

# EMPIRE ELECTRIC PALACE THEATRE (CROOK) CIO

## (A Charitable Incorporated Organisation)

Registered charity no: 1164008

## Trustees Annual Report For the period from 1 January to 31 December 2021

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### OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document:

*The charity has wide objectives which are formally recorded in our articles of association as:*

The advancement of the education of the public and in particular of persons who live or work in County Durham in the arts, but without limiting the foregoing, the arts of film, television, drama, ballet, mime, music, singing and opera, and for such purpose to establish, operate, manage and administer the Empire Electric Palace Theatre in the District of Crook in County Durham and to promote and maintain and encourage schemes for the use thereof.

#### The objectives will be met by

- Seeking, developing, operating and maintaining premises (mainly, but not necessarily wholly or in part the Empire Electric Palace Theatre premises) within the geographical area of Crook, Co Durham.
- Encouraging and supporting other groups in developing use of the premises which further educational, artistic, sporting or related activities suitable to the premises
- Supporting employment by provision of internship and experiential learning opportunities alongside employment opportunities

#### Summary of the main activities undertaken for the public benefit in relation to these objects:

*The Trustees have sought to achieve the objectives set forth in the Constitution during the year by:* planning entertainment for the general public and by exploring fund-raising opportunities and measures.

The trustees have read and are aware of their responsibilities with regard to Charity Commission advice on public benefit and this is reviewed annually.

### ACHIEVEMENTS AND PERFORMANCE

#### Summary of the main achievements of the charity during the year:

We secured and then lost a major grant funding through the lack of action by our bankers which led to us seeking alternative bankers which was difficult during covid restrictions.

Having organised events for easter we were once again thwarted by Covid regulations and these were cancelled. Having secured grant funding from Lakes and Dales Co-op (ScotMid) for this event we were fortunate that they allowed this funding to be 'carried forward' to our Christmas Pantomime which was held at RAFA Club in Crook.

The Christmas event was the first time we had tried to widen our age range by presenting a relaxed performance for those 5 and under. This production, by All Star Productions, was great success as was Sleeping Beauty. We hope to welcome this production company back to the area in 2022.

Halloween saw another new venture and a new venue - Harry Panto at Spectrum Leisure in Willington and possible only due to a grant from Believe Housing. This proved to be popular with almost 300 tickets sold and we were delighted to welcome TaleGate Theatre Productions back to the Wear Valley. We were also delighted to be able to offer a fully accessible venue. For our events we introduced a new online payments system with QR coded tickets. To end the year we were delighted to receive news of a major grant from Peoples Postcode Lottery for a teaching event in summer 2022.

Trustees have been in regular contact to ensure that we are able to continue to develop in 2022.

## **FINANCIAL REVIEW**

Accounts are maintained and presented in accord with the Financial Reporting Standard applicable in the UK and Eire (FRS102) and comply with the requirements of the Charities Act 2011. Brief statement of the charity's policy on reserves: The policy on reserves is to maintain a sufficient level of reserves to enable all usual operating activities to be maintained whilst taking into account potential contingencies that may arise from time to time. This policy and the level of reserves are regularly reviewed..

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The CIO is managed by a Board of Trustees, appointed by the membership or the existing trustees, in accordance with the Constitution of the charity.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

Trustees who managed the charity in 2021:

Helen Wood

Malcolm Read

Daniel Simpson

***Charity/Company registration***  
***Registered Office***  
***Bankers***

1164008

34 UPLANDS CLOSE,CROOK,DL15 9NW

Barclays Bank Plc 75 High Street Brentwood Essex CM14 4RP

Co-operative Bank, 1 Balloon Street, Manchester M60 4EP

## **DECLARATION**

***The trustees declare that they have approved the trustees' report above.***

Signed on behalf of the Charity's Trustees:

Signature:



Full Name: Helen Wood

Position: Trustee

Date: 1st February 2022

## STATUTORY INFORMATION

### Income and spending

Income - £

Expenditure - £

Does the charity raise funds from the public? YES

Does the charity work with a professional fundraiser NO

Does the charity work with a commercial participator? NO

Is grant making the main way the charity carries out its purposes? NO

During the financial period for this return, did the charity receive income from contracts (other than grant agreements) from central government or a local authority? NO

During the financial period for this return, did the charity receive any grant funding from central government or a local authority? NO

During the financial period for this annual return, did the charity receive income from outside of the UK? NO



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Empire Electric Palace Theatre (Crook) CIO

On accounts for the year  
ended

31st December 2021

Charity no  
(if any)

1164008

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Alan Dixon*

Date: 17/10/2021

Name:

Mr Alan Dixon

Relevant professional  
qualification(s) or body  
(if any):

ICPA

Address:

Church View, High Etherley

Bishop Auckland

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Empire Electric Palace Theatre (Crook) CIO

No (if any)

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	116	-	-	116	-
Filmbook	-	-	-	-	-
membership	-	-	-	-	-
Misc Sales	-	-	-	-	-
Pantomime Income	1,360	-	-	1,360	-
Grants	20,800	-	-	20,800	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>22,276</b>	<b>-</b>	<b>-</b>	<b>22,276</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>22,276</b>	<b>-</b>	<b>-</b>	<b>22,276</b>	<b>-</b>
<b>A3 Payments</b>					
Website	-	-	-	-	10
Postage	6	-	-	6	120
Entertainer fees	1,402	-	-	1,402	-
Accountancy	120	-	-	120	-
Venue fees	150	-	-	150	-
General expenses	6	-	-	6	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,684</b>	<b>-</b>	<b>-</b>	<b>1,684</b>	<b>130</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,684</b>	<b>-</b>	<b>-</b>	<b>1,684</b>	<b>130</b>
<b>Net of receipts/(payments)</b>	<b>20,592</b>	<b>-</b>	<b>-</b>	<b>20,592</b>	<b>- 130</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>6,708</b>	<b>-</b>	<b>-</b>	<b>6,708</b>	<b>6,838</b>
<b>Cash funds this year end</b>	<b>27,300</b>	<b>-</b>	<b>-</b>	<b>27,300</b>	<b>6,708</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	27,174	-	-
	Paypal	-	-	-
	Cash	126	-	-
	<b>Total cash funds</b>	<b>27,300</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Helen Wood  
Malcolm Read

Date of approval

20/10/2022

20/10/2022