

Annual Report and Financial Statements of the Parochial Church Council of The Parish of Albrighton

For the year ended 31st December 2022
Registered Charity Number: 1164192



The Parochial Church Council of The Parish of Albrighton
Trustees' Annual Report for the year ended 31st December 2022
Charity registration number 1164192

Objectives and Activities

The Parochial Church Council of The Parish of Albrighton (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Mary Thomas, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Albrighton. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non church members of the community.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Albrighton, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Achievements and Performance

2022 has been a positive and busy year for the parish of St. Mary Magdalene, Albrighton.

The PCC met on seven occasions: February, March, June, July, September, October and December.

Business included:

- As all Plan B Covid restrictions were lifted in early 2022, consensus at PCC was that worshippers should be invited to continue to wear masks at for the moment (February) to ensure all felt safe in services. Holy Communion in one kind was maintained until March when the chalice was reintroduced for those who wished to receive.
- Relocation of the Foodbank to a larger area in the Church Centre complete with new shelving, funded by a £1000 grant from Shropshire Council. The Foodbank has maintained a steady flow of clients through the year and is in a financially very good position.
- Bells: some maintenance work is needed following inspection. Quotes have been procured and the PCC has agreed that work should be carried out.
- Church Centre lighting and external lighting to Church were changed from halogen to LED to enable us to further reduce our carbon footprint following on from a similar process in church last year.

- The Installation of a new sound and AV system, including a camera to enable streaming services, was finally completed following a successful, if occasionally tortuous faculty application process. The installation was completed in April and has enhanced our worship and provision for occasional offices.
- Installation of a new broadband link in the Church Centre office to enable access to WIFI in the church. Total project cost - £25,000 (AV, Sound & WIFI)
- Installation of CCTV in church and at the church centre following security issues.
- Our parish share was paid in full.
- The new Area for the Burial of Cremated Remains was relandscaped with a tarmac path being added to enable access for wheelchair users and those who have mobility issues, the area for memorial pots enlarged and two wooden benches being installed as places to sit and reflect. We are deeply thankful to all who made generous donations to enable the work to be done.
- A regular Men's Breakfast event was introduced and has gone from strength to strength attracting men from across the wider parish.
- Ongoing participation in the Diocese of Lichfield's, 'Shaping for Mission' process and discussion of relevant documents.
- Hugely successful reinstatement of the St. Mary's Beer Festival, following a three year hiatus due to Covid. Income totalled £8,525.35 with £4972.50 profit.
- Following the resignation of Gerald Harper, Stephen Cooper was employed as Director of Music and Organist from September 2022.
- In November Tiny Club, a new group for babies, toddlers and their carers began in the Church Centre and is becoming well established.
- Safeguarding Training was offered for all members of the PCC through sessions held in the Church Centre.
- Discussions around the purpose of the Gladys Lloyd Room (in the former organ chamber) resulted in a decision to use it as a reflective/spiritual space with comfortable furniture, coffee machine, prayer resources and aids to quiet reflection.
- In May a new afternoon tea was introduced on the second Friday of the Month – St. Mary's Tea Room. Attendance has been super (average about 60, often more) – sincere thanks to all involved.
- Participation at the village Summer Fayre with a 'Water into Wine' and Book stall.
- Donation of £2,000 to Shropshire Historic Churches Trust as part of their annual Ride & Stride appeal.
- In November a weekly Warm Place café was opened in the church centre as our response to the Cost of Living crisis. Warm Place is open 10 am – 3pm on Mondays with a free hot lunch and activities. Although attendance has been fairly low, it is much appreciated by those who attend.

- **FLAGS:** permission obtained to fly the Ukraine flag as a sign of support, the LGBTQ+ flag during June for Pride (which was well received by the local community) and the purchase of a new St. George's flag with Diocesan Arms.

It remains my privilege to serve as Vicar in this place and I will continue to be thankful for the people amongst whom I minister and for whom I pray regularly.

Mary Thomas.

Fundraising activities against objectives set

Worship and Prayer

Worship at St. Mary's is delivered through a range of different liturgical and ecclesiological styles; Common Worship Parish Eucharist, Morning Praise, Songs of Praise and Informal Iona style Communion. Messy Church, which had been paused due to the coronavirus pandemic, made a welcome return in December 2022.

Thank you to Gerald (pre retirement) and Steve (new Director of Music) and all those involved in the choir and The Black Diamonds music group for their dedication in sharing their gifts and talents to enhance our worship. We are also blessed to have a merry band of bellringers who give of their time to call people to worship on Sundays and to bless couples as they marry, or toll the bell for those who have died.

Remembrance Sunday was a huge village event this year and it remains a privilege to play a part in such an important service for the village community. We were delighted that Christmas provision was possible this year with Christingle services for St. Mary's and Albrighton Primary schools, both of which were very well attended as was our Crib Service on Christmas Eve. Numbers for Midnight Mass were reasonable. Following very poor attendance on Christmas Day in 2021, it was decided that Christmas Day Services would be held at St. Chad, Boningale and St. Cuthbert, Donington. Thanks to Revd. Eddie Wynn and Revd. Simon Iredale for being willing to cover services in the benefice, enabling Revd. Mary to cover for +Sarah at Newport on Christmas Day.

Baptism, Wedding & Funeral Policies

Baptisms are offered on the 1st and 3rd Saturdays of the month, with parents being encouraged to attend church, particularly Messy Church, and to become a part of our community should they wish to. Baptisms of church members are offered as part of Sunday morning worship where appropriate.

All who live within the parish are welcome to get married in St. Mary Magdalene. Those who do not live within the ecclesiastical parish must meet the criteria for a qualifying connection.

All who live or die in the parish are entitled to a funeral service and burial/interment of ashes.

Mission activities through community events

Beer Festival

Our Annual Beer Festival returned in May 2022 and was welcomed with enthusiasm by the local community. Attendance was good and a broad range of musical acts was enjoyed by all. Two Sum Up machines were purchased to enable contactless payments which helped the flow of people in to the building. Having had a two year break, set up costs were slightly higher than in the past but profits were still good. Just over £5000 was raised. Huge thanks to the Paul Fisher and all who helped to organize the beer festival, those who staffed the venue and those who came.

Afternoon Tea

Our monthly St. Mary's Tea Room is held on the second Friday of the month and was intended as part of our pastoral provision. It has gone from strength to strength and now has a regular attendance of about 65 people. Huge thanks to all involved and to all who come. *(A more extensive report is included in the reports section).*

Reports

Church Fabric Report 2022

The Gladys Lloyd Room

Due to Covid restrictions earlier in the year the Gladys Lloyd Room project was put on hold. Having completed the structural work the project team got together later in the year to discuss how to furnish the room to create an environmentally friendly space where people could relax and spend time in quiet reflection. Having finalised the layout an order was placed for furniture which is now in place. Many thanks to Howard and the team for giving their time in creating a warm friendly space. The Gladys Lloyd Room will be a great asset to St Mary's and it will allow us to remember with gratitude the memory of a lovely lady and her contribution to the life of the Church.

Sound System

Due to the poor performance of the old sound system which had been underperforming for quite a few years the PCC agreed to look at upgrading the equipment. Quotations were obtained for a new Audio/Visual system which would enhance the presentation of services and allow more interaction with the local schools. API based in Exeter were commissioned to carry out the work having a vast experience of church audio/visual installations.

