

ENFIELD CARIBBEAN ASSOCIATION

England & Wales · Charity number 1164139

Details

Status Registered

Legal form CIO

Registered 2015-10-27

Register [View on the Charity Commission register](#)

Contact

Address Community House
311 Fore Street
London
N9 0PZ

Phone 020 8373 6388

Email info@theeca.org.uk

Website www.enfieldcaribbeanassoc.org.uk

Activities

Objects: TO PROMOTE THE BENEFIT OF THE RESIDENTS OF THE LONDON BOROUGH OF ENFIELD AND SURROUNDING AREAS, PARTICULARLY THOSE OF CARIBBEAN DESCENT, IN ASSOCIATION WITH LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS, RESIDENTS AND OTHERS IN A COMMON EFFORT TO ADVANCE EDUCATION, PROMOTE HEALTH AND WELLBEING AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID RESIDENTS.

Activities: Enfield Caribbean Association was founded in 1986 to promote the interests, wellbeing and quality of life for the residents of the London Borough of Enfield, particularly those of Caribbean descent, through partnership work with Enfield Council, voluntary organisations and individuals with a shared interest.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Enfield

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£20,562	£21,524	-	-
2024-03-31	£42,620	£45,733	-	-
2023-03-31	£27,298	£37,272	-	-
2022-03-31	£31,768	£13,117	-	-
2021-03-31	£36,165	£13,294	-	-

Trustees

Name	Role	Appointed
Oveta McInnis Ms	Chair	2018-04-16
Bevin Betton		2017-06-13
Cedric Anthony Levy		2019-07-15
Claudette Ebanks Ms		2024-02-26
Ian Phillips Mr		2023-02-08
Roy Edwards Mr		2022-05-01

Accounts



ENFIELD CARIBBEAN ASSOCIATION

(Founded 1986)

Charity Incorporated Organisation (C.I.O)

Annual Report & Financial Statement

For the period ended

31 March 2025

Registered Charity No: 1164139

ENFIELD CARIBBEAN ASSOCIATION FINANCIAL YEAR ENDED 31 MARCH 2025

Principal address:

Community House
311 Fore Street
London
N9 0PZ

Trustees and Committee Members:

Ms Oveta McInnis	Chair and Trustee
Mr Roy Edwards	Vice Chair and Trustee
Ms Claudette Ebanks	Treasurer and Trustee
Mr Bevin Betton	Trustee
Mr Cedric Levy	Trustee
Mr Ian Phillips	Trustee

Ms Dionne John	Associate Trustee
Ms Angela Barclay	Associate Trustee

Office: Community House, 311 Fore St, Edmonton N9 0PZ

Email: info@theeca.org.uk

Telephone: 07908 600420 (Monday to Friday 10am to 5pm)

Website: <https://theeca.org.uk>

Facebook: @enfcaribassoc

Instagram: @enfcaribassoc

Linkedin: [linkedin.com/in/enfield-caribbean-association-233921371](https://www.linkedin.com/in/enfield-caribbean-association-233921371)

Governing document

The organisation is operated under the rules of its constitution.

Bank:

Barclays Bank PLC

Independent Examiner

TACTS Accountant
61 Fountains Crescent
London, N14 6BD

ENFIELD CARIBBEAN ASSOCIATION
Financial Accounts for Year Ended 31 March 2025

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ENFIELD CARIBBEAN ASSOCIATION

Report of the Trustees for The Year to 31st March 2025

Message from the chair

I am honoured to be the Chair of Enfield Caribbean Association as we move into our 40th year celebration in 2026. I am thankful to work with an amazing team of trustees who are very talented and committed to ECA. There have been numerous successes over the last year. We have continued to support the most vulnerable in our communities, running the weekly luncheon club for our elders on a Friday. The club is well attended and offers companionship, social interaction, and much more.

Looking back on the last year, there have been several milestones. In June 2024 we partnered with the Black Heritage Hub (BHH) to hold a very successful Windrush event at the Edmonton library. We brought together over 100 people to celebrate with drumming, poetry, speeches, good food and much more. In January 2025 we launched the Black Film Club in partnership with the Dugdale Arts Centre. The Black Film Club celebrates Black talent and stories through great films. From classics to new hits, we curate movies to inspire and bring people together.

In March of this year, we successfully gained significant funding to continue to develop the ECA. We are delighted to have been able to appoint two senior charity coordinators, Alfa Balde and Henry T Gaspard, for three days a week each. The new colleagues bring opportunities for us to develop more programmes and new projects, increase our funding and our reach into the community. With their support, we will expand our outreach, strengthen existing programmes, and launch new initiatives that respond to the evolving needs of our community.

We have continued to forge links with local organisations and have been working with Caribbean and African Health Network (CAHN) whose mission is to improve the health outcomes of Black Caribbean and African people and to reduce health disparities. As a member of London Inspire I was part of the team that planned the health summit held at the QE2 hall in Westminster. The summit was attended by over 500 delegates. It was a resounding success with key speakers and workshops covering a plethora of health topics. We continue to support Reach Society and attended their annual Careers conference in London which is held in April. We also partner with Enfield Black Community Health Forum, who hold very informative monthly sessions covering a range of health topics.

I would like to thank our trustees, associate trustees, and volunteers who provide valuable services to the community. With their support we can offer vital services to Black and global majority communities, reduce isolation and build communities.

If you are interested in becoming a member or volunteer with ECA, or would like to donate to us, further information can be found on our website at <https://theeca.org.uk/get-involved/> or contact us at info@theeca.org.uk.

O McInnis

Oveta McInnis (Chair and Trustee)

Introduction to ECA

Enfield Caribbean Association's trustees are pleased to present their annual report and independently examined financial statements for the year ended 31st March 2025. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2005) (Accounting Standards Charities Act 2011).

This Annual Report provides a summary of our main achievements, some of our plans for the year ahead, and our financial statement for the year ended 31 March 2025.

Principle Objectives

Enfield Caribbean Association (ECA) is a small, registered charity set up to provide support and leadership to our community. We normally provide social and cultural activities such as a weekly luncheon club and seated exercise class, day trips, and theatre trips. We also hold an annual celebration of Windrush Day and Black History Month. Through this work Enfield Caribbean Association helps and encourages members (particularly those of Caribbean descent) who are isolated, or disadvantaged, to overcome difficult periods in their lives and to take positive steps towards improving their own health and well-being, and to discover new opportunities for participating in and benefiting from the community. The ECA also gives advice and guidance and signposts and refers older people to other agencies as appropriate.

The ECA continues to support organisations addressing issues of health that challenge the community to reduce disparities and improve the health of Caribbean and African communities. We also address issues of social justice that affect our communities.

Our Mission

We work to eliminate racial discrimination and for an inclusive, fair, and equal community, in which people of Caribbean origin can develop their full potential as visible, positive contributors and participants in the life of the Borough of Enfield.

Our Values

Created in 1986, Enfield's oldest Caribbean association. At the heart of our core values are working for racial equality, valuing diversity, and building good community relations.

Structure, Governance and Management

Enfield Caribbean Association is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, dated 27 October 2015.

Membership of the ECA is open to anyone who is interested in furthering its purposes and who, by applying for membership, has indicated agreement to become a member and accepts the duties of membership. If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

The trustees, who may exercise all the powers of the CIO, manage the charity's daily affairs.

The trustees who served during the year are shown on page 2 of this report.

Risk Management

The trustees have reviewed risks relevant to the charity and have updated and added to the range of policies and procedures. Any risks identified are reported to the Trustees and decisions made on how to minimise risk. New staff and volunteers underwent Disclosure & Barring Service (DBS) police checks during the year. The volunteers at the Luncheon club have also completed the Food Handling level 2 training.

Financial procedures are adhered to by trustees, associate trustees and staff and are currently under review. The Charity has a healthy balance of nearly £15,000.00. These funds have accrued due to sales of the Windrush book, donations, membership fees and monies raised at Quiz Nights. These funds have enabled us to continue our work with the community and fund events such as Windrush Day, Black History Month, and Careers Days in schools. The trustees have actively sought additional sources of funding and have been able to raise funding for several ongoing projects.

The Reserves Policy

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds, not committed, should be held in reserve, and maintained at a level which ensures that ECA's core activities could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

Public Benefit

The trustees confirm that they have complied with their duty under the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefits.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefits from their work with the charity. Any connection between a trustee or senior manager of the charity with its members must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year, no such related party transactions have been reported.

Volunteers

During the period ended 31 March 2025, the ECA trustees and associate trustees continued to hold both face-to-face and virtual meetings to continue our work. The charity relies a great deal on volunteers to support its regular and one-off activities. During this reporting period, 35 active volunteers, some of whom are trustees, or associate trustees of ECA supported the organisation.

Internal and external factors

We extend our heartfelt thanks to all our donors—whether through financial contributions or generous in-kind support. Your gifts have empowered us to continue our mission and expand our impact over the past year.

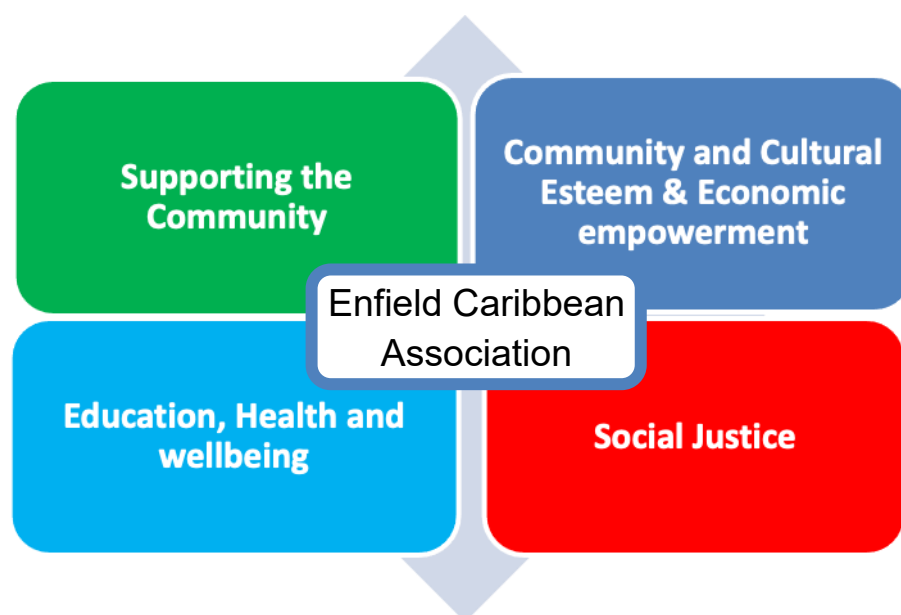
Special thanks to:

Financial Donors: Gloria Blackman, Sheila Hamshaw, Lincoln Roberts, Ian Phillips, Sheree Yapp-Davis, Mark Allcock.

In-Kind Contributors: Bevin Betton, Unite in Fitness, Chicken Shed Theatre, Beverley Levy, Avril Nanton

Every contribution—large or small, cash or in-kind—has made a meaningful difference. We are truly thankful for your continued trust, generosity, and commitment to our cause.

Our Four Strategic Priorities



Trustees and their responsibilities

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors, or committee members.

The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meets the needs for which it has been set up.

Activities and Achievements

We are pleased with ECA's achievements during the reporting period, they include:

1. National Lottery Development Fund

We were delighted to have gained funding for Development from the National Lottery Community Funds of £114,410 over an 18-month period. This has enabled us to:

- appoint two members of staff, Alfa Balde and Henry Gaspard as senior charity coordinators. They will handle the operational aspects of the charity and play an active role in our fundraising, managing projects, monitoring and developing our activities. They will also develop the Windrush brand.
- secure an office space in Community House for our staff to work from.
- increase the outputs at our regular events including luncheon club, Exercise classes, Windrush Day, Black History Month and Quiz nights.
- fundraise – in order to deliver our activities over the 18-month period.

The original bid was for a larger amount to support our projects over a 5-year period. We are hoping to achieve the outputs and gain a further three and a half years of funding at the end of the 18-month period.

2. A major focus this year was advancing our **digital transformation programme**, which has already delivered tangible benefits across the organisation.

Following our initial implementation of Microsoft 365 in 2023–2024, this past year has seen us expand and embed the platform into our daily operations, resulting in increased efficiency, better coordination, and stronger governance. We now use Microsoft Planner extensively to manage events such as Windrush Day, Black History Month, Careers Day, and fundraising campaigns. Tasks are assigned and tracked collaboratively, improving communication, transparency, and delivery. This programme has helped us transition from manual, fragmented systems to a professional, digital-first charity environment, supporting both day-to-day efficiency and long-term sustainability.

Our goal is not just to adopt technology, but to use it ethically and strategically, ensuring it supports our mission to reduce isolation, support community, and amplify underrepresented voices.

OneNote has become our central tool for documenting ECA's Operational Processes. This makes it easier to onboard new stakeholders and feeds into the sustainability of the organisation.

Having launched Salesforce in 2023–2024. This year, we made significant strides in fully embedding it into our core operations. We have expanded our use of Salesforce across all business areas and services, including Lunch Club, Membership, Volunteers and Events. As we scale up our Fundraising Salesforce will play an important role in helping us to manage the fundraising process. All stakeholder data is stored securely, helping ECA meet data protection and accountability standards.

Salesforce continues to be a powerful enabler of professionalization within ECA. As we look forward, Salesforce will remain central to how we scale up our programmes, manage stakeholder relationships, engagement and deliver on our mission.

As we continue our digital journey, we are exploring how Artificial Intelligence (AI) can enhance our impact and reduce administrative burden.

