

EVERYTHING ELLIE

UNAUDITED

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
31 MARCH 2022**

**CHARITY NUMBER
1164084**

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Everything Ellie
Charity Number 1164084

Legal and administrative information

Status

Everything Ellie is an unincorporated charity governed by a formal constitution adopted 8 June 2015 as amended 29 September 2015.

Charity number 1164084

Business address 20 Lynhurst Avenue
Sticklepath
Barnstaple
Devon
EX31 2ER

Trustees Justeen Easton
Bev Harper-Penman
Claire Fisher
Janine Baker (Resigned 5 September 2021)
Claire Gover
Nikki Rostock
Rhiane Easton
Sophie Isaac
Sue Manley
Emily Baker (Resigned 11 September 2021)

Accountants Westcotts
47 Boutport Street
Barnstaple
Devon
EX31 1SQ

Bankers NatWest Bank
41 High Street
Barnstaple
Devon
EX31 1DA

Report of the trustees
for the year ended 31 March 2022

The trustees present their report and the financial statements for the year ended 31 March 2022. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Trustee appointment

Each trustee is re-selected at the AGM and seconded. Any persons wishing to join the charity as a trustee must do so in writing to the chairperson. Appointments will only be made once all elected trustees have been consulted with at the 6 weekly trustee meetings.

The constitution forms the basis of the policies and procedures for the trustees.

The Trustees have attended training sessions on Microsoft Teams so we can communicate more securely and taken out an annual subscription for IT Support.

We updated our referral forms to reduce the sensitive data we collect and adopted a privacy policy. We have renewed our registration with the ICO.

This year we had 2 Trustees resign for personal reasons.

It was decided that we did not need to replace these positions at this current time.

Relationship with any related parties

We continue good relationships with other charities and look forward to being able to continue joint ventures.

We continue to encourage our volunteers who represent us to join in on other community groups events when those funds are shared with or benefitting another local charity. This also keeps our links strong with relevant stakeholders.

The charity is working with other voluntary organisations to encourage referrals and signposting.

We continue to make connections with other Charities, taking part in joint events where our stakeholders crossover.

We have been active in forming relationships with other local charities and next year will focus of broadening to other parts of the South West.

We have a Carers Group, Bereavement Group & individual support groups using our Beach Hut and days out tickets.

The ND Hospice, CHSW & Young Lives v's Cancer Social worker continue to make referrals bringing very much a community feel to our organisation.

Everything Ellie
Charity Number 1164084

Report of the trustees
for the year ended 31 March 2022

Objectives and activities

Everything Ellie was created to relieve the needs of young people with life threatening or life limiting illness, or families who are affected by the impact of terminal illness in the South West of England by:

- a) Providing short term respite, and
- b) Making grants to charities local to the South West of England.

Everything Ellie was set up to benefit families affected by life threatening or life limiting illness or those affected by the impact of terminal illness.

The core work of the charity is to provide families with the opportunity to have short breaks at the Everything Ellie Lodge.

They also have the opportunity to have day trips to the Beach Hut - both facilities are free of charge for families referred and provides everything a family needs to have time away from hospital appointments and treatment plans.

We will continue to pay a seasonal rental charge to Saunton Beach Huts but at a reduced rate for the position on the beach, storage and transporting to and from winter storage.

In addition to the Beach Hut Everything Ellie also provides family attraction tickets and short term breaks during treatment or on a terminal diagnosis, in line with our own policies.

Referrals are made into the service through key stakeholders and other voluntary organisations, including CLIC, Childrens Hospice SW, schools, consultant paediatrician at the NDDH & Exeter and North Devon Hospice. Families can also self-refer, however these must be authorised by a medical professional.

As trustees we recognise that our service is not provided in isolation and where we are able, we will provide signposting services to other local organisations that can benefit the wellbeing of the families using our service.

Due to the Covid Pandemic and in line with government restrictions the holiday parks had to close for most of this financial year.

The Beach Hut season was also shorter with the Huts being available at the end of June rather than from Easter.

Therefore the numbers of families benefiting from our services were greatly reduced than anticipated.

Report of the trustees
for the year ended 31 March 2022

Public Benefit

The trustees of Everything Ellie have regard and are aware of the Charity Commissions public benefit guidance when exercising their duties to which the guidance is relevant.

Together we ensure that we carry out our charities purpose for the public benefit.

Contribution made by volunteers

20 volunteers have taken part in activities this year which are linked to the charity's objectives, predominantly on virtual and social platforms sharing our news and promoting the charity on social media and raising awareness.

A key area of support includes the organising and running of the annual fundraising ball which again has been supported by our volunteers and representing us at events arranged by others.

