

HOME-START EAST SURREY



ANNUAL REPORT 2023-2024

- Financial Report
- Annual Accounts
- Independent Examiner's Report
- Family Facts & Figures

Suite 2, Second Floor, Tower House

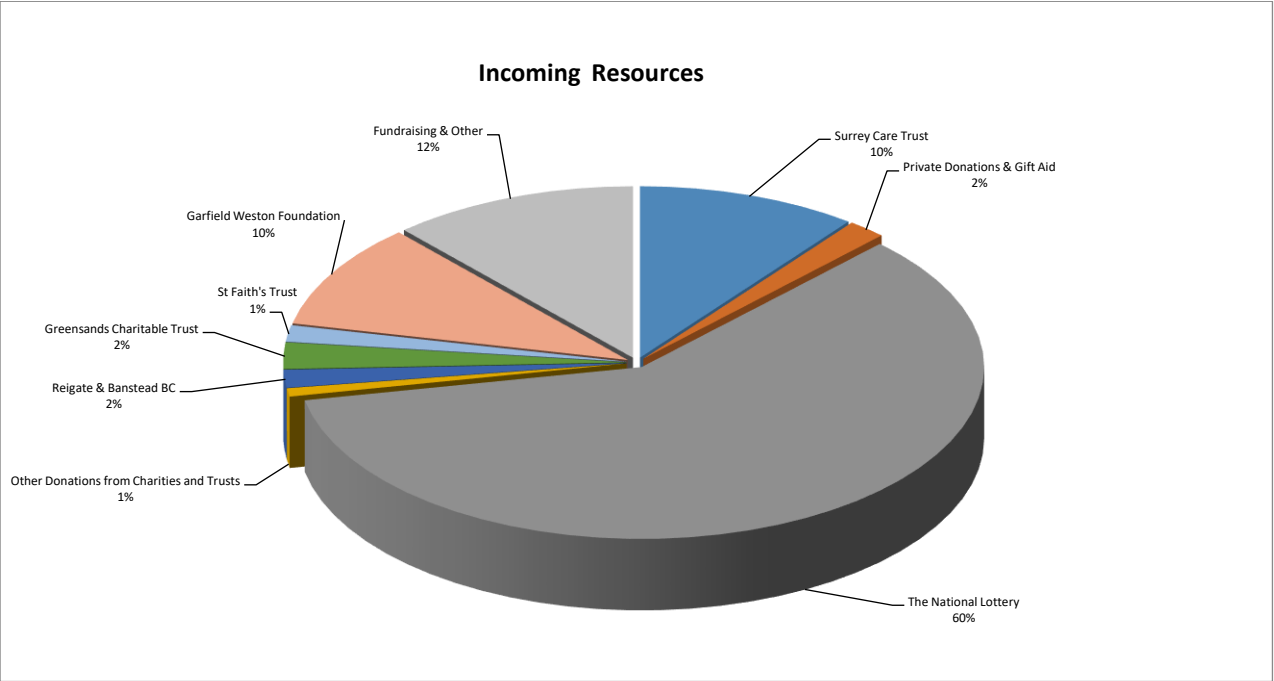
3 Cromwell Road, Redhill, RH1 1RT

Email: info@home-starteastsurrey.org.uk

Charity No. 1164164

Company Registration No. 07645329

FINANCIAL REPORT



The main source of funds in the year was The National Lottery Community Fund which is to provide funding over a five year period commencing 2022.

The Trustees have decided to maintain the Reserves at a level equivalent to 5.5 months expenditure to ensure, in the event of unforeseen difficulties, there is sufficient time and funds available to wind up the scheme and meet contractual obligations.

