

**MEDWAY PLUS**

**(Charity No: 1163985)**

INDEPENDENT EXAMINATION AND  
FINANCIAL STATEMENTS OF THE

CHARITABLE INCORPORATED ORGANISATION

**FOR THE YEAR ENDED 31 MARCH 2023**

## MEDWAY PLUS

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Section A

Independent Examiner's Report

Report to the trustees/  
members of

Medway Plus

On accounts for the year  
ended

31/03/2023

Charity no  
(if any)

1163985

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

11/08/2023

Name:

Peter Acott

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

10 Littlebourne Road, Maidstone, Kent, ME14 5QP





CHARITY COMMISSION  
FOR ENGLAND AND WALES

MEDWAY PLUS

1163985

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2022

To

31/03/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	SIREE restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grant Income	5,230	30,951	23,160	59,341	44,039
Mikulas funds received	-	605	-	605	-
Sundry income	-	-	-	-	94
Bank interest	-	24	-	24	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,230</b>	<b>31,580</b>	<b>23,160</b>	<b>59,970</b>	<b>44,133</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,230</b>	<b>31,580</b>	<b>23,160</b>	<b>59,970</b>	<b>44,133</b>
<b>A3 Payments</b>					
Staff Wages	3,980	38,833	-	42,813	42,711
Staff pension	-	2,655	-	2,655	2,505
Rent	-	2,800	-	2,800	150
Project landscape & gardening	-	-	-	-	1,991
Project delivery costs & materials	-	4,293	-	4,293	9,120
Project teacher/instructor fees	-	5,445	-	5,445	-
Project specific delivery wages	-	56	-	56	254
Sundry project/event expenses	-	-	-	-	-
Venue/Room hire	-	1,625	-	1,625	200
Telephone	-	720	-	720	756
Travelling & subsistence	-	768	-	768	706
Stationery & minor equipment	-	-	-	-	72
Refreshments	-	392	-	392	-
Bank charges	-	72	-	72	96
Insurance	-	385	-	385	385
Accountancy	-	870	-	870	840
FLC audit	-	-	-	-	1,601
Loan repayments	-	-	13,750	13,750	15,000
Professional fees	-	-	-	-	4,000
Mikulas funds paid	-	605	-	605	-
Sundry expenses	-	78	-	78	56
Student hardship fund	-	-	-	-	200
Grant income returned	-	-	-	-	2,195
<b>Sub total</b>	<b>3,980</b>	<b>59,597</b>	<b>13,750</b>	<b>77,327</b>	<b>82,838</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Computer equipment	-	-	-	-	528
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>528</b>
<b>Total payments</b>	<b>3,980</b>	<b>59,597</b>	<b>13,750</b>	<b>77,327</b>	<b>83,366</b>
<b>Net of receipts/(payments)</b>	<b>1,250</b>	<b>(28,017)</b>	<b>9,410</b>	<b>(17,357)</b>	<b>(39,233)</b>
<b>A5 Transfers between funds</b>	<b>(1,250)</b>	<b>-</b>	<b>1,250</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>34,051</b>	<b>(10,660)</b>	<b>23,391</b>	<b>62,624</b>
<b>Cash funds this year end</b>	<b>-</b>	<b>6,034</b>	<b>-</b>	<b>6,034</b>	<b>23,391</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	SIREE restricted funds to nearest £
B1 Cash funds	Bank	-	6,034	-
	Cash	-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	6,034	-
(agree balances with receipts and payments account(s))				

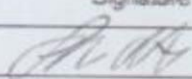

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	SIREE restricted funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer	Restricted	479	-
	2 Computers	SIREE	700	-
	Laptop	Restricted	722	361
	Monitor	Restricted	259	-
	Walkie Talkies	Restricted	269	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Shane Convey	11/08/2023
	Katie Jones	11/08/2023