As we returned from the continued interruptions of the pandemic, we have seen an increase in our fundraising events and increased support and involvement from our volunteers.

Achievements and performance

2021/22 has been a year of 2 halves, as we started to move out of lockdown we have been able to offer our full range of support to both families and individuals across the Southwest and wider locations.

Key achievements include:

- 22 families have used the beach hut this season. It is also offered to extended family to use with siblings when the main carer may be away in hospital with their ill child.
- The car park company continue to offer our visitors free parking and the Cafe give a free ice-cream.
- 25 families received a short break during this period - a total of 90 individuals had the benefit of a break away and included a range of people who either had a child on treatment, a terminally ill parent or main carer and those who had been affected by bereavement.
- Provided enhancements to their visit by providing Horse Riding Vouchers, attraction tickets and help with fuel costs.
- Paid for emergency accommodation for a family whose child was taken seriously ill in the local hospital when they were staying in the area and their holiday came to an end leaving them nowhere to stay.
- We have improved communications at the Lodge and installed a faster speed internet and improved service connection.
- Installed an air purifier to reduce risk of Covid-19
- Purchased a gaming system and on-line subscription package
- Purchased scooters and safety helmets
- Initialised a Legionella management maintenance service for the hot-tub
- Carried out Gas safety testing and service on the boiler and oven.

Everything Ellie
Charity Number 1164084

Report of the trustees
for the year ended 31 March 2022

Funds have been raised mainly through:

- Personal sponsored challenges
- Volunteering at running events
- Selling merchandise
- General donations from the public
- Bequests
- Corporate events and donations
- Charity of the year for Perrigo Pharmaceuticals after nomination by employee voting system.
- Held our annual Winter ball fundraiser.

This year we have continued to forge links with other organisations and referring partners to increase the number of families being offered access to our service.

We have not made any formal grants during this financial period.

Marketing our services:

Continued to use social media, the website and word of mouth to promote the charity.

Purchased merchandise to promote our brand and sell to the wider public.

Agreed a budget to update the website.

The Future:

- Continue to provide wellbeing respite breaks and days out to families and individuals.
- Continue to enhance the breaks with add-ons to make them as free from cost to the family as possible as we know the financial impacts on families experiencing terminal illness.
- Maintain and improve communications and awareness of our service through the relationships we have made with stakeholders within the medical profession, other charitable organisations, community groups, and bereavement groups, schools and look to make more connections in the future.
- Improve our marketing and on-line presence.
- Purchase a defibrillator to be sited at Reception on the holiday park benefiting the wider community.
- Replace the dry storage of merchandise, promotional material, and uniform.

Report of the trustees
for the year ended 31 March 2022

Financial review

Everything Ellie has had another prosperous year with some substantial donations from local businesses.

We have been left in a very good financial position and have continued support from the community and partnerships made over the years.

At the end of the financial year we have £84,442 in the bank and cash.

We have very little liabilities and estimate that the main expense of purchasing the Lodge has been made we will need £6k per year to maintain the Lodge, Beach Hut & Rented storage unit.

The trustees have agreed to ring fence the following:

- £6,000 for year annual ground rent & utilities.
- £3,000 for dry storage facilities for our merchandise, promotional material, and event displays.
- £2,500 outside storage facilities at the Lodge.
- £2,000 for a defibrillator to be installed and maintained on Stowford Village where the lodge is situated.
- We have agreed a £20 per person meal voucher for each guest.
- £100 per family for attraction vouchers
- £2,000 to upgrade the website and marketing

We currently have no restricted funds to use.

Reserves policy

The Trustees policy on holding reserves is to maintain 2 years running costs. It has been agreed that we will hold £20k in reserves.

This will be reviewed each year and amended as necessary.

Everything Ellie
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Report of the trustees
for the year ended 31 March 2022

The Charity's principal sources of funds

Charity Income obtained through:

Donations & Bequests

The Trustees have been active in gaining support from the local community. A publicity programme to promote events and the aims of the Charity, to create greater awareness and ultimately, support.

Encourage investment by supporters from the community e.g. local businesses with a Charity-giving policy.

To ensure future funding of the Charity is assisted by targeting other Charitable funds for support e.g. Councillor Grants, Rotary clubs & Charitable Trusts.

The contribution made by volunteers to support events run by the Charity and to instigate events to fundraise on behalf of the Charity is recognised by the Trustees of the Charity.

Report of the trustees
for the year ended 31 March 2022

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Justeen Easton

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Justeen Easton
Trustee

27/01/2023

Independent examiner's report to the trustees on the unaudited financial statements of Everything Ellie.

Independent examiner's report to the trustees of Everything Ellie

I report to the trustees on my examination of the accounts of Everything Ellie for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of Everything Ellie you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').

