

# **Coal Aston Village Hall C.I.O.**

**Registered Charity number 1164059**

**Report and Financial Statements**

**Year ended 30 September 2020**

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## **Legal and Administrative Information**

**The Member Trustees (Serving as The Management Committee) are :-**

**Chairman**

Mr Peter Kinross Gray, 5 Ferndale Close, Coal Aston, Dronfield S18 3BR

**Treasurer**

Mr Stephen Bray, 118 Coniston Road, Dronfield Woodhouse S18 8NZ

**Secretary**

Mr Steven Barnett, 92 Eckington Road, Coal Aston, Dronfield S18 3AY

**Trustee Members**

Mr John Hodge, 208 Holmley Lane, Dronfield S18 3DB

Mr John Charles Bennett, 16 Firthwood Avenue, Coal Aston, Dronfield S18 3BQ

Mr Martin Joseph Hanrahan, Moorview Cottage, Coal Aston, Dronfield S18 3AT

Mr Steven Paul Hepper, 14 Summerhouse Drive, Sheffield S8 8AD

Mrs Pauline Susan Barker, 68 Norton Park View, Sheffield S8 8GT

Mr Derek Ross Crawford, 32 Westbank Close, Coal Aston, Dronfield S18 3DE

Mrs Susan Beety, 32 Westbank Close, Coal Aston, Dronfield S18 3DE

Mr John Reedman, 26 Derwent Road, Dronfield S18 2FN

Mr Jonathon Brookes, 34 Falcon Road, Coal Aston, Dronfield S18 2ED

Mr Neil Mutch, 19 Ferndale Close, Coal Aston, Dronfield S19 3BR

Mrs Mary Mutch, 19 Ferndale Close, Coal Aston, Dronfield S19 3BR

**Registered Charity Number**

1164059

**C.I.O. Principal Address**

The Village Hall, Eckington Road, Coal Aston, Dronfield, S18 3AX

**Independent Examiner**

White Rose Accounting for Charities

The Ghyll, Threapland, Aspatria CA7 2EL

**Bankers**

HSBC Plc,

2 Fargate, Sheffield, S1 2JS

**Solicitors**

Lupton Fawcett, Yorkshire House East Parade, Greek St, Leeds LS1 5BD

# Trustees Annual Report

The Trustees present their report, along with the financial statements of the C.I.O. for the year ending 30 September 2020. The financial statements have been prepared in accordance with the accounting policies set out on page 9 and comply with the C.I.O.'s constitution and applicable law.

## Structure, Governance and Management

The Governing document of the C.I.O. is the Constitution approved by the Charity Commission, dated 21<sup>st</sup> October 2015. The C.I.O. was formed to take the place of the unincorporated charity, Coal Aston Village Hall, Registered Charity Number 520438 which was formed in 1948.

## Risk Management

The Member Trustees have examined the strategic, business and operational risks which the C.I.O. faces and can confirm that systems have been established to identify and assess such risks in a way which would lessen their impact.

## Organisational Structure

The C.I.O. is governed by a board of member trustees which meets monthly throughout the year and is responsible for setting the strategic direction of the organisation and for establishing policy. There are special sub groups of the board covering different areas of the organisation which meet as required.

## Appointment of Member Trustees

Member Trustees are appointed by the board under the terms of the constitution and serve for one year after which they may put themselves forward for reappointment. The existing Member Trustees are appointed by the board under the terms of the constitution and continue at the discretion of the board.

## Objectives and Activities

The provision and maintenance of a Village Hall for the use of the inhabitants of Coal Aston without distinction of political, religious, or other opinions, including use for:

- (a) Meetings, lectures and classes, and
- (b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the community as a whole.

## Achievements and performance

The 6 months leading up to the end of March 2020 saw the local community continue to benefit from a wide range of activities in the Hall but as the spread of COVID-19 took hold our regular user group activities began to decline and by April 2020 under national lockdown restrictions the Village Hall was closed to all activities. In September 2020 restriction easing allowed the return of a few local activity groups for a short period, most user groups did not return during this period.