While the adoption of new technology has been slower than anticipated, we recognise the importance of supporting our team and volunteers through this transition. In the coming year, we will increase access to training and provide ongoing support to drive adoption of our digital tools.

Our goal is to streamline internal processes, increase automation, and reduce time spent on routine administrative tasks. This will free up valuable time and capacity, allowing us to focus more on engaging with our stakeholders and delivering meaningful impact in our community.

3. Our online presence continues to increase. We continue to update our website <https://theeca.org.uk> with news and blogs, and events on the calendar page. We have added new functionality to the website, including the ability to pay for Windrush Books and our events (Quiz Night, Black History Month and Windrush Day events) via PayPal. We regularly get 1.5K visits and 600 unique visitors per month on our website.
4. The purpose of our Careers days is to raise students' aspirations by introducing them to professionals they would not normally have the opportunity to meet. We held a Careers Day at St John and St James C of E Primary School on 13th June this year. Workshops were led by a nutritionist and a sports Influencer. The students also met a diverse range of professionals, including a doctor, an accountant, marketing specialist, and an influencer. The students responded well and voiced the view that the day was very useful and opened their minds to new possibilities.

5. The weekly luncheon club continues to be one of our primary ongoing activities. Since the luncheon club has been operating from Green Towers Community Centre in Edmonton Green, our numbers have increased, and we now have at least 20 regular attendees. Each week there is seated exercise to music and a hot two course Caribbean lunch is served. There are different activities, including quizzes, entertainment, talks from local medical specialists and local community groups. In October 2024, we organised a trip for the elders to Simmer Down reggae party at the South Bank, which they thoroughly enjoyed.
6. The weekly exercise class, led by Jackie Dyer, a local Zumba tutor, is extremely popular. It takes place every Thursday from 11am to 12pm at Unite Fitness Centre, Bush Hill Park. Classes were attended weekly by an average of 9 -11 members.
7. ECA trustees, Oveta McInnis, Cedric Levy and Dionne John sit on the Enfield Stop and Search Community Monitoring Group (CMG) aimed at scrutinising the Stop and Search Police procedures and their disproportionate use against black people and their effectiveness in reducing crime in Enfield.
8. Finally, we held two fundraising quiz nights, in November 2024 and recently in May 2025 at Green Towers. The questions covered general knowledge, sport, music, current affairs, celebrities, Africa and the Caribbean and Food. A great deal of fun was had by all. Patrons requested more regular quizzes. We raised a total of £932.00

Plans for 2025 – 2026

Black Film Club

The Black Film has taken off this year. We plan to screen a film each month in partnership with the Dugdale Arts Centre. This new initiative has brought the community together to enjoy film and aid social interaction. We will continue to include a kids film every 3 months with after film activities. The programme of films for the year is listed on the ECA website.

Relaunch and expansion of our social media sites.

This is an exciting development. The senior charity managers are leading this development. We aim to have regular inputs into Facebook, Instagram and TikTok to increase our reach into the community and share information about our activities and those of the wider African Caribbean community.

Office and IT Platforms (Ian please review)

Our digital transformation program is ongoing. Below is a list of the applications that were implemented last year:

- Xero for Accounting.
- MailChimp for email marketing.
- Website Re-Platform
- Salesforce Fundraising.
- Microsoft Planner
- Microsoft Forms
- Canva Graphic Design Tool

Fundraising/donations

We want to expand our fundraising to include individuals, organisations, and foundations. We aim to attract long-term supporters who donate to us regularly. To do this, we need to identify donors who are aligned with us and build strong relationships with them. To this end our SCC is developing a fundraising framework.

October

Celebrating Black History Month 2025– Black Wealth and Empowerment

An evening where we will highlight the talents of entrepreneurs in our communities. There will be stalls, workshops, and a panel discussion.

November

Quiz Night – Another fundraising activity. Our quiz nights are extremely popular and a lot of fun and at the same time we raise funds to continue our activities.

December

End of year Christmas party for our elders and friends at the luncheon club.

End of year Christmas dinner for patrons, trustees and volunteers

Five-year Strategy Plan and Vision

1. Social Media Strategy:

We are developing a social media strategy to support our programme of activities and the ECA brand. In addition, to reach out and develop relationships with younger people and professionals, to encourage them to volunteer and get involved with ECA.

2. Windrush Voices sub brand:

Over the last few years, ECA has produced two Windrush books, an 80 minutes Windrush Voices documentary film, a Windrush Voices mobile exhibition, a free Windrush Teaching Resources for Secondary Students on Times Educational Supplement (TES) website and podcasts. We intend to pro-actively start marketing these products and resources to both our key target audiences, as well as the wider society.

3. Economic Empowerment

Generate sufficient assets to enable the organisation to achieve our objectives

Develop and implement a fundraising strategy with clear aims and objectives to secure funding from various grant providers locally and nationally to further develop the ECA's organisational structures and support networks, including working towards contributing to the setting up of an African Caribbean centre.

One of our future goals is to achieve core funding to enhance our work and provide sustainability for ECA. We are currently writing bids to achieve this aim.

4. Community Engagement

ECA aims to develop and build stronger partnerships with appropriate organisations offering specialist and professional services to the community. This may include other African-Caribbean community groups across Enfield, medical professionals and local community groups.

We also plan to support our community in managing and raising awareness to health initiatives run by organisations and bodies in Enfield with the aim of reducing health disparities.

Signed on behalf of all members

O McInnis

Ms Oveta McInnis (Trustee and Chair)

Date: 10th July 2025

Independent examiner's report to the trustees of Enfield Caribbean Association

I report on the accounts of the Trust for the year ended 31st March 2025, which are set out on pages 14 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tacts Accountant

Date: 10/07/2025

Chartered Certified Accountant

TACTS Accountant, 61 Fountains Crescent, London N14 6BD

ENFIELD CARIBBEAN ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Fund £	Restricted Fund £	Total Funds 2025 £	Total Funds 2024 £
INCOMING RESOURCES					
Donations and Memberships		14,110	-	14,110	15,293
Interest Income		3	-	3	-
Income from charitable activities:					
National Lottery Fund		-	5,000	5,000	-
Cathip Project Grant		-	-	-	1,336
Black History Month, CAHN		-	-	-	3,664
DLUHC - Windrush Grant		-	-	-	16,388
Other Income: -					
Publications - Windrush Voices & Wonders		1,449	-	1,449	5,939
TOTAL INCOMING RESOURCES		15,562	5,000	20,562	42,620
RESOURCE EXPENDED					
Expenses on charitable activities	(14)	21,524	-	21,524	45,733
TOTAL RESOURCES EXPENDED		21,524	-	21,524	45,733
Net Incomings and Outgoings		(5,961)	5,000	(961)	(3,113)
Balance Brought Forward		20,214	19,291	39,505	42,620
Balance as at 31st March 2025		14,253	24,291	38,544	39,505

There were no recognised gains or losses for the above period other than those shown in the statement of financial activities for the above financial year. All incoming resources and resources expended are derived from continuing activities.

(The notes attached form part of these financial statements)

ENFIELD CARIBBEAN ASSOCIATION

BALANCE SHEET AT 31 MARCH 2025

	Notes	FUNDS 2025 £	FUNDS 2024 £
Current Assets:			
Cash at Bank and In Hand		39,001	40,483
Accrued Income	(11)	193	-
Current Liabilities:			
Amount falling due within one year			
Accruals and Creditors	(12)	650	978
Net Current Assets		<u>38,544</u>	<u>39,505</u>
Net Assets		<u>38,544</u>	<u>39,505</u>
As Represented By:			
Unrestricted Fund		14,253	20,214
Restricted Fund	(13)	24,291	19,291
Total Funds		<u>38,544</u>	<u>39,505</u>

(The notes form part of this account)

The accounts were approved by the Trustees on 10/07/2025 and signed on their behalf by: -

O McInnis

Ms Oveta McInnis
(Chairperson)

Notes to the account

1. Accounting basis

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). ECA meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

2. Cash Flow Statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

3. Income

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

4. Resource Expended

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

5. Fund Accounting

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work. The charity has no designated funds.

6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs, which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 15.

7. Taxation

ECA is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

8. Tangible fixed assets

The organisation has no fixed assets.

9. Pension costs and other post-retirement benefits

None

10. Status

ECA is a registered Charitable Incorporated Organisation.

11. Debtors and Accrued Income

	2025	2024
	£	£
Other Accruals (Black Film Club)	193	-
	193	-

12. Creditors & Accrual

	2025	2024
	£	£
Professional Fees	385	385
Other Accruals	-	481
Other Creditors	265	112
	650	978

13. Restricted Fund analysis

	Balance b/f	Incoming resources	Outgoing resources	Balance at 31st March 2025
	£	£	£	£
National Lottery Fund	-	5,000	-	5,000
Cathip Project Grant	6,336	-	-	6,336
LBE (TOCS Partnership)	2,000	-	-	2,000
London Comm. Fund (TOCS)	710	-	-	710
Integrated Fostering (TOCS)	10,000	-	-	10,000
Other TOCS Income	245	-	-	245
	19,291	5,000	-	24,291

Purpose of restricted fund:

To raise cultural esteem, to promote the health of our elders and to improve health outcomes within the African and Caribbean Community.

14. Expenditure on charitable activities

	Unrestricted Fund	Restricted Fund	Total Funds 2025	Total Funds 2024
	£	£	£	£
Expenses on charitable activities:				
Black History Month project	-	-	-	3,664
Staff Cost	-	-	-	1,338
Staff Training	-	-	-	414
Careers day Expenses	-	-	-	494
Simmer Down exp	795	-	795	1,100
Governance Cost	16	-	16	-
Quiz Nights & Entertainment - Exp.	741	-	741	727
Luncheon Club & catering	6,890	-	6,890	8,090
Venue Hire	3,221	-	3,221	5,864
LBE- Warm Space activities	-	-	-	2,087
Publications	798	-	798	9,896
Advertising and Marketing	90	-	90	3,272
Subscriptions	369	-	369	508
Donation	150	-	150	30
Volunteers Expenses	1,049	-	1,049	1,698
Windrush project costs	683	-	683	-
Travel and Trips	84	-	84	509
administration and office costs	923	-	923	2,115
Insurance	672	-	672	655
Black Film Club Costs	24	-	24	-
Professional Fees	385	-	385	420
Website & IT expenses	2,794	-	2,794	843
Keep Fit- Exercise Classes	1,840	-	1,840	2,010
TOTAL RESOURCES EXPENDED	21,524	-	21,524	45,733

15. Support and Governance Cost

	General Support	Governance	Total
	£	£	£
Administration and office costs	923	-	923
Insurance	-	672	672
Legal and Professional fees	-	385	385
Website and IT Expenses	2,794	-	2,794
	3,717	1,057	4,774

Accounts



ENFIELD CARIBBEAN ASSOCIATION

(Founded 1986)

Charity Incorporated Organisation (C.I.O)

Annual Report & Financial Statement

For the period ended

31 March 2024

Registered Charity No: 1164139

ENFIELD CARIBBEAN ASSOCIATION YEAR ENDED 31 MARCH 2024

Principal address:

Community House
311 Fore Street
London
N9 0PZ

Trustees and Committee Members:

Ms Oveta McInnis	Trustee and Chair
Mr Bevin Betton	Trustee
Mr Cedric Levy	Trustee
Mr Roy Edwards	Trustee and Website/IT Officer
Mr Ian Phillips	Trustee
Ms Claudette Ebanks	Trustee and Treasurer

Ms Pauline Clarke	Associate Trustee
Ms Dionne John	Associate trustee
Ms Angela Barclay	Associate Trustee

Office: Community House, 311 Fore St, Edmonton N9 0PZ

Email: info@theeca.org.uk

Telephone: 07908 600420 (Monday to Friday 10am to 5pm)

Website: www.enfieldcaribbeanassoc.org.uk

Facebook: [www.facebook.com/Enfield-Caribbean-Association- 108159837578352](https://www.facebook.com/Enfield-Caribbean-Association-108159837578352)

Instagram: https://www.instagram.com/enfield_caribbean_association/

Governing document

The organisation is operated under the rules of its constitution.

Bank:

Barclays Bank PLC

Independent Examiner

TACTS Accountant
61 Fountains Crescent
London, N14 6BD

ENFIELD CARIBBEAN ASSOCIATION
Financial Accounts for Year Ended 31 March 2024

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ENFIELD CARIBBEAN ASSOCIATION

Report of the Trustees for The Year to 31st March 2024

Message from the chair

It is an honour to continue to serve the Caribbean community as Chair of ECA. We are blessed to have an amazing team of trustees who are very talented and committed to ECA. Angela Barclay joined us as an associate trustee in January 2023 and has continued to support us in our bookkeeping as well as being involved in all levels of planning. Ian Phillips has taken over the management of the luncheon club. The club continues to flourish with new members joining throughout the year. We have had regular health talks at the sessions. One of the highlights of the year was the visit to the Christmas Simmer Down party at the Southbank Centre for our luncheon club members. The weekly exercise class for our elders has also continued to be popular with 9 to 11 regular attendees.

Claudette Ebanks joined as treasurer in February of this year. She has already used her past skills and experience in banking in this new role. I would like to thank Cedric Levy for the huge role he played in managing our finances as treasurer for nearly five years. He will continue as a trustee. Cedric is leading our sustainability bid, which will enable us to hire a project manager and administrator.