## Trustees' Annual Report for the period

	Period start date	Period end date
From	01 04 2022	To 31 03 2023

### Section A Reference and administration details

Charity name Medway Plus

Other names charity is known by None

Registered charity number (if any) 1163985

Charity's principal address Community Centre

Melville Court, Brompton Hill

Chatham, Kent

Postcode ME4 4XL

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Irene Heller	Chair	Whole period	Fellow trustees
2	Abi Jessop		Whole period	Fellow trustees
3	Carl Kroon		Whole period	Fellow trustees
4	Katie Jones		Whole period	Fellow trustees
5	Shane Convey		Whole period	Fellow trustees
6	David Smith		Whole period	Fellow trustees
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are: -

- 1) To develop the capacity and skills of the members of the socially and economically disadvantaged community of Medway and Kent in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
- 2) The promotion for the benefit of the public of urban or rural regeneration in areas of social and economical deprivation.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has undertaken tasks and projects including: -

- 1) **Community Outreach:** *Creating Community Associations* empowering and strengthening residents participation, management of community facilities and resources, community safety initiatives
- 2) **Coordination and Management of projects:** Managing daily activities delivery, financial and administration of multi million pound projects.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

### **Achievements for the period:**

#### Windows of the world (Funded by Involving Medway & KCF) (July 2021 to October 2022)

During the first lockdown, we initiated a scheme to allow people who are isolated with minimal access to greenspaces the opportunity to an option of either a fully planted window box or planter. We gather people's requirements around where the box will be sited, what kind of planting they would like (decorative or herbs/salads/etc). We then supply those people with all the materials, instructions, and best care advice. Our local gardener remains available for any residents who benefitted from our scheme if they need any gardening support. We provided a total of 43 boxes.

#### Kent and Medway Listens (Funded by Kent County Council) (August 2021 to April 2022)

Partners:

Medway Voluntary Action MVA

MEGAN CIC

Medway Diversity Forum (MDF)

Medway Gender & Sexual Diversity Centre (MGSD)

Centre for Independent Living Kent (CILK)

Befriending Together

We were approached by Medway Voluntary Action to conduct a survey. The focus was to approach hard-to-reach members of the local community, people that were lacking a public voice, and build a picture of how their mental health had been affected by COVID-19 and the associated lockdowns. All resulting answers would be transcribed and anonymized before passing back.

We worked with the English Language Department at Mid-Kent College to deliver activities to their refugee students. We approached the college, asking if the students would be happy to take part in this survey, to which they were more than happy to help.

Throughout a fortnight with help from the tutors, we held interviews with approximately twenty students, making a record of their answers and how they were feeling.

The results of those sessions were transcribed and passed back to the MVA for further analysis and assistance in driving future policy decisions within KCC.

Following on from the previous part of this project, we were awarded money to organise activities for the participants of the surveys. We discussed with the tutors and students what activities they may be interested in and we organised those three:

- A private session at the SOAR Trampoline Park in Gillingham
- A day of drumming & singing with Music For Change
- Four theatre workshops with Compass Collective

### Medway's got Talent for the Queen's Jubilee (funded by Medway Plus) (June 2022)

As part of our celebration for the Queen's Platinum Jubilee, we wanted to showcase the fantastic talent we have in our young people in Medway. Six Schools and colleges attended:

- St James Church of England Primary Academy, Isle of Grain
- The Victory Academy secondary school, Chatham
- Delce Academy, Rochester
- Luton Primary School, Chatham
- Phoenix Primary School, Chatham
- ESOL Students from Mid-Kent College, Gillingham

In Addition, musical interludes were presented by the We Can Sing choir and Turkish Kemece soloist, Emine Betul Kilinc.

We had so many wonderful talent on the day and everyone joined in with great enthusiasm to celebrate the day.

Each school brought approximately 25 students and teachers and we had an audience of 100 people attending on that day.

