

HOME-START EAST SURREY



ANNUAL REPORT 2021-2022

- Financial Report
- Annual Accounts
- Independent Examiner's Report
- Family Facts & Figures

Suite 2, Second Floor, Tower House

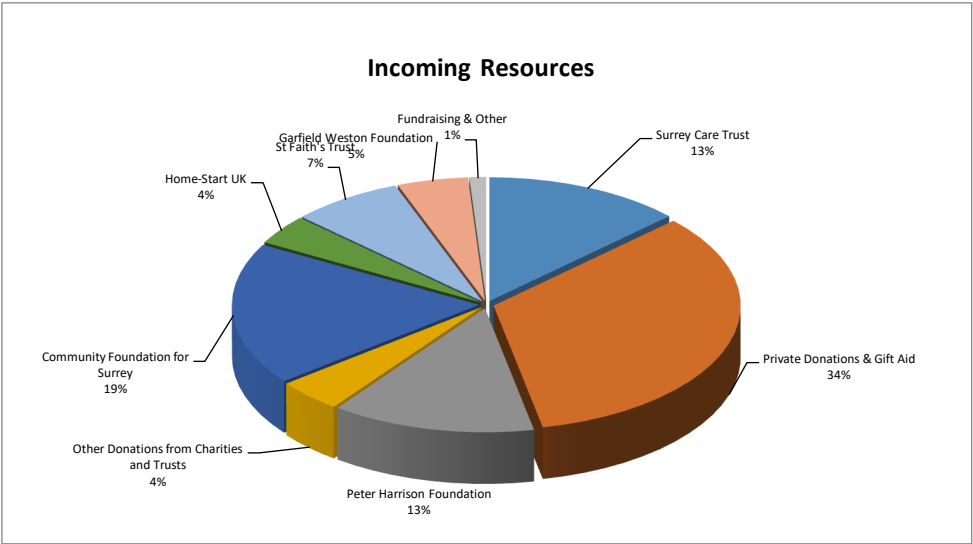
3 Cromwell Road, Redhill, RH1 1RT

Email: info@home-starteastsurrey.org.uk

Charity No. 1164164

Company Registration No. 07645329

FINANCIAL REPORT



David Mathieson, Treasurer

Home-Start East Surrey
Statement of Financial Activities for the Year ended 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Income and Expenditure					
Incoming resources					
Surrey Care Trust		20,936	0	20,936	20,936
Private Donations	2	54,588	0	54,588	75,268
Donations from Charities	2	84,047	0	84,047	58,313
Gift Aid		10	0	10	2,721
Bank Interest		8	0	8	27
Fund Raising		674	0	674	305
Other		1,085	0	1,085	1,112
Total Incoming Resources		161,349	0	161,349	158,681
Resources expended					
Homestart Levy		2,856	0	2,856	2,037
Salaries & NI & Pension	3	119,382	0	119,382	107,727
Advertising		171	0	171	592
Training		2,781	0	2,781	1,086
Recruitment		345	0	345	198
Organisers' expenses		2,110	0	2,110	1,050
Volunteers' expenses		226	0	226	27
Committee Expenses		1,126	0	1,126	0
Event & Room Booking Expenses		533	0	533	818
Childrens' & family expenses		2,346	0	2,346	1,583
Fundraising Costs		4,693	0	4,693	7,800
		136,570	0	136,570	122,918
Overheads					
Rent & Rates		12,563	0	12,563	4,808
Insurance		1,364	0	1,364	1,430
Light & Heat		450	0	450	276
Telephone		2,157	0	2,157	2,129
Printing, postage & stationery		1,495	0	1,495	1,277
Computer Costs		2,485	0	2,485	3,406
Legal & Professional Fees		1,157	0	1,157	1,242
Bank Fees		49	0	49	0
Repairs & Renewals		960	0	960	14,656
Sundry Costs & Parking		2,179	0	2,179	1,780
Depreciation		1,537	0	1,537	1,540
		26,398	0	26,398	32,542
Total Resources Expended		162,967	0	162,967	155,460
Surplus/Loss		(1,619)	0	(1,619)	3,221

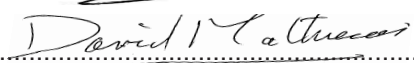
The notes on pages 5 to 7 form part of these accounts.

