

**Dewsbury
Church of The Nazarene**

**Board of Trustees' Report
and Financial Statements
For the Year Ended
30 September 2023 (from 1/10/22)**

Board of Trustees' Report and Financial Statements

For the Year Ended 30 September 2023

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Dewsbury Church of The Nazarene
Report of the Board of Trustees for the year ended 30 September 2023

The Board of Trustees presents its report and financial statements for the year ended 30 September 2023.

Reference and Administrative Information

Charity name:	Dewsbury Church of The Nazarene
Charity Registration Number:	1164147
Principal Address:	Aldams Road, Dewsbury, WF12 8AE

Board of Trustees (as at 30th September 2023)

Rev. Albert Jackson (Chairperson)	(appointed: 01/08/2023)
Mrs Sandra Birkinshaw (NMI)	(reappointed: 17/04/2022)
Dr Stephen Birkinshaw	(reappointed: 17/04/2022)
Mr Dean Murkin	(reappointed: 17/04/2022)
Miss Ann Holgate	(reappointed: 17/04/2022)
Mr Ken Jones	(reappointed: 17/04/2022)
Mrs Janice Harris	(resigned: 17/04/2021)

The Chairperson is ex officio by virtue of his/her office as Pastor of Dewsbury Church of The Nazarene and the NMI representative is also ex officio by virtue of their office within the Church.

Holding/Custodian Trustee

Church of the Nazarene British Isles South District (A Charitable Company Limited by Guarantee: Company No 7028764)

Website: www.dewsburnazarene.org

Bankers: Virgin Money/Yorkshire Bank, 46 Market Place, Dewsbury, WF13 1DN.

Independent Examiner: Howard Ross, 40 Ullswater Avenue, Dewsbury, WF12 7PW

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Report of the Board of Trustees for the year ended 30 September 2023

Structure, Governance and management

Structure and Organisation

The charitable incorporated organisation (CIO) was set up on 28th October 2015 with registration number 1164147.

Trustee Appointments

The Pastor of the church is ex-officio chairperson of the Board of Charity Trustees and his/her position is reviewed after two years and then every four years after that.

The remaining Trustees are elected annually or every two years by the members of Dewsbury Church of The Nazarene at the annual general meeting held in February each year. Pastor Joseph Prescott moved to another Nazarene Church in November 2021. Rev. Albert Jackson, a retired Army Padre and former Nazarene minister joined the church in December 2021.

Governance and Wider Network

The Board of Trustees meets regularly, normally on a monthly basis to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the charity.

The church/CIO is a member of the Church of The Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336) which in turn is a member of The Global Church of The Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham and approved by the Charity Commission for England and Wales and HMR&C. The governing document is based on the Manual of the Global Church of The Nazarene where UK law permits.

Risk Management

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from on-going discussions with members both internally and through meetings with the Church of The Nazarene British Isles South District and other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

Objectives and Activities

Charitable Objectives

The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of The Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community.

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

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Report of the Board of Trustees for the year ended 30 September 2023

Objectives and Activities (continued)

Review of the Year

The aims for the year included:

- Continuation of weekly Christian worship meetings and promotion of the Christian faith in accordance with the principles of the Church of The Nazarene both online and on-site due to Coronavirus lockdowns and restrictions.
- Work with children and young people to promote the Christian faith and provide local social benefit.
- Continuation of weekly meetings for those retired/flexible workers in the local area.
- Continuing to develop links with the local community.
- Continue to partner with and make the church building available to local community groups.
- Because of Covid 19 restrictions many activities were curtailed or provided on a limited basis. Activities of the church are slowly returning to pre-Covid times.