Having completed the installation, the quality of the sound has greatly improved. The new visual system allows us to display information onto the two TV screens or if required live stream services which is a major advancement in modern technology for the church.

After the installation was completed the PCC agreed to purchase a new Audio/Visual cabinet to house the equipment as the old one was not user friendly. This has now been installed by API and again an additional enhancement to the new system.

Church Security

Following the installation of the new audio/visual equipment and the re-opening of the church in the daytime a new security camera monitor was installed in the parish office. This consisted of a new cable link from the existing router in the vestry to a screen in the office. Admin staff can now view activity in church from their desk.

General Maintenance

Throughout the year the In-house team continue to address maintenance work within their capabilities and organise and manage contractors when required. Many thanks to Paul & Ray for their continuing support in carrying out this work, it is very much appreciated.

Chris Cherrington
Churchwarden

Benefice Office

The Benefice Office is open every weekday from 9am to 2pm and works to relieve Revd. Mary and Revd. Jess of the myriad tasks involved in running the Benefice that do not require the expertise and qualifications of a Cleric.

Statistics: Data is required by the Diocese for the Statistics for Mission annually. This is taken from records of attendance at every Church Service across the Benefice, formatted and submitted.

Church: the opening and closing of Church each weekday. Liaising with the Church cleaner and overseeing the cleaning of the Church.

Safeguarding and DBS Certification: Delivering Safeguarding Training and qualifications for relevant personnel and provide the Benefice Safeguarding Officer. Enable everyone for whom it is appropriate to acquire the necessary DBS clearance.

Keys: The Office is the keyholder for all 3 Churches in the Benefice

Funerals: liaising with Funeral Directors, Clergy, Organist, Verger, Bell Ringers and Grave Digger to arrange all aspects involved in preparing for a Funeral. Within the Data protection Guidelines, refer bereaved families to the Pastoral care team for ongoing support.

Baptisms: Gathering all relevant information from the families, arranging the date, Clergy, Verger and producing Baptismal and Godparents Certificates.

Weddings: Working with all relevant parties to facilitate the wedding ceremony, produce an invoice and in some cases, print Orders of Service for the big day.

Printing: All weekly Sunday service booklets for the three churches in the Benefice and Services held in the village Care Homes are printed and largely produced in house. Publicity material for Church events is also produced and printed by the Office. Care, maintenance of printers and arranging sufficient supplies of toners and paper for these products and for the monthly parish Magazine are also covered. Print the CTAA Christmas cards that are then delivered to every house in the Village.

Legal: Annual application to the County Council and the Police to secure Alcohol licenses for the Beer festival and to license the Church Centre.

Preparation of paperwork, forms and Electoral Roll revision for the Annual Parochial Church meeting of all three churches (APCM) as required by the Diocese of Lichfield legal department.

Finance: facilitate bills incurred by church members and invoices from commercial companies to be paid by forwarding them to the Church Accountant and verifying payment. Managing and accounting a petty cash float for incidental small payments.

Church Centre: Managing bookings and fees for parties booking the church Centre. Setting up tables and chairs for bookings. Arranging storage facilities for groups as required. Overseeing the care and maintenance of the centre and calling in help as required.

Miscellaneous:

Deliver ad hoc requests for foodbank provisions; Prepare menu cards for Lent Lunches; Negotiate Utility tariffs for Church and Church Centre and submit meter readings; Arrange for work force and specialists to carry out work needed in the church and Church Centre. Send funeral fees information to every Funeral Director with whom we have contact on a regular basis.

Provide secretarial support for St. Chad's and St. Cuthbert's Churches; Meet, greet and assist personal callers and similarly respond to telephone calls. Deal with the many and varied emails.

That's just a taster – I could go on!

Andrea Tyerman & Julie Bromley

St. Mary's Church Centre Report

The Church Centre is in constant use. It is booked for Parish functions and meals, Birthday Parties, Wakes, Special Occasions and Churches Together meetings, including the Lent groups. Every 4-6 weeks there is a Men's Breakfast and each month St Mary's "Tearoom", Flower Club and Messy Church. Our regular weekly bookings are now "Warm Space", Exercise for the Elderly, Flower Arranging Classes, "Menofit" exercise for those in the Menopause, "Tiny Club" and Yoga.

The Foodbank

Over the past 12 months the Albrighton Foodbank has continued to operate at St Mary's Church Centre.

The Foodbank continues to provide food boxes to those in need and boxes can be either picked up at the Church Centre or be delivered, via our partnership with the Albrighton Flyer.

Access to food boxes is also available via the Albrighton Library and Parish Council Office.

While the Foodbank can distribute up to 12 boxes per week, we have continued to look for other ways to connect with those in need. To this end we are now supporting Warm Space and Tiny Club which operate at St Mary's Church Center.

The Foodbank details continue to be placed on Facebook, the Albrighton Benefice Web Site and WhatsApp groups plus via the Albrighton Parish Council.

The Foodbank continues to be well supported by the community either with stock or financial donations and is also supported financially by STAR Housing and the Mid Counties Co Op Group and we continue to be connected to Shropshire Food Poverty Alliance who have provided us with literature relating to the Cost of Living Crisis and Debt Management plus free COVID test kits.

Men's Breakfast

This year Rev Jess introduced a Men's Breakfast as a start to a Men's Ministry initiative.

Breakfast is held every 4 to 6 weeks at St Mary's Church Centre and is an opportunity for men to meet and talk. Men find it easier to talk to men in a relaxed atmosphere. We also had a presentation by a Champion for PSA testing for Prostate Cancer which resulted in 4 men taking up the free PSA test. A presentation was also given on bicycle riding from Albrighton to Birmingham.

The cost of a full English breakfast in £3, to cover costs, however as always, more is donated, and any excess monies are being used to send vital Theological books including Bibles to Africa. These books have been donated by the churches and community.

Attendance at the breakfasts have been steady at 20/24 men from the United benefice and the wider community.

Churches Together in Albrighton

Week of prayer for Christian Unity followed its usual pattern of daily reflections around the churches and concluded with a service in the Methodist Church. Material was supplied by the church in the Middle east which was and still is an area of conflict.

After a gap of three years, we were able to hold the Lent Lunches again in 2022 the charities supported as in the abandoned Lunches in 2019 were The Acorn Hospice and The Missionaries of Africa. Fr David Cullen, Ann Brown's brother spent much of his life working there. The Lunches raised, along with money collected in 2019 a total of £1,100.

Lent groups were also reinstated and the Martin Sheen film 'The way' was well attended with 12-14 people in the church centre and 7 attending the evening session in the Methodist Church.

It was decided that we would not have a stall on Fair Day or to follow fair day with the service on the Green. Fair trade goods are now well established in shops and supermarkets.

During Christian Aid week we had a group singing and advertising the work of Christian Aid on the Methodist forecourt on Saturday. Envelopes were distributed round the churches, and a Christian Aid Giving page included on Facebook. £450. The sponsorship of Rev Mary in the 300,00 steps challenge raised further funds.

Experience Pentecost was organised for and attended by St Mary's school. It tells of the events surrounding Pentecost and the coming of the Holy Spirit. The other churches were invited to join St. Mary's to celebrate the Jubilee weekend at St.

Chads, but inclement weather forced us into St Mary's church, where everyone enjoyed the party.

The final event of the year was a service in the evening on Advent Sunday at St. Cuthberts church, in which all denominations participated.