**Home-Start East Surrey
Balance Sheet at 31 March 2022**

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	4	529	2,065
Total Current Assets		<u>529</u>	<u>2,065</u>
Current assets			
Debtors	5	0	0
Bank Current Account		14,195	19,157
Bank Deposit Accounts		78,821	73,813
Petty Cash		6	31
Total Current Assets		<u>93,023</u>	<u>93,001</u>
Creditors: amounts falling due within one year	6	4,203	4,100
Total Current Liabilities		<u>4,203</u>	<u>4,100</u>
Net Assets		<u><u>89,348</u></u>	<u><u>90,967</u></u>
Funds			
Unrestricted	7	89,348	83,332
Restricted		<u>0</u>	<u>7,635</u>
		<u><u>89,348</u></u>	<u><u>90,967</u></u>

Approved by the Management Committee on ...27th September 2022... and signed on its behalf by

 (Chair)

 (Management Committee Member)

The notes on pages 5 to 7 form part of these accounts.

Home-Start East Surrey
Notes to the Accounts for the Year ended 31 March 2022

1 Accounting policies

a) Basis of Accounting

These accounts have been prepared on an accruals basis.

b) Income

Grants, donations and bank interest are generally credited to the statement of financial activities in the period in which they are received. By exception, income is accrued into the appropriate year, if funds are received in a different year to the one intended.

c) Depreciation

Depreciation is charged as follows:

Furniture and Fittings - over 3 years on a straight line basis

Computers and Equipment - over 3 years on a straight line basis

2

Private Donations

	2022 £	2021 £
National Lottery Community Fund	0	70971
Waitrose	666	999
Wingate Wealth Management	415	0
Private Individuals and other donations	53,507	3,298
Total Private Donations	<u>54,588</u>	<u>75,268</u>

Donations from Charities and Charitable Trusts

CAF Coronavirus Emergency Fund	0	7500
Community Foundation for Surrey	30,000	15,000
Garfield Weston Foundation	7,500	0
Home-Start UK	6,281	13,063
Horley Lions	526	0
Peter Harrison Foundation	21,540	0
Raven Housing Trust	0	5,000
Rotary Club of Reigate & Redhill	400	1,500
St Faith's Trust	11,800	11,800
The Albert Hunt Trust	3,000	0
The Misses Barrie Charitable Trust	2,000	0
Woodward Charitable Trust	1,000	0
Other Donations	0	4,450
Total Donations from Charities	<u>84,047</u>	<u>58,313</u>

3

Remuneration

	2022	2021
The average number of employees during the year was		
Organisers	4	3.5
Administration	1	1

No employee earned more than £50,000 for the year.

Home-Start East Surrey
Notes to the Accounts for the Year ended 31 March 2022

4 Tangible Fixed Assets

	Computers and Equipment	Furniture and Fittings	Total
Cost	£	£	£
at 1 April 2021	9,800.99	3,103.46	12,904
Additions	0.00	0.00	0
Disposals	0.00	0.00	0
at 31 March 2022	<u>9,800.99</u>	<u>3,103.46</u>	<u>12,904</u>
 Accumulated Depreciation			
at 1 April 2021	7,896.32	2,942.66	10,839
Charge for the year	1,456.38	80.40	1,537
Disposals	0.00	0.00	0
at 31 March 2022	<u>9,352.70</u>	<u>3,023.06</u>	<u>12,376</u>
 Net Book Values			
at 31 March 2022	<u><u>448</u></u>	<u><u>80</u></u>	<u><u>529</u></u>
 at 31 March 2021	<u><u>1,905</u></u>	<u><u>161</u></u>	<u><u>2,065</u></u>

	2022	2021
	£	£
5 Debtors		
Trade Debtors	0	0
Prepayment	0	0
	<u><u>0</u></u>	<u><u>0</u></u>
 6 Creditors: Amounts falling due within one year		
Sundry Creditors (PAYE/NI & Pension)	2,901	2,780
Accruals (prepaid income)	0	0
Accruals (accrued expenses)	1,302	1,320
	<u><u>4,203</u></u>	<u><u>4,100</u></u>

Home-Start East Surrey
Notes to the Accounts for the Year ended 31 March 2022

7 Movement of Restricted and Unrestricted Funds

	Balance at 31.3.2021	Movements in year (net)	Balance at 31.3.2022
	£	£	£
Unrestricted Funds:			
General Fund	28,332	6,016	34,348
Reserve Fund	55,000	0	55,000
Total Funds	83,332	6,016	89,348
Restricted Funds:			
General Fund	7,635	(7,635)	0
Reserve Fund	0	0	0
Total Funds	7,635	(7,635)	0

	Balance at 31.3.2020	Movements in year (net)	Balance at 31.3.2021
	£	£	£
Unrestricted Funds:			
General Fund	17,645	10,686	28,332
Reserve Fund	49,000	6,000	55,000
Total Funds	66,645	16,686	83,332
Restricted Funds:			
General Fund	21,100	(13,465)	7,635
Reserve Fund	0	0	0
Total Funds	21,100	(13,465)	7,635

Restrictions

Restricted funds include only specific grants with restricted use.

