



Trustees' Annual Report for the period

	Period start date				Period end date		
	01	August	2022		31	July	2023
From				To			

01

Section A Reference and administration details

Charity name Archives of IT

Other names charity is known by

Registered charity number (if any) 1164198

Charity's principal address Manufactory House

Bell Lane

Hertford

Postcode

SG14 1BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	George M Roger Graham			
2	John Leighfield			
3	Michael Short			
4	Martin Campbell-Kelly			
5	Tola Sargeant			
6	John Carrington	Chairman		
7	William Dutton			
8	Patrick Richard Rennell Chapman		10 October – 31 July	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	C.I.O
Trustee selection methods (eg. appointed by, elected by)	Appointed by Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To establish and maintain a digital archive relating to the development of the information technology, software & communications industries in the UK and by British people abroad for the particular benefit of Historians, Sociologists, Economists, Business Schools, Researchers and Students in Higher Education, Entrepreneurs and Government and through their work to the general public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Having had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant the Trustees have commissioned further interviews making efforts to ensure greater diversity of subject matter in order to widen our appeal and reflect the diversity of our intended audience. They have increased emphasis on the development of material for education of young people and on the publication of industry-themed features to engage academics, industry alumni and the general public. They have continued to improve our public facing website www.archivesit.org.uk to improve access to these materials. The Trustees have pursued links with education/academia in order to encourage wider use of the archive by students and researchers.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In its eighth year of operation the charity has:

Expanded our section on education with the development of resources including lesson and other activity plans for Primary School children to help teachers deliver the requirements of the National Curriculum Key Stages 1 and 2 in a manner that engages children in Information Technology as an enjoyable and creative subject. We have also created material to educate children in matters of Internet Safety and Well Being and to help them understand careers opportunities. The Trustees are grateful for the financial support of Geoff Squire OBE and Sir Robin Saxby in these areas, in the current and previous financial years.

Recorded 30 further interviews with Achievers, had them transcribed and collected additional archive materials from each person where available. While reducing the volume of interviews a new PR Manager has increased our focus on communicating the stories told by the interviews to better engage with and deliver benefit to our target audiences. This is reflected in the publication of features on key topics, from the early days of computing to the modern history of Tech. This focus on key topics is also reflected in our monthly newsletters, increased social media activity and increased use of short videos on You Tube.

We have continued to develop academic links with schools and universities, including undertaking academic studies in conjunction with undergraduate and postdoctoral resources. In particular we undertook a study of how the way in which people work with computers (Human Computer Interaction – HCI) has developed over 75 years, which will enable a new exhibition on our website. We are grateful to the Worshipful Company of Information Technologists Charity for their support to that work.

We have organised an event to engage with academia and industry in a Forum Meeting to be held in the first half of the next reporting year, again with the generous help of the WCIT.

We have recruited a new, specialist Archivist, who has led an overhaul of indexing of our website and has extended our reach to be included in a range of archive hubs. Our Archivist is working with our volunteer Chief Information Technology Officer to upgrade our data management processes to best practice archive resilience.

We have received various donations to help continue our work and, in addition to those mentioned above are grateful to the Roger and Irene Graham Foundation and to John and Lindi Carrington for their year-on-year support.

Section E Financial review

Brief statement of the charity's policy on reserves

Retain 3 months core operations costs plus any committed project costs

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of funding since the establishment of the charity has been from a single charitable foundation committed to the education of the public and helping young people understand information technology and the opportunities it presents to them.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

John Christopher Carrington

Position (eg Secretary, Chair, etc)

Chair

Date

14 October 2023



Receipts and payments accounts

CC16a

For the period
from

01/08/2022

To

31/07/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	66,270	-	-	66,270	86,530
Give as You Live Fundraising	10	-	-	10	
Gift Aid	1,254	-	-	1,254	7,377
Bank Compensation	50	-	-	50	5
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	67,584	-	-	67,584	93,912
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,584	-	-	67,584	93,912
A3 Payments					
Administration & Management	39,023	-	-	39,023	22,074
Interviews	6,200	-	-	6,200	8,500
Education Projects	13,319	-	-	13,319	13,702
Transcripts and Abstracts	7,230	-	-	7,230	10,128
Travel & Subsistence	296	-	-	296	-
Grant	5,000	-	-	5,000	-
Web development & scanning	14,114	-	-	14,114	10,087
Video & social media	12,750	-	-	12,750	1,980
Professional services	1,020	-	-	1,020	1,020
Sub total	98,952	-	-	98,952	67,492
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	98,952	-	-	98,952	67,492
Net of receipts/(payments)	- 31,368	-	-	- 31,368	26,420
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	51,398	-	-	51,398	-
Cash funds this year end	20,030	-	-	20,030	24,378

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Barclays Current Account	20,030	-	-
CCXX R1 accounts (SS)	1	-	-	14/10/2023 -

	-	-	-
Total cash funds	20,030	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

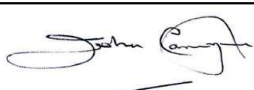
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Christopher Carrington	14-Oct-23

Independent examiner's report to the Trustees of

Archives of IT – No: 1164198

I report on the accounts of the Trust for the period ended 31st July 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

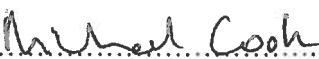
- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 130 of the 2011 Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met.


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Michael Cook

7th September 2023

Cook & Partners Limited
Manufactory House
Bell Lane
Hertford, SG14 1BP

Relevant professional qualification or body: ICAEW