Bill Sharples

Deanery Synod

At the meeting in February there was an update on "Shaping for Mission". The update from Bishop Michael noted that deanery teams had been established to investigate and submit answers to making Deaneries more efficient by sharing expertise and effort between parishes. Phase 3 will be harder as it involves the use of buildings and churches. The local update entailed many meetings on how to co-operate more closely and efficiently and a possible time scale. The work needs to be done by co-operation, but changes will have to be made. To simplify arrangements the deanery will work in 2 clusters one based on Newport and the other on Albrighton/Shifnal.

In the June meeting there was a presentation from Rev Chris Densham, Ecumenical Mission Enabler for Telford and Shropshire, who has been in post 6 years. He explained that the our churches have been shrinking over many years but we must be careful not to concentrate only on our church and its buildings and finance but on mission reaching out with Jesus to the public. The churches must find its voice to share what Jesus is doing.

Rev Zoe Hemming spoke about all our churches having members and visitors who have concealed disabilities, and few want to announce their problems. She introduced Enabling all Awards:- A three stage award, decide (what to do), Embed(incorporate in church life) and Extend (keep looking for other ways to help).

Our third meeting in October, held in S Mary's Church Centre was spent in the representatives getting to know each other better through the means of a quiz based on things around the deanery of Edmond and Shifnal.

The year ahead looks to be interesting as we learn more about sharing resources across Parishes.

Bill Sharples

Pastoral Visiting

When it first started the idea was to provide bereavement support for those finding the loss of a loved one difficult. They would be contacted 3-6 weeks after a funeral and offered support, but while they appreciated the phone call seldom was any further support needed. The idea of a place for people to meet and talk was suggested resulting in St Mary's Tea Rooms, meeting on the second Friday of each month. This has taken off although not quite in the direction originally planned. There is some entertainment in the form of a talk or sing along as well as the afternoon tea with cakes. Attendance has grown to around 60. Following the death of Queen Elizabeth II the Tea Room proved to be a useful place for people to talk about their memories and share their sadness.

As 2022 progressed the restrictions at the care homes were slowly becoming less restrictive. Although all visitors were required to wear masks until December. At the Cedars services started in March with Songs of Praise and moved on to Home Communion in Aug. Attendance at the service is around 9. At The Old Rectory Care Home services resumed in April and attendance has been around 10. One of the residents reads the Gospel.

Rev Mary presided at the service in Dec and consecration of bread and wine took place during the service when 14 attended.

During 2023 the pastoral team will be considering where the need for visits lies.

Bill Sharples

Servers Report

Over the last twelve months we have been following the church of guidelines which has been prepared to help Holy Communion to be celebrated in a safe and appropriate way.

At the giving of communion, we ensure that hand sanitizer is always available and used.

I would like to offer an opportunity for anyone who would be interested in joining our small group of servers, to speak to either Reverend Mary, Jean or myself. There would be no obligation to join us on a permanent basis, you would be made most welcome.

I would like to Thank Jean, Sue, and Matthew for all their help, it has and is very much appreciated.

Director of Music

Having been in the position of organist / Director of Music for 4 months I wish to state firstly that I have thoroughly enjoyed the challenge and level of work required to make the music at St Marys run smoothly so far. There is much for me to do behind the scenes, in addition to Sunday services. I try to plan the music at least a month in advance to enable smooth continuity.

It was somewhat untimely that I had only been in the job a week that we received the sad news of the Queen's death, which then changed worship patterns and particularly the music at very short notice. I felt that we all coped with this unprecedented period admirably.

In October I invited my community choir, Hospice Voices to put on a concert in aid of Acorns Childrens Hospice which was extremely well supported by the church and community; as a result over £1000 was raised.

I particularly enjoyed the Remembrance Sunday service, having not experienced the significance that St Mary's plays on this important day. It was nice to literally "pull out all the stops" and to see the church full to capacity.

I am enjoying working with the ministry team, the choir and the band, and we have all now settled well into the worship pattern and rehearsal schedules.

The choir are enjoying the different anthems I choose for them each week, and they also seem to be enjoying the variety of hymns, as I hope the congregation enjoy too; similarly the band seem to be enjoying their music selection each month. I have introduced a song for the band to play at the beginning and at the end of the 3rd Sunday benefice services, as I feel this is a good way to introduce new music for the congregation to familiarise themselves with. I do find it difficult sometimes to choose appropriate music week by week which will appeal to all, and I do try to follow the suggestions as set out in the lectionary as best as I can.

I have been actively advertising on local social media for new singers, and we have already introduced Christine Ellor as a new choir member, and I have another young lady, Annabel who will hopefully join us permanently when she moves into Albrighton in the next couple of months.

As a result of my search for new choristers on social media, I will be appealing for singers on BBC Radio Shropshire's Sunday Morning programme on February 12th.

We had a lovely response from the benefice and the village community when we started the Christmas Singing Group who sang at the carol services at both St Cuthberts and St Marys. More than 20 people gave up their time for this and I am very pleased and proud of their contribution to our Christmas services; this is something I wish to repeat. The Christmas services were particularly enjoyable for me personally.

Looking forward to the next couple of months, I've started a new project, "Olivet to Calvary" plus other pieces which will be performed on Palm Sunday evening Sunday 2nd April. Christmas Singing Group. This presentation is a reflection on Holy Week, and rather than selling tickets, I would like to invite donations which will be given to the church.

I feel that the music I have provided over the past few months has been warmly welcomed by the church, and I thank everyone for making me feel at home in this challenging, but rewarding position.

Stephen Cooper

Mission and Evangelism

Tiny Club

The group is for mothers/carers and their young children. It offers the opportunity for the children to have fun and mix with other children, in a safe environment with a familiar adult. Also for carers to mix and make new friends. The group runs on Thursday mornings 9:30am – 11:30 am in term time only in the Church Centre. It started on Thursday 3rd November, 2022 and numbers have grown from 13 in the first week to 34 on busy weeks.

We have themed activities each month, with a craft activity and something tactile on the messy tray for sensory play. So far, we have covered bonfire night, Remembrance Day, Autumn, Winter, Christmas, Nativity, Australia Day, Chinese New Year and Valentine's Day, and have lots more planned throughout the year. Snacks and drinks are provided for everyone. It is encouraging to see how the children are developing and the friendship groups which are forming both with the children and adults.

Myself and Mandy enjoy running the group and have received lots of positive comments from the parents/carers and always welcome any suggestions to improve the group. We are both looking forward to seeing how the group develops and flourishes in the future.

Josie Fisher
Tiny Club Leader

Messy Church

Messy Easter was held in the Church on Good Friday 2022. This was well attended, and it was nice to see children and parents enjoying themselves doing various crafts and activities. There was a chick hunt around the church, which encouraged the children to move around the church to see the different crafts/activities on offer and to look around at different parts of the Church building, small prizes were given out to the winners and every child got a pencil and sweets on leaving. The worship at the end was thoroughly enjoyed by everyone. Thank you to everyone who helped.

Messy Christmas was unfortunately very low in attendance, which I think was due to the late advertising for it due to various circumstances. The children who did attend enjoyed themselves and did lots of crafts. Thank you again to the helpers.

I look forward to see how this group develops in the future and if anyone would like to help out in any way please let me know. Thank you all to your continued support.

Josie Fisher
Messy Church Leader

Youth Work

Youth Work is also delivered through the local primary schools. Clergy deliver weekly assemblies at St. Mary's Primary (C of E) and Albrighton Primary (County) which enables us to build relationships across the community and to deliver the gospel in interactive and exciting ways.