# **Trustees Annual Report - continued**

## **Improvements**

Following guidance from Rural Action Derbyshire and in line with Government COVID-19 restrictions, a Trustee Sub Committee was formed taking responsibility for coordinating actions necessary to enable the Village Hall to become a COVID-Secure premises. These included a comprehensive Risk Assessment, purchase and installation of Sanitisers & related supplies resulting in the implementation of COVID Safe systems enabling various user activities to proceed as restrictions eased. All user groups were subject to detailed scrutiny in terms of safe working practices.

All unnecessary outgoings were paused during this period including waste disposal and subcontract administration services.

## **Investment Policy**

The Member Trustees have the power, under the terms of the constitution, to invest the C.I.O's money as they see fit as long as it is for the benefit of the community. No capital equipment or infrastructure investments were made during the year.

## **Financial Review**

The financial results for the year are set out on pages 5 to 10

## **Reserves Policy**

It remains the policy of the C.I.O. to maintain unrestricted funds which are the free reserves of the C.I.O. at a level to cover management, administration and support costs which arise on a day to day basis enough to support the C.I.O. for at least a year. Unrestricted funds were maintained at this level throughout the year with the combination of 6 months normal income, COVID grant payments and quarterly rent from Derbyshire County Council.

## **Trustees**

There have been no changes in Trustee membership during the year.

Beyond March the monthly Management Meeting Programme was continued using the Zoom facility to ensure continuity and full Trustee approval of any necessary action or expenditure.

## **Coal Aston Village Hall CIO**

### **Independent examiner's report to the trustees of Coal Aston Village Hall CIO**

I report on the accounts for the year ended 30 September 2020, which are set out on pages 7 to 10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- ☐ to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 130 of the 2011 Act; and
- ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
CA7 2EL

Date: \_\_\_\_\_

# Coal Aston Village Hall CIO

## Statement of Financial Activities for the Year ended 30 September 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>Incoming Resources</b>					
Incoming resources from generated funds:					
Voluntary Income	3	15,364	-	15,364	8,135
Activities for Generating funds:					
Fundraising activities	3 -	-	-	-	866
Investment Income	2	44	-	44	54
Incoming resources from Charitable Activities:					
Hirings	3	33,214	-	33,214	41,319
<b>Total Incoming Resources</b>		<u>48,622</u>	<u>-</u>	<u>48,622</u>	<u>50,374</u>
<b>Resources Expended</b>					
Costs of Generating Funds:					
Fundraising Costs	4	1,055	-	1,055	2,529
Charitable Activities	5	46,276	4,179	50,455	46,071
Governance Costs	6	376	-	376	376
Total resources expended		<u>47,707</u>	<u>4,179</u>	<u>51,886</u>	<u>48,976</u>
<b>Net Movement in Funds</b>		<u>915</u>	<u>(4,179)</u>	<u>(3,264)</u>	<u>1,398</u>
Fund balances brought forward		60,960	351,377	412,337	410,938
Fund balances carried forward		<u>61,876</u>	<u>347,198</u>	<u>409,074</u>	<u>412,337</u>

**Coal Aston Village Hall CIO**  
**Balance Sheet**  
**as at 30 September 2020**

		<b>2020</b>	<b>2019</b>
	Notes	£	£
<b>Fixed Assets</b>			
Freehold Land & Bulidings	7	347,198	351,377
Fixtures & Equipment	7	5,404	9,222
		<u>352,602</u>	<u>360,599</u>
<b>Current assets</b>			
Debtors	8	1,625	2,860
Cash at Bank and in cash		55,667	49,542
		<u>57,292</u>	<u>52,402</u>
<b>Creditors:</b>			
Amounts falling due within 1 year	9	820	665
<b>Net Current Assets</b>		<u>56,472</u>	<u>51,737</u>
<b>Total assets less current liabilities</b>		<u><b>409,074</b></u>	<u><b>412,336</b></u>
<b>Funds of the Charity</b>			
Restricted funds	10	347,198	351,377
Unrestricted funds:			
General funds		61,876	60,960
<b>Total Funds</b>		<u><b>409,074</b></u>	<u><b>412,337</b></u>

This financial statements were approved by the Trustees on \_\_\_\_\_ and  
are signed on their behalf by:

Stephen Bray  
Treasurer

## **Coal Aston Village Hall CIO**

### **Notes to the accounts**

**for the year ended 30 September 2020**

#### **1 Accounting Policies**

- (a) The Financial Statements have been prepared in accordance with the the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (effective from January 2015 and updated with effect from January 2016) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Charity meets the definition of a public benefit entity as defined under FRS102.