In June 2023, we launched the illustrated children's book, *Windrush Wonders: Tales of Travel and Triumph* and our school resources for teaching Windrush at Millfield Theatre. We have sold over 600 copies of this book, with very little advertising. On Saturday 28th October 2023, we held our annual Black History Month event; the focus was on health and was entitled *Black Health is Wealth*. In March 2024 we held a very successful Quiz Night, raising over £1,500.00.

We have continued to forge links with local organisations and have been working with Caribbean and African Health Network (CAHN) whose mission is to improve the health outcomes of Black Caribbean and African people and to reduce health disparities, Reach Society who work with young people and we continue to participate in Enfield Black Community Health Forum.

I would like to thank our trustees, associate trustees and volunteers who provide valuable services to the community. With their support we can offer vital services to Black and global majority communities, such as reducing isolation and building communities.

If you are interested in becoming a member or volunteer with ECA, or would like to donate to us, further information can be found on our website at <http://www.enfieldcaribbeanassoc.org.uk/support-us> or contact us at info@theeca.org.uk.

Oveta McInnis
Chair and Trustee

Introduction to ECA

Enfield Caribbean Association's trustees are pleased to present their annual report and independently examined financial statements for the year ended 31st March 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2005) (Accounting Standards Charities Act 2011).

This Annual Report provides a summary of our main achievements, some of our plans for the year ahead and our financial statement for the year ended 31 March 2024.

Principle Objectives

Enfield Caribbean Association (ECA) is a small, registered charity set up to provide support and leadership to our community. We normally provide social and cultural activities such as a weekly luncheon club and seated exercise class, day trips, and theatre trips. We also hold an annual celebration of Windrush Day and Black History Month. Through this work Enfield Caribbean Association helps and encourages members (particularly those of Caribbean descent) who are isolated, or disadvantaged, to overcome difficult periods in their lives and to take positive steps towards improving their own health and well-being, and to discover new opportunities for participating in and benefiting from the community. The ECA also gives advice and guidance and signposts and refers older people to other agencies as appropriate.

Recently, the ECA has widened the scope of their activities to reflect the changing landscape both locally and nationally to include addressing issues of health that challenge the community to reduce disparities and improve the health of Caribbean and African communities. We also address issues of social justice that affect our communities.

Our Mission

We work to eliminate racial discrimination and for an inclusive, fair, and equal community, in which people of Caribbean origin can develop their full potential as visible, positive contributors and participants in the life of the Borough of Enfield.

Our Values

Created in 1986, we are Enfield's oldest Caribbean association. At the heart of our core values are working for racial equality, valuing diversity, and building good community relations.

Structure, Governance and Management

Enfield Caribbean Association is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, dated 27 October 2015.

Membership of the ECA is open to anyone who is interested in furthering its purposes and who, by applying for membership, has indicated agreement to become a member and accepts the duties of membership. If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

The trustees, who may exercise all the powers of the CIO, manage the affairs of the charity on a day-to-day basis.

The trustees who served during the year are shown on page 2 of this report.

Risk Management

The trustees have reviewed risks relevant to the charity and have updated and added to the range of policies and procedures. Any risks identified are reported to the Trustees and decisions made on how to minimise risk. New staff and volunteers underwent Disclosure & Barring Service (DBS) police checks during the year. The volunteers at the Luncheon club have also completed the Food Handling level 2 training.

Financial procedures are adhered to by trustees, associate members and staff and are currently under review. The Charity has a healthy balance of nearly £21,000.00 unrestricted funds from our sales of the Windrush book, donations, membership fees and luncheon club fees. These have enabled us to continue our work with older people and fund other events such as Careers Days in schools. The trustees have actively sought additional sources of funding and have been able to raise funding for several ongoing projects.

The Reserves Policy

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds, not committed, should be held in reserve and maintained at a level, which ensures that ECA's core activities could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

Public Benefit

The trustees confirm that they have complied with their duty under the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with its members must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

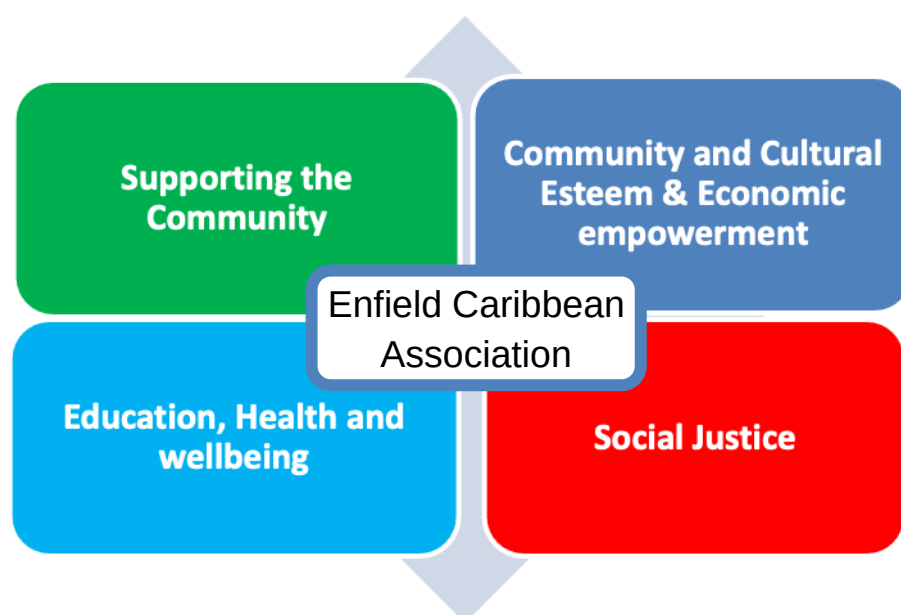
Volunteers

During the period ended 31 March 2024 the ECA trustees and associate trustees continued to hold both face-to-face and virtual meetings to continue our work. The charity relies a great deal on volunteers to support its regular and one-off activities. During this reporting period, 42 active volunteers, some of whom are trustees, or associate trustees of ECA supported the organisation.

Internal and external factors

The trustees are very grateful to the donors for their kind support and to all our members.

Our Four Strategic Priorities



Trustees and their responsibilities

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors, or committee members.

The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

Activities and Achievements

We are pleased with ECA's achievements during the reporting period, they include:

- The appointment of two new trustees, Angela Barclay as an associate trustee in April 2023 and Claudette Ebanks in February 2024 have brought skills and experience in accounting and banking to ECA.
- Our online presence continues to increase. We continue to update our website (www.enfieldcaribbeanassoc.org.uk) with news and blogs, events on the calendar page. We have added new functionality to the website, including the ability to pay for Windrush Books and our events (Quiz Night, Black History Month and Windrush Day events) via PayPal. We have launched a Twitter account (@EnfCaribAssoc) which supplements our existing social media activities including Facebook, Instagram and YouTube. These activities can be found at <https://www.enfieldcaribbeanassoc.org.uk>.
- Last year, we started our digital transformation program. The priority was to implement a Database and Cloud Storage and upgrade our email system.

We are pleased to share the positive impact that Salesforce and Microsoft 365 have had on our organisation over the past year. These tools have significantly enhanced our efficiency, collaboration, and ability to serve our stakeholders more effectively.

Microsoft 365 has enhanced the collaboration within our team with tools like Microsoft Teams, SharePoint, OneDrive, and Planner. These tools have improved our work and provided us with better information.

Salesforce has revolutionized how we manage Luncheon Club, Membership, and Volunteer. With a centralized database, we can track stakeholder interactions and preferences and better understand how our stakeholders engage with us.

- The weekly luncheon club continues to be one of our main regular activities. The luncheon club has been operating from Green Towers Community Centre in Edmonton Green. Our numbers have increased, and we now have 20 regular attendees. Each week there is seated exercise to music and a hot two course Caribbean lunch is served. There are different activities, including quizzes, entertainment, talks from local medical specialists and local community groups.
- The weekly exercise class, led by Jackie Dyer, a local Zumba tutor, is very popular. It takes place every Thursday from 11am to 12pm at Unite Fitness

Centre, Bush Hill Park. Classes were attended weekly by on average 9 - 11 members.

- October 2023 was a very busy month, Kamilah McInnis and Kenya Josiah, the author and illustrator of *Windrush Wonders* were invited to speak at several schools in Enfield and Waltham Forest. The contributors to our book *Windrush Voices* were also invited into Primary schools in the borough to share their stories with students. The Chair was invited to share the *Windrush Voices* documentary film at Edmonton library as part of the Untold Edmonton series of talks.
- ECA has launched its *Windrush Voices: Windrush Teaching Resources* for Secondary Students at the TES (Times Educational Supplement) website. The resource pack is free and empowers teachers to teach the legacy of Windrush to school children in secondary schools.
- On Saturday 28th October 2023 we held our BHM event entitled '*Black Health is Wealth*'. We had excellent speakers, and workshops which covered prostate cancer, breast cancer, heart health. There were opportunities for Blood pressure and blood sugar screening.
- The weekly Health Hour funding ended in January 2023. However, CAHN has continued to air the live programme every Saturday.
- ECA members, Oveta McInnis, Cedric Levy and Dionne John sit on the Enfield Stop and Search Community Monitoring Group (CMG) aimed at scrutinising the Stop and Search Police procedures and their disproportionate use against black people and their effectiveness in reducing crime in Enfield.
- Finally, we held our first fundraising quiz night for three years on Saturday 15th March 2024 at Green Towers. We had a full hall of keen quizzers. The questions covered general knowledge, sport, music, current affairs, celebrities, Africa and the Caribbean and Food. A great deal of fun was had by all. The caterer provided a scrumptious meal. Patrons requested more regular quizzes. We received a donation of £500 and raised £600.

Plans for 2024/2025

September

Simmer Down Trip to the Royal Festival Hall reggae party, scheduled for Friday 13th September.

October

Celebrating Black History Month 2024 – Creativity and Entrepreneurship in Young People

An evening where we showcase the talents of creatives and entrepreneurs in our communities. There will be stalls, workshops and a panel discussion.

November

Quiz Night – Another fundraising activity. Our quiz nights are very popular and a lot of fun and at the same time we raise funds to continue our activities.

December

End of year Christmas party for our elders at the luncheon club.

Strategy Plan and Vision

In addition to its regular ongoing activities, the ECA gives careful thought to its long-term future through regular strategic meetings.

The trustees meet quarterly to discuss ECA's strategy for the medium and the long term. The discussion covers all things related to the charity including our sustainability, our development, our activities and our organisational systems.

Recent areas we have examined and completed work on are recruiting patrons, our membership strategy and our office IT platforms.

Here is some information of the areas we are currently working on:

Sustainability Bid

The ECA is run entirely by unpaid volunteers and most of our trustees are in full-time work. In order to develop the many ideas we have for the ECA and to ensure its long-term future, we feel it is essential to recruit a professional charity expert and an administrative assistant to handle the operational aspects of the charity and to play an active role in our fundraising. We have therefore applied to a funding body to support these roles. The process has not yet concluded, but we have so far had positive discussions with the funder. If our bid is successful, we would like to appoint to these posts in 2025.

Fundraising

We want to expand our fundraising to include individuals, organisations, and foundations. We aim to attract long-term supporters who donate to us regularly. To do this, we need to identify donors who are aligned with us and build strong relationships with them.

We are developing a fundraising framework that includes:

1. **Planning and Preparation:** Define your goals, set a budget, and identify your target audience. Create a compelling case for support that explains why your cause matters.
2. **Building a Team:** Gather a team of volunteers and staff who will help with various aspects of the campaign, such as marketing, events, and donor relations.
3. **Research and Prospecting:** Identify potential donors, including individuals, corporations, and foundations. Research their giving history and interests.
4. **Marketing and Outreach:** Develop a marketing strategy that includes social media, email campaigns, and other communication channels to reach your audience.
5. **Engagement and Solicitation:** Engage with potential donors through events, meetings, and personalised outreach. Make direct requests for donations.
6. **Follow-Up and Stewardship:** After receiving donations, thank donors and keep them informed about how their contributions are making a difference. Maintain relationships for future campaigns.
7. **Evaluation and Reporting:** Assess the success of your campaign, analyse what worked and what didn't, and report back to your stakeholders and donors.

Hopefully, with the success of our sustainability bid and the completion of our digitisation program, which includes a CRM and fundraising system, we will have the resources required to deliver this initiative.

Office and IT Platforms

Our digital transformation program is ongoing. Below is a list of the applications that were implemented last year:

- Replaced Zoho Mail with Microsoft 365 (Outlook).
- SharePoint & OneDrive Cloud Storage.
- Salesforce (CRM/Database).
- MightyText text messaging.
- Microsoft Teams.

Below is a list of the applications that are in the process of being implemented:

- Xero Accounting.
- Replace Zoho Mail with MailChimp.
- Website refresh.
- Fundraising.

Membership

Most people who attend the Luncheon Club regularly become members because of clear financial benefits.

Our non-luncheon members are made up of Volunteers and Non-Volunteers. The renewal rate of both categories of non-luncheon members has been very low.

We are exploring how to increase the number of non-luncheon club members. We want to increase membership benefits, which will require more administrative resources. The success of the sustainability bill will provide the necessary resources.

10-year Plan

ECA is developing a 10-year strategy that includes acquiring a physical base to support the charity's wide range of current events or future activities such as training and educational workshops. The base should also have the capacity to generate a revenue stream to support its ongoing maintenance. We are also looking to develop partnerships with appropriate organisations offering specialist and professional services to the community. e.g. other African-Caribbean community groups across Enfield, London and UK, black housing and health organisations and bodies, organisations tackling societal inequalities.