The Foodbank

Foodbank use has remained steady with the deliver/pick up service working well. Food boxes are prepared and are ready when needed. Those in need of assistance can contact St Mary's church centre during office hours or Revd Jess Harper. The Foodbank is advertised on two Albrighton community Facebook pages, the Albrighton United Benefice Web Site as well as notices that are placed around the village. The local GP surgery and Shropshire Housing services are aware of our existence.

Albrighton Foodbank has also connected with the Shropshire Food Poverty Alliance as well as the Midcounties Coop Group. These two connections have provided access to not only stock but financial support as well. Although the Foodbank is very well supported by our local community

Financial Review

Income:- £137,303[2021 £193,047]

Expenditure:- £172,795 [2021 £125,374]

Deficit: £35,492 [2021 Excess £67,672]

Total Assets: £579,200 [2021 £604,852]

The Gift Aid collections have seen a decrease of £40,247 from £86,453 2021 to £46,206 2022. This is because there was a £40,000 one off donation in 2021. Of course this has affected the tax recoverable seeing an increase of £11,027 from £10,348 in 2021 to £21,375 in 2022. Legacies have decreased from £48,354 in 2021 to £3,000 in 2022. Magazine advertising has increased from £2,590 2021 to £4,815 2022 and Magazine sales from £4,148 2021 to £11,103 2022. Cost of fetes/concerts and other events have increased from £617 2021 to £4,988 which will be the reason that other funds generated have also increased. The only other figures that jump out are Photocopier/Printing etc. which has increased from £11,136 2021 to £18,132 this is due to ASL not invoicing for sometime, so there may be some of that from 2021 we received the invoice at the end of 2022 totaling £11,873, and the Major repairs spending £31,660 2022 mainly on the Sound system with nothing in 2021.

Common Fund has been paid in full. So whilst there is a deficit in 2022 it is mainly due to the expenditure on the Sound system which had been planned and budgeted for. St Mary's remain in a strong position.

Kim Benton

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £26,120. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £76,346 and in addition there are free reserve investments of £104,905, which is significantly higher than this target. St Mary's have chosen to show reserves in a designated fund. The balance of this fund is £40,000, which is higher than the target. In the uncertain economic climate, it is felt to have a healthy reserve is a good foundation for the future and will allow the charity to explore different outreach if identified and also be secure of having sufficient reserves if called upon in any unforeseen circumstances.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

- * will develop their business in the interests of shareholders;
- * demonstrate responsible employment practices;
- * are conscientious concerning issues of corporate governance, the environment and human rights;
- * are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all of the 34 volunteers who work so hard to make our Church a lively and vibrant community.

Risk Management

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC met 4 times in 2022.

Related Parties

Andrea Tyerman is employed as Parish Administrator and PA to Revd Mary Thomas and continues as a Trustee of the PCC. This has been discussed by the PCC without Andrea present and the PCC agreed unanimously that they wanted Andrea to continue in both roles.

No other Trustee or their family are employed or offered contracts to carry out work for the PCC.

Donations from Related Parties

Donations from related parties during the year totalled £34,619 2022 [£75,259 2021]. All of these donations were received without conditions. One donor donated 87% of the total but has done this on a consistent basis over many years.

Remuneration paid to Trustees

One or more of the trustees has been paid remuneration or has received other benefits from an employment with their charity. Andrea Tyerman is employed as the Incumbents personal assistant and is also The Church Warden. The PCC discussed the reason for employing and her continuing as a Trustee without Andrea being present. They decided that because of her years of experience working as the Administrator [prior to being registered with Charity Commission] and her years of attending St Mary's Church they wanted her to continue in both roles.

The remuneration is £8,502 per annum [£7,800 2021] – there are no pension payments and Andrea does not receive any other benefits.

Expenses paid to Trustees

Three trustees were reimbursed a total of £835 [£660 2021] for travel to officiate Funerals during the year.

Reference and Administrative Details

Charity Name: The Parochial Church Council of The Parish of Albrighton

Other names the charity is known by: N/A

Registered Charity Number: 1164192

Charity's principal address: Vicarage Fields Albrighton Wolverhampton WV7 3EQ

Correspondence address: St Mary's Church Centre Vicarage Fields Albrighton Wolverhampton WV7 3EQ

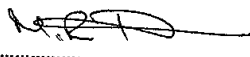
Website address: <https://www.albrightonparishchurch.org.uk>

PCC Members: Who Served from 1 January 2022 to the date this report was approved

Trustee name	Office (if any)	Dates acted if not for whole period
Ex-Officio		
The Rev'd Mary Thomas	Chair	
The Rev'd Gerald Harper	Curate	
Andrea Tyerman	Churchwarden/Vice Chair/Deanery Synod Rep	
Chris Cherrington	Churchwarden	
Lydia Radigan	Secretary	
William Sharples	Deanery Synod Rep	
Elected Members		
Pam Slater	Deputy Churchwarden	
Howard Siswick	Deputy Churchwarden	
Gerald Leach		
Paul Jones		
Denise Cherrington	Gift Aid Secretary	
Sue Aston		
Josephine Fisher		
Tim Bradshaw		
Mandy Murphy		
Mary Hancox		
Timothy Mear		
Ray Austin		Resigned May 2022

Bank	TSB Bank PLC High Street Albrighton Wolverhampton WV7 3JE
Investment Managers	CCLA 1 Angel Ln London EC4R 3AB
Independent Examiner	Jonathan Hill Lichfield Diocesan Board of Finance St Marys House, The Close, Lichfield. WS13 7LD

Approved by the PCC on 14th march 2023 and signed on its behalf by:


.....
Revd Mary Thomas


.....
Lydia Radigan

Independent Examiner's report to the trustees/members of The PCC of The Parish of Albrighton

Registered charity number, if applicable: 1164192

I report on the accounts for the year ended 31st December 2022 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed:

Date: 11/05/2023

Jonathan Hill FCMA CGMA

Lichfield Diocesan Board of Finance

St Mary's House, The Close, Lichfield WS13 7L

The Parish of Albrighton
Notes to the Financial Statements
For the year ended 31st December 2022

Accounting Policies

The Financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement on the grounds that the income does not exceed £500,000.

Going Concern

There are no material uncertainties that relate to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period.
No material prior year errors have been identified in the reporting period

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

An explanation of purpose of each Designated fund are as follows:

- Baptism/Weddings Sundries – Funds set aside to purchase sundries for Baptism and Wedding services
- Beer – Beer festival funds collected for General fund – kept separate for analysis
- Bells – Funds set aside for the maintenance of the Bells
- Charity – Funds set aside for donations to other Charities
- Choir – Funds set aside for Choir expenses
- Clock – Funds set aside for the maintenance of the Clock
- Emergency fund – Funds set aside for emergencies. To be used at the Vicars discretion
- Entertain – Funds set aside for purchasing sundries when entertaining
- Flowers – Funds set aside for Church flowers
- Hall – Fund used to record of the income and expenditure of the Church Centre
- Magazine – Fund to record the income and expenditure of the Magazine
- Maintain – Funds set aside for Church maintenance
- Messy Church – Specific income and expenditure for Messy Church
- Organ – Funds set aside for the upkeep of the Organ
- Organ Chamber – Funds set aside for the planned work on the Organ Chamber
- PPNZC – Partical Path to Nett Zero Carbon – Funds set aside to further reducing the Church's carbon footprint

- Quinquennial – Funds set aside for any Quinquennial inspection works
- Services – Funds set aside for Vestry Wine/Wafers/Candles
- Sound - Funds set aside for the upgrade of the Sound system
- SSchool – Funds set aside for Sunday School
- Stationery – Funds set aside for Stationery
- Training – Funds set aside for Ministry Training

Restricted funds comprise of two elements :-

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

An explanation of purpose of each Restricted fund are as follows:

- Foodbank Grant – Grant from Shropshire Food Poverty Alliance to increase the storage capacity of the foodbank
- Decoration – Funds specifically for the decoration of the Vicarage and held with LDBF
- Yard – Specific donations and grants for the upkeep of the Churchyard

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

An explanation of purpose of each Endowment fund are as follows:

The Parish of Albrighton does not hold any Endowments.