Unrestricted funds include all existing funds for Family Support and the Reserve.

The Reserve Fund is to be used to maintain (or wind up) core activities during a period of unforeseen difficulty and equates to around 4 months of operational costs.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Home-Start East Surrey

**On accounts for the year
ended**

31st March 2022

**Charity no
(if any)**

1164164

Set out on pages

1-7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting record.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

David C Craft

Date:

5 September 2022

Name:

David C Craft

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

Charles & Company Accountancy Limited

The Cottage 2 Castlefield Road

Reigate Surrey

RH2 0SH



East Surrey

Chair's Report for 2022 AGM

What a roller-coaster of a year we have just had. Looking back it is incredible how much has been achieved in just one year.

I would like to begin by thanking our amazing staff team, led by Anna, the work done by her, Christine, Lisa W, Lisa K and Helen has meant that HSES had supported a 20% increase in referrals. Thank you, without you none of this would be possible.

Some of the highlights of the last 12 months include the completion of our newly refurbished offices making a hugely improved working space with a family-friendly community room which is a lovely inviting space. The mayor, Jill Brady came along to our official opening and we were joined by volunteers and supporters of HSES.

I must also say a huge thanks to Sue Lumley and Morrisons for their continued support supplying us with food for various events that we hold. What would we do without their yummy cakes!

As the Covid restrictions were fully removed during the year we have been able to gradually get back to normal; including the fully resumption of Nurture Groups and Parenting Puzzle. As time moves on these groups are becoming more and more popular.

We took the time to have a Team Day, which was a blue-sky thinking day, supported by Andrea and Zoe from Home-Start South & West Devon. The facilitated an incredibly fun and constructive day. We had a representative family and volunteer along for some of the time. Their feedback was invaluable even though it involved a lot of glitter! The output of our day was that we have a vision and mission statement:

Our Vision: Enabling Families to Flourish and Thrive

Our Mission: A local charity, here for families when they need us most. Building a future together.

The time we took to do this thinking has been very useful and has been used to focus our minds when making funding applications. This leads me on to thrilling news that we were successful in our application to The National Lottery and have secured funding for the next 5 years. The funding is front-loaded which mean that we need to continue with our fund-raising efforts to ensure the sustainability of HSES. Our future is certainly brighter than it was 6 months ago.

Our volunteer support has been unwavering and big thank you to any-one who gives up so much of their time to work with families who need that bit of extra support. I have only heard great things.

Over the last 12 months HSES has supported family outings, including picnics in the park, trips to Godstone Farm, an outing to Reigate Fire Station and our Christmas Party, these have been enjoyed by everyone.

I am proud to be associated with such a wonderful charity and enthusiastic team of staff and trustees and I can't wait to see what we will achieve over the next 12 months.

Stephanie

Families Facts and Figures

Total Number of Referrals	116
39% Redhill, Reigate & Merstham	
32% Tandridge	
17% Mole Valley	
12% Horley	
Number of Families Supported	154
Number of children supported:	289

Donations from Charities and Charitable Trusts

Home-Start UK Peter Harrison Foundation
 Misses Barrie Charitable Trust
 Garfield Weston Foundation
 Horley Lions
 Woodwood Charitable Trust
 Community Foundation for Surrey
 Reigate Rotary Club
 St Faith's Trust



	This year (ending 31.03.22)	Last year (ending 31.03.21)
Income	£ 161,349	£ 158,681
Expenditure	£ 162,967	£ 155,460
Surplus / (Loss)	£(1,619)	£ 3,221

What our referrers are saying:

"I know mum has found the support from her volunteer quite life changing at times as her child's care needs are so demanding. I cannot thank you enough."

"I think Home start is a brilliant service and I know many families that have found it has made a huge, positive impact on their lives"

Special thanks to our trustees and volunteers

Trustees

Stephanie Limond—Chair,
 Mandy Dunn—Vice Chair,
 Angie Barton—Safeguarding Lead,
 David Mathieson—Treasurer,
 Emma Aldridge, Eddie McCoy, Edwina Hughes,
 & special thanks to Emma Hill, who resigned as a Trustee in August 2022.