Signed on behalf of all members

C O McInnis

Ms Oveta McInnis (Trustee and Chair)

Date: 15/07/2024

Independent examiner's report to the trustees of Enfield Caribbean Association

I report on the accounts of the Trust for the year ended 31st March 2024, which are set out on pages 14 to 19.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 15/07/2024

Chartered Certified Accountant

TACTS Accountant, 61 Fountains Crescent, London N14 6BD

ENFIELD CARIBBEAN ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Fund £	Restricted Fund £	Total Funds 2024 £	Total Funds 2023 £
INCOMING RESOURCES					
Donations and Memberships		15,293	-	15,293	18,068
Income from charitable activities:					
LBE- Warm Space Grant		-	-	-	5,000
NLCF - BHM Grant 2022		-	-	-	4,230
Cathip Project Grant		-	1,336	1,336	-
Black History Month, CAHN		-	3,664	3,664	-
DLUHC - Windrush Grant		-	16,388	16,388	-
Other Income: -					
Publications - Windrush Voices & Wonders		5,939	-	5,939	-
TOTAL INCOMING RESOURCES		21,232	21,388	42,620	27,298
RESOURCE EXPENDED					
Expenses on charitable activities	(14)	21,507	24,226	45,733	37,272
TOTAL RESOURCES EXPENDED		21,507	24,226	45,733	37,272
Net Incomings and Outgoings		(275)	(2,838)	(3,113)	(9,975)
Balance Brought Forward		20,490	22,130	42,620	52,595
Balance as at 31st March 2024		20,214	19,291	39,505	42,620

There were no recognised gains or losses for the above period other than those shown in the statement of financial activities for the above financial year. All incoming resources expended are derived from continuing activities.

(The notes attached form part of these financial statements)

ENFIELD CARIBBEAN ASSOCIATION

BALANCE SHEET AT 31 MARCH 2024

	Notes	FUNDS	FUNDS
		<u>2024</u>	<u>2023</u>
		£	£
Current Assets:			
Cash at Bank and In Hand		40,483	42,920
Current Liabilities:			
Amount falling due within one year			
Accruals and Creditors	(12)	978	300
Net Assets		<u>39,505</u>	<u>42,620</u>
As Represented By:			
Unrestricted Fund		20,214	20,490
Restricted Fund	(13)	19,291	22,130
Total Funds		<u>39,505</u>	<u>42,620</u>

(The notes form part of this account)

The accounts were approved by the Trustees on 15/07/2024 and signed on their behalf by: -

C O McInnis

Ms Oveta McInnis (Trustee and Chair)

Notes to the account

1. Accounting basis

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). ECA meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

2. Cash Flow Statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

3. Income

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

4. Resource Expended

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

5. Fund Accounting

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work. The charity has no designated funds.

6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs, which support the Charity activities. These costs have been allocated between the cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 15.

7. Taxation

ECA is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

8. Tangible fixed assets

The organisation has no fixed assets.

9. Pension costs and other post-retirement benefits

None

10. Status

ECA is a registered Charitable Incorporated Organisation.

11. The organisation has no debtors and staff on payroll.

12. Creditors & Accrual

	2024	2023
	£	£
Independent Examination	385	300
Other accruals	481	-
Other Creditors	112	-
	978	300

13. Restricted Fund Analysis

	Balance b/f	Incoming resources	Outgoing resources	Balance at 31st March 2024
	£	£	£	£
Black History Month, CAHN	-	3,664	3,664	-
DLUHC - Windrush Grant	-	16,388	16,388	-
CATHIP Project Grant	5,000	1,336	-	6,336
LBE- Warm Space Grant	2,087	-	2,087	-
NLCF - BHM Grant 2022	1,055	-	1,055	-
LBE Luncheon Club Activities	798	-	798	-
LBE (TOCS Partnership)	2,000	-	-	2,000
London Com. Fund (TOCS)	710	-	-	710
Integrated Fostering (TOCS)	10,000	-	-	10,000
Enfield Voluntary Action	235	-	235	-
Other TOCS Income	245	-	-	245
	22,130	21,388	24,227	19,291

Purpose of restricted fund:

To raise cultural esteem, to promote the health of our elders and to improve health outcomes within the African and Caribbean Community.

14. Expenditure on charitable activities

	Unrestricted Fund	Restricted Fund	Total Funds 2024	Total Funds 2023
	£	£	£	£
Expenditure on charitable activities:				
Black History Month project	-	3,664	3,664	3,175
Sessional Worker Staff	-	1,338	1,338	-
Staff Training	414	-	414	-
Careers day Expenses	494	-	494	1,040
Simmer Down expenses	1,100	-	1,100	765
LBE - LC Project activities	-	-	-	2,057
Quiz Nights and Entertainment	667	60	727	-
Luncheon Club Activities	6,003	2,087	8,090	3,698
Venue Hire	3,301	2,563	5,864	-
LBE- Warm Space activities	-	2,087	2,087	2,913
Windrush expenses- Publications	916	8,980	9,896	2,126
Advertising and Marketing	560	2,712	3,272	-
Subscriptions	508	-	508	-
Donation	30	-	30	521
Volunteers Expenses	1,698	-	1,698	-
MHCLG - Windrush project exp.	-	-	-	8,690
Travel and Trips	509	-	509	35
administration and office costs	1,892	223	2,115	1,640
Insurance	655	-	655	623
NLGfH - Windrush project exp.	-	-	-	8,540
Professional Fees	420	-	420	300
Website, IT expenses/ Equipment	331	512	843	324
Keep Fit- Exercise Classes	2,010	-	2,010	825
Total Charitable Expenses	21,507	24,226	45,733	37,272

15. Support and Governance Cost

	General Support	Governance	Total
	£	£	£
Administration and office costs	2,115	-	2,115
Insurance	-	655	655
Legal and Professional fees	-	385	385
Website and IT Expenses	843	-	843
	2,958	1,040	3,997

Accounts

ENFIELD CARIBBEAN ASSOCIATION

(Founded 1986)

Charity Incorporated Organisation (C.I.O)

Annual Report & Financial Statement

For the period ended

31 March 2023

Registered Charity No: 1164139

ENFIELD CARIBBEAN ASSOCIATION

Year Ended 31 March 2023

Principal address:

Community House
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Trustees and Committee Members:

Ms Oveta McInnis-Neil – Trustee and Chair
Mr Bevin Betton – Trustee
Mr Cedric Levy – Trustee & Treasurer
Mr Roy Edwards – Trustee and Website/IT Officer
Mr Ian Phillips – Trustee and systems manager

Associate Members:

Ms Pauline Clarke
Ms Dionne John - Health

Open: At Community House (call the telephone number for opening hours)
Email: info@theeca.org.uk
Telephone: 07908 600420 (Monday to Friday 10am to 5pm)

Website: www.enfieldcaribbeanassoc.org.uk
Facebook: [https://www.facebook.com/Enfield-Caribbean-Association- 108159837578352](https://www.facebook.com/Enfield-Caribbean-Association-108159837578352)
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**ENFIELD CARIBBEAN ASSOCIATION
FINANCIAL ACCOUNTS
FOR YEAR ENDED 31 MARCH 2023**

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Enfield Caribbean Association
Report of the Trustees for the year ended 31 March 2023

Message from the chair

It is an honour to continue to serve the Caribbean community as Chair of ECA. Our reach has grown significantly this year. Following the success of the book *Windrush Voices: 20 Stories of Determination and Triumph*, we have made links with numerous organisations including theatres, schools and libraries in Enfield and Haringey. We have sold nearly 1000 copies of the book, with very little advertising.

This has been an amazing year; there have been many positive developments. Under the new luncheon club management team of Paulette Thomas and Marva Williams our work with older people has continued to flourish. In January (2023) we were awarded the Warm Spaces funding which enabled us to offer the luncheon club services for free to our members from January 2023 to April 2023. As a result, our numbers have grown significantly to an average of 30 attendees each week. We have had regular health talks at the sessions. Two highlights of the year were our Christmas party and the recent *My Home* drama performance which was a collaboration between our elders and Fleecefield Primary School, led by Jazanne Arts. The weekly exercise class for our elders has also continued to thrive with 15 regular attendees.

We are blessed to have an amazing team of trustees who are very talented and committed to ECA. Barbara Teape stepped down as a trustee but continues to support us as a volunteer. Kingsley Teape has also stepped down as an associate trustee. Ian Phillips has joined us as a new trustee. He brings new skills which are strengthening our team. The team of volunteers have grown and made our work in the community possible.

Two events that we hosted were our Windrush Thanksgiving at the luncheon club in June 2022. Jazanne Arts led the drama performance of *Cislin's Story*. We had an audience of over 70 people on a Friday afternoon. On September 16th, we hosted the Black History month event at Enfield Grammar School; with the theme – “Our Youth are the Future;” we were delighted to have amazing speakers including Arthur Barzey, TES Headteacher of the Year, Colleen Amos, co-founder and CEO of the Amos Bursary and Patrick Vernon, author of *100 Great Black Britons*. We also ran workshops to empower our young people.

We are very excited to announce that we will be launching our follow up book to *Windrush Voices* – an Illustrated Children's book containing four stories from *Windrush Voices* for children aged 4 to 7 years of age. We will also be producing a Teaching Resource Pack for use in secondary schools.

We have continued to forge links with local organisations and have been working with Caribbean and African Health Network (CAHN) whose mission is to improve the health outcomes of Black Caribbean and African people and to reduce health disparities. We promoted the Caribbean and African Targeted Health Hour and support the Enfield Black Community Health Forum.

I would like to thank our trustees, associate trustees and volunteers who continue to provide valuable services to the community.

With your support we will be able to continue to provide vital services to Black and global majority communities and achieve our mission, which is to eliminate racial discrimination and for an inclusive, fair, and equal community, in which people of Caribbean origin can develop their full potential as visible, positive contributors and participants in the life of the Borough of Enfield.

If you are interested in becoming a member of the ECA, or supporting us in any way, further information can be found on our website at <http://www.enfieldcaribbeanassoc.org.uk/support-us> or contact us at info@theeca.org.uk.

Oveta McInnis
Chair and Trustee

Introduction

Enfield Caribbean Association's trustees are pleased to present their annual report and independently examined financial statements for the year ended 31st March 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2005) (Accounting Standards Charities Act 2011).

This Annual Report provides a summary of our main achievements during the period from 1 June 2022 to 30 June 2023, some of our plans for the year ahead and our financial statement for the year ended 31 March 2023.

Principle Objectives

Enfield Caribbean Association (ECA) is a small registered charity set up to provide support and leadership to our community. We normally provide social and cultural activities such as a weekly luncheon club and seated exercise class, day trips, and theatre trips. We also hold an annual celebration of Windrush Day and Black History Month. Through this work Enfield Caribbean Association helps and encourages members (particularly those of Caribbean descent) who are isolated, or disadvantaged, to overcome difficult periods in their lives and to take positive steps towards improving their own health and well-being, and to discover new opportunities for participating in and benefiting from the community. The ECA also give advice and guidance and signpost and refer older people to other agencies as appropriate. Recently, the ECA has widened the scope of their activities to reflect the changing landscape both locally and nationally to include addressing issues of health that challenge the community to reduce disparities and improve the health of Caribbean and African communities. We also address issues of social justice that affect our communities.

Our Mission

We work to eliminate racial discrimination and for an inclusive, fair, and equal community, in which people of Caribbean origin can develop their full potential as visible, positive contributors and participants in the life of the Borough of Enfield.

Our Values

Created in 1986, we are Enfield's oldest Caribbean association. At the heart of our core values are working for racial equality, valuing diversity, and building good community relations.

Structure, Governance and Management

Enfield Caribbean Association is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, dated 27 October 2015.

Membership of the ECA is open to anyone who is interested in furthering its purposes and, who by applying for membership, has indicated agreement to become a

member and accept the duties of membership. If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

The trustees, who may exercise all the powers of the CIO, manage the affairs of the charity on a day-to-day basis.

The trustees who served during the year are shown on page 2 of this report.

Risk management

The trustees have reviewed risks relevant to the charity and have updated and added to the range of policies and procedures. Any risks identified are reported to the Trustees and decisions made on how to minimise risk. New staff and volunteers underwent Disclosure & Barring Service (DBS) police checks during the year. The volunteers at the Luncheon club have also completed the Food Handling level 2 training.

Financial procedures are adhered to by trustees, associate members and staff and are currently under review. The Charity has a healthy balance of nearly £20,000 unrestricted funds from our sales of the Windrush book, donations, membership fees and luncheon club fees. These have enabled us to continue our work with older people and fund other events such as Careers days in schools. The trustees have actively sought additional sources of funding and have been able to raise funding for several ongoing projects.