Incoming Resources

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. The Church Centre is revalued at 31 December annually using Nationwide house price calculator and shown on page 31.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured as cash expected to be received

Creditors and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

Parish of Albrighton year ended 2022

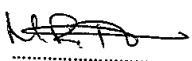
Statement of Receipts and Payments 2022

	Unrestricted	Restricted	2022 Total funds	2021 Total funds
Receipts from:				
Donations and legacies	99,524	6,500	106,024	170,899
Receipts from charitable activities	9,611	—	9,611	11,225
Other trading activities	15,918	—	15,918	6,738
Investments	5,561	187	5,749	4,184
Total receipts	130,615	6,687	137,303	193,047
Payments on:				
Raising funds	306	—	306	364
Payments on charitable activities	142,136	8,139	150,276	110,613
Other payments	22,213	—	22,213	14,396
Total payments	164,655	8,139	172,795	125,374
Net receipts / (payments) resources before transfer	(34,040)	(1,452)	(35,492)	67,672
Transfers				
Gross transfers between funds - in	25,788	—	25,788	14,426
Gross transfers between funds - out	(25,788)	—	(25,788)	(14,426)
Other recognised gains / losses				
Gains / losses on investment assets	(10,668)	97	(10,571)	97,075
Gains on revaluation, fixed assets, charity's own use	20,412	—	20,412	7,993
Net movement in funds	(24,296)	(1,355)	(25,652)	172,741
Total funds brought forward	607,068	(2,215)	604,852	432,111
Total funds carried forward	582,771	(3,570)	579,200	604,852

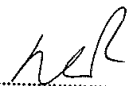
Statement of Assets and Liabilities 2022

	General	Designated	Restricted	2022	2021
Fixed assets - Tangible assets					
Church Hall -	352,762	—	—	352,762	332,350
Totals	352,762	—	—	352,762	332,350
Current assets - Cash at bank and in hand					
St Mary Magdalene - Main -	6,653	9,302	(2,309)	13,646	11,537
St Mary Magdalene Savings - Planned	59,510	40,000	520	100,030	139,436
Givi -					
CCLA (CBF) Reserve -	9,382	—	—	9,382	9,260
Cash in hand -	800	(639)	—	161	123
Bell Ringer Petty Cash -	90	—	—	90	90
Emergency Fund Vicars discretion -	—	4	—	4	4
IDS Decoration Scheme -	—	—	1,769	1,769	1,582
Totals	76,436	48,667	(19)	125,084	162,034
Current assets - Investments					
CCLA Albrighton St Mary Magdalene PCC	104,905	—	—	104,905	115,491
Totals	104,905	—	—	104,905	115,491
Liabilities - Agency accounts					
Agency collections -	—	—	3,551	3,551	4,503
Totals	—	—	3,551	3,551	4,503
Liabilities - Creditors: Amounts falling due in one year					
LDBF - Salary deficit -	—	—	—	—	520
Totals	—	—	—	—	520
Grand total	534,103	48,667	(3,570)	579,200	604,852

Approved by the PCC on 14th March 2023 and signed on its behalf by:



 Revd Mary Thomas



 Lydia Radigan

Statement of Assets and Liabilities 2021

	General	Designated	Restricted	2021	2020
Fixed assets - Tangible assets					
Church Hall -	332,350	—	—	332,350	244,453
Totals	332,350	—	—	332,350	244,453
Current assets - Cash at bank and in hand					
St Mary Magdalene - Main -	(14,682)	25,513	706	11,537	12,842
St Mary Magdalene - Main -	—	—	—	—	948
St Mary Magdalene Savings - Planned	99,436	40,000	—	139,436	66,897
Givi -					
CCLA (CBF) Reserve -	9,260	—	—	9,260	9,256
Cash in hand -	474	(350)	—	123	124
Bell Ringer Petty Cash -	90	—	—	90	200
Emergency Fund Vicars discretion -	—	4	—	4	4
IDS Decoration Scheme -	—	—	1,582	1,582	832
Totals	94,577	65,167	2,288	162,034	91,106
Current assets - Investments					
CCLA Albrighton St Mary Magdalene PCC	115,491	—	—	115,491	98,320
-					
Totals	115,491	—	—	115,491	98,320
Liabilities - Agency accounts					
Agency collections -	—	—	4,503	4,503	1,248
Totals	—	—	4,503	4,503	1,248
Liabilities - Creditors: Amounts falling due in one year					
LDBF - Salary deficit -	520	—	—	520	520
Totals	520	—	—	520	520
Grand total	541,899	65,167	(2,215)	604,852	432,111

Analysis of receipts and payments 2022

Receipts

Donations and legacies

	Unrestricted	Designated	Restricted	2022	2021
0101 - Gift Aid Collections	46,206	—	—	46,206	86,453
0201 - Non Gift Aid Collections	1,844	—	—	1,844	1,846
0301 - Loose plate collections	3,337	—	—	3,337	1,840
0410 - Giving through church boxes	92	—	—	92	72
0550 - Donations appeals over £20	9,461	520	—	9,981	15,654
0601 - Tax recoverable on Gift Aid	21,375	—	—	21,375	10,348
0701 - Legacies	3,000	—	—	3,000	48,345
0801 - Recurring grants	2,000	—	1,500	3,500	2,500
08A1 - Non-recurring one-off grants	1,250	—	5,000	6,250	1,528
0901 - Other funds generated	2,235	8,202	—	10,438	2,309
Total	90,802	8,722	6,500	106,024	170,899

Receipts from charitable activities

1101 - Fees for weddings and funerals	9,611	—	—	9,611	11,225
Total	9,611	—	—	9,611	11,225

Other trading activities

1250 - Magazine income - advertising	—	4,815	—	4,815	2,590
1260 - Parish magazine sales	—	11,103	—	11,103	4,148
Total	—	15,918	—	15,918	6,738

Investments

1020 - Bank/Building society/CBF interest	638	—	187	826	340
1230 - Donations to Church Hall Upkeep	—	4,923	—	4,923	3,844
Total	638	4,923	187	5,749	4,184
RECEIPTS TOTAL	101,051	29,563	6,687	137,303	193,047

Payments

	Unrestricted	Designated	Restricted	2022	2021
1720 - Costs of stewardship campaign	—	—	—	—	152
1740 - Bank Charges	306	—	—	306	212
Total	306	—	—	306	364