David Mathieson, Treasurer

Home-Start East Surrey
Statement of Financial Activities for the Year ended 31 March 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Income and Expenditure					
Incoming resources					
Surrey Care Trust		20,936	0	20,936	21,236
Reigate & Banstead BC		3,400	0	3,400	0
Private Donations	2	123,680	0	123,680	97,758
Donations from Charities	2	29,712	0	29,712	22,632
Gift Aid		0	0	0	0
Bank Interest		808	0	808	121
Fund Raising		22,453	0	22,453	406
Other		140	0	140	560
Total Incoming Resources		201,129	0	201,129	142,713
Resources expended					
Homestart Levy		2,569	0	2,569	2,904
Salaries & NI & Pension	3	152,662	0	152,662	130,287
Advertising		238	0	238	326
Training		1,186	0	1,186	970
Recruitment		403	0	403	654
Organisers' expenses		2,604	0	2,604	2,297
Volunteers' expenses		491	0	491	801
Committee Expenses		84	0	84	0
Event & Room Booking Expenses		252	0	252	853
Childrens' & family expenses		738	0	738	1,122
Fundraising Costs		9,382	0	9,382	4,654
		170,608	0	170,608	144,868
Overheads					
Rent & Rates		17,433	0	17,433	12,583
Insurance		1,237	0	1,237	1,821
Light & Heat		1,717	0	1,717	476
Telephone		3,861	0	3,861	3,501
Printing, postage & stationery		1,210	0	1,210	2,321
Computer Costs		2,214	0	2,214	3,177
Legal & Professional Fees		1,246	0	1,246	1,196
Bank Fees		0	0	0	0
Repairs & Renewals		157	0	157	197
Sundry Costs & Parking		1,920	0	1,920	2,631
Depreciation		0	0	0	529
		30,995	0	30,995	28,433
Total Resources Expended		201,603	0	201,603	173,300
Surplus/Loss		(474)	0	(474)	(30,588)

The notes on pages 5 to 6 form part of these accounts.

**Home-Start East Surrey
Balance Sheet at 31 March 2024**

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	4	0	0
Total Current Assets		<u>0</u>	<u>0</u>
Current assets			
Debtors	5	0	0
Bank Current Account		14,753	19,107
Bank Deposit Accounts		97,750	93,942
Petty Cash		98	39
Total Current Assets		<u>112,601</u>	<u>113,088</u>
Creditors: amounts falling due within one year	6	54,315	54,328
Total Current Liabilities		<u>54,315</u>	<u>54,328</u>
Net Assets		<u><u>58,287</u></u>	<u><u>58,761</u></u>
Funds			
Unrestricted	7	58,287	58,761
Restricted		<u>0</u>	<u>0</u>
		<u><u>58,287</u></u>	<u><u>58,761</u></u>

Approved by the Management Committee on15th April 2024..... and signed on its behalf by

 Stephanie Limond(Chair)

 David Mathieson(Management Committee Member)

The notes on pages 5 to 7 form part of these accounts.

Home-Start East Surrey
Notes to the Accounts for the Year ended 31 March 2024

1 Accounting policies

a) Basis of Accounting

These accounts have been prepared on an accruals basis.

b) Income

Grants, donations and bank interest are generally credited to the statement of financial activities in the period in which they are received. By exception, income is accrued into the appropriate year, if funds are received in a different year to the one intended.

c) Depreciation

Depreciation is charged as follows:

Furniture and Fittings - over 3 years on a straight line basis

Computers and Equipment - over 3 years on a straight line basis

	2024	2023
	£	£
2 Private Donations		
National Lottery Community Fund	120000	90000
Sorbon Investments	0	2000
Waitrose/John Lewis	0	2,000
Yorkshire Building Society Charitable Foundation	1,496	0
Private Individuals and other donations	2,184	3,758
Total Private Donations	<u>123,680</u>	<u>97,758</u>
 Donations from Charities and Charitable Trusts		
Alchemy Foundation Charity	1000	500
Community Foundation for Surrey	0	1,900
Garfield Weston Foundation	20,000	7,500
Greensands Charitable Trust	5000	0
Horley Lions	400	494
Souter Charitable Trust	0	5,000
St Faith's Trust	3,125	5,238
The Sir Jules Thorn Charitable Trust	0	2,000
Other Donations	187	0
Total Donations from Charities	<u>29,712</u>	<u>22,632</u>

3 Renumeration

	2024	2023
The average number of employees during the year was		
Organisers	4	4
Administration	1	1

No employee earned more than £50,000 for the year.

Home-Start East Surrey
Notes to the Accounts for the Year ended 31 March 2024

4 Tangible Fixed Assets

	Computers and Equipment	Furniture and Fittings	Total
Cost	£	£	£
at 1 April 2023	9,800.99	3,103.46	12,904
Additions	0.00	0.00	0
Disposals	0.00	0.00	0
at 31 March 2024	<u>9,800.99</u>	<u>3,103.46</u>	<u>12,904</u>
Accumulated Depreciation			
at 1 April 2023	9,800.99	3,103.46	12,904
Charge for the year	0.00	0.00	0
Disposals	0.00	0.00	0
at 31 March 2024	<u>9,800.99</u>	<u>3,103.46</u>	<u>12,904</u>
Net Book Values			
at 31 March 2024	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
at 31 March 2023	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