The Reserves policy

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve, and maintained at a level, which ensures that ECA's core activities could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

Public Benefit

The trustees confirm that they have complied with their duty under the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with its members must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

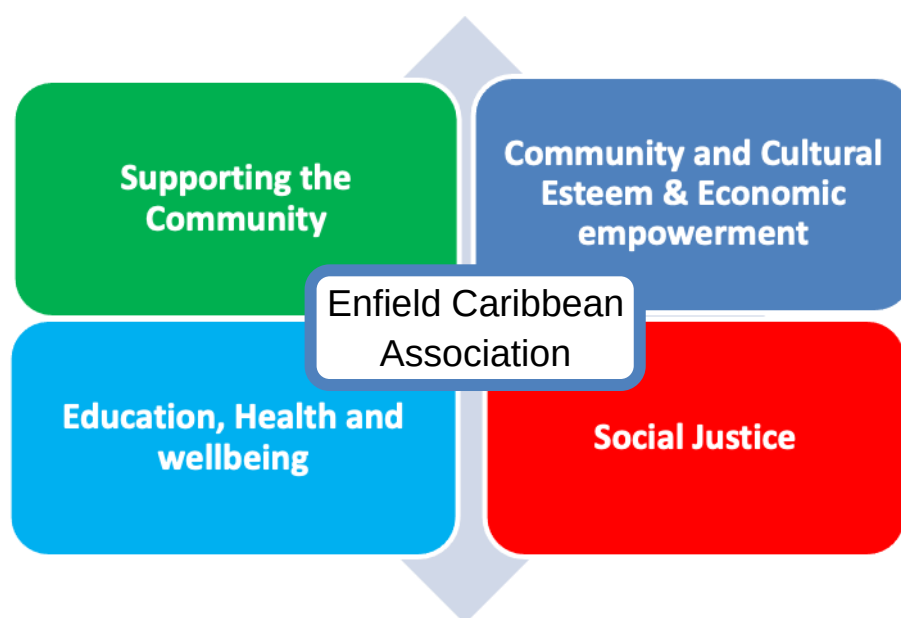
Volunteers

During the period ended 31 March 2023 the ECA trustees and associate trustees continued to hold virtual meetings to continue our work. From February 2023 we have held meetings in person. The charity relied a great deal on volunteers to support its regular and one-off activities. During this reporting period, 30 active volunteers, some of whom are trustees, members, and associate trustees of ECA supported the organisation. From December 2022 to the end of April 2023 we employed a part time administrator who supported our work.

Internal and external factors

The trustees are very grateful to the donors for their kind support and to all our members.

Our four strategic priorities for 2022/23



Trustees and their responsibilities

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors, or committee members.

The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

Activities and Achievements June 2022 to April 2023

We are pleased with ECA's achievements during the reporting period, they include:

- The appointment of Ian Phillips as a trustee in April 2023 who has brought his skills in managing systems to ECA. Barbara Teape resigned as a trustee in September 2022, but we are very fortunate she has continued to support the ECA as a volunteer.
- Our online presence continues to increase. The number of users has grown from 5,000 users (April 2021-22) to 6,000 users (April 2022-23). We continue to update our site with news and blogs and have added new functionality on to the website, including the ability to pay for the Windrush Books via Paypal. More recently, we sold tickets to our Quiz via the website. We have launched a Twitter account (add handle) which supplements our existing social media activities including Facebook, Instagram and YouTube. These activities can be found at <https://www.enfieldcaribbeanassoc.org.uk>. We have an ambitious programme of further developing our website and integrating it more closely to our membership database and email service solution.
- The weekly luncheon club continues to be one of our main regular activities. The luncheon club has been operating from Green Towers Community Centre in Edmonton Green. Our numbers have increased, and we now have 25 regular attendees. The luncheon club has been very well led by Paulette Thomas and Marva Williams with a team of volunteers. Each week there is seated exercise to music and a hot two course Caribbean lunch is served. There are different activities, including quizzes, entertainment, talks from local medical specialists and local community groups. We recently welcomed Enfield Grammar School boys' choir to perform at Christmas for the elders, as well as Jazanne Arts drama group performance *My Home* in March of this year.
- The weekly exercise class, led by Jackie Dyer, a local Zumba tutor, is very popular. It takes place every Thursday from 11 to 12pm at Unite Fitness Centre, Bush Hill Park. Classes were attended weekly by on average 15 members.
- On Saturday 16 September 2022 we held our BHM event entitled '*Our Young People are the Future*'. We had excellent speakers, including Arthur Barzey, TES Headteacher of the Year, Colleen Amos, co-founder and CEO of the Amos Bursary and Patrick Vernon author of 100 Great Black Britons. There were a series of workshops including financial management, wellbeing, freelancing, positive mindset, and employability. Contributors included Dwain Neal, OBE, Director of Reach Society, Charmaine Simpson, Amani Simpson, Roy Edwards, and Dean Okai. The Black History Month events were sponsored by the Big Lottery Fund and Enfield Council.
- On Tuesday 4th October, we held our Film screening of the Windrush Voices by Colin Johnson at Millfield Theatre. Over 150 people attended the screening.

- ECA Chair, Oveta McInnis has been working alongside the NHS North Central London, Primary Care Trust to address the issue of vaccine uptake by black and ethnic minorities. In January 2022 we formed a partnership with the Caribbean and African Health Network (CAHN) and support Caribbean and African targeted health improvement programme (CATHIP) weekly health hour. This initiative is led by Dionne John.
- ECA members sit on the Enfield Stop and Search Community Monitoring Group (CMG) aimed at scrutinising the Stop and Search Police procedures and their disproportionate use against black people and their effectiveness in reducing crime in Enfield.
- In March of this year, we were able to organise a trip to the Dugdale Centre for the luncheon club members and ECA trustees and volunteers to **Simmer Down** event, which was an elaborate tea party with performance by Jazz Jamaica and the Reggae Choir. We also organised a trip to the Chickenshed theatre to see a performance of the musical **Rush**. The performance included music from the Caribbean, ska, reggae etc and was very inclusive. Our elders and volunteers enjoyed both events.
- Finally, we held our first fundraising quiz night for three years on Saturday 15th April 2023 at Green Towers. We had a full hall of keen quizzers. The questions covered general knowledge, sport, music, current affairs, celebrities, Africa and the Caribbean and Food. A great deal of fun was had by all. The caterer provided a scrumptious meal. Patrons requested more regular quizzes. We raised £600

In 2021 we identified our three aims for the five-year period to 2025 as:

1. Economic empowerment
2. Community Engagement through the completion of the Windrush project and
3. Sustainability – developing our Youth Arm

We have increased our budget significantly. Our treasurer Cedric Levy has done an excellent job in ensuring that our accounting practices are sound and ensured we are aware of our budget constraints. We are applying for a large grant which would provide us with the core funding we need to enable us to have greater independence over a five-year period by employing staff and acquiring a permanent office to deliver our vision.

At the end of the financial year, we have gone some way to achieving our second aim and could be said to be victims of our own success as we have sold out our first batch of 900 Windrush Voices books. The book has brought much attention to ECA and we have received many requests for the exhibition and talks in schools and community settings by the participants in the book.

Due to the small number of trustees, it has been a greater challenge to develop target 3. There have been developments with building the Youth Arm and we have some potential young leaders who have supported our Careers days and Black History month event.

We would like to thank all our trustees, associate members, volunteers and all our service users who have given their energy and commitment to achieve Enfield Caribbean Association's objectives.

We would also like to thank all our funders for their support. These include:

Enfield Council

The Lottery Heritage Fund

The Big Lottery - Awards for All

Department for Levelling Up, Housing and Communities (DLUHC)

Future Plans

Our planned activities for 2023/2024

Outreach

- Continue to hold Careers days in schools for Black and global majority pupils aimed at raising their career aspirations and life chances.
- Continue to develop and diversify a strong online presence by improving our website content and developing our use of a range of social media sites to retain and attract more visitors.
- Hold events to celebrate our community's heritage, including Windrush Day and Black History Month.

Complete the Windrush project phase 2

- The Windrush project is one of our most exciting to date. This project is led by Roy Edwards and Oveta McInnis with full support from the trustees. Having produced and self-published the Windrush book, film documentary and exhibition; in celebration of 75 years since the first ship Windrush HMS arrived we are at stage 2 of the project:

Windrush 75 planned activities:

- Publish an illustrated Children's book: Windrush Wonders
- Produce a teaching resource pack for teaching about Windrush in secondary schools
- Screen the Windrush documentary film and distribute it to organisations and individuals
- Hold a Windrush Thanksgiving event
- Produce Windrush podcasts
- Continue outreach of the project through speaking engagements in schools

Collaborations & Partnerships

- Strengthen partnerships with other organisations and charities to increase our voice in the community. Some of the organisations we currently collaborate with are:
 - Reach Society
 - Enfield Community Black Health Forum
 - Caribbean and African Health Network (CAHN) and Caribbean and African Targeted Health Improvement programme (CATHIP)
 - Edmonton Community Engagement Programme
 - Enfield Race Equality Council
 - Black Lives Matter
 - Enfield Borough Police Stop and Search Monitoring Group

Supporting the Community

- Continue to support our older members by organising activities that bring them together to reduce social isolation and improve their wellbeing. Activities include our weekly luncheon club, exercise class, walking group, and social trips to the theatre and seaside.
- Support projects that concern our health and wellbeing.
- Delivering the weekly health Hour with CATHIP.
- Supporting the development of Enfield Community Black Health Forum.

Political Challenges

- Continue to have a voice in the Community and support initiatives for social change through regular meetings with our local MPs and communications with the Police Borough Commander and sitting on the local CMG Stop and Search Monitoring Group.
- Continue to work with Enfield MPs and councilors, to discuss concerns pertaining to the black community. We plan for these communications to continue over the coming year.

Our five-year plan & vision for 2025

1. Economic Empowerment

Generate sufficient assets to enable the organisation to achieve our objectives

Develop and implement a fundraising strategy with clear aims and objectives to secure funding from various grant providers locally and nationally to further develop the ECA's organisational structures and support networks, including working towards contributing to the setting up of an African Caribbean centre.

One of our future goals is to achieve core funding to enhance our work and provide sustainability for ECA. We are currently writing bids to achieve this aim.

2. Community Engagement

The ECA aims to work as a hub supporting the community and partnering with allies to achieve our goals. Due to funding, we have been able to go ahead with several projects, as we have raised funds through strategic bid writing in the last year, which has made these developments possible. We have raised funds for developing the luncheon club, the Windrush project phase 2 and Careers days.

3. Sustainability

Develop a Youth Section - Our Youth are the future

We are very conscious of the significant role that young people play in the community and would like to see a greater involvement of young people in the ECA setting and leading their own agenda, in areas that may be of interest or concern such as economic empowerment, education, career opportunities, racism, health and policing to name a few. Our theme of this year's Black History Month event – **"Our young people are the future"**, focused on young people as future leaders. We acknowledge that we face challenges in getting young people involved in the organisation and are considering our strategy to develop this area.

In conclusion, we are actively recruiting trustees, associate trustees, and volunteers to strengthen our management and administration. We will continue to develop our organisation to enhance the lives of Caribbean communities in the London Borough of Enfield.

Signed on behalf of all members

C O McInnis

Ms Oveta McInnis (Trustee and Chair)

Date: 15th May 2023

Independent examiner's report to the trustees of Enfield Caribbean Association

I report on the accounts of the Trust for the year ended 31st March 2023, which are set out on pages 15 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 15/05/2023

Chartered Certified Accountant

TACTS Accountant, 61 Fountains Crescent, London N14 6BD

ENFIELD CARIBBEAN ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted Fund £	Restricted Fund £	Total Funds 2023 £	Total Funds 2022 £
INCOMING RESOURCES				
Donations and Contributions	18,068	-	18,068	6,680
Income from charitable activities:				
LBE- Warm Space Grant	-	5,000	5,000	-
NLCF - BHM Grant 2022	-	4,230	4,230	-
Cathip Project Grant	-	-	-	5,000
MHCLG - Windrush Grant	-	-	-	10,050
NLGFH - Windrush Grant	-	-	-	9,900
London Borough of Enfield	-	-	-	138
London Community Fund	-	-	-	-
TOTAL INCOMING RESOURCES	18,068	9,230	27,298	31,768
RESOURCE EXPENDED				
Expenses on charitable activities				
Black History Month project	-	3,175	3,175	835
Careers day Expenses	1,040	-	1,040	-
Simmer Down Dugdale exp	765	-	765	-
LBE - LC Project activities	-	2,057	2,057	1,207
EVA- TPI Project activities	-	-	-	1,585
Luncheon Club activities & catering	3,698	-	3,698	3,405
LBE- Warm Space activities	-	2,913	2,913	-
Windrush Voice expenses	2,126	-	2,126	-
Donation	521	-	521	575
MHCLG - Windrush project exp.	-	8,690	8,690	1,360
Theatre Trip	35	-	35	995
administration and office costs	1,640	-	1,640	322
Insurance	623	-	623	607
NLGFH - Windrush project exp.	-	8,540	8,540	1,360
Professional Fees	300	-	300	300
Website & IT expenses	324	-	324	567
Keep Fit- Exercise Classes	825	-	825	-
TOTAL RESOURCES EXPENDED	11,897	25,375	37,272	13,117
Net Incomings and Outgoings	6,170	(16,145)	(9,975)	18,651
Balance Brought Forward	14,320	38,275	52,595	33,945
Balance as at 31st March 2023	20,490	22,130	42,620	52,595

ENFIELD CARIBBEAN ASSOCIATION

BALANCE SHEET AT 31 MARCH 2023

	Notes	FUNDS <u>2023</u> £	FUNDS <u>2022</u> £
Current Assets:			
Cash at Bank and In Hand		42,920	52,895
Current Liabilities:			
Amount falling due within one year			
Accruals	(12)	300	300
Net Assets		<u>42,620</u>	<u>52,595</u>
As Represented By:			
Unrestricted Fund		20,490	14,320
Restricted Fund	(13)	22,130	38,275
Total Funds		<u>42,620</u>	<u>52,595</u>

(The notes form part of this account)

The accounts were approved by the Trustees on 15/05/2023 and signed on their behalf by: -

C O McInnis

Ms Constance Oveta McInnis-Neil
(Chairperson)

Notes to the account

1. Accounting basis

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). ECA meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

2. Cash Flow Statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

3. Income

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

4. Resource Expended

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

5. Fund Accounting

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work. The charity has no designated funds.