Volunteers

Alexa, Alison, Ann B, Anne Mc, Anne L-C, Annie H, Ase, Barbara, Cathy C, Catherine T, Cherry, Chris M, Derek, Diane, Denise, Geraldine, Hayley, Helen G, Janette, Jenny L, Jessica, Jean, Jacqueline, Joanna B, Judith I, Julia, Kate, Keith, Linda B, Linda G, Liz H, Liz W, Louise, Mary, Maureen, Mike, Nicole M, Nicky D, Nicola C, Nikki P, Philippa, Rachel M, Rebecca S, Richard, Rosie, Sadie, Sara M, Sally, Simon, Sara B, Siti, Sylvia, Sue L, Synnove, Tara R

Staff team

Anna Durbridge, Scheme Manager
 Christine Heaton, Scheme Co-ordinator
 Lisa Wedderburn, Perinatal Support Co-ordinator
 Lisa Kelly, Family Support Co-ordinator
 Helen Sabath, Administrator
 Jenny Ditch, Accountant
 Kevin Hinton, IT Support

Acknowledgements & Thanks

1st April 2021 to 31st March 2022

Surrey County Council, Surrey Care Trust, Horley Lions, Morrisons Reigate, Waitrose Horley, Stripey Stork, Reigate Fire Service, Voluntary Action Reigate & Banstead, Tandridge Voluntary Service Council, Belfry Centre, Reigate Park Church, BT, Wingate Financial Planning, Home-Start Surrey, Home-Start South & West Devon, Tandridge & Mole Valley Community Lotteries, Biwater.



...because childhood can't wait



Home-Start East Surrey Overview Year ending 31st March 2022

Home-Start East Surrey is a local charity that supports families with young children living in Redhill, Merstham, Reigate, Caterham, Dorking, Horley & surrounding areas, to cope with the challenges of parenting. Last year we increased the age of the children in the families we support from five to eleven years of age. We recruit & train volunteers to work with families primarily in their own homes, but our volunteer will also support families to access community events and activities, and also appointments. We also facilitate a weekly nurture group which supports new parents experiencing anxiety, isolation or post-natal depression. Every term we also deliver the evidence based Parenting Puzzle 10 week nurture programme. For the past year, we have jointly run a weekly Stay & Play session in conjunction with the Mole Valley Family Centre for invited parents with children under 5, who find it difficult to access groups. Due to this success, we have just started a similar additional weekly group with the Horley Family Centre. We support families from all religious, ethnic, cultural or social backgrounds, irrespective of gender, sexuality or any other factor that makes their family unique & special. We treat everyone we work with as individuals & tailor our support to meet families particular needs.

Home-Start East Surrey, Suite 2 & 3, Second Floor, Tower House,
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 E-mail: info@home-starteastsurrey.org.uk Registered Charity No: 1164164

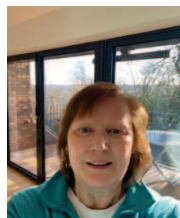
AGM Chair's Report 2021-22

by Stephanie Limond, Chair of Trustees

Looking back it is incredible how much has been achieved in just one year. I would like to begin by thanking our amazing staff team, led by Anna, the work done by her, Christine, Lisa W, Lisa K and Helen has meant that HSES supported a 20% increase in referrals. Some of the highlights of the last 12 months include the completion of our newly refurbished offices making a hugely improved working space with a family-friendly community room. The mayor, Jill Bray came along to our official opening, joined by volunteers and supporters of HSES. I must also say a huge thanks to Sue Lumley at Morrisons for their continued support supplying us with food for various events that we hold. As the Covid restrictions were fully removed during the year we have been able to gradually get back to normal; including the full resumption of Nurture Groups and Parenting Puzzle. As time moves on these groups are becoming more and more popular. We took the time to have a Team Day, which was a blue-sky thinking day, supported by Andrea and Zoe from Home-Start South & West Devon. The output of our day was that we have a revised vision and mission statement. The time we took to do this thinking has been very useful and has been used to focus our minds when making funding applications. This leads me on to thrilling news that we were successful in our application to The National Lottery Community Fund, securing funding for the next 5 years. The funding is front-loaded which means that we need to continue with our fund-raising efforts to ensure the sustainability of HSES. Our future is certainly brighter than it was 6 months ago.

Our volunteer support has been unwavering and big thank you to everyone who gives up so much of their time to work with families who need that bit of extra support. Over the last 12 months HSES has supported family outings, including picnics in the park, a trip to Godstone Farm, and our family and volunteer Christmas Parties. These were enjoyed by everyone.

I am proud to be associated with such a wonderful charity and enthusiastic team of staff and trustees and I can't wait to see what we will achieve over the next 12 months.