	2024	2023
	£	£
5 Debtors		
Trade Debtors	0	0
Prepayment	0	0
	<u><u>0</u></u>	<u><u>0</u></u>
6 Creditors: Amounts falling due within one year		
Sundry Creditors (PAYE/NI & Pension)	4,029	3,848
Accruals (prepaid income)	50,000	50,000
Accruals (accrued expenses)	286	479
	<u><u>54,315</u></u>	<u><u>54,328</u></u>

7 Movement of Restricted and Unrestricted Funds

	Balance at 31.3.2023	Movements in year (net)	Balance at 31.3.2024
	£	£	£
Unrestricted Funds:			
General Fund	(41,239)	(474)	(41,713)
Reserve Fund	100,000	0	100,000
Total Funds	<u><u>58,761</u></u>	<u><u>(474)</u></u>	<u><u>58,287</u></u>
Restricted Funds:			
General Fund	0	0	0
Reserve Fund	0	0	0
Total Funds	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Restrictions

Restricted funds include only specific grants with restricted use.

Unrestricted funds include all existing funds for Family Support and the Reserve.

The Reserve Fund is to be used to maintain (or wind up) core activities during a period of unforeseen difficulty and equates to between 4 to 6 months of operational costs.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Home-Start East Surrey

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1164164

Set out on pages

1-7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting record.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

04/09/2024

Name:

Jonathan Hillier

**Relevant professional
qualification(s) or body
(if any):**

ACA FCCA

Address:

GBJ Financial Limited

27 Hatchlands Road

Redhill, Surrey

RH1 6RW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Families Facts and Figures

Total Number of Referrals = 110

By Borough— 60% Redhill, Reigate & Merstham
22% Tandridge
18% Mole Valley

Number of Families Supported -

Home Visiting: 72 In Groups: 82 Parenting Puzzle: 46

Number of children supported in total: 337

Donations from Charities and Charitable Trusts

The Alchemy Foundation Charity

Greensands Charitable Trust

Garfield Weston Foundation

Horley Lions

The Sir Jules Thorn Charitable Trust

The National Lottery Community Fund

Souter Foundation

St Faith's Trust

Yorkshire Building Society Charitable Foundation

The Sir Jules Thorn Charitable Trust

Overview of key figures from our accounts

	This year (ending 31.03.24)	Last year (ending 31.03.23)
Income	£201,129	£ 142,713
Expenditure	£201,603	£ 173,300
Surplus / (Loss)	£ (474)	£ (30,588)

What our referrers are saying:

As a team, we know we can rely on Home-Start East Surrey to support our families, and make a huge difference in improving situations and making a real positive difference. That professional trust counts for a lot. SM—Health Visitor

What our families are saying:

The care and love from HSES worked well. HS is just perfect. Lovely staff at HS, very welcoming, whenever we have our outings it feels more like a family gathering. Thank you for stepping in when we felt empty. We will surely miss you.

My volunteer was really good to talk to, good to have adult interaction, a really good match as I got on with her really well. She gave me advice about my child's behaviour like not to always ignore his behaviour but rather deal with it. Thank you Home-Start.

A Heart Felt Ongoing Thanks to our

Trustees & Volunteers

Trustees

Stephanie Limond—Chair
Angie Barton—Safeguarding Lead
David Mathieson—Treasurer
Emma Aldridge, Edwina Hughes,
Ross Huelin, Tina Lockwood
and Elora Tescari

Volunteers

Ann B, Anne L-C, Annie H, Cherry K, Cherry S,
Chris M, Derek, Edel, Geraldine, Helen G, Janette, Jenny, Joanna B, Jo
-Anne M, Judith, Julia, Karen B, Kate, Karen G, Keith, Katrina, Kim H,
Kim A H, Kirsty, Laura S, Laura Z,
Linda B, Linda G, Lisa, Liz H, Mary, Mike, Nicky, Paula, Philippa, Sam,
Sara, Sarah Mi, Sarah Mo, Sian, Susan, Suzannah,

Goodbye to

Anne Mc, Jessica, Jean and Tara.