6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs, which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 14.

7. Taxation

ECA is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

8. Tangible fixed assets

The organisation has no fixed assets.

9. Pension costs and other post-retirement benefits

None

10. Status

ECA is a registered Charitable Incorporated Organisation.

11. The organisation has no debtors and staff on payroll.

12. Creditors & Accrual

	2023	2022
	£	£
Independent Examination	300	300
	300	300

13. Restricted Fund analysis

	Balance b/f	Incoming resources	Outgoing resources	Balance at 31st March 2023
	£	£	£	£
MHCLG - Windrush Grant	8,690	-	8,690	-
NLGFH - Windrush Grant	8,540	-	8,540	-
Cathip Project Grant	5,000	-	-	5,000
LBE- Warm Space Grant	-	5,000	2,913	2,087
NLCF - BHM Grant 2022	-	4,230	3,175	1,055
LBE Luncheon Club Activities	2,855	-	2,057	798
LBE (TOCS Partnership)	2,000	-	-	2,000
London Comm. Fund (TOCS)	710	-	-	710
Integrated Fostering (TOCS)	10,000	-	-	10,000
Enfield Voluntary Action	235	-	-	235
Individual other	245	-	-	245
	38,275	9,230	25,375	22,130

Purpose of restricted fund:

To raise cultural esteem, to promote the health of our elders and to improve health outcomes within the African and Caribbean Community...

14. Support and Governance Cost

	General Support	Governance	Total
	£	£	£
Administration and office costs	1,640	-	1,640
Insurance	-	623	623
Legal and Professional fees	-	300	300
Website	324	-	324
	1,965	923	2,887

Accounts

ENFIELD CARIBBEAN ASSOCIATION

(Founded 1986)

Charity Incorporated Organisation (C.I.O)

Annual Report & Financial Statement

For the period ended

31 March 2022

Registered Charity No: 1164139

ENFIELD CARIBBEAN ASSOCIATION

Year Ended 31 March 2022

Principal address:

Community House
311 Fore Street
London
N9 0PZ

Trustees and Committee Members:

Ms Oveta McInnis-Neil – Trustee and Chair
Mr Bevin Betton – Trustee
Mr Cedric Levy – Trustee & Treasurer
Ms Barbara Teape – Trustee and Data Officer
Mr Roy Edwards – Trustee and Website/IT Officer

Associate Members:

Mr Kingsley Teape
Ms Pauline Clarke
Ms Dionne John

Open: At Community House (call the telephone number for opening hours)
Email: info@theeca.org.uk
Telephone: 07908 600420 (Monday to Friday 10am to 5pm)

Website: www.enfieldcaribbeanassoc.org.uk
Facebook: [https://www.facebook.com/Enfield-Caribbean-Association- 108159837578352](https://www.facebook.com/Enfield-Caribbean-Association-108159837578352)
Instagram: https://www.instagram.com/enfield_caribbean_association/

Governing document

The organisation is operated under the rules of its constitution.

Bank:

Barclays Bank PLC

Independent Examiner

TACTS Accountant
61 Fountains Crescent
London, N14 6BD

**ENFIELD CARIBBEAN ASSOCIATION
FINANCIAL ACCOUNTS
FOR YEAR ENDED 31 MARCH 2022**

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Message from the chair

It is an honour to continue to serve the community as Chair of ECA. The team of volunteers have grown and made our work in the community possible. This has been an amazing year; there have been many positive developments. Our work with the elderly has continued to flourish; our luncheon club which is led by Barbara Teape, has regular attendees, has been firmly established at Green Towers. The exercise in the park and the walking group continued throughout the summer. We hosted a very successful Black History month event in October 2021; with the theme – “Black women – Their Hidden Stories” and were delighted to have amazing women in the community speak at the event and run workshops.

However, I consider our greatest achievement took place in April of this year when we launched our book, film, and exhibition *Windrush Voices: 20 Stories of Determination and Triumph*. Our amazing writer and filmmaker Roy Edwards and Colin Johnson respectively, were able to get the best out of the contributors. There were over 360 people at the launch at Millfield Theatre, Edmonton – a packed house. Since the launch the first batch of 400 books sold out within 3 weeks and the new order of 400 books are selling fast. We are thrilled at this success, as it means that the stories of the generation that came to the UK between 1948 and 1971, largely from the Caribbean are being told, heard, and passed on from generation to generation. Their stories will not be lost.

Dionne John has joined our team as an associate member and is our health champion. Dionne has brought her knowledge and strengths in working as a researcher for the Enfield NHS and her extensive links with a number of organisations in Enfield to the table. She is a great asset to our team.

We have continued to forge links with local organisations and have begun to work with Caribbean and African Health Network (CAHN) whose mission is to improve the health outcomes of Black Caribbean and African people and to reduce health disparities. We promote the Caribbean and African Targeted Health Hour and supported the recently launched Enfield Black Community Health Forum. I was invited to speak at the launch in Enfield on 28th May. These links matter and increase our standing in the community.

I would like to thank our trustees, associate members and volunteers who continue to provide valuable services to the community.

With your support we will be able to continue to provide vital services to Black and global majority communities and achieve our mission, which is to eliminate racial discrimination and for an inclusive, fair, and equal community, in which people of Caribbean origin can develop their full potential as visible, positive contributors and participants in the life of the Borough of Enfield.

If you are interested in becoming a member of the ECA, or supporting us in any way, further information can be found on our website at <http://www.enfieldcaribbeanassoc.org.uk/support-us> or contact us at info@theeca.org.uk.

C O McInnis

Oveta McInnis

Chair and Trustee

Introduction

This Annual Report provides a summary of our main achievements during the period from 1st June 2021 to 30th June 2022, some of our plans for the year ahead and our financial statement for the year ended 31 March 2022.

Principle Objectives

Enfield Caribbean Association (ECA) is a small registered charity set up to provide support and leadership to our community. We normally provide social and cultural activities such as a weekly luncheon club and seated exercise class, day trips, concerts, theatre trips, exercise in the park and a walking group. We also hold an annual celebration of Windrush Day and Black History Month. Through this work Enfield Caribbean Association helps and encourages members (particularly those of Caribbean descent) who are isolated, or disadvantaged, to overcome difficult periods in their lives and to take positive steps towards improving their own health and well-being, and to discover new opportunities for participating in and benefiting from the community. The ECA also give advice and guidance and signpost and refer the elderly to other agencies as appropriate. Recently, the ECA has widened the scope of their activities to reflect the changing landscape both locally and nationally to include addressing issues of health that challenge the community to reduce disparities and improve the health of Caribbean and African communities. We also address issues of social justice that affect our communities.

Our Mission

We work to eliminate racial discrimination and for an inclusive, fair, and equal community, in which people of Caribbean origin can develop their full potential as visible, positive contributors and participants in the life of the Borough of Enfield.

Our Values

Created in 1986, we are Enfield's oldest Caribbean association. At the heart of our core values are working for racial equality, valuing diversity, and building good community relations.

Structure, Governance and Management

Enfield Caribbean Association is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, dated 27th October 2015.

Membership of the ECA is open to anyone who is interested in furthering its purposes and, who by applying for membership, has indicated agreement to become a member and accept the duties of membership. If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

The trustees, who may exercise all the powers of the CIO, manage the affairs of the charity on a day-to-day basis.

The trustees who served during the year are shown on page 2 of this report.

Risk management

The Trustees have reviewed risks relevant to the charity and have updated and added to the range of policies and procedures. Any risks identified are reported to the Trustees and decisions made on how to mitigate risk. New staff and volunteers underwent Disclosure & Barring Service (DBS) police checks during the year.

Financial procedures are adhered to by Trustees, Associate members and staff and are currently under review. The Charity has a healthy balance due to an overall income of £31,768 in this financial year from various sources. The Trustees have actively sought additional sources of funding and have been able to raise funding for several ongoing projects.

The Reserves policy

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve and maintained at a level, which ensures that ECA's core activities could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

Public Benefit

The Trustees confirm that they have complied with their duty under the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with its members must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

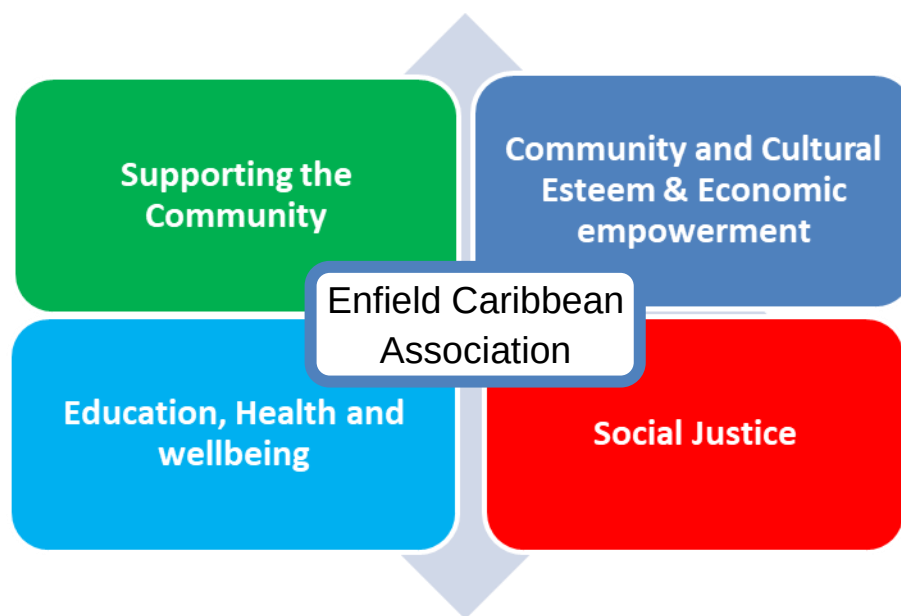
Volunteers

During the period ended 31 March 2022 the ECA trustees and associate members continued to hold virtual meetings to continue our work. The charity relied a great deal on volunteers to support its regular and one-off activities. During this reporting period, 30 active volunteers, some of whom are Trustees, members, and associate members of ECA supported the organisation. From March 2022 to the end of May we employed a part time administrator who supported our work with the Windrush project administration.

Internal and external factors

The trustees are very grateful to the donors for their kind support and to all our members.

Our four strategic priorities for 2021/22



Activities and Achievements June 2021 to June 2022

We are pleased with ECA's achievements during the reporting period, they include:

- The appointment of Roy Edwards as a Trustee in May 2022 and Dionne John as an associate member in January 2022. We had three resignations in the last year, from Paul Riddell who had served as Chair and Deputy, Joy Donaldson, and Janette Williams. All three have however continued to support the ECA as volunteers.
- We have continued to build a strong online presence by using our website to raise the profile of ECA in the local community and beyond. This has been led by Roy Edwards. Our website traffic has grown rapidly since the site relaunched in June 2020. In total, we have welcomed more than 4,200 visitors to the website between (September 2020 to May 2022). We started a blog section and welcomed contributions from a variety of individuals, ranging from a solicitor specialising in civil actions against the police, Enfield Black Lives Matter to an author/illustrator launching a children's book. There are regular news items and information on our calendar and events pages. These activities can be found at <https://www.enfieldcaribbeanassoc.org.uk>
- The weekly luncheon club continues to be one of our main regular activities. The luncheon club now operates from Green Towers Community Centre in Edmonton Green. We have 15 regular attendees. The luncheon club has been very well led by Barbara Teape and a team of volunteers. Each week there is seated exercise and a hot two course Caribbean lunch is served. There are different activities, including quizzes, entertainment, talks from local medical specialists and local community groups. We recently welcomed Enfield Grammar School boys' choir to perform for the elders, as well as Jazanne Arts drama group.
- In March of this year, we were able to organise a trip to the Lyric Theatre for the luncheon club members and ECA trustees and volunteers to see Get Up Stand Up, the musical about the life of Bob Marley. 30 members attended. This was very much enjoyed by our elders.
- The exercise in the park programme led by Jackie Dyer, a local Zumba tutor, ran throughout the summer of 2021. The weekly classes were moved solely to Pymmes Park as this was the more popular location for participants and were received enthusiastically by our African Caribbean elders, classes were attended weekly by on average 10 members.
- The ECA started a walking group in May 2021, with at least half a dozen regular walkers. Both activities continued throughout the summer to the end of September 2021. They supported healthy lifestyles and encouraged the wellbeing of participants.

- The Alexa project¹ – “*Let’s Keep in Touch*” was set up during the Covid lockdown and continues to support our elderly members. Currently 8 have the use of an Alexa. This project is funded by Enfield Council.
- On Saturday 16 October 2021 we held our BHM event entitled ‘*Black Women, Their Hidden Stories*’.

The afternoon began with a panel discussion with the female contributors to the Windrush book. The book was launched in the Spring of 2022. Evadney Hamilton, Pauline Isles and Hyacinth Treasure spoke about their experiences in travelling from the Caribbean to London in the 1960s.

There were a series of workshops on financial management, fitness, mental health and wellbeing and black women in politics. The evening concluded with a series of very powerful speeches from Delia Mattis, Black Lives Matter activist; Bonnie Greer, playwright, novelist, and broadcaster; academic writer Dr Ama Biney and political analyst Dorothea Hodge.

The event was sponsored by the Big Lottery Fund and Enfield Council.

