

Westleton Village Hall CIO

Trustees' Annual Report for the year ended 5 April 2023

Charity information

Registered Address: Westleton Village Hall CIO
The Street
Westleton
Saxmundham
Suffolk
IP17 3AD

Registered Charity Number: 1164038

Trustees: Barry Banks
Francesca Bartlett
Sue Brett
Liz Barton
Nicola Feltham
Dilys Hall
Andy Gilmour (from 5 June 2023)
John Shepherd (Chair)

Independent Auditor: Brian Boulanger

Structure, Governance and Management

Westleton Village Hall (the Charity) was registered as a charitable incorporated organisation (CIO) on 25 October 2015. Management of the Charity is by a Board of Trustees which meets about six times a year. Trustees, who are normally appointed for a term of three years, may be either elected by members of the public at the annual general meeting (AGM), nominated by User Groups or appointed by sitting Trustees in accordance with section 10 of the Constitution of the CIO. The Trustees are supported by a part-time Centre Manager and a number of volunteers who run events at the hall and/or support specific activities or projects.

Objectives and Activities

The objectives of the CIO set out in Section 3 of the Constitution,

- To own and manage the building known as Westleton Village Hall for the use of the inhabitants of the Parish of Westleton in the County of Suffolk (the area of benefit) without distinction of sex, sexual orientation, age, disability, nationality, race, ethnic origin, or political, religious or other opinions for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- To make the Hall available for use for the above purposes by all people who have need for such facilities by reason of their youth, age, infirmity, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.

- To make the Hall available for private hire by individuals or organisations, both within and beyond the area of benefit, for the above purposes and for private or social purposes at the discretion of the trustees.

Activities and Achievements

This was (at last) a fairly “normal” year, without significant Covid restrictions. Attendances at events & activities were still lower than before the pandemic, but they had been picking up gradually. We had been expecting to make a small deficit this year, but have in fact managed a small but useful surplus, due to the increase in hire charges introduced to help balance the budget, and a major effort on increased fundraising. This is expected to become part of the “new normal” to help to cover the costs of maintaining the higher level of activity at the Hall. We have also begun and will continue to run more social events. For the Coronation we co-ordinated our activities with the Parish Council and the White Horse, and our “cake & fizz” event with the proceedings streamed live to the big screen was well attended and enjoyed by those present.

Routine maintenance work has been resumed, including filling of pot-holes, and vegetation had been cleared by a working party. Repairs to the flint walls are scheduled to begin, and work on longstanding rainwater leaks is in hand. The plans for a Memorial to Tony Ingram have been enhanced to include paving the Foyer courtyard (as well as the bench and tree). This has (as always) proved to be a bit more complicated than expected but detailed planning is in progress.

The Trustees had planned for some time to make some purely technical amendments to the constitution, which involved removing redundant material (notably the names of the original trustees), and up-date and move the list of organisations able to nominate Trustees to a separate Schedule (not part of the Constitution as such) so that it can be amended and kept up-to-date without excessive formality. These changes have now been formally approved and notified to the Charity Commission. The (now defunct) Quilters and Barrel Fair have been removed from the Schedule, and the Soup & Pud team, Table Tennis Club, Yoxford Model Railway Group and the Camera Club have been added to the list.

Accounting, accounts, annual reports and returns

The Trustees have complied with the provisions set out in Section 25 of the Constitution and the requirements of the Charities Act 2011 with regard to the keeping of accounting records, the preparation and scrutiny of statements of account, and the preparation of annual reports and returns.



Professor John Shepherd CBE FRS (Chair)
On behalf of the Board of Trustees
Westleton Village Hall
18 September 2023

Charity No.1164038

Liz Barton
Asst Treasurer



Westleton Village Hall CIO

Registered Charity Number: 1164038

Financial Examiner's Report for the year ended 30 April 2023

I have examined the financial accounts of the Westleton Village Hall CIO for the year ended 30 April 2023 and certify that in my opinion

- they give a true and fair view of the income and expenditure and financial position of the charity as at 30 April 2023 and of its profit/loss for the year then ended;
- they have been properly prepared in accordance with the provisions set out in Section 25 of the Constitution of the CIO and the requirements of the Charities Act 2011.

Signed

Brian Boulanger

Date

18/09/23