

Chairman's Report 2021

When I wrote last year's report we were two weeks into lockdown and little did I expect to be writing this one with the situation hardly changed. But there is hope now that things will improve; most of our users and volunteers will have had one, if not both, vaccination jabs which will help give some protection to us all.

Obviously over the last year the Voluntary Help Centre has had to adapt to the changing situation. We have been unable to resume lunch club, the office has remained closed for part of the time with both Flic and Sarah working from home, and this has worked well.

The car service has been quiet because most appointments at hospitals, dentists, GP surgeries and hairdressers were cancelled, but this has been picking up over the last few weeks as we all try to return to some sort of normality.

Some of our drivers continued their volunteering by helping out local shops with food deliveries during the first lockdown and the VHC took on the role of distributing food parcels from the Lowestoft Food Bank and also providing food for those in need especially during the first lockdown. To assist us in this we received generous funding from The Southwold Trust, The Reydon Trust and Wangford with Henham Parish Council. As always my thanks go to Flic and Sarah for their work in maintaining the services of the VHC and also Carole for her help on Fridays, as well as the Trustees for their continued support.

We were extremely grateful to receive another sizeable donation from the Friends of Old Southwold Hospital; along with other donations from a number of organisations and individuals, all of which are really appreciated.

As can be seen from the accounts our finances are in good health and with the funds invested the future of the VHC is secure for several years to come.

This is likely to be my last report because at the end of March 2022 I will be stepping down from my role as chairman. Due to changes in our charity status I have been in office much longer than is normal, not that I am complaining as I have thoroughly enjoyed the last eight years. During that time I have seen many changes both in the office and to the membership of the trustees and I wish the VHC many more years of continued success in supporting the community.

To all of our volunteers and supporters on behalf of the Trustees, I would like to thank you for everything you do to support the work of the Voluntary Help Centre and it is my sincere wish that when next year's report is written, life will have returned to normal.

Graham Scriven
April 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Voluntary Help Centre

No (if any)
1164155

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2020		31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	14,760	3,400	-	18,160	150,563
Car service receipts	2,040	-	-	2,040	4,674
Fundraising	300	-	-	300	2,045
Sale of Christmas cards	1,666	-	-	1,666	1,369
Lunches and teas	-	-	-	-	6,265
100 Club subscriptions	2,538	-	-	2,538	3,087
Shopping service	-	462	-	462	-
Sundry income	7,624	-	-	7,624	1,471
Sub total (Gross income for AR)	28,928	3,862	-	32,790	169,474
A2 Asset and investment sales, (see table).					
Income units	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,928	3,862	-	32,790	169,474
A3 Payments					
Salaries	23,810	-	-	23,810	23,039
Rent	2,520	-	-	2,520	2,520
Office expenses	3,144	-	-	3,144	4,744
Car service expenses	2,718	-	-	2,718	5,821
Advertising	466	-	-	466	908
Christmas card printing	443	-	-	443	249
Covid-19 response	-	2,387	-	2,387	49
Summer outing	-	-	-	-	797
Christmas expenses	875	-	-	875	632
Lunch Club expenses	-	1,323	-	1,323	6,233
100 Club prizes	1,020	-	-	1,020	1,155
Shopping service expenses	-	429	-	429	-
Sundry expenses	48	300	-	348	535
Sub total	35,044	4,439	-	39,483	46,682
A4 Asset and investment purchases, (see table)					
Income units	91,000	-	-	91,000	170,000
	-	-	-	-	-
Sub total	91,000	-	-	91,000	170,000
Total payments	126,044	4,439	-	130,483	216,682
Net of receipts/(payments)	(97,116.00)	(577.00)	-	(97,693.00)	(47,208.00)
A5 Transfers between funds	2,600	(2,600.00)	-	-	-
A6 Cash funds last year end	103,014	3,585	-	106,599	-
Cash funds this year end	8,498	408.00	-	8,906	(47,208.00)

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current accounts	3,478	389	-
	Deposit accounts	5,000	-	-
	Petty cash	20	19	-
	Total cash funds	8,498	408	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Income units	Unrestricted	230,600	-
	Income units	Restricted	30,400	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	P. Hendrickson	P. Hendrickson	21/01/22	
	2		20/01/2022	



Section A

Independent Examiner's Report

Report to the trustees/
members of

VOLUNTARY HELP CENTRE

On accounts for the year
ended

31st MARCH, 2021

Charity no
(if any)

1164155

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March, 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20/1/2022

Name:

BENJAMIN LYNES

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

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