Staff Team

Anna Spenceley, Scheme Manager
Christine Heaton, Scheme Co-ordinator
Lisa Wedderburn, Perinatal Support Co-ordinator
Lisa Kelly, Family Support Co-ordinator
Helen Sabath, Administrator
Jenny Ditch, Accountant
Kevin Hinton, IT Support

Acknowledgements & Thanks

1st April 2023 to 31st March 2024

HSUK, Belfry Centre, Bi-Water, British Telecom,
Home-Start Surrey, Horley Lions, Inner City Groove Band, Reigate Manor
Hotel, Reigate Fire Service,
Reigate Park Church, SCC, Stripey Stork,
Surrey Care Trust, Tandridge & Mole Valley Community Lotteries, Nutfield
Memorial Hall, Tandridge Voluntary Action, Venture Inn, Reigate & Banstead
Borough Council, Voluntary Action Reigate & Banstead, Waitrose Horley,
Wotton House, YMCA

Special Thanks

To everyone that contributed to our first Gala dinner by buying tickets, donating auction prizes, being part of our Committee, being a guest speaker or by helping out during the evening, an amazing total of £22,000 was raised on the night!

Thank you also to our network of professional partners, including Health Visitors, Midwifery Services, GP practices, East Surrey Perinatal Mental Health Services and our Mole Valley, Horley & other local family centres, our local schools and the Dorking School Partnership.

HOME START

East Surrey
...because childhood can't wait



Home-Start East Surrey Overview Year ending 31st March 2024

Home-Start East Surrey is a local charity that supports families with young children up to the age of 11, living in Redhill, Reigate, Merstham, Caterham, Dorking, Horley & surrounding areas, to cope with the challenges of parenting and family life.

We recruit & train our bank of 44 volunteers to work with families for a few hours every week, primarily in their own home for up to 6 months. Our volunteers will also support families to access appointments and community activities and events.

We run a weekly nurture group which supports new parents experiencing anxiety, isolation or low mood for their babies first year.

We regularly facilitate evidence based Parenting Programmes including the 10 week nurture programme, the 4 week Parenting Puzzle workshop and the 4 week Talking Teens course for parents of teenagers. We deliver jointly with the Mole Valley and Horley Family Centres, weekly Stay & Play sessions for invited parents with children under 5, who find it difficult for various reasons to access groups in the community.

The groups are also there when 1-1 volunteer support is completed, so we can still maintain a 'light touch' source of support for families known to us.

We support families from all religious, ethnic, cultural or social backgrounds, irrespective of gender, sexuality or any other factor that makes their family unique & special.

We treat everyone we work with as individuals & tailor our support to meet families' particular needs.

Home-Start East Surrey, Suite 2 & 3, Second Floor, Tower House,
3 Cromwell Road, Redhill, RH1 1RT, Tel: 01737 770220

E-mail: info@home-starteastsurrey.org.uk

Registered Charity No: 1164164 Company Registration No: 07645329

AGM Chair's Report 2023-24

by Stephanie Limond, Chair of Trustees

As each year goes by the trustees are more and more impressed by the support our staff team and volunteers are able to provide the local community. This is echoed by everyone who comes into contact with Home-Start East Surrey.



This year much of our time has been spent on the re-procurement of funding from Surrey County Council. There have been significant changes in the way in which we are able to access this funding, which is now via various Lead Organisations and is split by Borough. Although we do receive some funding, it has greatly reduced over recent years. The result of which means that our focus is on fundraising and applying for grants from other sources elsewhere. My grateful thanks goes to all those who continue to give us valuable financial support. The team at Home-Start Surrey give such a fantastic service to members of the community, despite what may be going on in their own lives, and without their endless enthusiasm Home-Start East Surrey would not be the success that it is. Stephanie Limond, Chair of Trustees

Our Strategy....

- **Our Vision:** Enabling Families to Flourish & Thrive
- **Our Mission:** A Local Charity, here for families when they need us the most, building a future together
- **Our Values:** Partnership, Practical, Empowering and Reliable
- **Our Priorities:** Families & Volunteers
- **Community Outcomes:** Build Connections & Increase Engagement by improving Diversity, Developing Services and Improving Sustainability.

What our families told us:

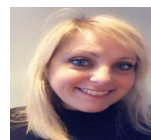
"Meeting up with my volunteer and going out once a week to different playgroups has worked really well for me. It has given me more confidence and knowledge in terms of how to cope with my son and the services available for him. The team are all amazing.

Thank you so much for everything."

"I think it has benefitted me the most having support reduced my stress and anxiety. It supported my children to develop their relationship and play safely together. A volunteer was found quickly and she was reliable."