**(b) Donations and fund accounting**

Donations received for the general purposes of the charity are included as unrestricted funds

**(c) Resources expended**

Expenditure is included on an accruals basis.

- (d) Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

- (e) Restricted funds are to be used for specific purposes as laid down by the donor.



## **Coal Aston Village Hall CIO**

### **Notes to the accounts**

**for the year ended 30 September 2020**

<b><u>2. Investment Income</u></b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Interest Receivable	<u>44</u>	<u>54</u>
<b><u>3. Analysis of Incoming Resources</u></b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Voluntary Income:		
Donations and grants	15,364	8,135
Activities for generating funds:		
Fundraising	-	866
Incoming resources from charitable activities:		
Hirings	<u>33,214</u>	<u>41,319</u>
	<u>48,578</u>	<u>50,320</u>
<b><u>4. Fundraising Costs</u></b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Activities	<u>1,055</u>	<u>2,529</u>
	<u>1,055</u>	<u>2,529</u>
<b><u>5. Charitable Activities</u></b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Rent and Rates	3,339	2,600
Light and Heat	4,679	5,564
Insurance	2,678	2,195
Telephone	580	512
Repairs and renewals	11,104	8,887
Caretaking and Cleaning	14,214	13,313
Printing and Stationery	95	73
Other expenses	5,769	4,550
Depreciation	<u>7,997</u>	<u>8,377</u>
	<u>50,455</u>	<u>46,071</u>
<b><u>6. Governance costs</u></b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Audit Fees	<u>376</u>	<u>376</u>
	<u>376</u>	<u>376</u>

## Coal Aston Village Hall CIO

### Notes to the accounts

for the year ended 30 September 2020

<b><u>7. Tangible Fixed Assets</u></b>	<b>Freehold land &amp; Buildings £</b>	<b>Fixtures &amp; Equipment £</b>	<b>Total £</b>
Cost or Valuation	417,904	93,867	511,771
Additions	-	-	-
Disposals	-	-	-
Closing Balance	<u>417,904</u>	<u>93,867</u>	<u>511,771</u>
Depreciation:			
Opening Balance	66,527	84,645	151,172
Charge for year	4,179	3,818	7,997
Estimate on disposals	-	-	-
	<u>70,706</u>	<u>88,463</u>	<u>159,169</u>
Net Book Value at 30 September 2020	<u>347,198</u>	<u>5,404</u>	<u>352,602</u>
Net Book Value at 30 September 2019	<u>351,377</u>	<u>9,222</u>	<u>360,599</u>

<b><u>8. Debtors</u></b>	2020 £	2019 £
Prepayments and accrued income	<u>1,625</u>	<u>2,860</u>
	<u><b>1,625</b></u>	<u><b>2,860</b></u>

<b><u>9. Creditors: Falling due within one year</u></b>	2020 £	2019 £
Accruals	350	350
VAT	470	315
Total creditors	<u><b>820</b></u>	<u><b>665</b></u>

### **10. Restricted Funds**

	Opening balance	Incoming resources	Expenditure	Closing Balance
The Accelerator Project	351,377	-	(4,179)	347,198
	<u>351,377</u>	<u>-</u>	<u>(4,179)</u>	<u>347,198</u>

## **Coal Aston Village Hall CIO**

### **Notes to the accounts**

#### **for the year ended 30 September 2020**

##### **11. Analysis of net assets between funds:**

Fund balances at 30 September 2019 are represented by:

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total this year</b>
Total Fixed Assets	5,404	347,198	352,602
Total Current Assets	57,292	-	57,292
Short Term Creditors	(820)	-	(820)
Total Funds	<u>61,876</u>	<u>347,198</u>	<u>409,074</u>