Expenditure on charitable activities

1730 - Costs of fetes/concerts & other events	—	4,988	—	4,988	617
1801 - Giving to missionary societies	—	2,032	—	2,032	—
1910 - LDBF Common Fund	45,474	—	—	45,474	55,143
2050 - Parish Administrator Salary	13,111	—	—	13,111	10,710
2150 - Vicar's telephone	110	—	—	110	50
2201 - Parish training and mission	—	540	—	540	—
2301 - Church running - insurance	4,407	—	—	4,407	4,143
2310 - Church office - telephone/internet	613	—	—	613	588
2320 - Organ / piano tuning	—	675	—	675	600
2330 - Church maintenance	—	8,283	98	8,382	9,894
2331 - Cleaning	3,229	—	—	3,229	2,598
2333 - Quinquennial Report	—	—	—	—	720
2340 - Upkeep of services	—	3,527	—	3,527	2,691
2350 - Upkeep of churchyard	—	—	7,957	7,957	4,880
2360 - Administration/Stationery	1,774	3,183	82	5,041	4,183
2363 - Licences & Subscriptions	300	—	—	300	174
2401 - Church running - electric	2,433	—	—	2,433	2,042
2410 - Church running - gas	5,068	—	—	5,068	6,551
2420 - Church running - water	538	—	—	538	853
2530 - Hall running - electricity	—	1,764	—	1,764	1,470
2540 - Hall running - gas	—	—	—	—	294
2560 - Hall running - maintenance	—	20	—	20	392
2580 - Hall running - water	—	1,134	—	1,134	792
2701 - Church major repairs	—	31,660	—	31,660	—
2720 - Church interior and exterior decorating	4,904	2,363	—	7,267	—
2830 - Hall + interior and exterior decorating	—	—	—	—	1,220
Total	81,964	60,171	8,139	150,276	110,613

Other payments

2051 - Other Salaries	2,866	—	—	2,866	3,120
2060 - Music Staff Salaries	1,674	—	—	1,674	120
2130 - Working Expenses of Curate	30	—	—	30	20
2311 - Photocopier/Printing/Advertising Expense	17,642	—	—	17,642	11,136
Total	22,213	—	—	22,213	14,396
PAYMENTS TOTAL	104,483	60,171	8,139	172,795	125,374
GRAND TOTAL	(3,432)	(30,607)	(1,452)	(35,492)	67,672

Fund movement by type – 2022

	Opening	Incoming	Outgoing	Transfers	Gain/Loss	Closing
BaptWedd - Baptism/Weddings Sun						
Designated	100	—	—	(100)	—	—
Sub-total for BaptWedd	100	—	—	(100)	—	—
Beer - Beer Festival collec						
Designated	—	8,572	3,291	—	—	5,281
Sub-total for Beer	—	8,572	3,291	—	—	5,281
Bells - Bells Maintenance						
Designated	1,066	—	—	433	—	1,500
Sub-total for Bells	1,066	—	—	433	—	1,500
Charity - Charitable Fund						
Designated	5,000	—	2,032	2,000	—	4,968
Sub-total for Charity	5,000	—	2,032	2,000	—	4,968
Choir - Choir						
Designated	725	—	—	—	—	725
Sub-total for Choir	725	—	—	—	—	725
Clock - Church Clock Mainten						
Designated	1,000	—	312	—	—	688
Sub-total for Clock	1,000	—	312	—	—	688
Decoration - Decoration Scheme						
Restricted	1,582	187	—	—	—	1,769
Sub-total for Decoration	1,582	187	—	—	—	1,769
Emergency - Emergency Fund - Vic						
Designated	750	—	—	—	—	750
Sub-total for Emergency	750	—	—	—	—	750
Entertain - Entertaining (Recept						
Designated	359	—	1,343	640	—	(343)
Sub-total for Entertain	359	—	1,343	640	—	(343)
Flowers - Flowers						
Designated	—	—	—	250	—	250
Sub-total for Flowers	—	—	—	250	—	250
FoodGrant - Food Bank Grant						
Restricted	—	5,000	181	—	—	4,818
Sub-total for FoodGrant	—	5,000	181	—	—	4,818
Hall - Hall Fund [Including						
Designated	1,697	4,923	2,918	302	—	4,004
Sub-total for Hall	1,697	4,923	2,918	302	—	4,004
Magazine - Magazine Fund						
Designated	6,167	15,918	1,450	—	—	20,635
Sub-total for Magazine	6,167	15,918	1,450	—	—	20,635
Maintain - Church Maintenance						

Designated	(4,550)	—	3,765	9,550	—	1,234
Sub-total for Maintain	(4,550)	—	3,765	9,550	—	1,234
Messy - Messy Church						
Designated	250	—	—	—	—	250
Restricted	—	—	—	—	—	—
Sub-total for Messy	250	—	—	—	—	250
Organ - Organ & Piano Tuning						
Designated	1,460	—	675	(1,460)	—	(675)
Sub-total for Organ	1,460	—	675	(1,460)	—	(675)
Organcham - Organ Chamber Fund						
Designated	7,137	—	2,363	—	—	4,773
Sub-total for Organcham	7,137	—	2,363	—	—	4,773
PPNZC - Practical Path To Ne						
Designated	—	—	2,418	2,000	—	(418)
Sub-total for PPNZC	—	—	2,418	2,000	—	(418)
Quinquen - Quinquennial Inspect						
Designated	4,280	—	(745)	(4,280)	—	745
Sub-total for Quinquen	4,280	—	(745)	(4,280)	—	745
Reserves - Reserves - 3 Months						
Designated	40,000	—	—	—	—	40,000
Sub-total for Reserves	40,000	—	—	—	—	40,000
SSchool - Sunday School						
Designated	140	—	—	—	—	140
Sub-total for SSchool	140	—	—	—	—	140
Services - Vestry Wine/Wafers/C						
Designated	(1,520)	—	3,408	1,520	—	(3,408)
Sub-total for Services	(1,520)	—	3,408	1,520	—	(3,408)
Sound - Sound System						
Designated	1,856	150	34,193	—	—	(32,187)
Sub-total for Sound	1,856	150	34,193	—	—	(32,187)
Stationer - Stationery						
Designated	(1,242)	—	1,732	2,242	—	(732)
Sub-total for Stationer	(1,242)	—	1,732	2,242	—	(732)
TinyClub - Tiny Club Fund						
Designated	—	—	472	1,000	—	527
Sub-total for TinyClub	—	—	472	1,000	—	527
Training - Ministry Training						
Designated	492	—	540	7	—	(40)
Sub-total for Training	492	—	540	7	—	(40)
Yard - Church Yard						
Restricted	(3,700)	1,500	7,957	—	—	(10,158)
Sub-total for Yard	(3,700)	1,500	7,957	—	—	(10,158)

General - General fund							
Unrestricted	541,900	101,051	104,483	(14,108)	9,825	534,103	
Sub-total for General	541,900	101,051	104,483	(14,108)	9,825	534,103	
None - Agency collection							
Restricted	—	—	—	—	—	—	
Sub-total for None	—	—	—	—	—	—	
Grand total	604,852	137,303	172,795	—	9,825	579,200	

