



Trustees' Annual Report for the period

	Period start date				Period end date		
	01	August	2021		31	July	2022
From				To			

01

Section A Reference and administration details

Charity name

Archives of IT

Other names charity is known by

Registered charity number (if any)

1164198

Charity's principal address

Manufactory House

Bell Lane

Hertford

Postcode

SG14 1BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	George Graham			
2	John Leighfield			
3	David Morriss		1 August – 30 September	
4	Michael Short			
5	Martin Campbell-Kelly			
6	Tola Sargeant			
7	John Carrington	Chairman		
8	William Dutton		1 October – 31 July	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	C.I.O
Trustee selection methods (eg. appointed by, elected by)	Appointed by Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To establish and maintain a digital archive relating to the development of the information technology, software & communications industries in the UK and by British people abroad for the particular benefit of Historians, Sociologists, Economists, Business Schools, Researchers and Students in Higher Education, Entrepreneurs and Government and through their work to the general public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Having had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant the Trustees have commissioned further interviews making efforts to ensure greater diversity of subject matter in order to widen our appeal and reflect the diversity of our intended audience. They have improved our public facing website www.archivesit.org.uk to allow access to both the additional interviews and new scanned hard-copy content. The Trustees have pursued links with education/academia in order to encourage wider use of the archive by the public in general and students in particular.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

In its seventh year of operation the charity has:

Recorded 37 further interviews with Achievers, had them transcribed and collected additional archive materials from each person where available.

Accepted into the archive a major collection of industry reports from Peter Cunningham, founder of the INPUT market research organisation and the archive of David Tebbutt's business and consumer publications. Together with the archives of System House and Butler Cox these offer a rich resource for use by researchers of the industry. We are promoting them for use by academics and industry observers studying the development of the industry in the late twentieth century.

Improved the website that holds all the interviews and archive material and presents it in an easily accessible manner – www.archivesit.org.uk – including the provision of online exhibitions on the history of the IT industry.

Expanded our section on education with access to careers guidance resources for teachers and students, including lesson and other activity plans for Primary School children

Continued to develop academic links with universities, including undertaking studies in conjunction with undergraduate and postdoctoral resources. In the period, students used archived interviews and documents to conduct studies on aspects of the industry's development in the 20th century. Topics included the role of the National Research and Development Corporation post WW2 and the influence of the IT Department in the strategic use of technology in business.

Maintained contacts with and received ongoing support from the Worshipful Company of Information Technologists and BCS – The Chartered Institute for IT, including the award of a grant for a project to produce a report and multimedia presentation on the history of the Human Computer Interface

Run three webinar events presenting aspects of the history of computing and the Internet

Received various donations to help continue our work.

Section E

Financial review

Brief statement of the charity's policy on reserves

Retain 3 months core operations costs plus any committed project costs

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful for the ongoing support of major donors, including a new patron whose funds made possible the recruitment of an educational lead and the development of educational resources for schools

Expenditure on core activities, including editing, cataloguing and general management (including the director role) has been minimised through the use of volunteers

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

John Christopher Carrington

Position (eg Secretary, Chair, etc)

Chair

Date

24 November 2022



Archives of IT	1164198
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Receipts and payments accounts

For the period from	8/1/2021	To	7/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	86,530	-	-	86,530
Give as You Live Fundraising		-	-	-
Gift Aid	7,377	-	-	7,377
Bank Compensation	5	-	-	5
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	93,912	-	-	93,912
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	93,912	-	-	93,912
A3 Payments				
Curation & Management	22,074	-	-	22,074
Interviews	8,500	-	-	8,500
Education Projects	13,702	-	-	13,702
Transcripts and Abstracts	10,128	-	-	10,128
Travel & Subsistence		-	-	-
Training		-	-	-
Web development & scanning	10,087	-	-	10,087
Video & social media	1,980	-	-	1,980
Professional services	1,020	-	-	1,020
Sub total	67,492	-	-	67,492
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	67,492	-	-	67,492
Net of receipts/(payments)	26,420	-	-	26,420
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	24,978	-	-	24,978
Cash funds this year end	51,398	-	-	51,398

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Barclays Current Account	51,398	-
		-	-
		-	-
	Total cash funds	51,398	-
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	

CC16a

Last year

to the nearest £

50,500
17
-
-
-
-
-
-
50,517

-
-
-

50,517

18,352
3,600
1,640
4,081
-
-
2,926
-
-
30,599

-
-
-

30,599

19,918
-
5,060
24,978



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

Independent examiner's report to the Trustees of

Archives of IT – No: 1164198

I report on the accounts of the Trust for the period ended 31st July 2022

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 130 of the 2011 Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met.


.....
Michael Cook

6th October 2022

Cook & Partners Limited
Manufactory House
Bell Lane
Hertford, SG14 1BP

Relevant professional qualification or body: ICAEW