

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

Section A

Reference and administration details

Charity name Sileby Community Library

Other names charity is known by

Registered charity number (if any) 1164002

Charity's principal address Cossington Road, Sileby

Loughborough

Leicestershire

Postcode

LE12 7RS

Le12

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Freaks	Chairperson	From 12 th September 2023	
2	Sarah Freeman	Chairperson	Retired – 12 th September 2023	
3	Camilla Clayfield	Treasurer	From 12 th September 2023	
4	Charlotte Bedder		Retired – 19 th March 2024	
5	Jessica Barnes		Retired – 19 th March 2024	
6	Theresa Duggan			
7	Helen Readwin			
8	Rukey Batta		Joined – 16 th May 2023	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation - Foundation

Trustee selection methods
(eg. appointed by, elected by)

Appointment by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

During the year April 2023 to March 2024, the Trustees and management committee of Sileby Community Library have undergone change with a new Chair and Treasurer. The management committee has ensured the work of the library has continued smoothly during the transition. The focus will continue on further recruitment of new trustees to ensure succession of leadership, encourage the input of new ideas, skills and energy.

Development of the work with the local GP network and social prescribing team has strengthened during the year. The weekly group for those in the community who have felt isolated, lonely and lack confidence to engage in social interaction continues to be well attended. Further links with the mental health team and local groups have been made.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Sileby Community Library CIO (SCL CIO) is:

To promote, for the benefit of the residents of Sileby and surrounding area, the provision of a public library for recreation and/or other leisure time occupation of individuals who have need of such facilities, by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large, in the interests of social welfare and with the object of improving the condition of life and said residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

SCL CIO has continued to work hard throughout the year April 2023 to March 2024 to ensure the library remains relevant in our community for all residents and provide opportunities for volunteering.

Although the library's trustees have undergone change, the management committee has worked to ensure the library operates smoothly and its objects are achieved.

Community links with the Public Health Community Team, Charnwood GP Network, the Police have been maintained and new links have been established with the Mental Health Team, Borough councillors and other local community groups. This has enabled community activities to be arranged at the library.

An Events programme throughout the year has been curated with activities aimed at all sections of the community.

Volunteer recruitment has increased and the library continues to provide volunteering opportunities for the local community-based college for people with learning disabilities.

During the period, the Trustees continued to consider the Charity Commission's guidance on public benefit when undertaking the charity's work.

Additional details of objectives and activities (Optional information)

Not applicable.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The main achievements of the CIO during the year are:

1. Maintained the number of Trustees for the library.
2. Interest in joining the volunteering team increased.
3. Provision of a full programme of activities throughout the year to encourage visitors to visit the library.
4. The visitor numbers to the library have increased and are nearly at pre pandemic level (97%).
5. Increase in new members to the library (up 7%).
6. Increase in the number of active borrowers to the library (up 2.5%).

Section E Financial review

Brief statement of the charity's policy on reserves

No reserves policy.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Unrestricted grant income (£5212) received during the period from Sileby Parish Council (5-year grant agreement in place).

Additional income of £2863 was raised during the period through library activities, library hire, fundraising events and donations. This is broken down as follows:

Donations £516

Fundraising activities £659

Room hire £796

Income (book hire, fines, photocopying etc.) £892

S106 funding of £3288 was received, which was spent on important improvements to the interior of the library. The bulk of these restricted funds were used to divide shelving, allowing them to be moved easily and therefore giving the opportunity for the library space to be used more flexibly and rented more regularly.

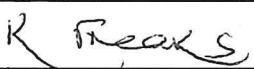
The library does not have an investment policy.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KAREN FREAKS	T. DUGGAN
Position (eg Secretary, Chair, etc)	CHAIR, TRUSTEE	TRUSTEE
Date	12-12-2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Sibley Community Library

No. 1164002

Receipts and payments accounts

CC16a

For the period
from

01-Apr-23

To

31-Mar-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	5,212	3,288	-	8,500	5,318
Donations	516	-	-	516	867
Fundraising activities	659	-	-	659	711
Library income (e.g. book hire, fines, photocopying, printing fees)	892	-	-	892	563
Room hire	796	-	-	796	1,096
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	8,075	3,288	-	11,363	8,555
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,075	3,288	-	11,363	8,555
A3 Payments					
Fundraising activities	100	-	-	100	406
Advertising (including website)	48	-	-	48	511
Insurance	622	-	-	622	690
Library stationery, postage and sundry	715	-	-	715	623
Cleaning supplies	34	-	-	34	58
Gas and electricity	2,735	-	-	2,735	2,490
Water	605	-	-	605	747
Accounting - independent review	120	-	-	120	120
Facilities maintenance (inc. cleaner)	5,690	-	-	5,690	4,287
Library equipment - grant funded		3,288		3,288	97
Library equipment	138		-	138	145
Sub total	10,807	3,288	-	14,095	10,174
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,807	3,288	-	14,095	10,174
Net of receipts/(payments)	- 2,732	-	-	- 2,732	- 1,619
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,829	-	-	41,829	43,447
Cash funds this year end	39,097	-	-	39,097	41,828

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank (including cash float)	39,097	-	-
	Restricted S106 fund fully utilised in 2023/24 financial year	-	-	-
		-	-	-
	Total cash funds	39,097	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Lease of Sileby Community Library property including fixtures and fittings and use of Leicestershire County Council book loan stock	Unrestricted fund	-	-
	S106 investment - dividing shelving (16/01/2024)	Restricted fund	2,191	-
	S106 investment - chairs (26/01/2024)	Restricted fund	132	-
	S106 investment - GoPack tables, round table, coffee machine, book stands, stacking mugs, alphabet rug (29/02/2024)	Restricted fund	1,104	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		K. FREARCS T. DUGGAN	K. FREARCS T. DUGGAN	12-12-24 12/12/2024