Stephanie Limond
Chair of Trustees

What our families told us:

"I just wanted to say that the last 18 months have been overwhelming and at times very difficult. Thanks to your services and to you for finding the best volunteer, she has been an absolute ray of sunshine to us. She is so kind, thoughtful and incredibly helpful and has just been invaluable in uncertain times. Thank you."
"I really looked forward to seeing my volunteer, as did my child. The support was invaluable and a huge help. So grateful to my volunteer and to Home-Start East Surrey."

Scheme Manager's Report

by Anna Durbridge

Having been in post with Home-Start East Surrey for over a year, it remained a busy time adapting to life post pandemic. Some restrictions were still in place, but towards the end of 2021 and early 2022, things were almost back to service as usual.

April saw the team back into our newly refurbished offices, which now include a small kitchen, meeting room and a larger community room to host our family groups and staff and volunteer training.

The then Mayor of Reigate & Banstead Jill Bray attended our Re-Launch Event in October 2021, and kindly declared our new offices officially open.



We continually apply for funding from grant givers as our contract with Surrey County Council has been scaled back, despite there being more demand than ever for Level 2 family support. In February this year, we held a Team Day with staff, volunteers, trustees, families and stakeholders to look at our five year strategic Plan. This was facilitated by Managers from Home-Start South & West Devon. The day was really engaging, informative and productive and from this we redesigned....

Our Vision—Enabling Families to Flourish & Thrive

**Our Mission— A Local Charity, here for families when they need us the most
Building a future together**

Our Values—Partnership, Practical, Empowering and Reliable

Our Priorities—Families & Volunteer

Community Outcomes—Build Connections & increase Engagement

We will do this by— Improving Diversity, Developing Services and Improving Sustainability

In September 2021, we partnered with Mole Valley Family Centre to deliver a weekly Stay & Play session for invited families in Dorking and surrounding areas, seeing 27 families attend in the months up to March 2022. For the first time, a 10 week Parenting Puzzle course was delivered by us in the summer of 2021 over Zoom. This had its challenges, but also great attendance, with 14 parents online, benefiting over 37 children.

Our annual outing took place at Godstone Farm in September 2021. It was a lovely dry, sunny day, and the children loved seeing all the animals.

The end of last year, our Family Christmas Party was held at Donyngs



Recreation Centre in Redhill, with a special visit from Father Christmas, with gifts for all the children. (Special thanks to Horley Lions) Our Volunteer Christmas Lunch was held at the Nutfield Memorial Hall. We had a

wonderful raffle with gifts donated from all of our Trustees, where every volunteer won a prize, and participated in our 'Christmas Quiz!' Thank you to everyone, particularly all our funders and supporters, whom without, we wouldn't be able to continue supporting our local families.

Volunteers

During 2021-2022 a further 8 new volunteers were able to complete their training, attending our Prep Course at Reigate Park Church. This was followed by a celebratory lunch to acknowledge their success, as completing this training which will equip them with the skills and confidence to go out and support those families who need them.

Sadly, we said goodbye to a few of our amazing volunteers during the past year. We would like to take this opportunity to thank them for their commitment in supporting local families and wish them well with their future plans.

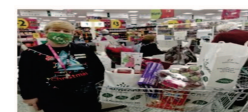
Our way of thanking and recognising our volunteers and the hard work and commitment they give to us, is to host two main lunch events during the year, as well as regular coffee mornings. Due to the on-going Covid-19 restrictions in the summer of 2021, we were unable to hold our annual summer lunch, but our Christmas lunch went ahead successfully. This was attended by the Mayor of Reigate & Banstead Gill Bray, whose speech and award giving recognised the volunteering efforts for our army of amazing volunteers here at Home-Start East Surrey.

We continue to be well supported by the Horley Lions, who provided many of our families festive food packs last Christmas. These packs contained both the essentials and those extra luxuries that families appreciate. Waitrose stores in Horley, Dorking and Caterham provided some extra special Christmas food supplies for our families as part of their #givealittlelovecampaign with HSUK.



Stripey Stork, the baby bank in Reigate, kindly provided new toys for the children we were supporting over Christmas, and a Mothers Day gift in March this year for our lovely mums, which were all gratefully received.

Special thanks goes out to Morrison's in Reigate and in particular, Sue Lumley their Community Champion. Their generosity has been wonderful throughout the year, supplying us with picnic lunches for our children, ingredients for our volunteer lunches and food bags for Christmas and in January, as we know this can be a particularly tricky time financially. Sue also provided one of our families with everything for a full Christmas lunch, which was met with such amazement and gratitude from the family it was given too. Thank you Morrisons Reigate and to Sue.



Our Trustees work tirelessly in the background. Recruitment, policy documents, funding, finance & safeguarding are but a few of their duties, which have kept some of them extremely busy this year. Thank you all.