Fund movement by type – 2021

	Opening	Incoming	Outgoing	Transfers	Gains/Loss	Closing
BaptWedd - Baptism/Weddings Sun						
Designated	100	—	—	—	—	100
Sub-total for BaptWedd	100	—	—	—	—	100
Bells - Bells Maintenance						
Designated	1,520	—	453	—	—	1,066
Sub-total for Bells	1,520	—	453	—	—	1,066
Charity - Charitable Fund						
Designated	2,057	—	—	2,943	—	5,000
Sub-total for Charity	2,057	—	—	2,943	—	5,000
Choir - Choir						
Designated	725	—	—	—	—	725
Sub-total for Choir	725	—	—	—	—	725
Clock - Church Clock Mainten						
Designated	1,000	—	—	—	—	1,000
Sub-total for Clock	1,000	—	—	—	—	1,000
Decorate - Decoration Scheme						
Restricted	832	—	—	750	—	1,582
Sub-total for Decorate	832	—	—	750	—	1,582
Emergency - Emergency Fund - Vic						
Designated	—	—	—	750	—	750
Sub-total for Emergency	—	—	—	750	—	750
Entertain - Entertaining (Recept						
Designated	976	—	617	—	—	359
Sub-total for Entertain	976	—	617	—	—	359
FoodGrant - Food Bank Grant						
Restricted	—	—	—	—	—	—
Sub-total for FoodGrant	—	—	—	—	—	—
Hall - Hall Fund						
Designated	(471)	3,844	4,146	2,471	—	1,697
Sub-total for Hall	(471)	3,844	4,146	2,471	—	1,697
Magazine - Magazine Fund						
Designated	—	6,748	580	—	—	6,167
Sub-total for Magazine	—	6,748	580	—	—	6,167
Maintain - Church Maintenance						
Designated	2,023	—	9,283	2,709	—	(4,550)
Sub-total for Maintain	2,023	—	9,283	2,709	—	(4,550)
Messy - Messy Church						
Designated	—	—	—	250	—	250
Restricted	948	—	—	(948)	—	—
Sub-total for Messy	948	—	—	(698)	—	250
Organ - Organ & Piano Tuning						

Designated	2,000	60	600	—	—	1,460
Sub-total for Organ	2,000	60	600	—	—	1,460
Organcham - Organ Chamber Fund						
Designated	7,137	—	—	—	—	7,137
Sub-total for Organcham	7,137	—	—	—	—	7,137
PPNZC - Practical Path To Ne						
Designated	—	—	—	—	—	—
Sub-total for PPNZC	—	—	—	—	—	—
Quinquen - Quinquennial Inspect						
Designated	5,000	—	720	—	—	4,280
Sub-total for Quinquen	5,000	—	720	—	—	4,280
Reserves - Reserves - 3 Months						
Designated	40,000	—	—	—	—	40,000
Sub-total for Reserves	40,000	—	—	—	—	40,000
SSchool - Sunday School						
Designated	140	—	—	—	—	140
Sub-total for SSchool	140	—	—	—	—	140
Services - Vestry Wine/Wafers/C						
Designated	457	—	2,581	603	—	(1,520)
Sub-total for Services	457	—	2,581	603	—	(1,520)
Sound - Sound System						
Designated	—	—	144	2,000	—	1,856
Sub-total for Sound	—	—	144	2,000	—	1,856
Stationer - Stationery						
Designated	—	—	2,242	1,000	—	(1,242)
Sub-total for Stationer	—	—	2,242	1,000	—	(1,242)
Training - Ministry Training						
Designated	492	—	—	—	—	492
Sub-total for Training	492	—	—	—	—	492
Yard - Church Yard						
Restricted	(319)	1,500	4,880	—	—	(3,700)
Sub-total for Yard	(319)	1,500	4,880	—	—	(3,700)
General - General fund						
Unrestricted	367,393	180,895	99,123	(12,529)	105,068	541,900
Sub-total for General	367,393	180,895	99,123	(12,529)	105,068	541,900
Grand total	432,111	193,047	125,374	—	105,068	604,852

Staff Costs

	2022	2021
Wages & Salaries	£20,046	£18,406
Social Security Costs	£ 0	£ 0
Average number of Employees	3	3

During the year the PCC employed an administrator, a Personal Assistant and a cleaner [all part-time] and no payments attracted social security payments.

There were no employee benefits to key management personnel in the previous or current year and no payments into the NEST pension which payroll uses.

Albrighton St Mary's receives £1,528 per annum from Boningale Parish and £3,048 per annum from Donington Parish towards the cost of the Administrator and Personal Assistant. The accounts therefore show a total of £13,111 Parish Administrator salary.

Trustees' Remuneration & Expenses

Andrea Tyerman a trustee of the PCC was paid £8,502 2022 [£7,800 2021] by the PCC during the year for her role as Personal Assistant. Andrea has been employed as a personal assistant for a number of years. She was the best candidate when she applied and because of her experience it was felt that it would be beneficial for her to continue as a Trustee. She is not present when there are any discussions regarding her employment. No pension contributions were made by the PCC in connection with this employment.

Three Trustees have been reimbursed £835 in 2022 [£660 2021] for travel expenses to Funerals incurred during the year.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties [PCC members] totalled £34,619 2022 [£75,259 2021]

Analysis of Transfer between Funds - 2022

Reference	Debit	Credit	Description	Fund	Fund Type
Budget 2022	-	433.6	To Bells	General	Unr
Budget 2022	433.6	-	Per General Fund	Bells	Des
Budget 2022	9,550.25	-	Per General	Maintain	Des
Tfr to close	-	4,280.00	To Close	Quinquen	Des
Budget 2022	302.71	-	Per General fund	Hall	Des
Budget 2022	640.38	-	Per General fund	Entertain	Des
Budget 2022	-	2,000.00	To PPNZC	General	Unr
Tfr to close	4,280.00	-	Per Quinquennial	General	Unr
Budget 2022	2,000.00	-	Per General	Charity	Des
Budget 2022	-	640.38	To Entertain fund	General	Unr
Tfr to close	-	1,520.74	To Services	General	Unr
Tfr to close	1,520.74	-	Per General	Services	Des
Budget 2022	-	2,000.00	To Charity	General	Unr
Budget 2022	-	302.71	To Hall fund	General	Unr
Budget 2022	2,000.00	-	Per General fund	PPNZC	Des
Budget 2022	250	-	Per General Fund	Flowers	Des
Budget 2022	-	2,242.85	To Stationery	General	Unr
Tfr to close	100	-	Per Baptism	General	Unr
Budget 2022	-	7.99	To Ministry training	General	Unr
Tfr to close	-	1,460.00	To Close	Organ	Des
Budget 2022	-	9,550.25	To Maintenance fund	General	Unr
Budget 2022	7.99	-	Per General fund	Training	Des
Tfr to close	1,460.00	-	Per Organ to close	General	Unr
Budget 2022	-	250	To Flower Fund	General	Unr
Budget 2022	2,242.85	-	Per General fund	Stationer	Des
Tfr to close	-	100	Tfr to close	BaptWedd	Des
Tfr from General to Tiny Club Fund	500	-	Per General	TinyClub	Des
Tfr from General to Tiny Club Fund	-	500	To Tiny Club	General	Unr
Tfr from 00108922 to 6590 Tiny Club Fund	-	500	To Petty Cash	General	Unr
Tfr from 00108922 to 6590 Tiny Club Fund	500	-	Per 00108922	TinyClub	Des