- ECA Chair, Oveta McInnis has been working alongside the NHS North Central London, Primary Care Trust to address the issue of vaccine uptake by black and ethnic minorities. In January 2022 we formed a partnership with the Caribbean and African Health Network (CAHN) and support Caribbean and African targeted health improvement programme (CATHIP) weekly health hour.
- ECA members sit on two panels working with the Police in Enfield; the first the North Area BCU Community Engagement Steering Group, led by Treena Fleming the borough commander; and the second the Stop and Search Community Monitoring Group (CMG) aimed at scrutinising the Stop and Search procedures and their disproportionate use against black people and their effectiveness in reducing crime in Enfield.
- We have also led three very successful Careers days in primary schools in Enfield this spring and summer, working with year 6 students. We were able to bring professionals into the schools to meet the year 6 students. The professionals included a doctor, vets, an author, musician, civil servants, a member of the RAF, and a BBC journalist, to name a few. Visits took place at Oakthorpe Primary School on March 31, St John and St James C of E Primary School on May 23 and Starks Field Primary School on June 20. The feedback from the students was outstanding.
- Our greatest achievement in the last year has been the publication of our first book, film documentary and exhibition, ‘Windrush Voices: 20 Stories of Determination and Triumph’ to commemorate and remember the **Windrush Generation**; those who arrived and settled in Britain, largely from the Caribbean between 1948 and 1973. This book was launched to a packed

¹ Project to help our older members to stay active with a little assistance from Amazon's voice-controlled speaker Alexa.

house at Millfield Theatre on 27th April 2022. The first edition of 400 books sold out within three weeks. The book and film give an opportunity to hear the voices of some of those who are part of this generation. The exhibition is being viewed at the Culture Palace in Enfield during the month of June. We hope to launch the documentary film later in the year.

This project has been funded by the National Lottery Heritage Grant and The Ministry of Housing, Communities and Local Government (MHCLG) now the department for Levelling Up.

- Finally, we held our annual Windrush event on Friday 24th June 2022. This was attended by over 70 people. It was an amazing success. We had a two-course meal and entertainment which included poetry, and a screening of an excerpt from the film Windrush Voices, a personal Windrush story of record producer Sonny Roberts and the dramatisation of Cislin's story, the lady who founded Aquarius Hairdressers.

Future plan and Strategy

In 2021 we identified our three aims for the five-year period to 2025 as:

1. Economic empowerment
2. Community Engagement through the completion of the Windrush project and
3. Sustainability – developing our Youth Arm

We have largely achieved our second aim and could be said to be victims of our own success, having received many requests for the exhibition in schools and talks in schools and community settings by the participants of the book. We are now managing the post launch programme of activities. Having sold out of our first 400 copies, we have since ordered a further 400 copies including 100 hardback copies.

Due to the small number of trustees, it has been a greater challenge to pursue targets 1 and 3. There have been developments with building the Youth Arm and we have some potential young leaders whom we hope will lead the Black History Month event this Autumn.

We would like to thank all our Trustees, associate members, volunteers and all our service users who have given their energy and commitment to achieve Enfield Caribbean Association's objectives.

We would also like to thank all our funders for their support.

Our planned activities for 2022/2023

Outreach

- Continue to hold Careers Days in schools for Black and global majority pupils aimed at raising their career aspirations and life chances.
- Continue to develop and diversify a strong online presence by improving our website content and developing our use of a range of social media sites to retain and attract more visitors.
- Hold events to celebrate our community's heritage, including Windrush Day and Black History Month.

Complete the Windrush book, video, and exhibition

- The Windrush project is one of our most exciting to date. Having produced and self-published the book, film documentary and exhibition, we are at stage 2 of the project:
 - The exhibition is to be hired by schools and other organisations
 - Selling copies of the book throughout the country
 - Outreach of the project through speaking engagements in schools
 - Screening of the film and distribution to organisations and individuals
 - Producing a Children's illustrated book: Windrush Voices
 - Windrush Podcasts

Collaborations & Partnerships

- Strengthen partnerships with other organisations and charities to increase our voice in the community. Some of the organisations we currently collaborate with are:
 - Reach Society
 - Black Lives Matter
 - Enfield Community Black Health Forum
 - Caribbean and African Health Network (CAHN) and Caribbean and African Targeted Health Improvement programme (CATHIP)
 - Edmonton Community Engagement Programme
 - Enfield Race Equality Council

Supporting the Community

- Continue to support our elderly members by organising activities that bring them together, reducing social isolation and improving their wellbeing, such as our weekly luncheon club, exercise class, walking group and other activities such as social trips to the theatre and seaside.
- Health – Support projects that concern our health and wellbeing. Delivering the weekly health Hour with CATHIP
Supporting the development of Enfield Community Black health Forum.

Political Challenges

- Continue to have a voice in the Community and support initiatives for social change through regular meetings with our local MPs and communications with the Police Borough Commander and sitting on the local CMG Stop and Search Monitoring Group.
- Continue to work with Enfield MPs and councilors, to discuss concerns pertaining to the black community. We plan for these communications to continue over the coming year.

Our five-year plan & vision for 2025

1. Economic Empowerment

Generate sufficient assets to enable the organisation to achieve our objectives

Develop and implement a fundraising strategy with clear aims and objectives to secure funding from various grant providers locally and nationally to further develop the ECA's organisational structures and support networks, including working towards contributing to the setting up of an African Caribbean centre.

One of our future goals is to achieve core funding to enhance our work and provide sustainability for ECA. We are currently writing bids to achieve this aim.

2. Community Engagement

The ECA aims to work as a hub supporting the community and partnering with allies to achieve our goals. Due to funding, we have been able to go ahead with several projects, as we have raised funds through strategic bid writing in the last year, which has made these developments possible. We have raised funds for developing the luncheon club, the Alexa Show project and the Windrush project.

3. Sustainability

Develop a Youth Section - Our Youth are the future

The ECA's outreach has developed over the last year and has become more involved in the community by forming new partnerships. We are very conscious of the significant role that young people are playing in the community and would love to see a greater involvement of young people in the ECA. We would like young people to lead their own agenda, in areas that may be of interest or concern such as economic empowerment, education, career opportunities, racism, health and policing to name a few. Our theme of this year's Black History Month event will focus on youth as leaders of the future.

In conclusion, we are actively recruiting trustees, associate members, and volunteers to strengthen our management and administration. We will continue to strengthen and develop our organisation further to enhance the lives of Caribbean communities in the London Borough of Enfield.

Trustees and their responsibilities

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors, or committee members.

The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

Signed on behalf of all members

C O McInnis

Ms Oveta McInnis (Trustee and Chair)

Date: 28th June 2022

Independent examiner's report to the trustees of Enfield Caribbean Association

I report on the accounts of the Trust for the year ended 31st March 2022, which are set out on pages 16 to 19.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 28/06/2022

Chartered Certified Accountant
TACTS Accountant, 61 Fountains Crescent, London N14 6BD

ENFIELD CARIBBEAN ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted Fund	Restricted Fund	Total Funds 2022	Total Funds 2021
	£	£	£	£
INCOMING RESOURCES				
Donations	6,680	-	6,680	14,345
Income from charitable activities:				
Integrated Fostering	-	-	-	10,000
Enfield Voluntary Action	-	-	-	1,820
Cathip Project Grant	-	5,000	5,000	-
MHCLG - Windrush Grant	-	10,050	10,050	-
NLGFH - Windrush Grant	-	9,900	9,900	-
London Borough of Enfield	-	138	138	3,000
London Community Fund	-	-	-	7,000
TOTAL INCOMING RESOURCES	6,680	25,088	31,768	36,165
RESOURCE EXPENDED				
Expenses on charitable activities				
Black History Month project	835	-	835	800
Befriending project activities	-	-	-	1,734
TOCS Project activities	-	-	-	6,290
LBE - LC Project activities	-	1,207	1,207	-
EVA- TPI Project activities	-	1,585	1,585	-
Luncheon Club activities & catering	3,405	-	3,405	1,076
Quiz Night activities	-	-	-	15
Donation	575	-	575	20
MHCLG - Windrush project exp.	-	1,360	1,360	-
Theatre Trip	995	-	995	-
administration and office costs	322	-	322	1,044
Insurance	607	-	607	811
NLGFH - Windrush project exp.	-	1,360	1,360	-
Professional Fees	300	-	300	300
Website & IT expenses	567	-	567	1,204
TOTAL RESOURCES EXPENDED	7,605	5,512	13,117	13,294
Net Incomings and Outgoings	(925)	19,576	18,651	22,871
Balance Brought Forward	15,247	18,699	33,945	11,075
Balance as at 31st March 2022	14,320	38,275	52,595	33,945

ENFIELD CARIBBEAN ASSOCIATION

BALANCE SHEET AT 31 MARCH 2022

	Notes	FUNDS <u>2022</u> £	FUNDS <u>2021</u> £
Current Assets:			
Cash at Bank and In Hand		52,895	34,246
Current Liabilities:			
Amount falling due within one year			
Accruals	(12)	300	300
Net Assets		<u>52,595</u>	<u>33,946</u>
As Represented By:			
Unrestricted Fund		14,320	15,247
Restricted Fund	(13)	38,275	18,699
Total Funds		<u>52,595</u>	<u>33,946</u>

(The notes form part of this account)

The accounts were approved by the Trustees on 28/06/2022 and signed on their behalf by: -

C O McInnis

Ms Constance Oveta McInnis-Neil
(Chairperson)

Notes to the account

1. Accounting basis

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). ECA meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

2. Cash Flow Statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

3. Income

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

4. Resource Expended

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

5. Fund Accounting

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work. The charity has no designated funds.

6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs, which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 14.

7. Taxation

ECA is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

8. Tangible fixed assets

The organisation has no fixed assets.

9. Pension costs and other post-retirement benefits

None

10. Status

ECA is a registered Charitable Incorporated Organisation.

11. The organisation has no debtors and staff on payroll.

12. Creditors & Accrual

	2022	2021
	£	£
Independent Examination	300	300
	300	300

13. Restricted Fund analysis

	Balance b/f	Incoming resources	Outgoing resources	Balance at 31st March 2022
	£	£	£	£
MHCLG - Windrush Grant	-	10,050	1,360	8,690
NLGFH - Windrush Grant	-	9,900	1,360	8,540
Cathip Project Grant	-	5,000	-	5,000
LBE Luncheon Club Activities	3,924	138	1,207	2,855
LBE (TOCS Partnership)	2,000	-	-	2,000
London Com. Fund (TOCS)	710	-	-	710
Integrated Fostering (TOCS)	10,000	-	-	10,000
Enfield Voluntary Action	1,820	-	1,585	235
Individual other	245	-	-	245
	18,699	25,088	5,512	38,275

Purpose of restricted fund:

To raise cultural esteem, to promote the health of our elders and to improve health outcomes within the African and Caribbean Community...

14. Support and Governance Cost

	General Support	Governance	Total
	£	£	£
Administration and office costs	322	-	322
Insurance	-	607	607
Legal and Professional fees	-	300	300
Website	567	-	567
	888	907	1,795

Accounts

ENFIELD CARIBBEAN ASSOCIATION

Charity Incorporated Organisation (C.I.O)

Annual Report & Financial Statement

For the period ended

31 March 2021

Registered Charity No: 1164139

ENFIELD CARIBBEAN ASSOCIATION

Year Ended 31 March 2021

Principal address:

Community House
311 Fore Street
London
N9 0PZ

Trustees and Committee Members:

Ms Oveta McInnis-Neil – Trustee and Chair
Mr Paul Riddell – Trustee & Vice Chair
Mr Bevin Betton – Trustee
Ms Joy Donaldson - Trustee
Mr Cedric Levy – Trustee & Treasurer
Ms Janette Williams – Trustee and Secretary
Ms Barbara Teape – Trustee and Data Officer
Mr Roy Edwards – Trustee and Website/IT Officer

Associate Members:

Mr Kingsley Teape
Ms Pauline Clarke

Open: (Office closed due to Covid-19 restrictions)
Email: info@theeca.org.uk
Telephone: 07908 600420 (Monday to Friday 10am to 5pm)

Website: www.enfieldcaribbeanassoc.org.uk
Facebook: [https://www.facebook.com/Enfield-Caribbean-Association- 108159837578352](https://www.facebook.com/Enfield-Caribbean-Association-108159837578352)
Instagram: https://www.instagram.com/enfield_caribbean_association/

Governing document

The organisation is operated under the rules of its constitution.

Bankers:

Barclays Bank PLC

Independent Examiner

TACTS Accountant
81 Rayleigh Road
London, N13 5QW

**ENFIELD CARIBBEAN ASSOCIATION
FINANCIAL ACCOUNTS
FOR YEAR ENDED 31 MARCH 2021**

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**Enfield Caribbean Association
Report of the Trustees for the year ended 31 March 2021**

Trustees and their responsibilities

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors or committee members.

The principles and main duties are the same in all cases.

Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

Enfield Caribbean Association's Trustees are pleased to present their annual report and independently examined financial statements for the year ended 31st March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2005) (Accounting Standards Charities Act 2011).

Principle Objects

Enfield Caribbean Association (ECA) is a small registered charity set up to provide support and leadership to our community. We normally provide social and cultural activities such as day trips, concerts, theatre trips, luncheon club, exercise classes, informal drop-in sessions and general advice and guidance. (Due to the Covid-19 pandemic our face-to-face activities have been restricted). Through this work Enfield Caribbean Association helps and encourages members (particularly those of Caribbean descent) who are isolated, discouraged or depressed, to overcome difficult periods in their lives and to take positive steps towards improving their own health and well-being, and to discover new opportunities for participating in and benefiting from the community. The ECA also signpost and refer the elderly to other agencies as appropriate. Recently, the ECA has widened the scope of their activities to reflect the changing landscape both locally and nationally to include issues of social justice that affect our communities.