Significant activities during the period include:

- Weekly worship services conducted by Rev. Albert Jackson and visiting speakers. After Pastor Prescott moved away (November 2021), his duties and oversight of the church have been undertaken on a voluntary basis by a retired pastor, Rev. Albert Jackson, who lives locally. Some Sunday and midweek services have been undertaken by visiting local preachers, senior members of the Church of the Nazarene or members of the congregation.
- Meetings held for children and young people for interaction and a safe environment to enable them to grow and develop both spiritually, socially and individually.
- Weekly meetings for spiritual and personal development, growth and education.
- Provision of the building for community activities.
- Visitation of both members and others in the local community in times of need or by request.
- Availability for weddings and funerals and other services of significance, including dedication services.
- The church has been accommodating two Ukrainian refugee families and their children, helping with their spiritual, educational needs and helping their children to settle into local schools. One family is living in the church manse and the other family in the flat attached to the church building.

Achievements during the period include:

- Continued spiritual and personal development of those attending the church.
- Continued development of the social and educational opportunities and interaction with the local community through and with organisations that we partner with.
- Watching over and caring for the two Ukrainian families. Helping the children settle by advising on school uniforms and helping with English Language improvement for both adults and children

Volunteers

The work planned, activities undertaken and achievements attained would not have been possible without the active involvement and hard work of all of the members and friends of the charity without whom the substantial work of the charity could not be realised. The Board of Trustees is grateful for the work and support of all the members and friends of Dewsbury Church of The Nazarene.

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Financial Review

Reserves

The charity does not have a policy on reserves as the expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings.

Financial Review of the Year

The charity has continued throughout the year to meet and tailor the expenditure it incurs to the income received through rent for use of the building and through the tithes, offerings and donations received.

The receipts and payment account shows that there was an increase of cash funds during the year of £29184.40 (Includes £10515 grants by Govt for 2 Ukrainian families and £10330 raised by congregation to renew church heating system -completed summer 2024)

Plans for Future Periods

The Board of Trustees meets on a monthly basis to plan and look to the future of the charity.

Declaration

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees on ____2nd June 2023_____.

Ann Holgate

.....

(Secretary)

...Dr. Stephen Birkinshaw.....

(Acting Chairperson)

Dewsbury Church of The Nazarene

Independent Examiners Report to the Trustees for the year ended 30 September 2023

I report on the accounts for the year ended 30 September 2023, which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner : Howard Ross,

Relevant professional qualification(s) or body (if any)

Address: 40 Ullswater Avenue, Dewsbury WF12 7PW

Date 10/6/24

Dewsbury Church of The Nazarene

Receipts and payments account

Unrestricted funds

Note	Year ended 30September 2022	Year ended 30 September 2023
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INCOME

Offerings	21302.04	20460.46
Gift aid small donations	4982.43	3643.75
Donations	1276.59	2288.83
Offerings for Missions		152.00
Activities income	0	0
Special fund to renew church heating system (ongoing)		10330
Other income	6553.43	1057.12 NOTE 3
Covenant scheme		1506.45
Child sponsorship		808.25
Ukrainian refugee support from govt. & local council		10515.00
	<u>34114.49</u>	<u>50761.86</u>

EXPENDITURE

Ministry Team Salaries & expenses	4273.19	302.95 NOTE 4
Manse Council tax	1413.25	1760.53
Church Flat council tax	1549.25	1367.04
&electricity		
TV Licences & internet	95.40	1025.94 NOTE 5
Child Sponsorship	707.00	757.00
Water rates church & manse	879.29	841.19
Cleaning & refuse coll'n.	2418.85	2379.31
Repairs/Maintenance	2413.56	1162.56 NOTE 6
CCLI Music & video licence	340.89	366.30
Church and Manse insurance	3166.07	3530.47
Gift out/special offerings	737.50	506.00 NOTE 7
Church Gas & electricity	2920.40	1408.49
Manse Gas & electricity	215.67	489.05
Pastoral expenses	529.87	