Analysis of Transfer between Funds - 2021

Reference	Debit	Credit	Description	Fund	Fund Type
Tfr from General to Maintenance	-	2,709.75	To Maintenance fund	General	Unr
Tfr from General to Maintenance	2,709.75	-	Per General fund	Maintain	Des
Tfr from General to Hall	-	2,471.63	To Hall fund	General	Unr
Tfr from General to Hall	2,471.63	-	Per General fund	Hall	Des
Tfr from General to Vestry	-	603.34	To Vestry	General	Unr
Tfr from General to Vestry	603.34	-	Per General fund	Services	Des
Tfr from General to Stationery	-	1,000.00	To Stationery	General	Unr
Tfr from General to Stationery	1,000.00	-	Per General fund	Stationer	Des
Tfr from General to Charitable	-	2,943.00	To Charitable	General	Unr
Tfr from General to Charitable	2,943.00	-	Per General fund	Charity	Des
Tfr from Messy restricted to General - should not have been a restricted fund set up a designated fund	-	948.3	To General Fund	Messy	Res
Tfr from Messy restricted to General - should not have been a restricted fund set up a designated fund	948.3	-	Per Messy restricted	General	Unr
Tfr from General to Messy designated	-	250	To Messy	General	Unr
Tfr from General to Messy designated	250	-	Per General Fund	Messy	Des
Tfr from General to Vicars fund	-	750	To Vicars fund	General	Unr
Tfr from General to Vicars fund	750	-	Per General fund	Emergency	Des
Tfr from General to Sound	-	2,000.00	To Sound	General	Unr
Tfr from General to Sound	2,000.00	-	Per General	Sound	Des
2020 Contribution to IDS account	-	250	2020 Contribution to IDS account	General	Unr
2021 Contribution to IDS account	-	500	2021 contribution to IDS account	General	Unr
2020 Contribution to IDS account	250	-	2020 Contribution to IDS account	Decorate	Res
2021 Contribution to IDS account	500	-	2021 Contribution to IDS account	Decorate	Res

Fixed Assets 2022

a) Tangible fixed assets

	Freehold Buildings £	Total Assets
Cost or Valuation		
As at 1 Jan	332,350	332,350
Additions in the Year	0	0
Disposal in the Year	0	0
Revaluation [if any]	20,412	20,412
Value at 31 Dec	352,762	352,762
Accumulated Depreciation		
As at 1 Jan	0	0
Charge for the Year	0	0
Disposals	0	0
Value at 31 Dec	352,762	352,762
Net Book Value at 1 Jan 2021	332,350	332,350
Net Book Value at 31 Dec 2021	352,762	352,762

The Freehold land and buildings are The Parish Church Centre. The Church Centre is revalued at 31 December annually using Nationwide house price calculator referred to on page 19.

b) Fixed Asset Investments

	At 1 Jan £	Additions £	Disposals £	Transfers £	Change in Market Value £	At 31 Dec £
Unrestricted funds						
Investments	115,491	0.00	0.00	0.00	(10,586)	104,905
Total	115,491	0.00	0.00	0.00	(10,586)	104,905

CCLA – 620076001J – Albrighton St Mary General - £104,905

Summary of Assets by Fund 2022

	Unrestricted	Restricted	2022	2021
Unrestricted				
General fund	534,103	—	534,103	541,900
Designated				
Baptism/Weddings Sundries	—	—	—	100
Beer Festival collections for General Fund	5,281	—	5,281	—
Bells Maintenance	1,500	—	1,500	1,066
Charitable Fund	4,968	—	4,968	5,000
Choir	725	—	725	725
Church Clock Maintenance	688	—	688	1,000
Church Maintenance	1,234	—	1,234	(4,550)
Emergency Fund - Vicars discretion	750	—	750	750
Entertaining (Receptions)	(343)	—	(343)	359
Flowers	250	—	250	—
Hall Fund [Including Maintenance Budget	4,004	—	4,004	1,697
Magazine Fund	20,635	—	20,635	6,167
Messy Church	250	—	250	250
Ministry Training	(40)	—	(40)	492
Organ & Piano Tuning	(675)	—	(675)	1,460
Organ Chamber Fund	4,773	—	4,773	7,137
Practical Path To Nett Zero Carbon	(418)	—	(418)	—
Quinquennial Inspection	745	—	745	4,280
Reserves - 3 Months Expenditure	40,000	—	40,000	40,000
Sound System	(32,187)	—	(32,187)	1,856
Stationery	(732)	—	(732)	(1,242)
Sunday School	140	—	140	140
Tiny Club Fund	527	—	527	—
Vestry Wine/Wafers/Candles	(3,408)	—	(3,408)	(1,520)
Restricted				
Agency collection	—	—	—	(97)
Church Yard	—	(10,158)	(10,158)	(3,700)
Decoration Scheme	—	1,769	1,769	1,582
Food Bank Grant	—	4,818	4,818	—
Total	582,771	(3,570)	579,200	604,852

Summary of Assets by Fund 2021

	Unrestricted	Restricted	2021	2020
Unrestricted				
General fund	541,900	—	541,900	367,393
Designated				
Baptism/Weddings Sundries	100	—	100	100
Bells Maintenance	1,066	—	1,066	1,520
Charitable Fund	5,000	—	5,000	2,057
Choir	725	—	725	725
Church Clock Maintenance	1,000	—	1,000	1,000
Church Maintenance	(4,550)	—	(4,550)	2,023
Emergency Fund - Vicars discretion	750	—	750	—
Entertaining (Receptions)	359	—	359	976
Hall Fund [Including Maintenance Budget	1,697	—	1,697	(471)
Magazine Fund	6,167	—	6,167	—
Messy Church	250	—	250	—
Ministry Training	492	—	492	492
Organ & Piano Tuning	1,460	—	1,460	2,000
Organ Chamber Fund	7,137	—	7,137	7,137
Quinquennial Inspection	4,280	—	4,280	5,000
Reserves - 3 Months Expenditure	40,000	—	40,000	40,000
Sound System	1,856	—	1,856	—
Stationery	(1,242)	—	(1,242)	—
Sunday School	140	—	140	140
Vestry Wine/Wafers/Candles	(1,520)	—	(1,520)	457
Restricted				
Agency collection	—	(40)	(40)	100
Church Yard	—	(3,700)	(3,700)	(319)
Decoration Scheme	—	1,582	1,582	832
Messy Church	—	—	—	948
Total	607,068	(2,215)	604,852	432,111

Statement of Receipts & Payments Comparatives
Previous Year 2021

	Unrestricted	Restricted	2021	2020
Receipts and endowments from:				
Donations and legacies	169,399	1,500	170,899	84,794
Receipts from charitable activities	11,225	—	11,225	8,314
Other trading activities	6,738	—	6,738	17,141
Investments	4,184	—	4,184	1,561
Total receipts	191,547	1,500	193,047	111,811
Payments on:				
Raising funds	364	—	364	284
Payments for charitable activities	105,732	4,880	110,613	104,614
Other payments	14,396	—	14,396	13,759
Total payments	120,493	4,880	125,374	118,659
Net receipts / (payments) resources before transfer	71,053	(3,380)	67,672	(6,847)
Transfers				
Gross transfers between funds - in	13,676	750	14,426	98,655
Gross transfers between funds - out	(13,477)	(948)	(14,426)	(98,655)
Other recognised gains / losses				
Gains / losses on investment assets	97,075	—	97,075	—
Gains on revaluation, fixed assets, charity's own use	8,190	(197)	7,993	8,782
Net movement in funds	176,477	(3,776)	172,741	1,934
Total funds brought forward	430,550	1,560	432,111	430,176
Total funds carried forward	607,068	(2,215)	604,852	432,111