & Lower s	0	3,150
Project 3 : Flags - additional for the Dining Hall	252	2,195
	252	11,295

Note 6: Debtors

	31 July 2025 £	31 July 2024 £
2024-2025 FoS Subscription Payments (from School)	15,855	0
	15,855	0

Note 7: Creditors: Amounts falling due within one year

	31 July 2025 £	31 July 2024 £
Payable relating to School Second Hand Uniform Shop	(1,166)	(2,698)
Payable to Parents' Choir	(642)	(786)
Other payable for expenses incurred	(120)	(198)
	(1,928)	(3,681)