



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2022		31	12	2022

## Section A Reference and administration details

**Charity name** Empire Electric Palace Theatre (Crook) CIO

**Other names charity is known by**

**Registered charity number (if any)** 1164008

**Charity's principal address** 34 Uplands Close

Crook

**Postcode** DL15 9NW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Wood			
2	Daniel Simpson			
3	Malcolm Read			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--	--

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The charity operates in the Wear Valley and Weardale and is seeking to operate the Empire building in Crook as a cinema and theatre with additional arts facilities to further education in the arts. Until the Empire building has been purchased the charity is operating from various venues providing adhoc entertainment and encouraging participation in the arts.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Planning entertainment and educational opportunities for the general public and by exploring fund-raising opportunities and measures. The trustees have read and are aware of their responsibilities with regard to Charity Commission advice on public benefit and this is reviewed periodically.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

2022 was an exciting year for the charity.

We were able to set to work spending the largest grant the charity had ever received and developing our relationship with other local charities & production companies.

The grant of, almost, £20,000 from Peoples Postcode Lottery enabled us to move forward with plans for a week long theatre workshop - Pants to Panto which ran in the summer holiday thanks to facilities provided by Willington Primary School. 23 young people were engaged in a 5 day experience that took them from zero knowledge of performance arts through to a full pantomime performance of Jack and the Beanstalk in front of an invited audience. Talegate Theatre Productions and their highly professional staff supported the young people while a local catering company, The Bait Room, provided a hearty lunch each day. The hot weather meant the consumption of gallons of soft drinks and we managed to drain the shelves of the local Co-op store!

Easter saw the return of Talegate Productions and their production of Rapunzel at Spectrum Leisure Centre and Talegate returned for a presentation, again at Spectrum, of The Panto Zone in November.

To conclude the year Shooting Stars Entertainments returned with Search for Santa and their christmas production of Aladdin and we were delighted to return to the venue that started the Empire journey, Crook Cricket Club.

Peoples Postcode Lottery agreed that the underspend on the summer workshop could be 'carried forward' into 2023 events and planning for these was begun.

An exciting year in the Empire story, a year in which we were able to secure our relationships, build audiences and mount more events than ever. The Trustees worked well together and continue to work hard for the charity and the local community.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity maintains reserves to enable booking and planning of events to continue

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Helen Wood	Malcolm Read
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	23 May 2023	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Empire Electric Palace Theatre (Crook) CIO

1164008

## Receipts and payments accounts

For the period from	1/1/2022	To	12/31/2022
------------------------	----------	----	------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Donations	-	-	-	-
Pantomime income	1,151	-	-	1,151
Grants	-	-	-	-
Bank compensation	200	-	-	200
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	1,351	-	-	1,351
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	1,351	-	-	1,351
<b>A3 Payments</b>				
Entertainer fees	10,060	-	-	10,060
Accountancy	120	-	-	120
Venue fees	960	-	-	960
Food	674	-	-	674
Insurance	122	-	-	122
Photography	270	-	-	270
General expenses	279	-	-	279
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	12,485	-	-	12,485
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	12,485	-	-	12,485
<b>Net of receipts/(payments)</b>	- 11,134	-	-	- 11,134
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	27,300	-	-	27,300
<b>Cash funds this year end</b>	16,166	-	-	16,166

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank a/c	13,851	-
	Co-op bank a/c	2,189	-
	Cash	126	-
	<b>Total cash funds</b>	<b>16,166</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Helen Wood

Malcolm Read



**CC16a**



**Last year**

**to the nearest £**

<b>116</b>
<b>1,360</b>
<b>20,800</b>
-
-
-
-
-
<b>22,276</b>

-
-

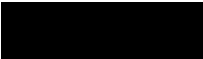
<b>22,276</b>
---------------

<b>1,402</b>
<b>120</b>
<b>150</b>
-
-
-
<b>12</b>
-
<b>1,684</b>

-

<b>1,684</b>
--------------

<b>20,592</b>
-
<b>6,708</b>
<b>27,300</b>



**Endowment  
funds**

to nearest £

-
-
-
-

OK

**Endowment  
funds**

to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of approval
23 May 2023
23 May 2023