### National Institute of Health and Social Care Research (NIHR) (funded by the Clinical Research Network Kent, Surrey and Sussex) (from 2022 to 2024)

The National Institute of Health and Social Care Research (NIHR) approached Medway Plus in early 2022 as a delivery partner in the Medway Towns. Their aim is to build 'Research Ready Communities' so the residents of Medway can gain a better understanding of health and social care through engagement in research projects managed by the NIHR.



Phase One was to build a picture of what the population think 'research' is, how it impacts our daily lives, and what tools and drivers the NIHR would need to build that engagement. Most of this was achieved through having informal conversations at community spaces, working with schools and churches. This information has been passed back to NIHR, and the Phase Two is now in progress to deliver that engagement.

Ukrainian Support Fund (funded by the Freemasons' charity) (From February 2023 to January 2024)

We are supporting up to 100 Ukrainian Families, mainly based at Mid Kent College, Gillingham, learning English. We are arranging a series of workshops with Statutory Services, and a number of events, integrating with other communities. There will be workshops on art, culture, food and sport and we are organising a coach tour of Medway and surrounding areas, to familiarise themselves on their adopted home. We will also organise training on First Aid and Safeguarding and similar courses. We have also found a meeting place where larger numbers can meet, once per month as they have no adequate place to meet currently.

Ageless Art project (funded by Test Bed Fund - Kent and Medway Clinical Commissioning Group) (From September 2022 to April 2023)

Our project addressed integration, inclusion and social isolation for young and old people by introducing them to all types of arts. We took groups from 6 schools (approx. 250 primary school children; approx. 90 sixth form students from secondary school; approx. 12 from college) to Sun Pier House (a not for profit organisation, working to support artists and creative industries in Medway) to meet artists and learn about their work. We booked the Riverside Gallery at SPH for a celebration of Islamic Art and Culture young Muslim artists had the opportunity to display their work. 75 families attended an award evening. The children were from area of high deprivation. We also took elderly people (from care and retirement homes) to have an art workshop to take them out of their isolation. At the end of the project the young people had the opportunity to take a ride on a working barge (6 barge rides in total), going along the River Medway, learning about the area where they live.

### Czech and Slovak Association - Mikulas

We supported the Czech and Slovak Association with their Christmas event (Mikulas) on admin tasks.

### PLOP project (funded by Awards for All) (October 2022 to October 2023)

For several years we have delivered a water sports project, primarily for younger children with special needs. Minority ethnic groups and six or seven schools will attend the water sports centre at Chatham Maritime's Basin 2 to enjoy paddleboarding, kayaking, sailing etc. in an environment beneficial to their wellbeing. In addition we are providing mental health support and safeguarding advice for beneficiaries in the adjoining club house.

Our purpose is to take residents with physical or mental issues to a unique environment to take part in activities that will improve their self esteem by working alone and in teams to build self-confidence and improve their wellbeing.

### Kent and Muslim Welfare Association Test Bed Fund (funded by Test Bed Fund - Kent and Medway Clinical Commissioning Group) (From 2022)

Medway Plus is supporting this befriending project by helping on organising the activities. It is aimed for Muslims to finance cultural and befriending trips. We have taken this community to the Turner Art Gallery, Margate; to the Cranbrook Windmill; to the Science Museum, Victoria & Albert Museum and Natural History Museum in London. The beneficiaries are age from 12 to 60 and we supported around 200 individuals.

### Medway CAN! (funded by Medway Council) (2023)

This project is sponsored by the local authority – Medway Council. It is about healthy lifestyle and exercise. We have arranged for a small rural primary school to develop and sustain a project which will improve the health and life style of children and parents from the school, as well as the wider community. They have organised several sport sessions and healthy cooking workshops and even events where families were invited to participate.



## Section E

## Financial review

Brief statement of the charity's policy on reserves

The charity's policy is to maintain a reserves level equivalent to at least 3 months of operational expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

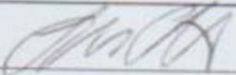
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		K. Jones
Full name(s)	Shane Convey	Katie Jones
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	11/08/2023	