Activities and Achievements

We are pleased with ECA's achievements during the reporting period, they include:

- The appointment of three new trustees; Barbara Teape, Janette Williams and Roy Edwards were appointed as trustees at our Annual General Meeting (AGM) on Saturday 28 November 2020.
- The new website, introduced in May last year has been significant in raising the profile of ECA in the community. This has been led by Roy Edwards. Our website traffic has grown rapidly since the site relaunched in June 2020. In total, we have welcomed 2,851 visitors to the website reviewing (September 2020 to May 2021). Reviewing our content and learning more about the work of ECA. There are regular news items and information on our activities. We are exploring the possibility of launching an online gallery to support Windrush book exhibition in October 2021.
- We have supported the vulnerable and elderly members of our community throughout the pandemic. In the light of the second lockdown due to Covid-19,

in November 2020 the ECA partnered with Edmonton Food Hub at Edmonton Methodist Church, to supply food to the most vulnerable elders within our community. Community volunteers have rallied together under the leadership of Roz Ruddy to deliver groceries to over 45 families and individuals every Saturday. The food hub has received sponsorship from Enfield Council.

- The exercise in the park programme began on 24 July 2020 and continued through the summer to the end of September. The weekly classes alternate between Pymmes and Broomfield parks and have been received enthusiastically by our elders. Jackie Dyer, a local Zumba tutor runs the sessions. ECA volunteers supply chairs and masks and PPE, which enabled the adults to participate safely. The classes have been reinstated this summer. We also introduced a walking group in May 2021. Both activities support healthy lifestyles and encourage the wellbeing of participants.
- In January 2021 we had a successful application for funding from Enfield Council for our Alexa project – “*Let’s Keep in Touch*”. The Covid-19 pandemic had a significant impact on older members of our community, especially those who live alone. The project aims to give to give easy access to digital technology allowing elders to stay in touch with family and friends. We are currently trialling the project with a small group and hope to open it up to more elders in the summer.
- On Saturday 31 October 2020 we held a virtual BHM event entitled ‘*The history of Black Activism in the UK*’. The organisation of the event was led by Paul Riddell. Feryal Clark MP for Enfield North opened the event with a message of support. This was followed by our tribute to the co-founder of the ECA, Ms Hyacinth Sandilands who passed away last year.

The prestigious line up of speakers included Delia Mattis, Black Lives Matter activist; Bonnie Greer, Playwright, novelist and broadcaster; Sir Geoff Palmer, Professor Emeritus in the School of Life Sciences at Heriot-Watt University & human rights activist; Kwame Kwei-Armah, actor, playwright and director and Leroy Logan, former superintendent in the London Metropolitan Police, a serving police officer for 30 years and a founding member and the first chairperson of the Black Police Association.

The event was sponsored by the Big Lottery Fund and Enfield Council.

- ECA were invited to contribute to the United Nations Day for the elimination of Racism organised by Black Lives Matter Enfield. There were a number of speakers including Barbara Blake Hannah, the first ITV News presenter, Lee Jasper community activist and Nana Asante of the Global African Congress. Oveta McInnis-Neil ECA Chair was invited to share her perspectives on the effects of racism in Britain. There was a performance by Suley Muhidin. The day was attended by a large audience on zoom.
- ECA Chair, Oveta McInnis-Neil and Vice-Chair Paul Riddell have been working alongside the NHS North Central London, Primary Care Trust to address the issue of vaccine uptake by black and ethnic minorities. We participated in a Webinar in April 2021, alongside lead medical practitioners in the borough addressing the issues of mistrust and lack of confidence in the

vaccine. The webinar aimed to educate about how vaccines work and the benefits of the vaccines protecting against the dangers of the virus. This is ongoing work.

- ECA members have been invited to join two panels working with the Police in Enfield; the first the North Area BCU Community Engagement Steering Group, led by Treena Fleming the borough commander; and the second the Stop and Search Community Monitoring Group (CMG) aimed at scrutinising the Stop and Search procedures and their disproportionate use against black people and their effectiveness in reducing crime in Enfield.
- We are producing a book, short videos and an exhibition to commemorate and remember the **Windrush Generation**; those who arrived and settled in Britain, largely from the Caribbean between 1948 and 1973. This project is an opportunity to hear the voices of some of those who are part of this generation.
This project is funded by the National Lottery Grant for \heritance and The Ministry of Housing, Communities and Local Government (MHCLG).
- We have supported communities in need by contributing a donation of £500 to the St Vincent Volcano appeal in May. We hope that the global response will help to ease the suffering of those displaced.
We also have plans to support two schools in Jamaica whose students' education has been seriously affected during the pandemic; as they have been learning from home, but lack the IT resources have been unable to access the school virtual lessons.

We would like to thank all our Trustees, associate members, volunteers and all our service users who have given their energy and commitment to achieve Enfield Caribbean Association's objectives.

We would also like to thank all our funders for their support.

Structure, Governance and management

Enfield Caribbean Association is a charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, dated 27th October 2015.

Membership of the CIO is open to anyone who is interested in furthering its purposes and, who by applying for membership, has indicated agreement to become a member and accept the duties of membership. If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

The trustees, who may exercise all the powers of the CIO, manage the affairs of the charity on a day-to-day basis.

The trustees who served during the year are shown on page 2 of this report.

Risk management

The Trustees have reviewed risks relevant to the charity and have updated and added to the range of policies and procedures. Any risks identified are reported to the Trustees and decisions made on how to minimise risk. New staff and volunteers underwent Disclosure & Barring Service (DBS) police checks during the year.

Financial procedures are adhered to by Trustees, Associate members and staff and are currently under review. The Charity has a healthy unrestricted reserve balance due to a donation of £13,000 from Elijah Tabernacle organisation, who donated the money to further ECA charitable objectives. The Trustees have actively sought additional sources of funding and have been able to raise funds for several ongoing projects.

The Reserves policy

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve and maintained at a level, which ensures that ECA's core activities could continue during a period of unforeseen difficulty. The target reserve amount represents at least 6 months' (26 weeks) expenditure and will be reviewed annually.

Public Benefit

The Trustees confirm that they have complied with their duty under the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee and senior manager of the charity with its members must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

Volunteers

During the period ended 31 March 2021 the ECA trustees and associate members continued to hold virtual meetings to continue our work. The charity relied a great deal on volunteers to perform a variety of tasks including writing bids, administration, and management. During this reporting period, 30 active volunteers, some of whom are Trustees, members and associate members of ECA supported the organisation.

Internal and external factors

The trustees are very grateful to the donors for their kind support.

Future Plans - Vision for 2025

1. Economic Empowerment

Generate sufficient assets to enable the organisation to achieve our objectives

Develop and implement a fundraising strategy with clear aims and objectives to secure funding from various grant providers locally and nationally to further develop the ECA's organisational structures and support networks, including working towards contributing to the setting up of an African Caribbean centre.

The ECA aims to work as a hub supporting the community and partnering with allies to achieve our goals. Due to funding we have been able to go ahead with a number of projects, as we have raised funds through strategic bid writing in the last year, which has made these developments possible. We have raised funds for supporting the Food hub in Edmonton, developing the luncheon club, the Alexa Show project and the Windrush project.

2. Community Engagement

Complete the Windrush book, video and exhibition

The Windrush project is one of our most challenging to date. This will involve the writing and publishing of a book, the production of videos, and an art competition to produce the book cover. The art competition will involve working with schools in Enfield to produce the book cover. The exhibition and launch of the book will involve collaborating with Enfield Council, community members and organisations.

3. Sustainability

Develop a Youth Section - Our Youth are the future

The ECA's outreach has developed over the last year and has become more involved in the community by forming new partnerships. We are very conscious of the significant role that young people are playing in the community and would love to see a greater involvement of young people in the ECA. We would like young people to lead their own agenda, in areas that may be of interest or concern such as economic empowerment, education, career opportunities, racism, health and policing to name a few.

In conclusion, we are actively recruiting trustees, associate members and volunteers to strengthen our management and administration. We will continue to strengthen and develop our organisation further to enhance the lives of Caribbean communities in the London Borough of Enfield.

Signed on behalf of all members

C O McInnis

Ms Oveta McInnis-Neil (Trustee and Chair)

Date: 2nd July 2021

Independent examiner's report to the trustees of Enfield Caribbean Association

I report on the accounts of the Trust for the year ended 31st March 2021, which are set out on pages 10 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 05/07/2021



Chartered Certified Accountant

TACTS Accountant, 81 Rayleigh Road, Palmers Green, London N13 5QW

ENFIELD CARIBBEAN ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Fund	Restricted Fund	Total Funds 2021	Total Funds 2020
	£	£	£	£
INCOMING RESOURCES				
Donations	14,100	245	14,345	8,726
Income from charitable activities:				
Integrated Fostering	-	10,000	10,000	-
Enfield Voluntary Action	-	1,820	1,820	-
Big Lottery Fund (Awards for All)	-	-	-	9,390
London Borough of Enfield	1,000	2,000	3,000	5,000
London Community Fund	-	7,000	7,000	-
TOTAL INCOMING RESOURCES	15,100	21,065	36,165	23,116
RESOURCE EXPENDED				
Expenses in raising funds				
Expenses on charitable activities				
Black History Month project	-	800	800	4,902
Befriending project activities	-	1,734	1,734	4,330
TOCS Project activities	-	6,290	6,290	-
Careers Day project activities	-	-	-	2,261
Luncheon Club activities & catering	-	1,076	1,076	5,027
Quiz Night activities	15	-	15	208
Donation	20	-	20	-
Windrush	-	-	-	185
Trip - Eastbourne	-	-	-	740
administration and office costs	1,044	-	1,044	326
Insurance	811	-	811	370
Rent and Room Hire	-	-	0	415
Professional Fees	300	-	300	300
Website & IT expenses	1,204	-	1,204	332
Training and Conference	-	-	-	174
TOTAL RESOURCES EXPENDED	3,393	9,900	13,294	19,569
Net Incomings and Outgoings	11,707	11,165	22,871	3,547
Balance Brought Forward	3,541	7,534	11,075	7,528
Balance as at 31st March 2021	15,247	18,699	33,945	11,075

ENFIELD CARIBBEAN ASSOCIATION

BALANCE SHEET AT 31 MARCH 2021

	Notes	FUNDS <u>2021</u> £	FUNDS <u>2020</u> £
Current Assets:			
Cash at Bank and In Hand		34,246	11,375
Current Liabilities:			
Amount falling due within one year			
Accruals	(12)	300	300
Net Assets		<u>33,946</u>	<u>11,075</u>
As Represented By:			
Unrestricted Fund		15,247	3,541
Restricted Fund	(13)	18,699	7,534
Total Funds		<u>33,946</u>	<u>11,075</u>

(The notes form part of this account)

The accounts were approved by the Trustees on 05/07/2021 and signed on their behalf by: -

C O McInnis

Ms Constance Oveta McInnis-Neil
(Chairperson)

Notes to the account

1. Accounting basis

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). ECA meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The Charity trustees are of the view that measures taken subsequent to the year-end to reduce operating costs and successful in applying for continuation funding have secured the immediate future of the Charity for the next 12 to 18 months and that on this basis the charity is a going concern.

2. Cash Flow Statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

3. Income

Income is recognised in the period to which it relates, unless specified otherwise by the funder. Project funding is, in general, repayable if not expended within the relevant project. Such income is only recognised to the extent that it ceases to be repayable. The income is accounted for on a receivable basis.

4. Resource Expended

Resources expended are included in the Statement of Financial Activities inclusive of VAT which cannot be recovered. Direct charitable expenditure include includes the direct costs of the activities. Where such costs relate to more than one functional cost category, they have been apportioned in line with the direct costs of the relevant service.

5. Fund Accounting

Fund accounting unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work. The charity has no designated funds.

6. Support Cost

Allocation of support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, and governance costs, which support the Charity activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 14.

7. Taxation

ECA is a registered charity and is not liable for corporation tax on its income under section 505 of the Income and Corporation Taxes Act 1988 to the extent that it is applied to its charitable activities.

8. Tangible fixed assets

The organisation has no fixed assets.

9. Pension costs and other post-retirement benefits

None

10. Status

ECA is a registered Charitable Incorporated Organisation.

11. The organisation has no debtors and staff on payroll.

12. Creditors & Accrual

	2021	2020
	£	£
Independent Examination	300	300
	300	300

13. Restricted Fund analysis

	Balance b/f	Incoming resources	Outgoing resources	Balance at 31st March 2021
	£	£	£	£
Big Lottery Fund (AFA)	2,534	-	2,534	-
LBE Luncheon Club Activities	5,000	-	1,076	3,924
LBE (TOCS Partnership)	-	2,000	-	2,000
London Com. Fund (TOCS)	-	7,000	6,290	710
Integrated Fostering (TOCS)	-	10,000	-	10,000
Enfield Voluntary Action	-	1,820	-	1,820
Individual other (TOCS)	-	245	-	245
	7,534	21,065	9,900	18,699

Purpose of restricted fund:

Big Lottery Fund (Awards for All) awarded to contribute towards the Black History Month and cross-cultural celebration event.

London borough of Enfield and Enfield Voluntary Action grant is funded to support our health and wellbeing activities.

London Community Fund and TOCS partnership funding were to support the Food Bank provision.

14. Support and Governance Cost

	General Support	Governance	Total
	£	£	£
Administration and office costs	1,044	-	1,044
Insurance	-	811	811
Professional fees	-	300	300
Website & IT Expenses	1,204	-	1,204
	2,248	1,111	3,358