Scheme Manager's Report

by Anna Spenceley



2023 saw our first fundraising 'Gala Dinner' held at the Reigate Manor Hotel in June, which raised a total of £22,000. An amazing amount considering it was our first event. I must thank Natalie Anstiss for all of her help and guidance enabling us to pull off such a fabulous night. We benefitted from all of her event planning & fundraising experience which was so helpful. From the generosity of the hotel, the corporate sponsors 'etch. Creative' & 'xeinadin' who also provided our hilarious compere Alex, all the wonderful prize donations & the volunteers who gave up their time on the night, THANK YOU! It was a big success! We learnt a lot, & are looking to hold a similar event for our 30th birthday in 2026.

As we are one of eight local Home-Start Schemes in Surrey, moving forward we are looking at working more collaboratively, by sharing good practice & fundraising opportunities. June 2023 saw our first Home-Start Surrey strategy day, getting together all the staff & Trustees in Surrey, to share in a joint vision. We were lucky to have Peter Grigg, Chief Executive of HSUK with us who spoke about looking to the future & how we can be stronger & more influential working together.



Our Home Visiting Service was very much in demand, with 72 families receiving regular weekly support from one of our trained volunteers. Our regular targeted play session at the Mole Valley Family Centre for families in Dorking saw 31 families attend, & 36 families at our similar weekly group in the Horley Family Centre. 46 parents attended one of our 10 week Parenting Puzzle Courses, workshops or Talking Teens programmes, run either in house, at the Mole Valley or Horley Family Centres or the Ashcombe School. We are delighted to be delivering these courses in conjunction with partners which we know makes such a positive difference to family life. Our weekly Nurture Group supported 15 new parents on their parenting journey, with targeted advice in our group community room in Redhill.

Our outings included summer picnics in the Reigate Priory and the Redhill Memorial Park, another brilliant day at the Reigate Fire HQ where the 15 families sat on the fire engines, practiced with the fire hoses, met the fire dog Chester, & got fire safety advice for their homes. Thank you to Blue Watch for hosting us. Godstone farm was the venue for our family day out, where the children loved seeing all the animals! After last year's success, our children's Christmas party was held for the second time at the Wacky Kingdom in Redhill. An amazing time was had by all the children from the 48 families who came along. We were lucky to have the Mayor of Reigate & Banstead, Cllr Eddy Humphreys, come along to support us, and a special visit from Father Christmas, with gifts for all the children. (Special thanks to Horley Lions)

I couldn't do any of this without my amazing team around me, so a BIG thank you to my Scheme Coordinator Christine Heaton, Perinatal Support Coordinator Lisa Wedderburn, Family Coordinator Lisa Kelly & my administrator Helen Sabbath. They really are wonderful & hard working, & go above & beyond everyday to support volunteers & families for HSES.

Volunteers

We really could not do what we do without our bank of home visiting volunteers, who give up their time for free to support our local families. Six new volunteers attended our nine week prep course in 2023-2024, which equipped them with the tailored skills and confidence required to be a home visitor. We are so grateful for all of our volunteers who work with us, their dedication and reliability really means we can offer a service that can make a real positive difference to children and families. Unfortunately we said goodbye to a few of our amazing volunteers during the past year. We would like to take this opportunity to thank them for everything they have done for us and wish them well with their future plans.

We continue to thank and appreciate our volunteers for their hard work and commitment they give to us, by hosting a summer afternoon tea and a Christmas lunch event during the year. This is our way of giving back to them, and is always a fun afternoon of delicious food prepared by the Team, a free prize draw and a fun quiz. We also hold regular coffee mornings with guest speakers, as a way of upskilling our volunteers with latest themes and good practice around different subjects including Special Educational needs, neurodiversity and school refusing. During all of these events, we give out long service awards, recognising the efforts of our army of amazing volunteers here at Home-Start East Surrey.

Our wonderful Trustees work tirelessly in the background, but really are the back bone of HSES. Funding, Policies, Finance & Budgeting as well as Safeguarding Children are just a few of their duties, which have kept some of them extremely busy this year, all in their spare time. Thank you all SO much!

Anna Spenceley, Scheme Manager



Congratulations to our Chair of Trustees Stephanie Limond who was awarded with the 'Individual Trustee Award 2023' from Eddy Humphreys the Mayor of Reigate & Banstead. Stephanie is also the Chair of Home-Start Surrey which oversees all 8 local Home-Start Schemes in Surrey. Well done Stephanie!

We held a small, intimate memorial service for our previous Scheme Manager Debbie Wade earlier this year, who sadly died in January. She was passionate about everything Home-Start, having worked here for over 10 years.