I report in respect of my examination of Everything Ellie's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Everything Ellie as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examinations to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Catherine Williams FCA DChA

Independent Examiner

Westcotts

47 Boutport Street

Barnstaple

Devon

EX31 1SQ

Dated: 27th January 2023

Everything Ellie
Charity Number 1164084

Receipts and Payments Account

For the year ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Receipts					
Incoming resources from generating funds:					
Donations	2	36,115	4,100	40,215	16,835
Activities for generating funds	3	11,360	-	11,360	-
Total receipts		<u>47,475</u>	<u>4,100</u>	<u>51,575</u>	<u>16,835</u>
Payments					
Cost of events		4,346	-	4,346	84
Lodge costs		759	4,100	4,859	5,096
Stationery and postage		8	-	8	25
Website		205	-	205	177
Promotional material		1,038	-	1,038	1,463
Expenditure on families		5,416	-	5,416	714
Subscription		485	-	485	485
Storage		504	-	504	494
Sundry		12	-	12	24
Insurance		1,020	-	1,020	1,053
Accountancy fees		540	-	540	528
Total payments		<u>14,333</u>	<u>4,100</u>	<u>18,433</u>	<u>10,143</u>
Net of receipts/(payments)		33,142	-	33,142	6,692
Cash funds brought forward		51,300	-	51,300	44,608
Cash funds carried forward		<u>84,442</u>	<u>-</u>	<u>84,442</u>	<u>51,300</u>

All of the above amounts relate to continuing activities.

The notes on pages 12 to 14 form an integral part of these financial statements.

Everything Ellie
Charity Number 1164084

Statement of Assets and Liabilities

As At 31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible fixed assets			85,500		85,500
Cash funds					
Bank and cash		84,442		51,300	
		<u>84,442</u>		<u>51,300</u>	
Assets and liabilities			<u>169,942</u>		<u>136,800</u>

The financial statements were approved by the trustees on 27/01/2023
and signed on its behalf by

Justeen Easton.....
Justeen Easton
Trustee

The notes on pages 12 to 14 form an integral part of these financial statements.

Notes to the financial statements
for the year ended 31 March 2022

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the receipts and payments basis and in accordance with FRS102, the Charities SORP (FRS102) and the requirement of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities SORP (FRS102) and the Charities Act 2011.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement as it is classed as a small charity.

1.3. Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specific purpose and which the charity may use for its purpose at its discretion.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4. Incoming resources

All incoming resources are included in the statement of financial activities when the charity receives the income. The following specific policies are applied to particular categories of income:

Donations are received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when received.

The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are received.

1.5. Resources expended

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Notes to the financial statements
for the year ended 31 March 2022

2. Donations

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Donations	32,639	4,100	36,739	13,962
Collection Box	208	-	208	373
Grants	3,268	-	3,268	2,500
	<u>36,115</u>	<u>4,100</u>	<u>40,215</u>	<u>16,835</u>

3. Activities for generating funds

	Unrestricted funds £	2022 Total £	2021 Total £
Events	11,360	11,360	-
	<u>11,360</u>	<u>11,360</u>	<u>-</u>

4. Employees

Employment costs

No salaries or wages have been paid to employees, including the trustees, during the year.

Notes to the financial statements
for the year ended 31 March 2022

5. Unrestricted funds	At 01 April 2021	Incoming resources	Outgoing resources	Transfers	At 31 March 2022
	£	£	£	£	£
General funds	45,300	47,475	(14,333)	(9,500)	68,942
Dry Storage	-	-	-	3,000	3,000
Outside Storage	-	-	-	2,500	2,500
Defibrillator	-	-	-	2,000	2,000
Website and Marketing	-	-	-	2,000	2,000
Ground rent	6,000	-	-	-	6,000
	<u>51,300</u>	<u>47,475</u>	<u>(14,333)</u>	<u>-</u>	<u>84,442</u>

Purposes of unrestricted funds

Unrestricted funds are used to further the objects of the charity, but are subject to no restrictions on their use within those objects.

During the period the charity designated funds to be used towards the dry storage facilities for the merchandise, promotional material and event displays.

During the period the charity designated funds to be used towards the outside storage facilities at the lodge.

During the period the charity designated funds to be used towards installing and maintaining a defibrillator at Stowford Village, where the lodge is sited.

During the period the charity designated funds to be used towards the upgrade of the website and marketing of the charity.

6. Restricted funds	At 01 April 2021	Incoming resources	Outgoing resources	At 31 March 2022
	£	£	£	£
Donation for Rent	-	4,100	(4,100)	-

Purposes of restricted funds

This donation was given for specific use towards rent in the year.