

# EMPIRE ELECTRIC PALACE THEATRE (CROOK) CIO

(A Charitable Incorporated Organisation)

Registered charity no: 1164008

## Trustees Annual Report For the period from 1 January to 31 December 2020

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### OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document:

*The charity has wide objectives which are formally recorded in our articles of association as:*

The advancement of the education of the public and in particular of persons who live or work in County Durham in the arts, but without limiting the foregoing, the arts of film, television, drama, ballet, mime, music, singing and opera, and for such purpose to establish, operate, manage and administer the Empire Electric Palace Theatre in the District of Crook in County Durham and to promote and maintain and encourage schemes for the use thereof.

The objectives will be met by

- Seeking, developing, operating and maintaining premises (mainly, but not necessarily wholly or in part the Empire Electric Palace Theatre premises) within the geographical area of Crook, Co Durham.
- Encouraging and supporting other groups in developing use of the premises which further educational, artistic, sporting or related activities suitable to the premises
- Supporting employment by provision of internship and experiential learning opportunities alongside employment opportunities

Summary of the main activities undertaken for the public benefit in relation to these objects:

*The Trustees have sought to achieve the objectives set forth in the Constitution during the year by: planning entertainment for the general public and by exploring fund-raising opportunities and measures.*

The trustees have read and are aware of their responsibilities with regard to Charity Commission advice on public benefit and this is reviewed annually.

### ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year:

The major achievement of the year is having survived the pandemic and yet having managed to provide entertainment for the local area.

As restrictions eased we worked quickly with partners to organise events. We sought venues, outdoors and later in large venues which could be physically distanced. On each occasion our attempts to mount 'live' events failed as repeated restrictions were reintroduced. We had in place 5 live events all of which were subsequently cancelled, but with no cost to the charity.

Working with Talegate Theatre we were able to provide a christmas pantomime which was streamed on line, a series of saturday morning 'Talegate TV' programmes and a 'Murder Mystery' week.

We applied for grants to enable us to provide the excitement of live theatre once covid restrictions allow in 2021.

Trustees have been in regular contact to ensure that we are able to continue to develop in 2021.

## FINANCIAL REVIEW

Accounts are maintained and presented in accord with the Financial Reporting Standard applicable in the UK and Eire (FRS102) and comply with the requirements of the Charities Act 2011. Brief statement of the charity's policy on reserves: The policy on reserves is to maintain a sufficient level of reserves to enable all usual operating activities to be maintained whilst taking into account potential contingencies that may arise from time to time. This policy and the level of reserves are regularly reviewed..

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The CIO is managed by a Board of Trustees, appointed by the membership or the existing trustees, in accordance with the Constitution of the charity.

## REFERENCE AND ADMINISTRATIVE DETAILS

Trustees who managed the charity in 2020:

Helen Wood

Malcolm Read

Daniel Simpson

*Charity/Company registration* 1164008

*Registered Office* 34 UPLANDS CLOSE,CROOK,DL15 9NW

*Bankers* Barclays Bank Plc 75 High Street Brentwood Essex CM14 4RP

## DECLARATION

*The trustees declare that they have approved the trustees' report above.*

Signed on behalf of the Charity's Trustees:

Signature:

Full Name: Helen Wood

Position: Trustee

Date: 3rd March 2021

## STATUTORY INFORMATION

### Income and spending

Income - £NIL

Expenditure - £130

Does the charity raise funds from the public? YES

Does the charity work with a professional fundraiser NO

Does the charity work with a commercial participator? NO

Is grant making the main way the charity carries out its purposes? NO

During the financial period for this return, did the charity receive income from contracts (other than grant agreements) from central government or a local authority? NO

During the financial period for this return, did the charity receive any grant funding from central government or a local authority? NO

During the financial period for this annual return, did the charity receive income from outside of the UK? NO



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Empire Electric Palace Theatre (Crook) CIO

On accounts for the year  
ended

31<sup>st</sup> December 2020

Charity no  
(if any)

1164008

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2020**

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

[Redacted Signature]

Date:

14/10/2021

Name:

Tom Henniker-Major

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

45-47 Cheapside

Spennymoor

DL16 6QF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/a



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Empire Electric Palace Theatre (Crook) CIO

## Receipts and payments accounts

CC16a

For the period  
from

01-Jan-20

To

31/12/2020

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| CAF-Donations   | -  | -                                       | -                                      | -                               | 4,047                         |
| Filmbook  | -  | -                                       | -                                      | -                               | 150                           |
| membership  | -  | -                                       | -                                      | -                               | 5                             |
| Misc Sales  | -  | -                                       | -                                      | -                               | -                             |
| Pantomime Income                                      | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | -  | -                                       | -                                      | -                               | 4,202                         |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total receipts</b>                                 | -  | -                                       | -                                      | -                               | 4,202                         |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Website   | 10   | -                                       | -                                      | 10                              | 51                            |
| Postage   | 120  | -                                       | -                                      | 120                             | 34                            |
| Film show   | -  | -                                       | -                                      | -                               | -                             |
| Promotions  | -  | -                                       | -                                      | -                               | -                             |
| Film Licences   | -  | -                                       | -                                      | -                               | -                             |
| Credit card fees                                      | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | 130  | -                                       | -                                      | 130                             | 85                            |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total payments</b>                                 | 130  | -                                       | -                                      | 130                             | 85                            |
| <b>Net of receipts/(payments)</b>                     | - 130  | -                                       | -                                      | - 130                           | 4,117                         |
| <b>A5 Transfers between funds</b>                     | -  | -                                       | -                                      | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    | 6,838  | -                                       | -                                      | 6,838                           | -                             |
| <b>Cash funds this year end</b>                       | 6,708  | -                                       | -                                      | 6,708                           | 4,117                         |

## Section B Statement of assets and liabilities at the end of the period

|               | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Bank                    | 6,670                              | -                                | -                               |
|               | Paypal                  | -                                  | -                                | -                               |
|               | Cash                    | 38                                 | -                                | -                               |
|               | <b>Total cash funds</b> | <b>6,708</b>                       | <b>-</b>                         | <b>-</b>                        |

(agree balances with receipts and payments account(s))


|                          | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |

|  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |

|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name   | Date of approval |
|---|--------------|------------------|
|  | Malcolm Read | 14/10/21         |
|   | Helen Wood   | 14/10/21         |