District Budgets	3840.94	2332.10	
Catering &Sundry items	250.59	702.33	
Ukrainian support (2 families)	898.21	686.23	NOTE 1
Visiting speakers	915.00 0	1120.00	
Zoom (during Covid)	143.88	0	
CCPAS safeguarding	179.50	145.20	
Fire safety & office equip.	323.05	634.77	NOTE 2
Covenant Scheme expenses		60 .00	
	<u>28229.36</u>	<u>21577.46</u>	

Net Balance for the Year	<u>5885.13</u>	<u>29184.40</u>
Balance Brought Forward		
Balance Carried Forward	<u>10039.67</u>	<u>15924.80</u>
	<u>15924.80</u>	<u>45109.20</u>

Dewsbury Church of The Nazarene

Assets and Liabilities as at 30 September 2022

	Note	2022	2023
		£	£
Cash Funds			
Bank account	15924.80		45109.20
Total Funds Held		15924.80	45109.20
*Property			
Church Building (inc. Flat)^		350,000.00	350,000.00
Church Manse [#]		0.00	0.00
Total Assets		360039.67	365924.80
Current Liabilities			
		0.00	0.00
Long Term Liabilities			
		0.00	0.00

Total Liabilities	0.00	0.00
Net Assets	360039.67	365924.80
Represented By:		
Funds		
Unrestricted Fund	360039.67	365924.80

*All interests in Real property are held in the sole name of the Church of the Nazarene British Isles South District as Holding Trustee on the Model Trusts
Company No: 7028764. Charity No: 1133336

^The Church property was valued in August 2020.

#The Manse was gifted to the church by the Church of the Nazarene British Isles South District.

Dewsbury Church of The Nazarene

Notes to Accounts for the Year Ended 30 September 2023

Note 1 Help for 2 families of Ukrainian refugees accommodated in the church manse and in the flat at the church

Initial food until could go shopping	£140.58
Children's items	£149.01
Bus fares to and from school	£175.50
Initial Shopping	£162.55
School uniforms/clothes	£58.59
TOTAL	£686.23

Note 2 Office and fire safety

Annual fire check and extinguisher replacement	£432.29
Office equipment & stationery etc	£202.48
TOTAL	£634.77

Note 3 Other income

Refunds	£30
Car park donations	£345
Dividend	£2.12
Room hire (NCLD/Caretech)	£680
TOTAL	£1057.12

Note 4 Rev Jackson (takes no salary from the church)

Gift to Rev A. Jackson	£38.95
Rev A. Jackson telephone expenses	£264

TOTAL	£302.95
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Note 5

Internet and tel expenses in church, church flat and manse to help Ukrainians stay in communication with Ukraine/families

Virgin Media	£310
pNet	£281.34
Internet & TV in flat	£225.25
Manse TV licence	£209.35
TOTAL	£1025.94

Note 6 Repairs to Church, manse and flat

Flat re decorated before Ukrainian occupation	£28
New cooker for flat	£327.95
Manse redecoration before occupation	£138.41
Church maintenance	£668.20
TOTAL	£1162.56

Note 7 Gifts out/special offerings

Nazarene Missionary Society	£306
Nazarene Theological College student awards	£200
TOTAL	£506

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Note 8 – Disclosure of trustees’ remuneration and benefits

The chair of the trustees, Rev. Albert Jackson, received no remuneration during the financial period October 2022 – September 2023. Rev. Jackson was a former Church of the Nazarene Pastor who served some years as an Army Padre. He has retired from military service and lives in the Dewsbury area close to the church. He is looking after the spiritual and advisory needs of the church as ‘pastor with oversight.’ In this role he oversees the charity as the pastor of the church and is an ex officio member of the trustees as part of this role. He takes no salary from the church.

Note 9 – Disclosure of trustee donations

During the financial year, October 2022 – September 2023, a total of 5 trustees paid £10600 in donations to the charity.

Declaration: There are no serious incidents that have to be /have been reported in the present year or previously to the Charity Commission. All required Standard DBS checks have been obtained

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