



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2024		31	March	2025

Section A

Reference and administration details

Charity name

Sileby Community Library

Other names charity is known by

Registered charity number (if any)

1164002

Charity's principal address

Cossington Road, Sileby

Loughborough

Leicestershire

Postcode

LE12 7RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Freaks	Chair person		
2	Theresa Duggan			
3	Helen Readwin			
4	Rukey Batta			
5	Annette Archer		Appointed 16.01.25	
6	Stephanie Syer		Appointed 20.03.25	
7	Camilla Clayfield	Treasurer		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation - Foundation

Trustee selection methods
(eg. appointed by, elected by)

Appointment by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Priority has continued to be given by the trustee and management committee to recruit further trustees to strengthen the decision-making group of Sileby Community Library. This is to ensure succession of leadership, encourage the input of new ideas, skills and energy. One new trustee has been recruited and a further two potential trustees have been identified within this period.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Sileby Community Library CIO (SCL CIO) is:

To promote, for the benefit of the residents of Sileby and surrounding area, the provision of a public library for recreation and/or other leisure time occupation of individuals who have need of such facilities, by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large, in the interests of social welfare and with the object of improving the condition of life of said residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The focus of Sileby Community Library is always to ensure that the library remains a positive asset to the community. The trustee and management committee continue to review the library's offer of services regularly to ensure it remains relevant to the community and provide opportunities for volunteering.

Community links are well established with the Local Authorities, Charnwood GP Network, Police, Mental Health team, Borough councillors, local community groups and businesses.

A full events programme of activities scheduled throughout the year, particularly for children, has again been successful and well attended bringing customers into the library.

Volunteer recruitment has been steady during this period and the volunteer base has been maintained. The library has provided volunteering opportunities for all sections of the community, e.g. Duke of Edinburgh students, university students, retired individuals, those who are neurodiverse.

During the period, the Trustees considered the Charity Commission's guidance on public benefit when undertaking the charity's work.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The contribution made by all the volunteers who manage the library, look after the accounts, organise an event or cover a shift cannot be valued. Without the volunteers, the library would close.

Summary of the main achievements of the charity during the year

The main achievements of the CIO during the year are:

1. Visitor numbers to the library have increased by 8.35%
2. New members to the library have increased by 6%
3. Active borrowers to the library have increased by 7%
4. Volunteer team numbers have been maintained.
5. Full programme of activities has been provided throughout the year to encourage visitors to the library and promote the library within the community.

Section E Financial review

Brief statement of the charity's policy on reserves

No reserves policy.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

£3,878 was raised during period through library activities, room hire, fundraising events and donations. This is broken down as follows:

Donations £881

Fundraising activities £677

Room hire £1339

Income (book hire, fines, photocopying etc.) £593

Book sales £388

No other funding was received in the period.

The library has no investment policy.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K FREAKS	T. Duggan
Full name(s)	KAREN FREAKS	THERESA DUGGAN
Position (eg Secretary, Chair, etc)	TRUSTEE, CHAIR	TRUSTEE
Date	22-12-2025	



Receipts and payments accounts

For the period from	01/04/2024	To	01/04/2025
------------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	-	-	-	8,500
Donations	881	-	-	881	516
Fundraising activities	677	-	-	677	711
Book sales	388	-	-	388	-
photocopying, printing fees)	593	-	-	593	563
Room hire	1,339	-	-	1,339	1,096
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,878	-	-	3,878	11,386
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,878	-	-	3,878	11,386
A3 Payments					
Fundraising activities	215	-	-	215	100
Volunteer Materials	301	-	-	301	-
Advertising (including website)	70	-	-	70	48
Insurance	640	-	-	640	622
Library stationery, postage and sundry	254	-	-	254	715
Cleaning supplies	72	-	-	72	34
Gas and electricity	2,186	-	-	2,186	2,735
Water	624	-	-	624	605
Accounting - independent review	180	-	-	180	120
Facilities maintenance (inc. cleaner)	6,044	-	-	6,044	5,690
Library equipment - grant funded	-	308	-	308	3,288
Library equipment	-	-	-	-	138
Sub total	10,587	308	-	10,895	14,095
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,587	308	-	10,895	14,095
Net of receipts/(payments)	- 6,709	- 308	-	- 7,017	- 2,709
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	39,096	-	-	39,096	-
Cash funds this year end	32,387	- 308	-	32,079	- 2,709

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Cash at bank (including cash float)	32,079	-	-
		-	-	-
		-	-	-
	Total cash funds	32,079	-	-
(agree balances with receipts and payments account(s))				
		Agreement Error	Agreement Error	OK

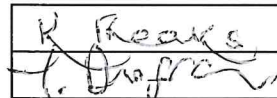
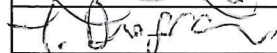
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Lease of Sibley Community Library	Unrestricted fund	-	-
	SumUp reader for card payments	Restricted fund	47	-
	Shelving and bins	Restricted fund	151	-
	Vax carpet cleaner and associated accessories	Restricted fund	110	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	KAREN FREARKE	22-12-25
	THERESA DUGGAN	22.12.25